



Being Ready for an Emergency is as Easy as 1-2-3

Make a Plan



City of Providence
Emergency Management Agency &
Office of Homeland Security

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1. Stay in touch...

During an emergency, local telephone and cellular phone service may be interrupted. However, long distance service from pay phones or even your home phone may still work. Identify an out-of-state family member or friend that your family can check in with.

Out of town contact person: Out of town contact address:	Phone number : Email:
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2. Reunite...

If you needed to leave your home, what are your family's evacuation meeting locations? Identify and familiarize multiple locations (close to home and outside of your neighborhood) and practice traveling to these sites using different routes to get there.

Neighborhood meeting place:	Regional meeting place:
Address and phone number:	Address and phone number:

3. Important Family Information...

During an emergency, family members may become missing or injured. Record important family information so that you can provide this information to emergency officials. Take a current photograph of each family member and include it within this plan.

Family member's name (Adult): Cellular phone #: Email:	Date of Birth Social Security #:	Place of Work: Address: Phone# :	Medical Allergies/Condition: Dr. Name Dr. Phone#
Family member's name (Adult): Cellular phone #: Email:	Date of Birth Social Security #:	Place of Work: Address: Phone#:	Medical Allergies/Condition: Dr. Name: Dr. Phone#
Family member's name (Child): Cellular phone #: Email:	Date of Birth Social Security #:	School Name: Address: Phone#	Medical Allergies/Condition: Dr. Name: Dr. Phone#:
Family member's name (Child): Cellular phone #: Email:	Date of Birth Social Security #:	School Name: Address: Phone#:	Medical Allergies/Condition: Dr. Name: Dr. Phone#:

4. Emergency Telephone Numbers...

Write down and keep updated important emergency telephone numbers. Practice with your children in how to report an emergency and questions they will be asked by emergency personnel.

Fire Department:	Police Department:
Poison Control Center:	Family Physician:
Gas Company:	Electric Company:
Telephone Company:	Water Supply District:

5. Insurance Information...

Make sure that insurance policies are up to date and you know how to get in touch with insurance agents after a disaster or emergency occurs. Be sure to make copies and place them in your emergency kit.

Insurance type	Agency	Telephone number	Policy number
Medical insurance			
Home/renter's insurance			
Auto insurance			
Life insurance			
Other			
Other			

6. Home Sketch...

Make a sketch of your home. Note exits, the locations of fire extinguishers, and utility shut off points. Make sure that your family practices evacuating from your home on a regular basis. Inform babysitters of your family's emergency plan and make certain that they are familiar with your procedures.

