



Providence Police Department

Police Recruit Application Form

Please note: This is a sample application only and is provided as an example of the questions that will be on the online version of the application. The order and/or wording of the questions may vary. The application process will be available online at <http://providencepolice.com>.

PROVIDENCE POLICE DEPARTMENT

Public Safety Complex | 325 Washington Street Providence, Rhode Island 02903

401 272 3121 ph | For emergencies, dial 9-1-1

www.providenceri.com

Application and Recruitment

Requirements:

Part I

1. The application must be completed and submitted online at <http://providencepolice.com>.
2. You must be 21 years of age at the completion of the academy.
3. You must have a valid driver's license.
4. You must be a high school graduate or have a GED.
5. A United States citizen, or that a non-citizen be a permanent resident alien who, in accordance with the requirements of the U.S. Citizenship and Immigration Services (USCIS), is eligible and has applied for citizenship.
6. You must be a U.S. citizen at the time of appointment. Proof of citizenship shall require one or more of the following documents.
 - A. U.S. Passport
 - B. Birth certificate
 - C. Naturalization papers
7. You must provide an accurate e-mail address, phone number, and home/ mailing address.
8. You must notify the Providence Police Department of any changes to your contact information during the recruitment process. All changes must be e-mailed to the Human Resource Bureau at applicant@provienceri.com.
9. You must regularly check the e-mail address provided for all correspondence and notifications regarding the application process.

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Part II

A. Physical fitness assessment:

1. This portion of the testing is conducted by certified instructors. Any questions should be addressed to them.
2. You may view the physical fitness assessment instructional video and required standards online at <http://providencepolice.com>.
3. You should practice the physical fitness assessment requirements prior to your scheduled physical fitness assessment test date to determine if you are able to meet the required standards for your age and gender.

B. Written test:

1. This portion of the test will be administered by an outside agency.
2. The standards used are high school level.
3. This is a multiple choice test. There are textbooks available in bookstores, libraries, and online which may assist you in preparing for the written test.

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NAME: _____
(LAST)
(FIRST)
(MIDDLE)

RESIDENCE: _____
(NUMBER AND STREET)
(CITY)
(STATE)
(ZIP)

MAILING ADDRESS: _____
(NO. & STREET OR P.O. BOX)
(CITY)
(STATE)
(ZIP)

TELEPHONE: _____
(HOME)
(BUSINESS)
(PAGER)

E-MAIL: _____

ARE YOU A UNITED STATES CITIZEN _____ YES _____ NO
(CHECK ONE) SOCIAL SECURITY # _____

DRIVER'S LICENSE NUMBER: _____ STATE ISSUED: _____

EDUCATION:
 (CIRCLE HIGHEST GRADE COMPLETED)
 1 2 3 4 5 6 7 8 9 10 11 12

CIRCLE FULL YEARS OF COLLEGE COMPLETED:
 1 2 3 4 5 6

	NAME OF SCHOOL	CITY AND STATE	GRADUATE		HOURS	COURSE OF STUDY
			YES	NO	UNITS	
High School						
College						
University/						
Professional Schools						
Special Courses						

FOR DEPARTMENT USE ONLY

BIRTH CERTIFICATE* _____
 DIPLOMA or EQUIVALENCY* _____
 DRIVER'S LICENSE* _____

***(Copies of these documents must be provided at the time of your scheduled physical fitness assessment test date.)**

The City of Providence is an equal opportunity employer; all positions will be filled without regard to race, color, religion, gender, national origin, age, disability, or veteran status, or any other legally protected status.

Providence Police Department

The Providence Police Department conducts extensive background checks of potential employees including, but not limited to, driving records and criminal history checks through NCIC and III.

Name: _____
(Last) (First) (Middle)

Date of Birth: _____ Social Security Number: _____
(Month/Date/Year)

Please answer the following questions:

Have you ever been convicted of a felony? Yes No

If so, provide the specific charge, location of offense, year of offense, and details surrounding the offense.

Have you ever been convicted of a misdemeanor? Yes No

If so, provide the specific charge, location of offense, year of offense, and details surrounding the offense.

Have you ever been convicted of, or sentenced for, or pleaded nolo to, any violation of the law including any expungements? (Do not include traffic parking violations or juvenile offenses.)

(Check one) Yes No

Have you ever participated in the adult diversion unit of the department of the Attorney General? Yes No

If you answered yes to either of the above questions, provide the specific charge, location of offense, year of offense, and details surrounding the offense.

PROVIDENCE POLICE DEPARTMENT

Providence Police Department
Human Resource Bureau

Dear applicant:

The Providence Police Department is an equal opportunity employer. Qualified applicants are considered for employment without regard to race, color, religion, gender, national origin, age, disability or veteran status, or any other legally protected status.

To assist this department in complying with federal, state and city equal opportunity record keeping, and to enable our department to achieve its affirmative action goals, please answer the following questions. This information will be kept in a confidential file and will not become part of your application for employment.

This information is being provided voluntarily and will not be used in making employment decisions.

_____ Male

_____ Female

Race/ethnic group

Please check only one
For assistance in providing the following information, please review attached sheet: "Race/ethnic Identification."

American Indian, including Alaskan native

Asian

Pacific Islander

Black

Hispanic, including persons of Mexican, Puerto Rican, Cuban, central or south American, or other Hispanic origin or culture, regardless of race

White (Caucasian), other than Hispanic

PROVIDENCE POLICE DEPARTMENT

Providence Police Department

Race/Ethnic Identification

MINORITY: The term “minority” means a person who is a citizen or lawful permanent resident of the United States and who can establish by information contained on his or her birth certificate, by tribal records, or by other reliable records that he/she is any of the following:

CATEGORY

****White:** (Not of Hispanic origin). All persons having origins in any of the original people of Europe, North Africa, or in the Middle East.

Black: (Not of Hispanic origin). All persons having origins in any of the Black racial groups of Africa.

Hispanic: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Hispanic culture or origin, regardless of race.

American Indian or Alaskan native: All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

Asian or Pacific Islander: All persons having origins in any of the original peoples of the Far East, Southeast Asia, the *Indian Sub-continent, or the Pacific Islands. The area includes, for example, China, Japan, Korea, the Philippine Islands and Samoa.

* Indian Sub-continent takes in the countries of India, Pakistan, Bangladesh, Sri Lanka, Nepal, Sikkim, and Bhutan. (Standards adopted by the Office of Federal Contract Compliance Program, October 1, 1978).

** White is not included in the minority category. It is listed for reporting purposes.

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Providence Police Department

I, _____, the applicant named
(Print)

herein, do certify that the answers given herein are true and complete.

I hereby authorize and consent to the investigation of all statements contained in this application, my qualifications and my character as the Providence Police Department may deem necessary in arriving at an employment decision.

I understand and agree that if I otherwise qualify for admission to the Providence Police Training Academy, I will be required to submit to medical and psychological examinations, and that drug testing will be a part of my medical examination. I understand that drug testing results shall be used solely to determine my suitability for admission to the Providence Police Training Academy and/or to my employment as a Providence Police Officer; and that a positive drug test result shall not be used in any criminal prosecution or for any other purpose.

I hereby release the City of Providence, its agents and representatives from any liability or damages which may result from its investigation of my qualifications and character. In addition, I hereby waive any right to later seek the release of any such information gathered through investigation to me for any purpose.

I understand that the acceptance of my application by the City of Providence Police Department in no way signifies that I am qualified for admission to the Providence Police Academy. I further understand that although I may successfully complete all phases of the evaluation process and may be deemed qualified, I may not necessarily be admitted to the Providence Police Training Academy.

It is further understood that although I may be admitted as a trainee in the Providence Police Training Academy, I may not necessarily be appointed as a police officer of the Providence Police Department.

Should I be admitted to the Providence Training Academy as a trainee, I agree to freely and completely submit to the Rules and Regulations of the Providence Police Training Academy.

I have read this application and the entries made herein, and declare that such entries conform to my statements made in the process of making this application, and that all such statements made by me are true. I understand that false or misleading information given in my application or interview(s) may result in disqualification during the evaluation process or in discharge.

This shall also acknowledge that the "Providence Police Recruitment Brochure" is available to me online at <http://providencepolice.com>.

Signature of Applicant

(Date)

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Employment History

List each employment you have held since your 18th birthday, including any military service. List your activity during any lapse in employment. Begin with your most recent employment.

Length of Employment or Unemployment From: _____ Month Year	Firm Name	Street Address	
TO: _____ Month Year	Type of Business	Your Title	Supervisor
Salary/Wage Start: _____ per _____ Final: _____ per _____	Duties: Describe the nature of the work personally performed by you. State size and kind of work force supervised by you, if any, and the extent of such supervision.		
Total Hours: _____			
Reason for Leaving			
Length of Employment or Unemployment From: _____ Month Year	Firm Name	Street Address	
TO: _____ Month Year	Type of Business	Your Title	
Salary/Wage Start: _____ per _____ Final: _____ per _____	Duties: Describe the nature of the work personally performed by you. State size and kind of work force supervised by you, if any, and the extent of such supervision.		
Total Hours: _____			
Reason for Leaving			

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Total Hours: _____			
Reason for Leaving			

Length of Employment or Unemployment From: _____ Month Year	Firm Name	Street Address	
TO: _____ Month Year	Type of Business	Your Title	
Salary/Wage Start: _____ per _____ Final: _____ per _____	Duties: Describe the nature of the work personally performed by you. State size and kind of work force supervised by you, if any, and the extent of such supervision.		
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Residence

List each address of your residence from birth to the present date, starting with your present residence.

(NUMBER AND STREET)	(CITY)	(STATE)	(ZIP)
(NUMBER AND STREET)	(CITY)	(STATE)	(ZIP)
(NUMBER AND STREET)	(CITY)	(STATE)	(ZIP)
(NUMBER AND STREET)	(CITY)	(STATE)	(ZIP)
(NUMBER AND STREET)	(CITY)	(STATE)	(ZIP)
(NUMBER AND STREET)	(CITY)	(STATE)	(ZIP)
(NUMBER AND STREET)	(CITY)	(STATE)	(ZIP)
(NUMBER AND STREET)	(CITY)	(STATE)	(ZIP)

Military Service Record

If you have had military service or are now in any state or military enlistment, were you ever disciplined for any misconduct during such military service or enlistment? _____ Yes _____ No

If you answered "yes", describe in detail: _____

Character References

List three (3) reputable citizens who have known you for at least two (2) years excluding any past or present employers and relatives.

(NAME)	(ADDRESS)	(PHONE)	(RELATIONSHIP)
(NAME)	(ADDRESS)	(PHONE)	(RELATIONSHIP)
(NAME)	(ADDRESS)	(PHONE)	(RELATIONSHIP)

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