



Application for Appeal of Property Assessment Commercial

2018 (Assessed 12/31/2017)

RI GENERAL LAW: §44-5-26: For appeals to the tax assessor, this form must be filed with the local office of tax assessment within ninety (90) days from the date the first tax payment is due. For appeals to the local tax board of review, this form must be filed with the local tax board of review not more than thirty (30) days after the assessor renders a decision, or if the assessor does not render a decision within forty-five (45) days of the filing of the appeal, not more than (90) days after the expiration of the forty-five (45) day period.

1. TAXPAYER INFORMATION:

A. Name(s) of Assessed Owner: _____

B. Name(s) and Status of Applicant (if other than Assessed Owner): _____

Subsequent Owner (Acquired Title after December 31, 2017 on _____

Administrator/Executor Lessee Mortgagee Other (Specify) _____

Mailing Address: _____ Telephone No.: (____) _____

2. PROPERTY IDENTIFICATION: (complete using information as it appears on tax bill) **ONE FORM PER PROPERTY**

A. Account Number: _____ Assessed Value: _____ Assessed Tax: _____

B. Location: _____ Description: _____

(EXAMPLE: Vacant Land, Commercial Bldg, Industrial Bldg,.....)

Real Estate Plat: _____ Lot: _____ Unit: _____

C. Date Property Acquired: _____ Purchase Price _____ Improvement Costs _____

What is the amount of fire insurance on the building? _____ Lot Size: _____

3. REASON(S) REDUCTION SOUGHT: Check reason(s) reduction is warranted and briefly explain why it applies. If applicable, include Comparable Properties that support your claim. Continue explanation on attachment if necessary.

Overvaluation

Incorrect Usage Classification

Disproportionate Assessment

Other (specify) _____

Applicant's Opinion of: Value* _____ Class _____

*Fair Market Value (as of December 31 in the year of the last update or revaluation for real estate and as of December 31 of the tax year for tangible property)

Explanation: _____

Have you filed a true and exact account this year with the City Assessor as required by law? _____

Comparable Properties that support your claim: (Continue on attachment if necessary)

Address and/or Parcel	Sale Price	Sale Date	Property Type	Assessed Value
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

4. SIGNATURES:

Signature of Applicant _____ Date _____

Signature of Authorized Agent _____ Date _____

List Primary Contact Name, Mail Address, Phone & EMAIL for all future correspondences regarding this appeal.

Name/ Company _____ Phone _____

Address _____

EMAIL _____

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REASONS FOR AN APPEAL. It is the intent of the general assembly to ensure that all taxpayers in Rhode Island are treated equitably. Ensuring that taxpayers are treated fairly begins where cities and towns meet defined standards related to performing property values. All properties should be assessed in a uniform manner, and properties of equal value should be assessed the same.

TO DISPUTE YOUR VALUATION OR ASSESSMENT OR CORRECT ANY OTHER BILLING PROBLEM OR ERROR THAT CAUSED YOUR TAX BILL TO BE HIGHER THAN IT SHOULD BE, YOU MUST APPEAL WITHIN NINETY (90) DAYS FROM THE DATE THE FIRST TAX PAYMENT IS DUE.

You may appeal your assessment if your property is: (1) **OVERVALUED** (assessed value is more than the fair market value as of December 31 in the year of the last update or revaluation for real estate and as of December 31 of the tax year for personal estate for any reason, including clerical and data processing errors; (2) disproportionately assessed in comparison with other properties; (3) classified incorrectly as residential, commercial, industrial or open space, farm or forest; (4) illegal tax partially or fully exempt; (5) modified from its condition from the time of the last update or revaluation.

WHO MAY FILE AN APPLICATION: You may file an application if you are (1) the assessed or subsequent (acquiring title after December 31) owner of the property; (2) the owner's administrator or executor; (3) a tenant or group of tenants of real estate paying rent there from, and under obligations to pay more than one-half (1/2) of the taxes thereon; (4) a person owning or having an interest in or possession of the property; or (5) a mortgagee if the assessed owner has not applied. In some cases, you must pay all or a portion of the tax before you can file.

WHEN AND WHERE APPLICATION MUST BE FILED. Your application must be filed with the local office of tax assessment within NINETY (90) days from the date the first tax payment is due. **THESE DEADLINES CANNOT BE EXTENDED OR WAIVED BY THE ASSESSOR FOR ANY REASON. IF YOUR APPLICATION IS NOT FILED ON TIME, YOU LOSE ALL RIGHTS TO AN ABATEMENT AND THE ASSESSOR CANNOT BY LAW GRANT YOU ONE. AN APPLICATION IS FILED WHEN RECEIVED BY THE ASSESSOR'S OFFICE.**

PAYMENT OF TAX. Filing an application does not stay the collection of your taxes. In some cases, you must pay the tax when due to appeal the Assessor's disposition of your application. Failure to pay the tax assessed when due may also subject you to interest charges and collection action. To avoid any loss of rights or additional charges, you should pay the tax as assessed. If an abatement is granted and you have already paid the entire year's tax as abated, you will receive a refund of any overpayment.

FILING AN ACCOUNT. Rhode Island General Laws Section 44-5-15 requires the annual filing of a true and exact account of all ratable estate owned or possessed by every person and corporate body. The time to file is between December 31, and January 31, of intention to submit declaration by March 15. Failure to file a true and full account, within the prescribed time, eliminates the right to appeal to the superior court, subject to the exceptions provided in Rhode Island General Laws Section 44-5-26(b). No amended returns will be accepted after March 15th. Such notice of your intention must be sent by certified mail, postage prepaid, postmark no later than 12 o'clock midnight of the last day, January 31. No extensions beyond March 15th can be granted. The form for filing such account may be obtained from the city or town assessor.

ASSESSOR'S DISPOSITION. Upon applying for a reduction in assessment, you may be asked to provide the assessor with further written information about the property and to permit them to inspect it. Failure to provide the information or permit an inspection within thirty (30) days of the request may result in the loss of your appeal rights.

APPEAL. The assessor shall have forty-five (45) days to review the appeal, render a decision and notify the taxpayer of the decision. The taxpayer, if still aggrieved, may appeal the decision of the tax assessor to the local tax board of review, or in the event that the assessor does not render a decision, the taxpayer may appeal to the local tax board of review at the expiration of the forty-five (45) day period. Appeals to the local tax board of review shall be filed not more than thirty (30) days after the assessor renders a decision and notifies the taxpayer, or if the assessor does not render a decision within forty-five (45) days of the filing of the appeal, not more than ninety (90) days after the expiration of the forty-five (45) day period.

DATE RECEIVED BY ASSESSOR'S OFFICE

(ASSESSOR'S)

Owner Name _____

Parcel ID: _____

Mailing Address _____

Property Location: _____

1 **Primary Use** (Check One) **Apartment** **Office** **Retail** **Mixed Use** **Shopping Center** **Industrial** **Other** _____

2 Gross Building Area (Including Owner-Occupied Space) _____ Sq. Ft.
 3 Net Leasable Area _____ Sq. Ft.
 4 Owner-Occupied Area _____ Sq. Ft.
 5 Number of Units _____

6 Number of Parking Spaces _____
 7 Actual Year Built _____
 8 Year Remodeled _____

INCOME

EXPENSES

9 Apartment Rentals (From Schedule A) _____
 10 Office Rentals (From Schedule B) _____
 11 Retail Rentals (From Schedule B) _____
 12 Mixed Rentals (From Schedule B) _____
 13 Shopping Center Rentals (From Schedule B) _____
 14 Industrial Rentals (From Schedule B) _____ 2
 15 Other Rentals (From Schedule B) _____
 16 Parking Rentals _____
 17 Other Property Income _____
 18 **TOTAL POTENTIAL INCOME**
 (Add Line 9 through Line 17) _____
 19 Loss Due to Vacancy and Credit _____
 20 **EFFECTIVE ANNUAL INCOME**
 (Line 18 Minus Line 19) _____

21 Heating/Air Conditioning _____
 22 Electricity _____
 23 Other Utilities _____
 24 Payroll (Except management) _____
 25 Supplies _____
 26 Management _____
 27 Insurance _____
 28 Common Area Maintenance _____
 29 Leasing Fees/Commissions/Advertising _____
 30 Legal and Accounting _____
 31 Elevator Maintenance _____
 32 Tenant Improvements _____
 33 General Repairs _____
 34 Other (Specify) _____
 35 Other (Specify) _____
 36 Other (Specify) _____
 37 Security _____
 38 **TOTAL EXPENSES** _____
 39 **NET OPERATING INCOME** _____
 40 Capital Expenses _____
 41 Real Estate Taxes _____
 42 Mortgage Payment (Principal & Interest) _____

