



BOARD OF CONTRACT AND SUPPLY
CITY OF PROVIDENCE, RHODE ISLAND

REQUEST FOR PROPOSALS

Item Description: Providence Capital Improvement Sidewalks – Phase 5

Date to be opened: May 13, 2019

Issuing Department: Department of Public Works

QUESTIONS

- Please direct questions relative to the bidding process, how to fill out forms, and how to submit a bid (Pages 1-8) to Purchasing Agent Patti Jordan.
 - Phone: (401) 680-5264
 - Email: pjordan@providenceri.gov
 - Please use the subject line “**RFP Question**”
- Please direct questions relative to the Minority and Women’s Business Enterprise Program and the corresponding forms (Pages 9-13) to the MBE/WBE Outreach Director for the City of Providence, Grace Diaz
 - Phone: (401) 680-5766
 - Email: gdiaz@providenceri.gov
 - Please use subject line “**MBE WBE Forms**”
- Please direct questions relative to the specifications outlined (beginning on page 14) to the issuing department’s subject matter expert:
 - **Craig Hochman**
 - **680-7515**
 - **chochman@providenceri.gov**

Pre-bid Conference

A non-mandatory pre-bid conference has been scheduled for Tuesday, April 23, 2019 at 9:00AM. The conference will be held at the Department of Public Works, 700 Allens Ave, Providence, RI 02905.



**BOARD OF CONTRACT AND SUPPLY
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INSTRUCTIONS FOR SUBMISSION

Bids may be submitted up to **2:15 P.M.** on the above meeting date at the **Department of the City Clerk, Room 311, City Hall, 25 Dorrance Street, Providence.** At 2:15 P.M. all bids will be publicly opened and read at the Board of Contract Meeting in the City Council Chambers, on the 3rd floor of City Hall.

- Bidders must submit **2 copies** of their bid in sealed envelopes or packages labeled with the captioned **Item Description** and the **City Department to which the RFP and bid are related.** (On page 1)
- Communications to the Board of Contract and Supply that are not competitive sealed bids (i.e. product information/samples) should have “**NOT A BID**” written on the envelope or wrapper.
- Only use form versions and templates included in this RFP. If you have an old version of a form do not recycle it for use in this bid.
- The bid envelope and information relative to the bid must be addressed to:

**Board of Contract and Supply
Department of the City Clerk – City Hall, Room 311
25 Dorrance Street
Providence, RI 02903**

****PLEASE NOTE:** This bid may include details regarding information that you will need to provide (such as proof of licenses) to the issuing department before the formalization of an award.

This information is NOT requested to be provided in your initial bid by design.

All bids submitted to the City Clerk become public record. Failure to follow instructions could result in information considered private being posted to the city’s Open Meetings Portal and made available as a public record. The City has made a conscious effort to avoid the posting of sensitive information on the City’s Open Meetings Portal, by requesting that such sensitive information be submitted to the issuing department only at their request.



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BID PACKAGE CHECKLIST

Digital forms are available in the City of Providence Purchasing Department Office or online at <http://www.providenceri.gov/purchasing/how-to-submit-a-bid/>

The bid package **MUST** include the following, in this order:

- Bid Form 1: Bidder's Blank as the cover page/ 1st page (*see page 6 of this document*)
- Bid Form 2: Certification of Bidder as 2nd page (*see page 7 of this document*)
- Certificate Regarding Public Records (*see page 8 of this document*)
- Forms from the Minority and Women Business Enterprise Program: Based on Bidder Category. *See forms and instructions enclosed (pages 9-13) or on: <https://www.providenceri.gov/purchasing/minority-women-owned-business-mbewbe-procurement-program/>*

***Please note: MBE/WBE forms must be completed for EVERY bid submitted and must be inclusive of ALL required signatures. Forms without all required signatures will be considered incomplete.**

- Bidder's Proposal/Packet: Formal response to the specifications outlined in this RFP, including pricing information and details related to the good(s) or service(s) being provided. Please be mindful of formatting responses as requested to ensure clarity.
- Financial Assurance, *if requested* (as indicated on page 5 of this document under "Bid Terms")

All of the above listed documents are REQUIRED. (With the exception of financial assurances, which are only required if specified on page 5.)

*****Failure to meet specified deadlines, follow specific submission instructions, or enclose all required documents with all applicable signatures will result in disqualification, or in an inability to appropriately evaluate bids.**



**BOARD OF CONTRACT AND SUPPLY
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NOTICE TO VENDORS

1. The Board of Contract and Supply will make the award to the lowest qualified and responsible bidder.
2. In determining the lowest responsible bidder, cash discounts based on preferable payment terms will not be considered.
3. Where prices are the same, the Board of Contract and Supply reserves the right to award to one bidder, or to split the award.
4. No proposal will be accepted if the bid is made in collusion with any other bidder.
5. Bids may be submitted on an "equal in quality" basis. The City reserves the right to decide equality. Bidders must indicate brand or the make being offered and submit detailed specifications if other than brand requested.
6. A bidder who is an out-of-state corporation shall qualify or register to transact business in this State, in accordance with the Rhode Island Business Corporation Act, RIGL Sec. 7-1.2-1401, et seq.
7. The Board of Contract and Supply reserves the right to reject any and all bids.
8. Competing bids may be viewed in person at the Department of the City Clerk, City Hall, Providence, immediately upon the conclusion of the formal Board of Contract and Supply meeting during which the bids were unsealed/opened. Bids may also be accessed electronically on the internet via the City's [Open Meetings Portal](#).
9. As the City of Providence is exempt from the payment of Federal Excise Taxes and Rhode Island Sales Tax, prices quoted are not to include these taxes.
10. In case of error in the extension of prices quoted, the unit price will govern.
11. The contractor will **NOT** be permitted to: a) assign or underlet the contract, or b) assign either legally or equitably any monies or any claim thereto without the previous written consent of the City Purchasing Director.
12. Delivery dates must be shown in the bid. If no delivery date is specified, it will be assumed that an immediate delivery from stock will be made.
13. A certificate of insurance will normally be required of a successful vendor.
14. For many contracts involving construction, alteration and/or repair work, State law provisions concerning payment of prevailing wage rates apply ([RIGL Sec. 37-13-1 et seq.](#))
15. No goods should be delivered or work started without a Purchase Order.
16. **Submit 2 copies of the bid to the City Clerk, unless the specification section of this document indicates otherwise.**
17. Bidder must certify that it does not unlawfully discriminate on the basis of race, color, national origin, gender, gender identity or expression, sexual orientation and/or religion in its business and hiring practices and that all of its employees are lawfully employed under all applicable federal, state and local laws, rules and regulations. (See Bid Form 2.)



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BID TERMS

1. Financial assurances may be required in order to be a successful bidder for Commodity or Construction and Service contracts. If either of the first two checkboxes below is checked, the specified assurance must accompany a bid, or the bid will not be considered by the Board of Contract and Supply. The third checkbox indicates the lowest responsible bidder will be contacted and required to post a bond to be awarded the contract.
 - a) A certified check for \$_____ must be deposited with the City Clerk as a guarantee that the Contract will be signed and delivered by the bidder.
 - b) A bid bond in the amount of 5 per centum (%) of the proposed total price, must be deposited with the City Clerk as a guarantee that the contract will be signed and delivered by the bidder; and the amount of such bid bond shall be retained for the use of the City as liquidated damages in case of default.
 - c) A performance and payment bond with a satisfactory surety company will be posted by the bidder in a sum equal to one hundred per centum (100%) of the awarded contract.
 - d) No financial assurance is necessary for this item.
2. Awards will be made within **sixty (60) days of bid opening**. All bid prices will be considered firm, unless qualified otherwise. Requests for price increases will not be honored.
3. Failure to deliver within the time quoted or failure to meet specifications may result in default in accordance with the general specifications. It is agreed that deliveries and/or completion are subject to strikes, lockouts, accidents and Acts of God.

The following entry applies only for COMMODITY BID TERMS:

4. Payment for partial delivery will not be allowed except when provided for in blanket or term contracts.

The following entries apply only for CONSTRUCTION AND SERVICE BID TERMS:

5. Only one shipping charge will be applied in the event of partial deliveries for blanket or term contracts.
6. Prior to commencing performance under the contract, the successful bidder shall attest to compliance with the provisions of the Rhode Island Worker's Compensation Act, RIGL 28-29-1, et seq. If exempt from compliance, the successful bidder shall submit a sworn Affidavit by a corporate officer to that effect, which shall accompany the signed contract.
7. Prior to commencing performance under the contract, the successful bidder shall, submit a certificate of insurance, in a form and in an amount satisfactory to the City.



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BID FORM 1: Bidders Blank

1. Bids must meet the attached specifications. Any exceptions or modifications must be noted and fully explained.
2. Bidder's responses must be in ink or typewritten, and all blanks on the bid form should be completed.
3. The price or prices proposed should be stated both in **WRITING** and in **FIGURES**, and any proposal not so stated may be rejected. **Contracts exceeding twelve months must specify annual costs for each year.**
4. Bids **SHOULD BE TOTALED** so that the final cost is clearly stated (unless submitting a unit price bid), however **each item should be priced individually**. Do not group items. Awards may be made on the basis of *total* bid or by *individual items*.
5. All bids **MUST BE SIGNED IN INK.**

Name of Bidder (Firm or Individual): _____

Contact Name: _____

Business Address: _____

Business Phone #: _____

Agrees to bid on (Items(s) to be bid): _____

If the bidder's company is based in a state *other than Rhode Island*, list name and contact information for a local agent for service of process that *is located within Rhode Island* _____

Please visit <http://www.naics.com/search/> and identify the NAICS Code(s) for items being bid on. Enter the NAICS code(s) here or in parentheses next to each item listed immediately above: _____

Delivery Date (if applicable): _____

Name of Surety Company (if applicable): _____

Total Amount in Writing*: _____

Total Amount in Figures*: _____

**** If you are submitting a unite price bid, please insert "Unit Price Bid"***

Use additional pages if necessary for additional bidding details.

Signature of Representation

Title



BOARD OF CONTRACT AND SUPPLY
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BID FORM 2: Certification of Bidder
(Non-Discrimination/Hiring)

Upon behalf of _____ (Firm or Individual Bidding),

I, _____ (Name of Person Making Certification),

being its _____ (Title or "Self"), hereby certify that:

1. Bidder does not unlawfully discriminate on the basis of race, color, national origin, gender, sexual orientation and/or religion in its business and hiring practices.
2. All of Bidder's employees have been hired in compliance with all applicable federal, state and local laws, rules and regulations.

I affirm by signing below that I am duly authorized on behalf of Bidder, on
this _____ day of _____ 20____.

Signature of Representation

Printed Name



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Certificate Regarding Public Records

Upon behalf of _____ (Firm or Individual Bidding),

I, _____ (Name of Person Making Certification),

being its _____ (Title or "Self"), hereby certify an

understanding that:

1. All bids submitted in response to Requests for Proposals (RFP's) and Requests for Qualification (RFQ's), documents contained within, and the details outlined on those documents become public record upon receipt by the City Clerk's office and opening at the corresponding Board of Contract and Supply (BOCS) meeting.
2. The Purchasing Department and the issuing department for this RFP/RFQ have made a conscious effort to request that sensitive/personal information be submitted directly to the issuing department and only at request if verification of specific details is critical the evaluation of a vendor's bid.
3. The requested supplemental information may be crucial to evaluating bids. Failure to provide such details may result in disqualification, or an inability to appropriately evaluate bids.
4. If sensitive information that has not been requested is enclosed or if a bidder opts to enclose the defined supplemental information prior to the issuing department's request in the bidding packet submitted to the City Clerk, the City of Providence has no obligation to redact those details and bears no liability associated with the information becoming public record.
5. The City of Providence observes a public and transparent bidding process. Information required in the bidding packet may not be submitted directly to the issuing department at the discretion of the bidder in order to protect other information, such as pricing terms, from becoming public. Bidders who make such an attempt will be disqualified.

I affirm by signing below that I am duly authorized on behalf of Bidder, on

this _____ day of _____ 20____.

Signature of Representation

Printed Name



**BOARD OF CONTRACT AND SUPPLY
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WBE/MBE Form Instructions

The City of Providence actively seeks Minority and Women business enterprises to participate in bids to meet the City's procurement needs. Pursuant to the City of Providence Code of Ordinances, Chapter 21, Article II, Sec. 21-52 (Minority and Women's Business Enterprise) and Rhode Island General Laws (as amended), Chapter 31-14, et seq. (Minority Business Enterprise), Minority Business Enterprise (MBE) and Women's Business Enterprise (WBE) participation goals apply to contracts.

The goal for Minority Business Enterprise (MBE) participation is **10%** of the total bid value.

The goal for Women's Business Enterprise (WBE) participation is **10%** of the total bid value.

The goal for combined MBE/WBE participation is **20%** of the total bid value.

Only businesses certified with the State of Rhode Island as minority and/or women business enterprises are counted towards the City's goals. Eligible minority or women-owned businesses are encouraged to seek certification from the State of Rhode Island Minority Business Enterprise Compliance Office at: <http://odeo.ri.gov/offices/mbeco/>

Note: MBE certification with the State of Rhode Island on the basis of Portuguese heritage is not currently recognized by the City of Providence's MBE program.

Bid Requirements:

All Bidders: All bidders must complete and submit the **MBE/WBE Participation Affidavit** indicating whether or not they are a state-certified MBE/WBE and acknowledging the City's participation goals. Submission of this form is required with **every bid**. Your bid will not be accepted without an affidavit.

Bidders who will be subcontracting: Bidders who will be subcontracting must submit the **Subcontractor Disclosure Form** as part of their bid submission. All subcontractors, regardless of MBE/WBE status, must be listed on this form. Business NAICS codes can be found at <https://www.naics.com/search/>. Awarded bidders are required to submit **Subcontractor Utilization and Payment Reports** with each invoice.

Waiver Requests:

If the percentage of the total amount of the bid being awarded to MBE or WBE vendors is less than 20% (Box F on the Subcontractor Disclosure Form) and the prime contractor is not a Rhode Island State-certified MBE or WBE, the Bidder must complete the **MBE/WBE Waiver Request Form** for review. Waivers will be considered on a case by case basis.

No waiver will be granted unless the waiver request includes documentation that demonstrates that the Bidder has made good faith efforts to achieve the City's stated participation goals. Waivers must be reviewed and signed by the City of Providence's MBE/WBE Outreach Director, Grace Diaz, or her designee. Department Directors cannot recommend a bidder for award if this form is applicable and absent. If the bid does not meet the participation goals of the City of Providence and a waiver is not filed with the signature of the MBE/WBE Outreach Director or her designee, the bid will not be accepted.

Verifying MBE/WBE Certification

It is the responsibility of the bidder to confirm that every MBE/WBE named in a proposal and included in a contract is certified by the Rhode Island Minority Business Enterprise Compliance office. The current MBE/WBE directory is available at the State of RI MBE Office, One Capitol Hill, 2nd Floor, Providence, RI, or online at <http://odeo.ri.gov/offices/mbeco/mbe-wbe.php>. You can also call (401) 574-8670 to verify certification, expiration dates, and services that the MBE/WBE is certified to provide. Note: MBE certification with the State of Rhode Island on the basis of Portuguese heritage is not currently recognized by the City of Providence's MBE program.

Form Instructions:

Access all bid forms from <http://www.providenceri.gov/oeo/> or <http://www.providenceri.gov/purchasing/minority-women-owned-business-mbewbe-procurement-program/>. **Download** the forms as blank PDFs. Once saved on your computer, fill them out using the Adobe program. The fillable PDFs must be completed in Adobe in order to be saved property. Google Chrome and similar



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platforms do not allow for the forms to be saved as filled PDFs. Therefore, please download the blank forms to your computer, then fill them out and save.

Assistance with Form Requirements

Examples of completed forms can be found on the City of Providence website at <http://www.providenceri.gov/oeo/> or <http://www.providenceri.gov/purchasing/minority-women-owned-business-mbewbe-procurement-program/>.

Contract Requirements:

Prime contractors engaging subcontractors must submit the *Subcontractor Utilization and Payment Report* to the City Department's Fiscal Agent with every invoice and with request for final payment. This form is not submitted as a part of the initial bid package.

For contracts with duration of less than 3 months, this form must be submitted along with the contractor's request for final payment. The form must include all subcontractors utilized on the contract, both MBE/WBE and non- MBE/WBE, the total amount paid to each subcontractor for the given period and to date. During the term of the contract, any unjustified failure to comply with the MBE/WBE participation requirements is a material breach of contract.

Questions?

For more information or for assistance with MBE/WBE Forms, contact the City of Providence MBE/WBE Outreach Director, Grace Diaz, at mbe-wbe@providenceri.com or (401) 680-5766.



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MBE/WBE PARTICIPATION AFFIDAVIT

Item Discussion (as seen on RFP):

Prime Bidder: _____

Prime Bidder (Company) Phone Number: _____

Prime Bidder (Company) Zip Code: _____

Which one of the following describes your business' status in terms of Minority and/or Woman-Owned Business Enterprise certification with the State of Rhode Island? MBE WBE Neither MBE nor WBE

By initialing the following sections and signing the bottom of this document in my capacity as the contractor or an authorized representative of contractor, I make this Affidavit:

It is the policy of the City of Providence that minority business enterprises (MBEs) and women business enterprises (WBEs) should have the maximum opportunity to participate in procurements and projects as prime contractors and vendors. Pursuant to Sec. 21-52 of the Providence Code of Ordinances and Chapter 31-14 *et seq.* of the Rhode Island General Laws (as amended), MBE and WBE participation goals apply to contracts.

The goal for Minority Business Enterprise (MBE) participation is 10% of the total bid value.
The goal for Women's Business Enterprise (WBE) participation is 10% of the total bid value.
The goal for combined MBE/WBE participation is 20% of the total bid value.

I acknowledge the City of Providence's goals of supporting MBE/WBE certified businesses. Initial _____

If awarded the contract, I understand that my company must submit to the Minority and Women's Business Coordinator at the City of Providence (MBE/WBE Office), copies of all executed agreements with the subcontractor(s) being utilized to achieve the participation goals and other requirements of the RI General Laws. **I understand that these documents must be submitted prior to the issuance of a notice to proceed.** Initial _____

I understand that, if awarded the contract, my firm must submit to the MBE/WBE Office canceled checks and reports required by the MBE/WBE Office on a quarterly basis verifying payments to the subcontractors(s) utilized on the contract. Initial _____

If I am awarded this contract and find that I am unable to utilize the subcontractor(s) identified in my Statement of Intent, I understand that I must substitute another certified MBE and WBE firm(s) to meet the participation goals. **I understand that I may not make a substitution until I have obtained the written approval of the MBE/WBE Office.**
Initial _____

If awarded this contract, I understand that authorized representatives of the City of Providence may examine the books, records and files of my firm from time to time, to the extent that such material is relevant to a determination of whether my firm is complying with the City's MBE/WBE participation requirements.
Initial _____

I do solemnly declare and affirm under the penalty of perjury that the contents of the foregoing Affidavit are true and correct to the best of my knowledge, information and belief.

Signature of Bidder

Printed Name

Company Name

Date



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SUBCONTRACTOR DISCLOSURE FORM

Fill out this form only if you WILL SUBCONTRACT with other parties. If you will not subcontract any portion of the proposed bid, do not fill out this form.

Prime Bidder: _____ Primary NAICS _____

Code: _____

Item Description (as seen on RFP): _____

Please list all Subcontractors below. Include the total dollar value that you propose to share with each subcontractor and the dollar amount to be subcontracted. Please check off MBE and WBE where applicable. The directory of all state-certified MBE/WBE firms is located at www.mbe.ri.gov. Business NAICS codes can be found at <https://www.naics.com/search/>

Proposed Subcontractor	MBE	WBE	Primary NAICS Code	Date of Mobilization	\$ Value of Subcontract
					\$
					\$
					\$
					\$
					\$
					\$
A. MBE SUBCONTRACTED AMOUNT:					\$
B. WBE SUBCONTRACTED AMOUNT:					\$
C. NON MBE WBE SUBCONTRACTED AMOUNT:					\$
D. DOLLAR AMOUNT OF WORK DONE BY THE PRIME CONTRACTOR:					\$
E. TOTAL AMOUNT OF BID (SUM OF A, B, C, & D):					\$
F. PERCENTAGE OF BID SUBCONTRACTED TO MBEs AND WBEs. (Divide A by E and multiply result by 100).					%

Please read and initial the following statement acknowledging you understand. If the percentage of the total amount of the bid being awarded to MBE or WBE vendors is less than 20% (Box F) and the prime contractor is NOT a Rhode Island State-certified MBE or WBE, you must fill out the MBE/WBE WAIVER REQUEST FORM for consideration by City of Providence MBE/WBE Outreach Director. Initial _____

Signature of Bidder

Printed Name



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MBE/WBE Waiver Request Form

**Fill out this form only if you are subcontracting and did not meet the 20% MBE/WBE participation goal.
State-certified MBE or WBE Prime Bidders are NOT REQUIRED to fill out this form.**

Submit this form to the City of Providence MBE/WBE Outreach Director, Grace Diaz, at mbe-wbe@providenceri.gov, for review **prior to bid submission**. This waiver applies only to the current bid which you are submitting to the City of Providence and does not apply to other bids your company may submit in the future.

Prime Bidder: _____

Company Trade: _____

Item Discussion (as seen on RFP):

To receive a waiver, you must list the certified MBE and/or WBE companies you contacted, the name of the primary individual with whom you interacted, and the reason the MBE/WBE company could not participate on this project.

MBE/WBE Company Name	Individual's Name	Company Trade	Why did you choose not to work with this company?

I acknowledge the City of Providence's goal of a combined MBE/WBE participation is 20% of the total bid value. I am requesting a waiver of _____ % MBE/WBE (20% minus the value of **Box F** on the Subcontractor Disclosure Form). If an opportunity is identified to subcontract any task associated with the fulfillment of this contract, a good faith effort will be made to select MBE/WBE certified businesses as partners.

Signature of Prime Contractor

Printed Name

Date Signed

Signature of City of Providence
MBE/WBE Outreach Director

Printed Name of City of Providence
MBE/WBE Outreach Director

Date Signed



BOARD OF CONTRACT AND SUPPLY
CITY OF PROVIDENCE, RHODE ISLAND

BID PACKAGE SPECIFICATIONS

See Contract Book



**BOARD OF CONTRACT AND SUPPLY
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SUPPLEMENTAL INFORMATION

If the issuing department for this RFP determines that your firm's bid is best suited to accommodate their need, you will be asked to provide proof of the following prior to formalizing an award.

An inability to provide the outlined items at the request of the department may lead to the disqualification of your bid.

*This information is **NOT** requested to be provided in your initial bid that you will submit to the City Clerk's office by the "date to be opened" noted on page 1. This list only serves as a list of items that your firm should be ready to provide on request.*

All bids submitted to the City Clerk become public record. Failure to follow instructions could result in information considered private being posted to the city's Open Meetings Portal and made available as a public record.

You must be able to provide:

- Business Tax ID will be requested after an award is approved by the Board of Contract and Supply.
- Certificate of Insurance
- Performance and Payment Bond

DEPARTMENT OF PUBLIC WORKS

FORM OF BID

PROVIDENCE CAPITAL IMPROVEMENT SIDEWALKS – PHASE 5

PROVIDENCE, RHODE ISLAND

TO: PURCHASING OFFICE
3rd Floor
City Hall
Providence, Rhode Island 02903

1. The undersigned, having familiarized (themselves/itself) with existing conditions at the **PROVIDENCE CAPITAL IMPROVEMENT SIDEWALKS – PHASE 5** affecting the cost of work, and with the Contract Documents (which includes the Invitation for Bids, Instructions to Bidders, Form of Bid, Form of Bid Bond, Form of Agreement, Form of Non-Collusive Affidavit, Addenda (if any), Drawings, Technical Specifications, Form of Surety Bond(s); as prepared by the Department of Public Works, and on file in the office of the Department of Public Works, 700 Allens Avenue, Providence, RI 02905, hereby proposes to furnish all supervision, technical personnel, labor, materials, machinery, tools, equipment and services including utility and transportation services, and to perform and complete all required work for the **PROVIDENCE CAPITAL IMPROVEMENT SIDEWALKS – PHASE 5** and such other required and incidental work, complete, all in accordance with the above listed documents and for the unit prices for work in-place for the following items and quantities.

Total of Bid - For the sum of: \$ _____
_____ Dollars

2. In submitting this Bid, the Bidder understands that the right is reserved by the Department of Public Works to reject any and all Bids. If written notice of acceptance of this Bid is mailed, telegraphed or delivered to the undersigned within (90) days after the opening thereof, or at any time thereafter before this Bid is withdrawn, the undersigned agrees to execute and deliver an Agreement in the prescribed form and furnish the required bond within ten (10) days after the Agreement is presented to them for signature.

3. Security in the sum of _____ Dollars (\$ _____), in the form of _____ is submitted herewith in accordance with the Instructions to Bidders.

4. Attached hereto is an affidavit in proof that the undersigned has not colluded with any person in respect to this Bid or any Bids for the Contract for which this Bid is submitted. Also attached is a Statement of Bidder's Qualifications.

5. The Bidder is prepared to submit a financial and experience statement upon request.

Bidder Signature and Acknowledgement of Addenda:

DATE _____, 20 _____

Official Address:

Name of Bidder (Firm):

By _____

(Signature)

Title _____

Bidder shall indicate, in space provided, the earliest possible Project Start-up Date:

_____, 20 _____

ADDENDA: The undersigned acknowledges receipt of the following Addenda, if any, and has included the provisions thereof in this Bid:

<u>Addendum No.</u>	<u>Date</u>	<u>Addendum No.</u>	<u>Date</u>
_____	_____, 20 _____	_____	_____, 20 _____
_____	_____, 20 _____	_____	_____, 20 _____

DEPARTMENT OF PUBLIC WORKS

LIST OF FORMS

PROVIDENCE CAPITAL IMPROVEMENT SIDEWALKS – PHASE 5

PROVIDENCE, RHODE ISLAND

List of Forms:

The following forms must be completed and signed by the bidder and included with the bid. Failure to execute any form, or portion thereof may lead to disqualification of a bid.

1. Purchasing Department Documents and MBE/WBE Participation Forms
2. Bid Bond
3. Certificate of Corporate Principal
4. Non-Collusion Affidavit of Prime Bidder
5. Certification of Non-Segregated Facilities
6. Bidder's Certification for Equal Employment Opportunity
7. Special Requirement for All Out-of-State Contractors and Firms
8. Certification with Regard to Performance of Previous Contracts and Subcontracts
9. Affidavit of Non-Discrimination
10. Certification of Non-Discrimination in Equal Employment Opportunity
11. Statement of Bidders Qualifications
12. Proposed Subcontractors

DEPARTMENT OF PUBLIC WORKS

SCHEDULE OF UNIT PRICES

PROVIDENCE CAPITAL IMPROVEMENT SIDEWALKS – PHASE 5

PROVIDENCE, RHODE ISLAND

The Contractor shall insert unit prices for each item in ink, in both words and figures, and is to show a total bid price (unit price x estimated quantities). In the event a discrepancy between the written words and figures, the written words shall govern. In the event an error in the bidders total bid price, the corrected total bid obtained by the summation of the products of the unit prices multiplied by the respective quantities shall stand as the bidder's total bid price.

Unbalanced bidding is expressly prohibited and all unit bid prices will be compared for reasonable conformance with the engineer's estimate. The City has the right to reject award of a bid, or part thereof, to protect the public interest if it is apparent that a bid is mathematically unbalanced, the bidder front-end loads its bid as to amount to an advanced payment, there extreme variations from the engineer's estimate or other bids received, if in the opinion of the City, the unit prices create a reasonable doubt that that apparent low bidder will actually result in the lowest cost to the Department, and/or if the overall competitive bidding process has been jeopardized.

***The estimated quantities shown here are based solely upon a reasonable assessment of the project parameters, thus the Contractor is advised that the actual quantities may vary substantially as field conditions may necessitate. Regardless of the amount of actual quantities, however, the quoted unit prices shall always apply.**

There is no separate labor charge under this bid: unit prices shall include full compensation for all labor, materials, tools and equipment, and all incidentals necessary to complete the work as specified herein.

ITEM DESCRIPTION & BID PRICE	EST. QTY*	UNIT	TOTAL COST
<p>ITEM 201.0401: REMOVE AND DISPOSE GRANITE CURB</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER LINEAR FOOT</p>	120	LF	\$ _____
<p>ITEM 201.0403: REMOVE AND DISPOSE SIDEWALKS</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER SQUARE YARD</p>	2,000	SY	\$ _____
<p>ITEM 201.0407: REMOVE AND DISPOSE PAVEMENT AND RIGID BASE</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER SQUARE YARD</p>	50	SY	\$ _____
<p>ITEM 201.0409: REMOVE AND DISPOSE FLEXIBLE PAVEMENT</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER SQUARE YARD</p>	104	SY	\$ _____

ITEM DESCRIPTION & BID PRICE	EST. QTY*	UNIT	TOTAL COST
<p>ITEM 201.0414: REMOVE AND DISPOSE PIP – ALL SIZES</p> <p>THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____) PER LINEAR FOOT</p>	10	LF	\$ _____
<p>ITEM 201.9901: REMOVE AND DISPOSE TREES >3” CALIPER</p> <p>THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____) PER DIAMETER-INCH</p>	72	DIA- IN	\$ _____
<p>ITEM 201.9902: GRIND TREE STUMP 18” BELOW GRADE</p> <p>THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____) PER DIAMETER-INCH</p>	72	DIA- IN	\$ _____
<p>ITEM 202.0100: EARTH EXCAVATION</p> <p>THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____) PER CUBIC YARD</p>	13	CY	\$ _____

ITEM DESCRIPTION & BID PRICE	EST. QTY*	UNIT	TOTAL COST
<p>ITEM 302.0100: GRAVEL BORROW SUBBASE COURSE</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER CUBIC YARD</p>	13	CY	\$ _____
<p>ITEM 401.9901: CLASS 9.5 HMA FOR MISCELLANEOUS WORK</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER TON</p>	24	TN	\$ _____
<p>ITEM 701.0512: REINFORCED CONCRETE PIPE M 170 CLASS IV - 12 INCH</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER LINEAR FOOT</p>	10	LF	\$ _____
<p>ITEM 704.0100: RECONSTRUCT CATCH BASIN/ CORBEL CONES</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER EACH</p>	6	EA	\$ _____

ITEM DESCRIPTION & BID PRICE	EST. QTY*	UNIT	TOTAL COST
<p>ITEM 704.0200: RECONSTRUCT MANHOLE/ CORBEL CONES</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER EACH</p>	18	EA	\$ _____
<p>ITEM 704.0300: RECONSTRUCT CATCH BASIN/ VERTICAL WALLS</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER VERTICAL LINEAR FOOT</p>	18	VLF	\$ _____
<p>ITEM 704.0400: RECONSTRUCT MANHOLE/ VERTICAL WALLS</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER VERTICAL LINEAR FOOT</p>	20	VLF	\$ _____
<p>ITEM 707.1900: ADJUST FRAME AND COVER TO GRADE</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER EACH</p>	6	EA	\$ _____

ITEM DESCRIPTION & BID PRICE	EST. QTY*	UNIT	TOTAL COST
<p>ITEM 707.0950: ADJUST TELEPHONE MANHOLE TO GRADE</p> <p>THE SUM OF: _____ FIVE THOUSAND _____ DOLLARS AND _____ ZERO _____ CENTS (\$ _____ 5,000 _____) PER ALLOWANCE</p>	1	ALL	\$ <u>5,000</u>
<p>ITEM 707.0955: ADJUST ELECTRICAL MANHOLE TO GRADE</p> <p>THE SUM OF: _____ FIVE THOUSAND _____ DOLLARS AND _____ ZERO _____ CENTS (\$ _____ 5,000 _____) PER ALLOWANCE</p>	1	ALL	\$ <u>5,000</u>
<p>ITEM 707.2000: ADJUST FRAME AND GRATE TO GRADE</p> <p>THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____) PER EACH</p>	3	EA	\$ _____
<p>ITEM 712.0100: WATER GATE BOX</p> <p>THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____) PER EACH</p>	19	EA	\$ _____

ITEM DESCRIPTION & BID PRICE	EST. QTY*	UNIT	TOTAL COST
<p>ITEM 712.0200: GAS GATE BOX</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER EACH</p>	16	EA	\$ _____
<p>ITEM 713.8269: ADJUST WATER GATE BOXES TO GRADE</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER EACH</p>	26	EA	\$ _____
<p>ITEM 713.8300: ADJUST GAS GATE BOXES TO GRADE</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER EACH</p>	22	EA	\$ _____
<p>ITEM 905.9901: 4 INCH CEMENT CONCRETE SIDEWALK/CURB RAMPS</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER SQUARE YARD</p>	1,651	SY	\$ _____

ITEM DESCRIPTION & BID PRICE	EST. QTY*	UNIT	TOTAL COST
<p>ITEM 905.9902: 8 INCH CEMENT CONCRETE DRIVEWAY/CURB RAMPS</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER SQUARE YARD</p>	359	SY	\$ _____
<p>ITEM 905.9903: REMOVE, STOCKPILE, AND RESET PAVERS - ALL TYPES</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER SQUARE YARD</p>	50	SY	\$ _____
<p>ITEM 906.9901: FURNISH AND INSTALL GRANITE CURB STRAIGHT, CIRCULAR 7" WIDTH</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER LINEAR FOOT</p>	120	LF	\$ _____
<p>ITEM 906.9903: FURNISH AND INSTALL GRANITE INLET OR APRON STONE 7" WIDTH</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER EACH</p>	3	EA	\$ _____

ITEM DESCRIPTION & BID PRICE	EST. QTY*	UNIT	TOTAL COST
<p>ITEM 906.9904: FURNISH AND INSTALL GRANITE CURB RAMP TRANSITION CURB 7" WIDTH</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER LINEAR FOOT</p>	72	LF	\$ _____
<p>ITEM 906.9905: FURNISH AND INSTALL CURB RAMP STONE 7" WIDTH</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER LINEAR FOOT</p>	24	LF	\$ _____
<p>ITEM 906.9906: INSTALL SALVAGED GRANITE CURB STRAIGHT, CIRCULAR 7" WIDTH</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER LINEAR FOOT</p>	120	LF	\$ _____
<p>ITEM 906.9909: REMOVE, HANDLE, HAUL TRIM RESET CURB EDGING, STRAIGHT, CIRCULAR ALL TYPES</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER LINEAR FOOT</p>	174	LF	\$ _____

ITEM DESCRIPTION & BID PRICE	EST. QTY*	UNIT	TOTAL COST
<p>ITEM 932.9902: HORIZONTAL SAWCUTTING OF SIDEWALK</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER INCH FOOT</p>	1,262	IN-FT	\$ _____
<p>ITEM 942.0200: DETECTABLE WARNING PANEL STANDARD 48.1.0</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER SQUARE FOOT</p>	32	SF	\$ _____
<p>ITEM L01.9901: LOAM BORROW 4 INCHES DEEP & TYPE 2 SEEDING</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER SQUARE YARD</p>	55	SY	\$ _____
<p>ITEM L10.0101: MECHANICAL TREE ROOT PRUNING</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER LINEAR FOOT</p>	390	LF	\$ _____

ITEM DESCRIPTION & BID PRICE	EST. QTY*	UNIT	TOTAL COST
<p>ITEM T05.1030: ADJUST HANDHOLE TO GRADE</p> <p>THE SUM OF: _____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____) PER EACH</p>	3	EA	\$ _____
<p>TRAFFIC ENGINEERING PERMIT FEES</p> <p>THE SUM OF: _____ DOLLARS</p> <p>TWO THOUSAND FIVE HUNDRED _____ DOLLARS</p> <p>AND _____ ZERO _____ CENTS</p> <p>(\$ _____ 2,500 _____) PER ALLOWANCE</p>	1	ALL	\$ <u>2,500</u>
<p>TOTAL BID:</p> <p>_____ DOLLARS</p> <p>AND _____ CENTS</p> <p>(\$ _____)</p> <p><i>Amount in Figures</i></p>			

DEPARTMENT OF PUBLIC WORKS

BID BOND

PROVIDENCE CAPITAL IMPROVEMENT SIDEWALKS – PHASE 5

PROVIDENCE, RHODE ISLAND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, _____
(Name of Principal)
as PRINCIPAL, and _____ AS SURETY are held and firmly
(Name of Surety)

bound unto the Department of Public Works thereafter called the "Local Public Agency", in
the penal sum of

_____ Dollars,

(\$ _____) lawful money of the United States, for the payment of which sum well
and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and
assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that Whereas the principal has submitted
the Accompanying Bid, Dated _____, 20 _____, for

NOW, THEREFORE, if the Principal shall not withdraw said Bid within the period specified
therein after the opening of the same, or, if no period be specified, within thirty (30) days after
the said opening, and shall within the period specified therefor, or if no period be specified,
within ten (10) days after the prescribed forms are presented to them for signature, enter into a
written Contract with the Local Public Agency in accordance with the Bid as accepted and give
bond with good and sufficient surety or sureties, as may be required, for the faithful performance
and proper fulfillment of such Contract; or in the event of the withdrawal of said Bid, within the
period specified, or the failure to enter into such Contract and give such bond within the time
specified, if the Principal shall pay the Local Public Agency the difference between the amount
specified in said Bid and the amount for which the Local Public Agency may procure the
required work or supplies or both, if the latter be in excess of the former, then the above
obligation shall be void and of no effect, otherwise to remain in full force and virtue.

IN WITNESS WHEREOF, the above-bounded parties have executed this instrument under their
several seals this _____ day of _____, 20 _____, the name and
corporate seal of each corporate party being hereto affixed and these presents signed by its
undersigned representative, pursuant to authority of its governing body.

In presence of:

(Individual Principal) _____
(Title) _____

_____(Seal)

(Business Address including Zip)

_____(Seal)
(Partnership)

(Business Address including Zip)

By: _____

**BID BOND
Page 2**

Attest:

(Corporate Principal)

(Business Address including Zip)

By: _____
(Affix Corporate Seal)

Attest:

(Corporate Surety)

By: _____
(Affix Corporate Seal)

Countersigned:

by _____

*Attorney-in-Fact, State of _____

(*Power-of-attorney for person signing for surety company must be attached to bond.)

CERTIFICATE AS TO CORPORATE PRINCIPAL

I, _____, certify that I am the _____,
Secretary of the Corporation named as Principal in the within bond; that, who signed the said
bond on behalf of the Principal was then _____ of said
corporation; that I know their signature, and their signature thereto is genuine; and that said
bond was duly signed, sealed, and attested to for and in behalf of said corporation by authority
of this governing body.

_____(Corporate Seal)

Title

DEPARTMENT OF PUBLIC WORKS

CERTIFICATE AS TO CORPORATE PRINCIPLE

PROVIDENCE CAPITAL IMPROVEMENT SIDEWALKS – PHASE 5

PROVIDENCE, RHODE ISLAND

CERTIFICATE AS TO CORPORATE PRINCIPAL

I, _____, certify that I am the _____,
Secretary of the Corporation named as Principal in the within bond; that, who signed the said
bond on behalf of the Principal was then _____ of said
corporation; that I know their signature, and their signature thereto is genuine; and that said
bond was duly signed, sealed, and attested to for and in behalf of said corporation by authority
of this governing body.

_____(Corporate Seal)

Title

DEPARTMENT OF PUBLIC WORKS

NON-COLLUSION OF PRIME BIDDER

PROVIDENCE CAPITAL IMPROVEMENT SIDEWALKS – PHASE 5

PROVIDENCE, RHODE ISLAND

State of _____

County of _____

_____, being first duly sworn, deposes and says that:

- (1) He is _____ of _____ (owner, partner, officer, representative, or agent) _____, the Bidder that has submitted the attached Bid:
- (2) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid:
- (3) Such Bid is genuine and is not a collusive or sham Bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement, any advantage against the Department of Public Works or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(Signed) _____

Title

Subscribed and sworn to before me this

_____ day of _____, 20_____

Title

My Commission expires _____

DEPARTMENT OF PUBLIC WORKS

CERTIFICATION OF NON-SEGREGATED FACILITIES

PROVIDENCE CAPITAL IMPROVEMENT SIDEWALKS – PHASE 5

PROVIDENCE, RHODE ISLAND

CERTIFICATION OF NON-SEGREGATED FACILITIES

The Bidder certifies that they do not maintain or provide for their employees any segregated facilities at any of their establishments, and that they do not permit their employees to perform their services at any location, under their control, where segregated facilities are maintained. The Bidder agrees that a breach of this certification will be a violation of the Equal Opportunity Clause in any contract resulting from acceptance of this Bid. As used in this certification, the term "segregated facilities" means any waiting rooms, work rooms, restrooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin, because of habit, local custom, or otherwise. The Bidder agrees that (except where he/she has obtained identical certification from proposed subcontractors for specific time periods) he/she will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000.00 which are not exempt from provisions of the Equal Opportunity Clause, and that he/she will retain such certifications in his/her files.

Note: The penalty for making false statements in offers is prescribed in 18 U.S.C. & 1001.

DATE _____, 20__

Official Address:

Name of Bidder (Firm):

By

(Signature)

Title

Refer to Form of Bid, p.2

DEPARTMENT OF PUBLIC WORKS

**BIDDER'S CERTIFICATION FOR EQUAL EMPLOYMENT
OPPORTUNITY**

PROVIDENCE CAPITAL IMPROVEMENT SIDEWALKS – PHASE 5

PROVIDENCE, RHODE ISLAND

In compliance with Executive Order 11246 Equal Opportunity (GC II, Section 210, or latest publication) the Bidder hereby certifies they shall comply with Bid Conditions, Affirmative Action Requirements, Equal Employment Opportunity, as provided in the attachment Shown on pages GC II - 47a to GC II - 47f, or latest publication.

Full name and address of individual or concern submitting this Bid:

Signed _____
Title _____
Date _____

Notice: Bid should be signed in ink by a person having proper legal authority, and the person's title should be given, such as "Owner" in the case of an individual, "Partner" in the case of a general partnership, "President", Treasurer, or other authorized officer in the case of a corporation.

DEPARTMENT OF PUBLIC WORKS

**SPECIAL REQUIREMENT FOR ALL OUT OF STATE
CONTRACTORS AND FIRMS**

PROVIDENCE CAPITAL IMPROVEMENT SIDEWALKS – PHASE 5

PROVIDENCE, RHODE ISLAND

It is the understanding of any and all out-of-state firms and companies must be registered to do business in the State of Rhode Island with the Secretary of State's Office. Any false statements made in this regard will cause this Contract to become null and void at the option of the City, therefore, in accordance with this requirement the following statement is made:

I (we) being duly sworn officers of said company or firm, hereby declare and affirm that this company or firm is registered with the Rhode Island Secretary of State's Office to do business in Rhode Island.

Company or Firm

Attest:

By _____

Title _____

Note: If proposal is being made by an in-state contractor or firm, this form may be left blank.

DEPARTMENT OF PUBLIC WORKS

**CERTIFICATION WITH REGARDS TO PERFORMANCE OF
PREVIOUS CONTRACTS AND SUBCONTRACTS**

PROVIDENCE CAPITAL IMPROVEMENT SIDEWALKS – PHASE 5

PROVIDENCE, RHODE ISLAND

The Bidder _____, proposed Subcontractor _____, hereby certifies that they have _____ have not, _____ participated in a previous contract or subcontract subject to the Equal Opportunity Clause, as required by Executive Orders 10924, 11114, or 11246 and that they have _____, have not _____, filled with the Joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President’s Committee on Equal Employment Opportunity, all reports due under the applicable filing requirements:

(Company)

By _____

Date _____

Title _____

NOTE: The above certification is required by the Equal Employment Opportunity Regulations of the Secretary of Labor (41 CFR 60-1.7 (b)(1)), and must be submitted by bidders and proposed subcontractors any in connection with the contracts and subcontracts which are subject to the Equal Opportunity Clause. Contracts and subcontracts which are exempt from the Equal Opportunity Clause are set forth in 41 CFR 60-15. Generally, only contracts or subcontracts of \$10,000.00 or under are exempt.

Currently, Standard Form 100 (EEO-11) is the only report required by the Executive Orders or their implementing regulations.

Proposed prime contractors and subcontractors who have participated in a previous contract or subcontract subject to the Executive Orders and have filed the required reports should note that 41 CFR 60-1.7(b)(1) prevents the award of contracts and subcontracts unless such contractor submits a report covering the delinquent period or such other period specified by the Federal Highway Administration or by the Director, Office of Federal Contract Compliance, U.S. Department of Labor.

DEPARTMENT OF PUBLIC WORKS

AFFIDAVIT OF NON-DISCRIMINATION

PROVIDENCE CAPITAL IMPROVEMENT SIDEWALKS – PHASE 5

PROVIDENCE, RHODE ISLAND

State of _____ ss.
County of _____

_____, being first duly sworn, deposes
and says that:

Who is the _____ of _____

a corporation organized and existing under the Laws of _____

and the Contractor for the _____

Project No. _____ that they make this affidavit for and on behalf of said Corporation; that during
the period

_____, 20__ to _____, 20__, the said corporation has

maintained the practices of employment as required by federal, state, and city laws in regards to
the hiring of employees for the aforementioned project and that in employment, upgrading, the
demotion or transfer, recruitment or recruitment advertising; layoffs or termination, rates of pay
or other forms of compensation; and selection for training including apprenticeship, that it has
not discriminated against any employee or applicant for employment on the work covered by
this contract because of race, religion, color or national origin.

(Signed) _____

Title

Subscribed and sworn to before me this

_____ day of _____, 20 ____

(Signed) _____

(Seal)

Title
My Commission Expires _____, 20 ____

DEPARTMENT OF PUBLIC WORKS

**CERTIFICATION OF NON-DISCRIMINATION IN EQUAL
EMPLOYMENT OPPORTUNITY**

PROVIDENCE CAPITAL IMPROVEMENT SIDEWALKS – PHASE 5

PROVIDENCE, RHODE ISLAND

The bidder represents that they _____ have, _____ have not, participated in a previous contract or subcontract to either the equal opportunity clause contracted in Section 202 of the Executive Order 11246; that they _____ have, _____ have not, filed with the Joint Reporting Committee, the Director of OFCC, any Federal agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filing requirements of those organizations; and that representations indicating submission of required compliance reports, signed by proposed subcontractors will be obtained prior to subcontract awards.

Company Name

BY: _____

Title: _____

Date

DEPARTMENT OF PUBLIC WORKS

STATEMENT OF BIDDER'S QUALIFICATIONS

PROVIDENCE CAPITAL IMPROVEMENT SIDEWALKS – PHASE 5

PROVIDENCE, RHODE ISLAND

Separate statements shall be submitted by the bidder with their proposal for themselves, the Designer, the Construction Contractor, and for major design or construction subcontractors. All questions must be answered completely. The date given must be clear and comprehensive. This statement must be notarized. If necessary, questions may be answered on separate attached pages keyed into this form. The bidder may submit any additional information he/she desires.

1. Name of Bidder _____
(Proper Name First)

2. Contact Person / Title _____

3. Permanent Main Office Address _____

4. Telephone _____

5. When Organized _____

6. If a Corporation,
When Incorporated _____

7. How many years have you been engaged in the contracting business under your present firm or trade name?

8. State your current contracts in-hand. (Schedule the contracts showing amount of each contract and the appropriate anticipated date of completion.)

9. Will your firm be the Bidder, Designer, Construction Contractor, or Design or Construction Contractor for this project?

10. State the general character of work performed by your Company:

11. Have you ever failed to complete any work awarded to you? _____
If so, where and why:

12. Have you ever defaulted on a contract? _____
If so, where and why?

13. List the more important projects recently completed by your Company, stating the appropriate cost for each, and the month and year complete:

Projects	Cost	Completion Date
----------	------	-----------------

17. State your firm's particular qualifications, services, etc. for completing the project on-time within the project's program:

18. Base on your knowledge of construction and the Owner's program for the project indicate a project completion date:

19. Credit Available:

20. Give bank reference: _____

21. Will you, upon request, complete a detailed financial statement and furnish any other information requested by the Owner?

22. The Bidder hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the Owner in verification of the recitals comprising this:

STATEMENT OF BIDDER'S QUALIFICATIONS, dated at _____

this _____ day of _____, 20____.

Name of Bidder _____

By / Title _____

State of _____

County of _____

Subscribed and sworn before me this

_____ day of _____, 20 _____

(Title)

My Commission expires _____

DEPARTMENT OF PUBLIC WORKS

PROPOSED SUBCONTRACTOR'S

PROVIDENCE CAPITAL IMPROVEMENT SIDEWALKS – PHASE 5

PROVIDENCE, RHODE ISLAND

I, _____ the **BIDDER**, hereby propose to utilize the following named **SUBCONTRACTORS** for the **PROVIDENCE CAPITAL IMPROVEMENT SIDEWALKS – PHASE 5** Providence, RI for the work items and/or estimated prices stated below and understand that the Owner reserves the right to reject any subcontractor if investigation determines they do not meet federal requirements or are otherwise unacceptable for the Project.

1. WORK ITEM/DESCRIPTION.

Estimated Value of Work \$ _____
Subcontractor: _____
Address: _____
City/State/Zip-Code: _____
Telephone No.: _____

2. WORK ITEM/DESCRIPTION.

Estimated Value of Work \$ _____
Subcontractor: _____
Address: _____
City/State/Zip-Code: _____
Telephone No.: _____

3. WORK ITEM/DESCRIPTION.

Estimated Value of Work \$ _____
Subcontractor: _____
Address: _____
City/State/Zip-Code: _____
Telephone No.: _____

4. **WORK ITEM/DESCRIPTION.**

Estimated Value of Work \$ _____
Subcontractor: _____
Address: _____
City/State/Zip-Code: _____
Telephone No.: _____

5. **WORK ITEM/DESCRIPTION.**

Estimated Value of Work \$ _____
Subcontractor: _____
Address: _____
City/State/Zip-Code: _____
Telephone No.: _____

6. **WORK ITEM/DESCRIPTION.**

Estimated Value of Work \$ _____
Subcontractor: _____
Address: _____
City/State/Zip-Code: _____
Telephone No.: _____

7. **WORK ITEM/DESCRIPTION.**

Estimated Value of Work \$ _____
Subcontractor: _____
Address: _____
City/State/Zip-Code: _____
Telephone No.: _____

8. **WORK ITEM/DESCRIPTION.**

Estimated Value of Work \$ _____
Subcontractor: _____
Address: _____
City/State/Zip-Code: _____
Telephone No.: _____

9. **WORK ITEM/DESCRIPTION.**

Estimated Value of Work \$ _____

Subcontractor: _____

Address: _____

City/State/Zip-Code: _____

Telephone No.: _____