



The questions received at the Bidders Conference and received through email have been answered and are attached below.

“2019 WIOA Required Youth Program Elements” RFP
Questions and answers from the Bidders Conference and received through email.

Q1: Can a youth move from one provider to the next?

A1: Yes. WSPC staff will create a menu of services with all of the grantees and their services for the youth to choose from. Youth can participate in services among the different providers but they cannot receive duplicate services from providers.

Q2: Can we propose online occupational skills training services?

A2: Yes; applicants can propose online, classroom, or a hybrid model.

Q3: How many youth will be served in the pilot?

A3: WSPC is anticipating about 30 new youth, enrolled through WSPC directly, and about 100 youth enrolled through our current year-round WIOA provider.

Q4: With the Education Offered Concurrently with Workforce Preparation, can we propose to deliver a class we already provide and add another teacher in the classroom through this RFP?

A4: Yes.

Q5: Who is the office of responsibility for the WIOA outcomes?

A5: As the provider on record, WSPC bears the office of responsibility for the new pilot youth.

Q6: YouthBuild is a WIOA program, but you cannot leverage WIOA with WIOA. How does YouthBuild engage new youth?

A6: YouthBuild would be required to engage new youth under this contract.

Q7: Could a provider propose to deliver 10 of the 14 elements?

A7: Yes, you can propose one or more elements to deliver, but we may only fund you for some of them.

Q8: Will providers receive the original ISS/goal plan when the youth is referred to their program?

A8: Yes.

Q9: Will the menu of services look similar to the RI Works menu?

A9: Yes, that is the plan.

Q10: Will WSPC be funding only one provider per element?

A10: No, there may be more than one provider per element, and it would be the customer choice of the youth as to where they receive the service.

Q11: Would WSPC be the hub for information and data collection?

A11: Yes, a WSPC staff person would be responsible for data entry, collecting information, and reporting.

Q12: What does recruitment look like?

A12: WSPC expects that most of the proposing agencies already serve WIOA eligible youth and will refer some of them for inclusion in the pilot.

Q13: How much funding is available?

A13: A total of approximately \$200,000 is available for the pilot.

Q14: Will the contract be for 12 months?

A14: Yes, the contract will be 12 months to start with an option to renew based on performance and availability of funds.

Q15: If a provider proposed to deliver mental health counseling, could the funding cover co-pays of the youth?

A15: Yes, we can use supportive service funds for mental health co-pays.

Q16: Do WIOA youth typically have health insurance?

A16: This varies by youth. If youth do not have access to mental health services and are in need of them, referrals must be made to community providers.

Q17: If a provider wanted to assist youth with food, shelter, rent, etc., what element would those be under?

A17: Supportive services.

Q18: What is the cost allocation plan?

A18: The cost allocation refers to the time and cost allocation of your staff for this program compared to other funding that may be funding those staff. **Please note: You will only need to provide the Cost Allocation information if you are selected to provide services. It does not need to be in the proposal.**

Q19: Some elements are more for individuals and not cohorts, such as mental health counseling; how would we address that in the response packet and budget?

A19: If the service being offered, such as mental health counseling, which is highly individualized, cannot reasonably be delivered in cohort format, the proposer should include the cost per person but does not have to include a price per cohort. **Note: We can only write contracts for items in the proposal, so in most cases (except for this example) you should include a price for both the individual and the cohort and that will enable us to negotiate.**

Q20: Does a provider delivering an occupational skills training program have to wait until the youth gains a certification prior to billing? Does the youth have to attain the certificate in order for the provider to be paid?

A20: This will be negotiated with selected providers during the contracting process.

Q21: How would occupational skills training payments be broken down? Will be it be like the Adult WIOA/ETPL system?

A21: This will be negotiated with selected providers during the contracting process.

Q22: Where are the fillable forms located?

A22: <http://www.providenceri.gov/oeo/youth-rfp>

Q23: In the staff section of the response packet, what does a proposer do if there is staff turnover or if staff is not hired yet?

A23: The proposer can write “to be hired” or “to be determined” if they are unsure who will be providing the services under name and an intended amount to pay the person in the budget, but the other fields must be filled in accordingly, including the qualifications you will require that person to have.

Q24: Can WSPC post the attendees on the website?

A24: Yes, the attendees will be posted on <http://www.providenceri.gov/oeo/youth-rfp>

Q25: I downloaded the Response Packet from the web site, but the header of the booklet says “2019 Summer Youth RFP”. Is this the correct form?

A25: Yes. The header is a typo. The information in the packet itself clearly states that it is for the 14 Required WIOA elements and all the information in the packet reflects that. But thanks for giving us the opportunity to clear that up.

Q26: How many copies of the proposal need to be submitted?

A26:

<p style="text-align: center;">PROPOSALS ARE DUE MAY 28, 2019 BEFORE 2:15 pm. Submissions will be time and date stamped. Proposals delivered after 2:15 pm will not be considered. <i>Hand deliver</i> one original and two copies of proposal in a sealed envelope labeled <i>“2019 WIOA Required Youth Program Elements” WSPC/OEO</i> The bid envelope and information related to this bid must be Addressed to: The Board of Contract and Supply Dept. of the City Clerk’s Providence City Hall Room 311 25 Dorrance St. Providence, RI, 02903</p>

Q27: If we have a cohort of youth we are working with and would like to include them in this WIOA program, will we be able to do that?

A27: If they are eligible, yes, we can absolutely enroll them in this pilot. The application process and forms will be the same as for any WIOA youth program.