

Jorge O. Elorza
Mayor



Michael D. Borg
Director of Public Property

**Department of Public Property
Apparel FY20 – One Year Contract with One Option Year
Opening Date: Tuesday, May 28, 2019**

**Addendum #1
Addendum Issue Date: May 6, 2019**

1. When using “imprint” – is this screen print?
Yes

2. Can you please provide photos of the customization?
These will likely be department logos, the Providence “P” and the city seal. These will be provided with the first of each type of order.
 - a. Embroidery
 - b. Imprints

3. Shipping – will this be one order, or multiple orders (as needed)?
Likely both. Please list your shipping charges for a single bulk order and any charges that may apply for additional orders of single items.

4. Shipping – will the order(s) be shipped to the department or individuals homes?
To a single city location

5. What lead times are you experiencing with your current supplier?
Typically 3-5 business days

6. Do you currently use an online ordering solution for placing orders for this program?
No