REQUEST FOR PROPOSALS

Item Description: DEMOLITION OF 54-56 LANCASHIRE STREET, A TWO-STORY WOOD STRUCTURE

Date to be opened: MARCH 30, 2020

Issuing Department: INSPECTION + STANDARDS

QUESTIONS
• Please direct questions relative to the bidding process, how to fill out forms, and how to submit a bid (Pages 1-8) to Purchasing Agent Patti Jordan.
  o Phone: (401) 680-5264
  o Email: pjordan@providenceri.gov
    ▪ Please use the subject line “RFP Question”
• Please direct questions relative to the Minority and Women’s Business Enterprise Program and the corresponding forms (Pages 9-13) to the MBE/WBE Outreach Director for the City of Providence, Grace Diaz
  o Phone: (401) 680-5766
  o Email: gdiaz@providenceri.gov
    ▪ Please use subject line “MBE WBE Forms”
• Please direct questions relative to the specifications outlined (beginning on page 14) to the issuing department’s subject matter expert:
  o MARIA HOEY
  o 401-680-5356
  o mhoey@providenceri.gov

Pre-bid Conference

There is no pre-bid conference for this item.
INSTRUCTIONS FOR SUBMISSION

Bids may be submitted up to 2:15 P.M. on the above meeting date at the Department of the City Clerk. Room 311, City Hall, 25 Dorrance Street, Providence. At 2:15 P.M. all bids will be publicly opened and read at the Board of Contract Meeting in the City Council Chambers, on the 3rd floor of City Hall.

- Bidders must submit 2 copies of their bid in sealed envelopes or packages labeled with the captioned Item Description and the City Department to which the RFP and bid are related. (On page 1)
- Communications to the Board of Contract and Supply that are not competitive sealed bids (i.e. product information/samples) should have “NOT A BID” written on the envelope or wrapper.
- Only use form versions and templates included in this RFP. If you have an old version of a form do not recycle it for use in this bid.
- The bid envelope and information relative to the bid must be addressed to:

  Board of Contract and Supply  
  Department of the City Clerk – City Hall, Room 311  
  25 Dorrance Street  
  Providence, RI 02903

**PLEASE NOTE: This bid may include details regarding information that you will need to provide (such as proof of licenses) to the issuing department before the formalization of an award. This information is NOT requested to be provided in your initial bid by design.**

All bids submitted to the City Clerk become public record. Failure to follow instructions could result in information considered private being posted to the city’s Open Meetings Portal and made available as a public record. The City has made a conscious effort to avoid the posting of sensitive information on the City’s Open Meetings Portal, by requesting that such sensitive information be submitted to the issuing department only at their request.
BOARD OF CONTRACT AND SUPPLY  
CITY OF PROVIDENCE, RHODE ISLAND  

BID PACKAGE CHECKLIST  
Digital forms are available in the City of Providence Purchasing Department Office or online at http://www.providenceri.gov/purchasing/how-to-submit-a-bid/  

The bid package MUST include the following, in this order:  

- Bid Form 1: Bidder's Blank as the cover page/ 1st page (see page 6 of this document)  
- Bid Form 2: Certification of Bidder as 2nd page (see page 7 of this document)  
- Bid Form 3: Certificate Regarding Public Records (see page 8 of this document)  
- Forms from the Minority and Women Business Enterprise Program: Based on Bidder Category. See forms and instructions enclosed (pages 9-13) or on: https://www.providenceri.gov/purchasing/minority-women-owned-business-mbewbe-procurement-program/  

*Please note: MBE/WBE forms must be completed for EVERY bid submitted and must be inclusive of ALL required signatures. Forms without all required signatures will be considered incomplete.  
- Bidder’s Proposal/Packet: Formal response to the specifications outlined in this RFP, including pricing information and details related to the good(s) or service(s) being provided. Please be mindful of formatting responses as requested to ensure clarity.  
- Financial Assurance, if requested (as indicated on page 5 of this document under “Bid Terms”)  

All of the above listed documents are REQUIRED. (With the exception of financial assurances, which are only required if specified on page 5.)  

***Failure to meet specified deadlines, follow specific submission instructions, or enclose all required documents with all applicable signatures will result in disqualification, or in an inability to appropriately evaluate bids.
NOTICE TO VENDORS

1. The Board of Contract and Supply will make the award to the lowest qualified and responsible bidder.
2. In determining the lowest responsible bidder, cash discounts based on preferable payment terms will not be considered.
3. Where prices are the same, the Board of Contract and Supply reserves the right to award to one bidder, or to split the award.
4. No proposal will be accepted if the bid is made in collusion with any other bidder.
5. Bids may be submitted on an “equal in quality” basis. The City reserves the right to decide equality. Bidders must indicate brand or the make being offered and submit detailed specifications if other than brand requested.
6. A bidder who is an out-of-state corporation shall qualify or register to transact business in this State, in accordance with the Rhode Island Business Corporation Act, RIGL Sec. 7-1.2-1401, et seq.
7. The Board of Contract and Supply reserves the right to reject any and all bids.
8. Competing bids may be viewed in person at the Department of the City Clerk, City Hall, Providence, immediately upon the conclusion of the formal Board of Contract and Supply meeting during which the bids were unsealed/opened. Bids may also be accessed electronically on the internet via the City’s Open Meetings Portal.
9. As the City of Providence is exempt from the payment of Federal Excise Taxes and Rhode Island Sales Tax, prices quoted are not to include these taxes.
10. In case of error in the extension of prices quoted, the unit price will govern.
11. The contractor will NOT be permitted to: a) assign or underlet the contract, or b) assign either legally or equitably any monies or any claim thereto without the previous written consent of the City Purchasing Director.
12. Delivery dates must be shown in the bid. If no delivery date is specified, it will be assumed that an immediate delivery from stock will be made.
13. A certificate of insurance will normally be required of a successful vendor.
14. For many contracts involving construction, alteration and/or repair work, State law provisions concerning payment of prevailing wage rates apply (RIGL Sec. 37-13-1 et seq.)
15. No goods should be delivered or work started without a Purchase Order.
16. Submit 2 copies of the bid to the City Clerk, unless the specification section of this document indicates otherwise.
17. Bidder must certify that it does not unlawfully discriminate on the basis of race, color, national origin, gender, gender identity or expression, sexual orientation and/or religion in its business and hiring practices and that all of its employees are lawfully employed under all applicable federal, state and local laws, rules and regulations. (See Bid Form 2.)
BID TERMS

1. Financial assurances may be required in order to be a successful bidder for Commodity or Construction and Service contracts. If either of the first two checkboxes below is checked, the specified assurance must accompany a bid, or the bid will not be considered by the Board of Contract and Supply. The third checkbox indicates the lowest responsible bidder will be contacted and required to post a bond to be awarded the contract.

   a) ☐ A certified check for $_____ must be deposited with the City Clerk as a guarantee that the Contract will be signed and delivered by the bidder.

   b) ☐ A bid bond in the amount of _____ per centum (%) of the proposed total price, must be deposited with the City Clerk as a guarantee that the contract will be signed and delivered by the bidder; and the amount of such bid bond shall be retained for the use of the City as liquidated damages in case of default.

   c) ☒ A performance and payment bond with a satisfactory surety company will be posted by the bidder in a sum equal to one hundred per centum (100%) of the awarded contract.

   d) ☐ No financial assurance is necessary for this item.

2. Awards will be made within sixty (60) days of bid opening. All bid prices will be considered firm, unless qualified otherwise. Requests for price increases will not be honored.

3. Failure to deliver within the time quoted or failure to meet specifications may result in default in accordance with the general specifications. It is agreed that deliveries and/or completion are subject to strikes, lockouts, accidents and Acts of God.

The following entry applies only for COMMODITY BID TERMS:

4. Payment for partial delivery will not be allowed except when provided for in blanket or term contracts.

The following entries apply only for CONSTRUCTION AND SERVICE BID TERMS:

5. Only one shipping charge will be applied in the event of partial deliveries for blanket or term contracts.

6. Prior to commencing performance under the contract, the successful bidder shall attest to compliance with the provisions of the Rhode Island Worker’s Compensation Act, RIGL 28-29-1, et seq. If exempt from compliance, the successful bidder shall submit a sworn Affidavit by a corporate officer to that effect, which shall accompany the signed contract.

7. Prior to commencing performance under the contract, the successful bidder shall, submit a certificate of insurance, in a form and in an amount satisfactory to the City.
BID FORM 1: Bidders Blank

1. Bids must meet the attached specifications. Any exceptions or modifications must be noted and fully explained.

2. Bidder’s responses must be in ink or typewritten, and all blanks on the bid form should be completed.

3. The price or prices proposed should be stated both in **WRITING** and in **FIGURES**, and any proposal not so stated may be rejected. **Contracts exceeding twelve months must specify annual costs for each year.**

4. Bids **SHOULD BE TOTALED** so that the final cost is clearly stated (unless submitting a unit price bid), however **each item should be priced individually**. Do not group items. Awards may be made on the basis of **total** bid or by **individual items**.

5. All bids **MUST BE SIGNED IN INK.**

**Name of Bidder (Firm or Individual):** __________________________________________________________

**Contact Name:** __________________________________________________________

**Business Address:** __________________________________________________________

**Business Phone #:** __________________________________________________________

**Contact Email Address:** __________________________________________________________

Agrees to bid on (Write the “Item Description” here): ____________________________________________

If the bidder’s company is based in a state **other than Rhode Island**, list name and contact information for a local agent for service of process that **is located within Rhode Island** _________________________________________________

**Delivery Date (if applicable):** __________________________________________________________

**Name of Surety Company (if applicable):** _________________________________________________

**Total Amount in Writing*:** __________________________________________________________

**Total Amount in Figures*:** __________________________________________________________

* If you are submitting a unit price bid, please insert “Unit Price Bid”

**Use additional pages if necessary for additional bidding details.**

________________________________________________

**Signature of Representation**

________________________________________________

**Title**
BID FORM 2: Certification of Bidder  
(Non-Discrimination/Hiring)

Upon behalf of_____________________________________________ (Firm or Individual Bidding),

I,_______________________________________________________(Name of Person Making Certification),

being its__________________________________________________(Title or “Self”), hereby certify that:

1. Bidder does not unlawfully discriminate on the basis of race, color, national origin, gender, sexual orientation and/or religion in its business and hiring practices.

2. All of Bidder’s employees have been hired in compliance with all applicable federal, state and local laws, rules and regulations.

I affirm by signing below that I am duly authorized on behalf of Bidder, on
this________________ day of______________________20___.

____________________________________________________
Signature of Representation

____________________________________________________
Printed Name
BID FORM 3: Certificate Regarding Public Records

Upon behalf of ________________________________ (Firm or Individual Bidding),
I, ____________________________________________ (Name of Person Making Certification),
being its ______________________________________ (Title or “Self”), hereby certify an understanding that:

1. All bids submitted in response to Requests for Proposals (RFP’s) and Requests for Qualification (RFQ’s), documents contained within, and the details outlined on those documents become public record upon receipt by the City Clerk’s office and opening at the corresponding Board of Contract and Supply (BOCS) meeting.

2. The Purchasing Department and the issuing department for this RFP/RFQ have made a conscious effort to request that sensitive/personal information be submitted directly to the issuing department and only at request if verification of specific details is critical the evaluation of a vendor’s bid.

3. The requested supplemental information may be crucial to evaluating bids. Failure to provide such details may result in disqualification, or an inability to appropriately evaluate bids.

4. If sensitive information that has not been requested is enclosed or if a bidder opts to enclose the defined supplemental information prior to the issuing department’s request in the bidding packet submitted to the City Clerk, the City of Providence has no obligation to redact those details and bears no liability associated with the information becoming public record.

5. The City of Providence observes a public and transparent bidding process. Information required in the bidding packet may not be submitted directly to the issuing department at the discretion of the bidder in order to protect other information, such as pricing terms, from becoming public. Bidders who make such an attempt will be disqualified.

I affirm by signing below that I am duly authorized on behalf of Bidder, on this ____________ day of _________________ 20__.

________________________________________________
Signature of Representation

________________________________________________
Printed Name
**WBE/MBE Form Instructions**

The City of Providence actively seeks Minority and Women business enterprises to participate in bids to meet the City’s procurement needs. Pursuant to the City of Providence Code of Ordinances, Chapter 21, Article II, Sec. 21-52 (Minority and Women’s Business Enterprise) and Rhode Island General Laws (as amended), Chapter 31-14, et seq. (Minority Business Enterprise), Minority Business Enterprise (MBE) and Women’s Business Enterprise (WBE) participation goals apply to contracts.

The goal for Minority Business Enterprise (MBE) participation is **10%** of the total bid value.
The goal for Women’s Business Enterprise (WBE) participation is **10%** of the total bid value.
The goal for combined MBE/WBE participation is **20%** of the total bid value.

Only businesses certified with the State of Rhode Island as minority and/or women business enterprises are counted towards the City’s goals. Eligible minority or women-owned businesses are encouraged to seek certification from the State of Rhode Island Minority Business Enterprise Compliance Office at: http://odeo.ri.gov/offices/mbeco/

**Note**: MBE certification with the State of Rhode Island on the basis of Portuguese heritage is not currently recognized by the City of Providence's MBE program.

**Bid Requirements:**

*All Bidders*: All bidders must complete and submit the *MBE/WBE Participation Affidavit* indicating whether or not they are a state-certified MBE/WBE and acknowledging the City’s participation goals. Submission of this form is required with **every bid**. Your bid will not be accepted without an affidavit.

*Bidders who will be subcontracting*: Bidders who will be subcontracting must submit the *Subcontractor Disclosure Form* as part of their bid submission. All subcontractors, regardless of MBE/WBE status, must be listed on this form. Business NAICS codes can be found at [https://www.naics.com/search/](https://www.naics.com/search/). Awarded bidders are required to submit *Subcontractor Utilization and Payment Reports* with each invoice.

**Waiver Requests:**

If the percentage of the total amount of the bid being awarded to MBE or WBE vendors is less than 20% (Box F on the Subcontractor Disclosure Form) and the prime contractor is not a Rhode Island State-certified MBE or WBE, the Bidder must complete the *MBE/WBE Waiver Request Form* for review. Waivers will be considered on a case by case basis. No waiver will be granted unless the waiver request includes documentation that demonstrates that the Bidder has made good faith efforts to achieve the City’s stated participation goals. Waivers must be reviewed and signed by the City of Providence’s MBE/WBE Outreach Director, Grace Diaz, or her designee. Department Directors cannot recommend a bidder for award if this form is applicable and absent. If the bid does not meet the participation goals of the City of Providence and a waiver is not filed with the signature of the MBE/WBE Outreach Director or her designee, the bid will not be accepted.

**Verifying MBE/WBE Certification**

It is the responsibility of the bidder to confirm that every MBE/WBE named in a proposal and included in a contract is certified by the Rhode Island Minority Business Enterprise Compliance office. The current MBE/WBE directory is available at the State of RI MBE Office, One Capitol Hill, 2nd Floor, Providence, RI, or online at [http://odeo.ri.gov/offices/mbeco/mbewbe.php](http://odeo.ri.gov/offices/mbeco/mbewbe.php). You can also call (401) 574-8670 to verify certification, expiration dates, and services that the MBE/WBE is certified to provide. Note: MBE certification with the State of Rhode Island on the basis of Portuguese heritage is not currently recognized by the City of Providence's MBE program.

**Form Instructions:**

Access all bid forms from [http://www.providenceri.gov/oeo/](http://www.providenceri.gov/oeo/) or [http://www.providenceri.gov/purchasing/minority-women-owned-business-mbewbe-procurement-program/](http://www.providenceri.gov/purchasing/minority-women-owned-business-mbewbe-procurement-program/). Download the forms as blank PDFs. Once saved on your computer, fill them out using the Adobe program. The fillable PDFs must be completed in Adobe in order to be saved properly. Google Chrome and similar
platforms do not allow for the forms to be saved as filled PDFs. Therefore, please download the blank forms to your computer, then fill them out and save.

**Assistance with Form Requirements**

**Contract Requirements:**
Prime contractors engaging subcontractors must submit the *Subcontractor Utilization and Payment Report* to the City Department’s Fiscal Agent with every invoice and with request for final payment. This form is not submitted as a part of the initial bid package.

For contracts with duration of less than 3 months, this form must be submitted along with the contractor's request for final payment. The form must include all subcontractors utilized on the contract, both MBE/WBE and non-MBE/WBE, the total amount paid to each subcontractor for the given period and to date. During the term of the contract, any unjustified failure to comply with the MBE/WBE participation requirements is a material breach of contract.

**Questions?**
For more information or for assistance with MBE/WBE Forms, contact the City of Providence MBE/WBE Outreach Director, Grace Diaz, at [mbewbe@providenceri.com](mailto:mbewbe@providenceri.com) or (401) 680-5766.
MBE/WBE PARTICIPATION AFFIDAVIT

Item Discussion (as seen on RFP):
_________________________________________________________________________________________________
_________________________________________________________________________________________________
_________________________________________________________________________________________________

Prime Bidder: _____________________________________________  
Prime Bidder (Company) Phone Number: __________________________

Which one of the following describes your business’ status in terms of Minority and/or Woman-Owned Business Enterprise certification with the State of Rhode Island?    _____MBE    _____WBE    _____Neither MBE nor WBE

By initialing the following sections and signing the bottom of this document in my capacity as the contractor or an authorized representative of contractor, I make this Affidavit:
It is the policy of the City of Providence that minority business enterprises (MBEs) and women business enterprises (WBEs) should have the maximum opportunity to participate in procurements and projects as prime contractors and vendors. Pursuant to Sec. 21-52 of the Providence Code of Ordinances and Chapter 31-14 et seq. of the Rhode Island General Laws (as amended), MBE and WBE participation goals apply to contracts.

The goal for Minority Business Enterprise (MBE) participation is 10% of the total bid value.
The goal for Women’s Business Enterprise (WBE) participation is 10% of the total bid value.
The goal for combined MBE/WBE participation is 20% of the total bid value.

I acknowledge the City of Providence’s goals of supporting MBE/WBE certified businesses. Initial ___________

If awarded the contract, I understand that my company must submit to the Minority and Women’s Business Coordinator at the City of Providence (MBE/WBE Office), copies of all executed agreements with the subcontractor(s) being utilized to achieve the participation goals and other requirements of the RI General Laws. I understand that these documents must be submitted prior to the issuance of a notice to proceed. Initial ___________

I understand that, if awarded the contract, my firm must submit to the MBE/WBE Office canceled checks and reports required by the MBE/WBE Office on a quarterly basis verifying payments to the subcontractors(s) utilized on the contract. Initial ___________

If I am awarded this contract and find that I am unable to utilize the subcontractor(s) identified in my Statement of Intent, I understand that I must substitute another certified MBE and WBE firm(s) to meet the participation goals. I understand that I may not make a substitution until I have obtained the written approval of the MBE/WBE Office. Initial ___________

If awarded this contract, I understand that authorized representatives of the City of Providence may examine the books, records and files of my firm from time to time, to the extent that such material is relevant to a determination of whether my firm is complying with the City’s MBE/WBE participation requirements. Initial ___________

I do solemnly declare and affirm under the penalty of perjury that the contents of the foregoing Affidavit are true and correct to the best of my knowledge, information and belief.

Signature of Bidder  Printed Name

Company Name  Date
**SUBCONTRACTOR DISCLOSURE FORM**

Fill out this form only if you WILL SUBCONTRACT with other parties. If you will not subcontract any portion of the proposed bid, do not fill out this form.

Prime Bidder: ___________________________  Primary NAICS: ___________________________

Code: ___________________________

Item Description (as seen on RFP): __________________________________________________________

____________________________________________________________________________________

Please list all Subcontractors below. Include the total dollar value that you propose to share with each subcontractor and the dollar amount to be subcontracted. Please check off MBE and WBE where applicable. The directory of all state-certified MBE/WBE firms is located at www.mbe.ri.gov. Business NAICS codes can be found at https://www.naics.com/search/.

<table>
<thead>
<tr>
<th>Proposed Subcontractor</th>
<th>MBE</th>
<th>WBE</th>
<th>Primary NAICS Code</th>
<th>Date of Mobilization</th>
<th>$ Value of Subcontract</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>A. MBE SUBCONTRACTED AMOUNT:</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B. WBE SUBCONTRACTED AMOUNT:</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>C. NON MBE WBE SUBCONTRACTED AMOUNT:</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>D. DOLLAR AMOUNT OF WORK DONE BY THE PRIME CONTRACTOR:</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>E. TOTAL AMOUNT OF BID (SUM OF A, B, C, &amp; D):</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>F. PERCENTAGE OF BID SUBCONTRACTED TO MBEs AND WBES.  (Divide the sum of A and B by E and multiply result by 100).</td>
<td>%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please read and initial the following statement acknowledging you understand. If the percentage of the total amount of the bid being awarded to MBE or WBE vendors is less than 20% (Box F) and the prime contractor is NOT a Rhode Island State-certified MBE or WBE, you must fill out the MBE/WBE WAIVER REQUEST FORM for consideration by City of Providence MBE/WBE Outreach Director. Initial __________

Signature of Bidder ___________________________  Printed Name ___________________________
MBE/WBE Waiver Request Form

Fill out this form only if you are subcontracting and did not meet the 20% MBE/WBE participation goal. State-certified MBE or WBE Prime Bidders are NOT REQUIRED to fill out this form.

Submit this form to the City of Providence MBE/WBE Outreach Director, Grace Diaz, at mbe-wbe@providenceri.gov, for review prior to bid submission. This waiver applies only to the current bid which you are submitting to the City of Providence and does not apply to other bids your company may submit in the future.

Prime Bidder: __________________________________________________
Company Trade: __________________________________________________
Item Discussion (as seen on RFP):

____________________________________________________________________________________________________
____________________________________________________________________________________________________

To receive a waiver, you must list the certified MBE and/or WBE companies you contacted, the name of the primary individual with whom you interacted, and the reason the MBE/WBE company could not participate on this project.

<table>
<thead>
<tr>
<th>MBE/WBE Company Name</th>
<th>Individual’s Name</th>
<th>Company Trade</th>
<th>Why did you choose not to work with this company?</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I acknowledge the City of Providence’s goal of a combined MBE/WBE participation is 20% of the total bid value. I am requesting a waiver of ______ % MBE/WBE (20% minus the value of Box F on the Subcontractor Disclosure Form). If an opportunity is identified to subcontract any task associated with the fulfillment of this contract, a good faith effort will be made to select MBE/WBE certified businesses as partners.

Signature of Prime Contractor _______________________________ Printed Name _______________________________ Date Signed _________________

Signature of City of Providence MBE/WBE Outreach Director _______________________________ Printed Name of City of Providence MBE/WBE Outreach Director _______________________________ Date Signed _________________
SUPPLEMENTAL INFORMATION

If the issuing department for this RFP determines that your firm’s bid is best suited to accommodate their need, you will be asked to provide proof of the following prior to formalizing an award.

An inability to provide the outlined items at the request of the department may lead to the disqualification of your bid.

This information is **NOT** requested to be provided in your initial bid that you will submit to the City Clerk’s office by the “date to be opened” noted on page 1. This list only serves as a list of items that your firm should be ready to provide on request.

**All bids submitted to the City Clerk become public record.** Failure to follow instructions could result in information considered private being posted to the city’s Open Meetings Portal and made available as a public record.

You must be able to provide:

- Business Tax ID will be requested after an award is approved by the Board of Contract and Supply.
DESCRIPTION AND / OR SPECIFICATIONS

1. CONTRACTOR’S BID MUST INCLUDE DEMOLITION AND ASBESTOS REMOVAL, IN ONE BID PRICE.
DESCRIPTION AND / OR SPECIFICATIONS

SPECIFICATION FOR BUILDING DEMOLITION

REQUIREMENTS:

1. Contractor must obtain a RAZED BUILDING PERMIT from the city of Providence, Department of Inspection and Standards.
2. Contractor must provide a statement of absence or abatement of asbestos plan from an analytical laboratory certified and approved by the R.I. Dept. of Health.
3. Contractor and all subcontractors must provide proof that the City of Providence is listed as “additional insured” on the contractor’s liability policy
4. Contractor shall provide a performance bond for the cost of the contract
5. Specifications include removal of entire structure, foundation, footings and slab and proper disposal of all debris on the site.
6. Sewer line shall be cut and capped at the property line along the street.
7. Dust and air pollution shall be kept to a minimum by use of wetting or other means.
8. Soil erosion and sediment control shall be placed along property line parallel with street.
9. Non organic material such as concrete, CMU, and brick may be crushed to a size no greater than 1" 1/2 to use as fill no less than 2' below the finish elevation.
10. All debris including vegetation shall be removed from site excluding trees greater 4" diameter.
11. The property shall be completely graded as not to cause water runoff on abutting properties.
12. Contractor must agree to abide by all Federal, State, and City Ordinances. Attention is particularly called to Chapter 5, Sections 5-4,5-7 and Chapter 5, Article VII, and Chapter 12-113.
RAZE BUILDING PERMIT CHECK LIST

☐ Providence Fire Department for 4 or more family dwellings and all commercial properties.
   (City of Providence its Employees Agents and Servants)

☐ Certificate of Liability insurance with Coinsurance – must say
   (City of Providence its Employees Agents and Servants)

☐ Performance bond

☐ Clear boarding liens

☐ Use of Public Funds Declaration

☐ Dig Safe file number (1-888-344-7233)

☐ Statement regarding absence or abatement of asbestos with Plan Number

☐ Statement regarding pest control

☐ Providence Water Supply Board

☐ National Grid Gas Company

☐ National Grid Electric Company

☐ Verizon Telephone Company

☐ Cox Cable

☐ PHDC approval in historic district

☐ DRC, CCC approval in Downcity jurisdiction

INSPECTION PROCESS

OSHA Demolition Standards 29 CFR 1926

Provide dust control via surface wetting or other approved means

PLEASE CALL FOR AN INSPECTION ON THE FOLLOWING

Inspection of bottom of foundation for non-organic material and filled with non-organic material

Inspection of sewer line cut and capped.

Call Ashley Pereira to schedule an inspection
At 680-5451 or apereira@providenceri.gov

Mayor Joseph A. Doorley
444 Westminster Street | Providence, Rhode Island 02903 | 401-680-5201v | 401-680-5481f
www.providenceri.com
Hoey, Maria

From: Jones, Larry
Sent: Friday, January 3, 2020 2:24 PM
To: Mahoney, Kevin; Hoey, Maria
Subject: 54-56 Lancashire - Building Raze Order field inspection information
Attachments: 20200103_105832.jpg; 20200103_105901.jpg; 20200103_110007.jpg; 20200103_110011.jpg

Kevin,
Attached please find photos of the single family dwelling at 54-56 Lancashire Street
This property is Unsafe for Habitation as is was built upon what appears to be unstable soil. For
reference, the photos of the front of the building are oriented to the south.
With that said, the northeast corner photo shows that the building is shifting several inches off the
foundation, which is causing the entire structure to lean several inches out of plumb to the north, or,
towards Lancashire Street.
Besides the general deteriorating condition of the exterior shell of the building, the foundation has at
least one major crack in the foundation, at the southeast corner (photo), which is an indicator of the
complete failure of the concrete foundation.
The bottom line: Nothing can be constructed on top of the foundation, nor can any repairs be
attempted to the structure.

The entire structure needs to be razed and Soil Analysis by an Engineer would need to be submitted
before any new structure can be constructed.

Best,
Larry

Laurance Jones
Building Inspector I
Department of Inspections and Standards
444 Westminster Street 1st Floor
Providence, RI 02903
401 680 5353 OFFICE
401 680 5482 FAX
ljones@providenceri.gov
www.providenceri.gov
BOARD OF CONTRACT AND SUPPLY
CITY OF PROVIDENCE, RHODE ISLAND

REPORT ON TITLE EXAMINATION

EFFECTIVE DATE: 1/22/19
START DATE from last effective: 5/21/18

PROPERTY ADDRESS: 54 Lancashire Street, Providence, RI 02908

PLAT    99        LOT: 327

CURRENT OWNER & ADDRESS: Quevedo Construction, LLC
780 Reservoir Ave.
Suite 249
Cranston, RI 02910

BY DEED OF: Zak Fang
BOOK: 11399
PAGE: 189
SIGNED: 5-23-2016
RECORDED: 5-23-2016

- See also Assignment of Tax Title @ 12050/57 REC: 5/29/18
  *Providence Redevelopment Agency
  444 Westminster St 3rd Floor
  Providence, RI 02903

And By Collectors Deed –

BOOK: 12014
PAGE: 140
SIGNED: 4/17/18
RECORDED: 4/18/18

MORTGAGEES & ADDRESS:
1: Zak Fang
   P.O. Box 19644
   Johnston, RI 02919

BOOK: 11399
PAGE: 191
SIGNED: 5-23-2016
RECORDED: 5-23-2016

ALL OTHER LEGAL AND EQUITABLE INTERESTS & ADDRESS:
1: Lien -Department of Inspection & Standards
   444 Westminster St
   Providence, RI 02903
BOOK: 11975
PAGE: 322
SIGNED: 2/28/18
RECORDED: 3/2/18

2: Lien - Department of Inspection & Standards
   444 Westminster St
   Providence, RI 02903

BOOK: 12002
PAGE: 213
SIGNED: 4/2/18
RECORDED: 4/4/18

3:
BOOK:
PAGE:
SIGNED:
RECORDED:

4:
BOOK:
PAGE:
SIGNED:
RECORDED:

5:
BOOK:
PAGE:
SIGNED:
RECORDED:

REMARKS: ___
54 LANCASHIRE ST

Location 54 LANCASHIRE ST

Plat Lot Unit 99/ / 327/ /

Owner Quevedo Construction LLC

Building Name

Assessment $94,900

Appraisal $94,900

PID 26853

Building Count 1

Current Value

<table>
<thead>
<tr>
<th>Valuation Year</th>
<th>Improvements</th>
<th>Land</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>$60,000</td>
<td>$34,900</td>
<td>$94,900</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Valuation Year</th>
<th>Improvements</th>
<th>Land</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>$60,000</td>
<td>$34,900</td>
<td>$94,900</td>
</tr>
</tbody>
</table>

Owner of Record

Owner Quevedo Construction LLC

Co-Owner

Address 780 Reservoir Ave Suite 249

Cranston, RI 02910

Sale Price $0

Certificate

Book & Page 12050/57

Sale Date 05/29/2018

Ownership History

<table>
<thead>
<tr>
<th>Owner</th>
<th>Sale Price</th>
<th>Certificate</th>
<th>Book &amp; Page</th>
<th>Sale Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quevedo Construction LLC</td>
<td>$0</td>
<td>12050/57</td>
<td></td>
<td>05/29/2018</td>
</tr>
<tr>
<td>Quevedo Construction LLC</td>
<td>$0</td>
<td>12014/140</td>
<td></td>
<td>04/10/2018</td>
</tr>
<tr>
<td>Quevedo Construction LLC</td>
<td>$42,000</td>
<td>11399/189</td>
<td></td>
<td>05/23/2010</td>
</tr>
</tbody>
</table>

Building Information

Building 1: Section 1

Year Built: 1980
Replacement Cost: $121,455
Building Percent 60

WARRANTY DEED

I, Zak Fung of P.O. Box 19644, Johnston, RI 02919,

for consideration paid and in full consideration of $42,006.00 grant to:

Quevedo Construction, LLC, a Rhode Island Limited Liability Company with a mailing address of 789 Reservoir Ave., suite 249, Cranston, RI 02910

with WARRANTY COVENANTS:

For legal description see Exhibit "A" attached hereto and made a part hereof.

Property Address: 54 Lancashire Street
Providence, RI 02908

Subject to housing code violations of record

This transfer is such that no R.I. C.L. Section §44-30-71.3 withholding is required as Cranston is a resident of the State of Rhode Island as evidenced by affidavits.

WITNESS my hand this 23rd day of May, 2016.

[Signature]

Zak Fung

STATE OF RHODE ISLAND
COUNTY OF PROVIDENCE

In Cranston, on this 23rd day of May, 2016, personally appeared Zak Fung to me known and known by me to be the party executing the foregoing instrument and he acknowledged said instrument executed by him to his free act and deed.

[Signature]

Notary Public, RI, B.17 April
My Commission Expires: 01/17

Grantee Address:
789 Reservoir Ave., suite 249
Cranston, RI 02910
Exhibit A

That certain lot or parcel of land with all buildings and improvements thereon, situated on the northwesterly side of Lattington Street in the City of Providence, R.I., and designated as Lot no. 3 (fifty-one) on said plat entitled, "The Dr. E.M. Harris Plat No. 3 Surveyed and Drawn by Goff & Schofield, Engineers, January, 1911," which plat is recorded with the Land Records of the City of Providence in Plat Book 32 at page 3, and in Plat Book 981.

RECEIVED:

Providence
Received 1st Record
May 23, 1911, at 02:39 PM
Document No. 0014316
John A. Hurley
Recorder of Deeds
INSTRUMENT OF ASSIGNMENT OF TAX TITLE

(This instrument must be recorded within sixty (60) days from its date)

STATE OF RHODE ISLAND
CITY OF PROVIDENCE

OFFICE OF THE TREASURER

I, James Lombardi, III, Treasurer of the City of Providence, pursuant to the provisions of § 44-9-18, in consideration of SEVEN THOUSAND FOUR HUNDRED AND TWO AND 56/100 dollars ($7,402.56) to be paid to me upon further sale or transfer, do hereby, on behalf of the City of Providence, assign and transfer to Providence Redevelopment Agency of 444 Westminster Street, 3rd Floor, Providence, RI 02903 the tax title acquired by the City of Providence on the hereinafter described land under a tax collector's deed dated April 17, 2018, and recorded in the City of Providence Land Evidence Records, Book 12014, Page 141.

DESCRIPTION OF LAND
ASSessor's PlAt 59 LOT 327
54-56 LANCASHIRE STREET

The above-mentioned sum is not less than the amount necessary for redemption, and includes all taxes assessed on the land subsequent to the assessment, for nonpayment of which the land was so purchased, and which have not been paid.

On May 4, 2018, notice of intended assignment was sent by registered or certified mail to the owner of record as follows:

Quevedo Construction
780 Reservoir Avenue - Ste. 240, Cranston RI 02910

In Witness Whereof, I have hereunto set my hand and seal this 4th day of May, 2018.

James J. Lombardi, III, City Treasurer
City of Providence

STATE OF RHODE ISLAND,
County of Providence,

In the County of Providence this 4th day of May, 2018, personally appeared before me James J. Lombardi, III, Treasurer of the City of Providence, known to me and known by me to be the person who executed the foregoing instrument, and acknowledged the instrument, by hand signed in that capacity to be his free and voluntary act and deed.
COLLECTOR'S DEED
Pursuant to R.I.G.L. 44-9-8.1

WHEREAS, the real property located at 54-56 Lancaster Street, Plat: 99, Lot: 327 ("the Property") is subject to the conveyance described herein.

AND WHEREAS, pursuant to RIGL § 44-5-1, the City of Providence may levy taxes on taxable real estate within the City based on assessed valuations determined by the City Tax Assessor.

AND WHEREAS, pursuant to RIGL § 44-7-1 the City of Providence, by and through the City Tax Collector, shall collect such levied taxes.

AND WHEREAS, the City Tax Assessor did assess said taxes upon Quevedo Construction, LLC, as owner of the Property according to RIGL § 44-4-4, and the City Tax Collector attempted to collect such taxes.

AND WHEREAS, based on the aforementioned authority, $7,402.56 in delinquent real estate taxes has resulted in a lien on the Property.

AND WHEREAS, the Providence Redevelopment Agency determined that the Property is necessary for redevelopment.

AND WHEREAS, John A. Murphy, Providence City Collector, sent a Demand for Taxes and Tax Taking Notice of the aforementioned assessments to all interested parties via certified and first class mail and published such notice in The Providence Journal, the daily newspaper serving the City of Providence, which stated that the Property would be taken for taxes pursuant to RIGL § 44-9-8.1 if the aforementioned assessment was not paid within fourteen (14) days of said notice. Printed notices were also posted in two public locations.

AND WHEREAS, I, John A. Murphy, hereby affirm and with my signature certify that the aforementioned assessment on real estate was not paid within fourteen (14) days after the Demand for Taxes and remain unpaid at the date of taking.

NOW, THEREFORE, I, John A. Murphy, do hereby exercise the power of taking with regard to the Property pursuant to RIGL §44-9-8.1, and take the Property for the City of Providence.
IN WITNESS WHEREOF, I have hereunto set my hand this 17th day of April, 2018.

Signed, sealed and delivered in the presence of:

[Signature]

John A. Murphy
City Collector

STATE OF RHODE ISLAND
COUNTY OF PROVIDENCE

in the City of Providence, this 17th day of April, 2018, before me personally appeared John A. Murphy, City Collector, to me known and known by me to be the person who executed the foregoing instrument, and he acknowledged said instrument by him executed to be his free and voluntary act and deed in his said capacity.

[Signature]
Christina M. Comeau
Notary Public

For reference purposes only:
54-56 Lancaster Street
Providence, Rhode Island 02908
Plat: 99, Lot: 327

RECEIVED
Providence
Received for Record
Apr 18/2018 at 9:100 A.M.
Document No: 00197153
John A. Murphy
Recorder of Deeds
MORTGAGE DEED

Querado Construction, LLC ("Mortgagor"), with a mailing address of 780 Reservoir Ave., Suite 249, Cranston, RI 02910, for consideration paid, grants to Zak Kang, with an address of 30 Box 19644, Johnston, Rhode Island, 02915 ("Lender and Note Holder") with MORTGAGE COVENANTS, to secure the payment of $42,000.00 Dollars, payable as provided in a certain negotiable promissory note dated 05/23/16, and the performance of the obligations set forth in said Note and Assignment of Rents.

That certain lot or parcel of land together with all the buildings and improvements thereon being more particularly described in Exhibit "A" attached hereto and incorporated by reference.

Property Address: 54 Lanenbury Street, Providence, RI 02908

For additional provisions and conditions see Exhibit "B" attached hereto and incorporated by reference.

This Mortgage is made upon the STATUTORY CONDITION and with the STATUTORY POWER OF SALE.

IN WITNESS WHEREOF, the undersigned has caused these presents to be executed this 23rd day of May, 2016.

Witness

Querado Construction, LLC
Re: James Laczek, Manager

STATE OF RHODE ISLAND
COUNTY OF PROVIDENCE

In Cranston, on this 23rd day of May, 2016, before me personally appeared James Laczek, Manager of Querado Construction, LLC, to me known and known by me to be the party executing the foregoing Instrument, and he acknowledged said Instrument by him executed to be his free act and deed and the free act and deed of Querado Construction, LLC.

Notary Public
M. seja Card
Comm. Exp. 11/17
That certain lot of land with all buildings and improvements thereon, situated on the northerly side of Lancaster Street in the City of Providence, R.I., and designated on Lot No. 7 (Plate 1) on plat that certified, "The Dr. B.M. Harris Plat No. 2, Surveyed and Drawn by Geo. P. Robinson, Jan. 1st, 1891," which plat is recorded with the Land Division Records in said City of Providence in Plate 42 at Page 3 and in Plat Card 981.
The undersigned has caused these presents to be executed the 29th day of May, 2016.
STATE OF RHODE ISLAND
COUNTY OF PROVIDENCE

In Cranston, on the 23rd day of May, 2016, before me personally appeared Quevedo Construction, LLC, to me known and known by me to be the party executing the foregoing instrument, and he/she/they acknowledged said instrument by him/her/Them executed to be his/her/their free act and deed.

[Signature]
Notary Public

RECEIVED:
Providence
Received for Record
May 23, 2016 at 07:41:00
Document No.: 00143417
John A. Morrise
Recorder of Deeds
BUILDING INSPECTION NOTICE OF VIOLATION

To: Quevedo Construction, LLC
786 Reservoir Avenue
Cranston, RI 02910

Zak Fang
PO BOX 19644
Johnston, RI 02919

Property: 54 Lanecashire Street
Plat: 099 Lot: 0327
Inspector: Larry Jones
Issue Date: 02/28/2018

Upon Inspection of the property, the following violation(s) were found:

Violation #1: Two cracks were found in foundation walls in violation of section(s) 104.0 of the Rhode Island State Building Code.

When you have corrected the violations, by approved building permit (if required) please call the inspector so that the inspector may verify that the work has been completed.

If you fail to comply with this notice of violation within 30 days of the issue date indicated above, a second notice of violation will be issued and a cumulative civil penalty of fifty dollars ($50.00) per day per violation for each violation remains outstanding. The second notice and the penalty imposed will be recorded as a lien on your property. The notice and lien will not be released until the violations have been abated and the penalty imposed has been paid.

You have the right to appeal this Building Inspection Notice. This appeal must be in writing and received within ten (10) days.

Authorized Signature – Division of Structures & Zoning

444 Westminster, Providence, R.I. 02903 Phone: (401) 680-3558 Fax: (401) 680-5412
CERTIFICATE OF SERVICE

I, Wendy Delarosa, hereby certify that on 02/28/2018 I mailed copies of the Building Inspection Notice of Violation issued on 02/28/2018 for property address: 54 Lancashire Street by U.S Postal Service to the following party(ies):

Quevedo Construction, LLC
780 Reservoir Avenue
Cranston, RI 02910

Zak Peng
PO BOX 19644
Johnston, RI 02919
RECEIVED:

Providence
Received for Record
Mar 02/2018 at 09:04A
Document #11 00193907
John A. Kurey
Recorder of Deeds

Signature

444 Westminster Street, Providence, R.I. 02903 Phone: (401) 680-9355 Fax: (401) 680-0482
SECOND INSPECTION NOTICE OF VIOLATION AND CORRECTION ORDER

To: Quevedo Construction, LLC
780 Reservoir Avenue
Cranston, RI 02910

Zak Fang
PO Box 19644
Johnston, RI 02919

Property: 54 Lancashire Street
Plat: 099
Lot: 0327
Inspector: Larry Jones
Inspection Date: 01/10/2000 / 02/28/2018
Issue Date: 04/02/2018

Upon re-inspection of your property, the inspector found that the violations of the State Building Code still exist. A cumulative civil penalty of fifty ($50) per day for each day each violation continues to exist has now been imposed. This notice has been recorded as a lien on your property and will not be released until the violations have been abated and the penalty imposed has been paid. You are hereby ordered to bring your property into compliance with the provisions of the Code and/or Act within thirty (30) days.

Violation #1: Two cracks were found in foundation walls in violation of section(s) 104.10 of the Rhode Island State Building Code.

Fees
$50 per day for each violation 1 x 50 = 50 per day

When you have corrected the violations, you must contact the Department of Inspections and Standards so that the Inspector may verify that the work has been completed.

If the notice of violation is not complied with and corrections are not made within thirty (30) days of the issue date, the City shall institute the appropriate proceedings in the Providence Housing Court to correct or abate the violations on the above named property or to require the removal or termination of the unlawful occupancy of the property. Any orders issued by the Providence Housing Court will result in additional items upon the property. See State Building Code SBC-1 Section 105.1.

Kevin Mahoney, Deputy Director

444 Westminster St Providence, R.I. 02903 Office-401-680-5362 Fax-401-680-5482
CERTIFICATE OF SERVICE

I, Wendy Delarosa, hereby certify that on 04/02/2018, I mailed copies of the Second Notice of Violation issued on 04/02/2018 for property address: 54 Lancashire Street by U.S Postal Service to the following party(ies):

Quevedo Construction, LLC
780 Reservoir Avenue
Cranston, RI 02910

Zak Fang
PO BOX 19644
Johnston, RI 02919

RECEIVED:
Providence
Received For Record
Mar 04, 2018 at 10:23a
Document No: 00176230
John A Murphy
Recorder of Deeds

Signature

444 Westminster St Providence, R.I. 02903 Office: 401-680-5362 Fax: 401-680-5482