



Jorge O. Elorza, Mayor

## REQUEST FOR PROPOSAL

### *Re-Bid Kitchen Renovations for Brook Street Fire Station*

#### **ADDENDUM 1**

\*Mandatory Pre-Bid Conference is now scheduled for 1:00PM (Tuesday) June 30, 2020 at 223 Brook Street Providence, RI 02906. Al Buco (Manager of Facilities) and a representative from Studio Jaed will be attending on behalf of the City.

\***RFP Submission Deadline will be extended to 2:00PM July 20th 2020. Please reference Bid Submission process below for further information.** Please note: the new Deadline for any RFP Questions will be July 3rd 2020. We will answer all questions via addendum by July 8<sup>th</sup> 2020.

#### Updated Project Timeline:

- \* Award Made: August 2020
- \* Contract Signed: August 2020
- \* Renovation Work Begins: Late August or early September 2020
- \* Work Completed: December 3rd 2020
- \* Liquidated Damages: \$500 a day starting on December 4th 2020

#### **INSTRUCTIONS FOR SUBMISSION**

***Bids may be submitted up to 2:00 P.M. on the above meeting date at the Department of the City Clerk, Room 311, City Hall, 25 Dorrance Street, Providence.*** At 2:15 P.M. all bids will be publicly opened and read at the Board of Contract Meeting in the City Council Chambers, on the 3rd floor of City Hall. We highly recommend dropping off your bids prior to the due date.

- Bidders must submit 2 copies of their bid in sealed envelopes or packages labeled with the captioned Item Description and the City Department to which the RFP and bid are related. (On page 1)
- Communications to the Board of Contract and Supply that are not competitive sealed bids (i.e. product information/samples) should have "NOT A BID" written on the envelope or wrapper.
- Only use form versions and templates included in this RFP. If you have an old version of a form do not recycle it for use in this bid.
- The bid envelope and information relative to the bid must be addressed to:

**Board of Contract and Supply  
Department of the City Clerk – City Hall, Room 311  
25 Dorrance Street  
Providence, RI 02903**

\*\*\*Please contact Patti Jordan at [Pjordan@providenceri.gov](mailto:Pjordan@providenceri.gov) if you have any additional questions regarding bid submission.\*\*\*

**\*\*PLEASE NOTE: This bid may include details regarding information that you will need to provide (such as proof of licenses) to the issuing department before the formalization of an award.**

This information is NOT requested to be provided in your initial bid by design. All bids submitted to the City Clerk become public record. Failure to follow instructions could result in information considered private being posted to the city's Open Meetings Portal and made available as a public record. The City has made a conscious effort to avoid the posting of sensitive information on the City's Open Meetings Portal, by requesting that such sensitive information be submitted to the issuing department only at their request.