Title Executive Sponsors

 Team Members Process Owner

 Launch Date Version Date

7. Action Plan

|  |  |  |
| --- | --- | --- |
| Action Item | Assignee | Date Completed |
| Test test test | Test test test | Test test test |
|  |  |  |
|  |  |  |

4. Gap Analysis

Test test test

1. Why Change Is Needed

Test test test

9. Insights/Lessons Learned

|  |  |
| --- | --- |
| Went Well/Helped | Didn’t Help/Hindered |
| Test test test | Test test test |

3. Future State

Test test test

6. Experiments

|  |  |
| --- | --- |
| Actual/Innovation | Actual Outcome |
| Test test test | Test test test |
|  |  |
|  |  |

8. Results

Test test test

5. Brainstorming

|  |  |
| --- | --- |
| If we … | Then we … |
| Test test test | Test test test |
|  |  |
|  |  |

2. Current State

Test test test