

Jorge O. Elorza  
Mayor

Steven M. Pare  
Commissioner



Hugh T. Clements, Jr.  
Chief of Police

**Department of Public Safety, Police Department**  
*"Building Pride in Providence"*

**Security Alarm System Registration and False Alarm Notification Process**

The City of Providence averages over 20,000 false alarms per year. Each call requires a Police Officer to respond to the location. These false alarms divert Police Officers from their assigned patrols and place an undue burden on Department resources.

On January 1, 2006, the City of Providence implemented an Ordinance in an effort to reduce the number of false alarms. The Ordinance requires any person utilizing an alarm system to register that alarm system with the Providence Police Department. A one-time registration permit fee of ten dollars (\$10.00) per alarm system shall be payable to the city collector. New alarm systems must be registered within sixty (60) days after installation. Previously installed alarms must be registered within sixty (60) days after receipt of this notice. Failure to register your alarm system within 60 days of this notification will result in a \$50 fine payable at the time of registration. A completed Alarm Registration Permit Form and the \$10 registration fee in the form of a check or money order payable to "City Collector" should be sent to the following address:

Providence Police Department  
Attn. Alarm Registration Unit  
444 Westminster Street 2<sup>nd</sup> FL  
Providence, Rhode Island 02903

The Ordinance defines a false alarm "as the activation of an alarm system which results in an arrival at the alarm site by the Police Department when an emergency does not exist." If the responding Police Officer(s) determine the alarm to be false, the property owner is notified in writing of the false alarm. If there are three, additional false alarms at the same location within a fiscal year, the property owner will be assessed a \$50 fine. For each subsequent false alarm that occurs during the current fiscal year (begins July 1 and ends on June 30), the property owner will be assessed another \$50.

If an alarm user has a grievance, a review board has been formed to hear false alarm grievances. The grievance board consists of two members of the Providence Police Department, one member of the Providence City Council and two members of the RI Alarm Association.

Alarm Registration Forms are available on the Providence Police website located at [www.providencepolice.com](http://www.providencepolice.com) for additional information concerning the registration and/or notification process; please contact the Providence Police Department's Alarm Registration Unit at (401) 680-5582.

***Please note that pertinent portions of Article IV Security Alarm Systems of the Providence Code of Ordinances are printed here for your convenience. The entire text is available at [www.providenceri.com](http://www.providenceri.com) or from the City Clerk's office, City Hall, Providence, RI 02903.***

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**ALARM REGISTRATION PERMIT FORM**

1. Alarm is used for what purpose (Check One):  Residential  Business

2. Name of Alarm Owner: \_\_\_\_\_  
Last First Middle Initial

3. If a Business, enter Business Name: \_\_\_\_\_

4. Your email address: \_\_\_\_\_

5. Date alarm system was installed: \_\_\_\_\_

6. Alarm is installed at: \_\_\_\_\_  
Street Address Apartment/Suite  
City State Zip Code + 4

7. Mailing address, if different from above: \_\_\_\_\_  
Street Address Apartment/Suite  
City State Zip Code + 4

8. This alarm is (Check One):  Stand Alone (Unmonitored)  Monitored by a Security Company

9. If monitored by a Security Company, please provide the following:

\_\_\_\_\_  
Name of Security Company Telephone Number

10. Name of Contact when the alarm system is activated: \_\_\_\_\_

\_\_\_\_\_  
Day Time Phone Number Night Time Phone Number

To register, please send a **\$10.00** check or money order payable to "City Collector" along with this form to:

Providence Police Department  
Attn. Alarm Registration Unit  
444 Westminister Street 2<sup>nd</sup> FL  
Providence, Rhode Island 02903

Official Use Only:

Permit No.: \_\_\_\_\_ Check No.: \_\_\_\_\_ Processed Date: \_\_\_\_\_