

MBE/WBE PARTICIPATION AFFIDAVIT

Item Description (as seen on RFP):
Downtown Arts Programming Project

Prime Bidder: ACME Inc.
Prime Bidder (Company) Phone Number: 401 680-5000
Prime Bidder (Company) Zip Code: 02903

Which one of the following describes your business' status in terms of Minority and/or Woman-Owned Business Enterprise certification with the State of Rhode Island? MBE WBE Neither MBE nor WBE

By initialing the following sections and signing the bottom of this document in my capacity as the contractor or an authorized representative of contractor, I make this Affidavit:

It is the policy of the City of Providence that minority business enterprises (MBEs) and women business enterprises (WBEs) should have the maximum opportunity to participate in procurements and projects as prime contractors and vendors. Pursuant to Sec. 21-52 of the Providence Code of Ordinances and Chapter 31-14 et seq. of the Rhode Island General Laws (as amended), MBE and WBE participation goals apply to contracts.

The goal for Minority Business Enterprise (MBE) participation is 10% of the total bid value.
The goal for Women's Business Enterprise (WBE) participation is 10% of the total bid value.
The goal for combined MBE/WBE participation is 20% of the total bid value.

I acknowledge the City of Providence's goals of supporting MBE/WBE certified businesses. Initial JS


If awarded the contract, I understand that my company must submit to the Minority and Women's Business Coordinator at the City of Providence (MBE/WBE Office), copies of all executed agreements with the subcontractor(s) being utilized to achieve the participation goals and other requirements of the RI General Laws. I understand that these documents must be submitted prior to the issuance of a notice to proceed. Initial JS

I understand that, if awarded the contract, my firm must submit to the MBE/WBE Office canceled checks and reports required by the MBE/WBE Office on a quarterly basis verifying payments to the subcontractors(s) utilized on the contract. Initial JS

If I am awarded this contract and find that I am unable to utilize the subcontractor(s) identified in my Statement of Intent, I understand that I must substitute another certified MBE and WBE firm(s) to meet the participation goals. I understand that I may not make a substitution until I have obtained the written approval of the MBE/WBE Office. Initial JS

If awarded this contract, I understand that authorized representatives of the City of Providence may examine the books, records and files of my firm from time to time, to the extent that such material is relevant to a determination of whether my firm is complying with the City's MBE/WBE participation requirements. Initial JS

I do solemnly declare and affirm under the penalty of perjury that the contents of the foregoing Affidavit are true and correct to the best of my knowledge, information and belief.


Signature of Bidder

John Smith
Printed Name

ACME Inc.
Company Name

4/27/2018
Date

SUBCONTRACTOR DISCLOSURE FORM

Fill out this form only if you WILL SUBCONTRACT with other parties. If you will not subcontract any portion of the proposed bid, do not fill out this form.

Prime Bidder: ACME Inc. Primary NAICS Code: 255211

Item Description (as seen on RFP):
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Please list all Subcontractors below. Include the total dollar value that you propose to share with each subcontractor and the dollar amount to be subcontracted. Please check off MBE and WBE where applicable. The directory of all state-certified MBE/WBE firms is located at www.mbe.ri.gov. Business NAICS codes can be found at <https://findnaics.com/>

Proposed Subcontractor	MBE	WBE	Primary NAICS Code	Date of Mobilization	\$ Value of Subcontract
PVD Co. Inc	<input type="checkbox"/>	<input type="checkbox"/>	112356	6/15/18	\$ 80000
Dorrance Construction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	255155	6/1/18	\$ 20000
Quick Works	<input type="checkbox"/>	<input checked="" type="checkbox"/>	266522	7/1/18	\$ 50000
	<input type="checkbox"/>	<input type="checkbox"/>			\$
	<input type="checkbox"/>	<input type="checkbox"/>			\$
	<input type="checkbox"/>	<input type="checkbox"/>			\$
A. MBE SUBCONTRACTED AMOUNT:					\$ 20000
B. WBE SUBCONTRACTED AMOUNT:					\$ 50000
C. NON MBE WBE SUBCONTRACTED AMOUNT:					\$ 80000
D. DOLLAR AMOUNT OF WORK DONE BY THE PRIME CONTRACTOR:					\$ 250000
E. TOTAL AMOUNT OF BID (SUM OF A, B, C & D):					\$ 400000
F. PERCENTAGE OF BID SUBCONTRACTED TO MBEs AND WBEs. (Add A and B. Divide by E and multiply by 100).					17.5 %

Please read and initial the following statement acknowledging you understand.

If the percentage of the total amount of the bid being awarded to MBE or WBE vendors is less than 20% (Box F) and the prime contractor is NOT a Rhode Island State-certified MBE or WBE, you must fill out the **MBE/WBE WAIVER REQUEST FORM** for consideration by City of Providence MBE/WBE Outreach Director. Initial JS


 Signature of Prime Contractor

John Smith
 Printed Name

4/27/2018
 Date Signed

MBE/WBE WAIVER REQUEST FORM

Fill out this form only if you are using subcontractors and did not meet the 20% MBE/WBE participation goal. MBE or WBE Prime Bidders that are certified by the State of Rhode Island are NOT REQUIRED to fill out this form.

Submit this form to the City of Providence MBE/WBE Outreach Director, Grace Diaz, at mbe-wbe@providenceri.gov for review **prior to bid submission**.

This waiver applies only to the current bid which you are submitting to the City of Providence and does not apply to other bids your company may submit for in the future.

Prime Bidder: ACME Inc.

Company Trade: Construction

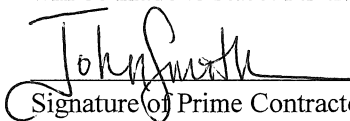
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To receive a waiver, you must list the certified MBE and/or WBE companies you contacted, the name of the primary individual with whom you interacted, and the reason the MBE/WBE company could not participate on this project.

MBE/WBE Company Name	Individual's Name	Company Trade	Why did you choose not to work with this company?
American materials	Debbie Harrington	Material Supplier	Debbie did not have sufficient resources for the project.
L.P.S. Staging and Lighting	Ramon Santos	General Contractor/Electrician	L.P.S. Wanted to charge \$100,000- could not agree.

I acknowledge the City of Providence's goal of a combined MBE/WBE participation is 20% of the total bid value. I am requesting a waiver of 2.5 % MBE/WBE (20% minus the value of **Box F** on the Subcontractor Disclosure Form). If an opportunity is identified to subcontract any task associated with the fulfillment of this contract, a good faith effort will be made to select MBE/WBE certified businesses as partners.



 Signature of Prime Contractor

John Smith

 Printed Name

4/27/2018

 Date Signed

 Signature of City of Providence
 MBE/WBE Outreach Director

 Printed Name of City of Providence
 MBE/WBE Outreach Director

 Date Signed