**Providence Ethics Commission:** § 17-33(i)

**Purpose:** To provide a local forum for consideration and investigation of ethical problems and issues.

**Duties and Powers:** § 17-33(i)(2)

- **Advisory Opinions:** Officials or employees may submit, in writing, facts to the ethics commission for an advisory opinion.
- **Investigation:** Shall investigate situations which appear to, or may potentially, violate the city ethics code.
- **Conduct prohibited by the state ethics code:** Shall report potential violations of the state code to the state ethics commission.
- **Unlawful conduct:** Shall report any circumstance/situation appearing to constitute a crime to the city solicitor.
- **Rules and regulations:** Shall promulgate rules and regulations as necessary.
- **Recommendations to Council:** May recommend remedial or preventative legislation to city council.
- **Report to council:** Shall submit annual report to city council.

**Ethics Education Coordinator**

Provide Ethics training and develop ethics educational materials.

**PFC and MIO:** Establish and monitor a toll free hotline. § 17-33(i)(2)(g) and § 17-33(j)(4)(c).

**PFC** shall assist the **MIO** in preparation of written materials and educational programs. § 17-33(i)(2)(f).

**MIO:** Recommend changes to this code and other laws. § 17-33(j)(4)(f).

Liaise between the ethics commission and the officials and employees of the city. § 17-33(j)(4)(g).

**Municipal Integrity Officer:** § 17-33(j)

**Mission:** Encourage officials and employees to act in an ethical manner. § 17-33(j)(3)

**Duties:** § 17-33(j)(4)

- **Education and training:** Develop training and education programs in coordination with the city ethics commission and state ethics commission.
- **Written materials:** Develop printed educational materials.
- **Website:** Develop and publish a website related to city ethics.
- **Information advice:** Be available on a confidential basis to answer questions regarding ethics and may provide informal advice.
- **Liaison with state ethics commission:** Maintain liaison with the executive director and education coordinator of the state ethics commission.
- **Personnel and legal liaison:** Maintain liaison with the director of human resources and the city solicitor.
- **MIO:** May seek opinions from ethics commission on interpretation of her duties or the code.

**City Solicitor’s Office:** Direct requests for legal support/advice to Attorney designated by the city solicitor (Deputy Solicitor Southgate).

Seeks Legal Advice/Support