



ECONOMIC OPPORTUNITY

Mayor Jorge O. Elorza | City of Providence

Timeline

- ⦿ March 29, 2021- RFP Released
- ⦿ April 7, 2021 - Bidders' Conference
- ⦿ April 9, 2021 - Final Date to Submit Questions
- ⦿ April 26, 2021- Proposals Due by 2:00 p.m. at Providence Board of Contract and Supply
- ⦿ May 10, 2021- Contracts Awarded
- ⦿ May 11, 2021 Contract Negotiation phase begins
- ⦿ May 24, 2021- One Providence for Youth Application Portal Opens



Purpose

- ⦿ Integrate youth development principles into work-based experiences and/or project-based service learning for young people.
- ⦿ Provide opportunities for youth to understand career pathways and decision points, including the linkages between educational attainment, relevant experience, demonstrable skills and career advancement.
- ⦿ Include meaningful opportunities for youth leadership and reflection on the personal and social impact of their work.

Eligible Applicants

- ⦿ Established community-based organizations
- ⦿ Private non-profit agencies/institutions
- ⦿ Private for-profit companies
- ⦿ Public agencies
- ⦿ Educational institutions including a non-traditional public secondary school or career and technical education.

Target Populations

- ◎ Youth ages 14-24
- ◎ Providence residents

The Office of Economic Opportunity seeks proposals that address the needs of our diverse youth population. For this reason, this RFP includes priorities for, but not limited to:

- Youth who are off-track to graduate (Summer school/learning participants)
- Youth with disabilities
- English Language Learners
- Youth with interrupted formal schooling
- Out of School Youth

Contract Terms

- Performance Period is from July 5, 2021 at the earliest to August 27, 2021
- At the discretion of OEO, services contracted under this RFP may be extended for additional periods based on availability of funds and program and provider performance.
- Providers are required to attend a 90-minute provider group meeting every month from May 2021 to September 2021.

Program Design Models

1. WORK EXPERIENCE PLACEMENTS

(WEX)

- ❑ Designed for youth with some prior project-based career exploration or work experience
- ❑ After work readiness, each participant will be placed in a Work-Based Learning (WBL) opportunity with an employer(s) the provider has recruited.

2. SERVICE LEARNING PROJECTS

(SL)

- ❑ Designed for youth with little or no prior career exploration or work experience.
- ❑ Service-learning is an approach to teaching and learning in which students use academic knowledge and skills to address genuine community needs.

Payments to Youth:

1. Through provider's payroll, at the 2021 minimum wage of \$11.50 per hour, regardless of their age, for a maximum number of 120 hours per program slot.
2. Programs may propose to pay youth above the minimum wage, but under this RFP, the maximum reimbursement the provider may invoice for is \$11.50 per hour.
3. Awarded programs must pay youth each week.

Payments to Providers:

- July 16th - First Benchmark Invoice Due
- August 13th - First Benchmark Payment Arrives
- September 17th - Final Invoice Due
- October 15th - Final Payment Arrives
- Additional payment meetings



NARRATIVE RESPONSE

Part A: Identifying Information

Part B: Agency Experiences/Qualifications

Part C: Program Design

Part D: Budget

Narrative Response

□ A.

Identifying Information
Statement of Need on
Pages 29-31

□ B.

Agency Background and
Capacity
Page 32

□ C.

Program Design
Pages 32-33

□ D.

Budget
Page 33

Selection Process

1. Initial Review

2. Technical Review

- Sample of a Proposal Evaluation Form can be seen on pages 38-40

3. Award Process





Frequently Asked Questions

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Q1: Can an applicant propose a program longer than 6 weeks?

A1: Yes, but OEO will only pay for 6 weeks.

Q2: Will OEO be putting all youth in paid work experiences on their payroll?

A2: No. OEO cannot place youth on the City of Providence payroll. Applicants must fill in the budget with the wage information and payroll costs included.

Q3: What if a provider wants to pay the youth over the minimum wage by age amount?

A3: All youth should receive the same wages unless in a supervisory or leadership role. If an organization wishes to pay youth more, they should include that into their proposal.

Q1: Are we allowed to do in person, or do programs have to be virtual?

A4: Programs will be recommended as primarily virtual, with built in in-person events.

Frequently Asked Questions:

Q5: Does the Provider send the eligibility documentation to OEO, or is that the responsibility of the youth applicant?

A5: The provider will collect, validate and approve eligibility documents for youth. Youth may not begin a program until all their eligibility documentation is completed. OEO will conduct site visits to verify such documents are being collected.

Q6: Who delivers the work readiness training to the youth, OEO or the providers?

A6: The providers deliver it. OEO pays the costs for that week.

Q7: Where do potential providers find printable versions of these forms?

A7: Printable versions of forms can be found on: <http://www.providenceri.gov/o eo/city-summer-program/>



On behalf of OEO

We look forward to reading your proposals and working with you for Summer 2020.