



CITY OF PROVIDENCE  
Jorge O. Elorza, Mayor

**Addenda # 1**  
**10/22/21**  
**(4 Pages)**

**Pre-Bid Meeting – Non-Mandatory**

**Date:** Monday, October 18 @ 10:30 AM (RWP Mounted Command – Site)

**Project:** HVAC Upgrades at Roger Williams Park Mounted Command

**Bid Due:** November 8, 2021: by 2:15 PM – Board of Contract Meeting

**Agenda:**

1. Bid Documents, Plans & Specifications
2. Funding – **Capital Improvement Plan**
3. MBE/WBE Utilization – 10% MBE / 10% WBE - If Sub-Contracts are to be utilized - Forms Must be Completed and Signed by MBE/WBE Coordinator for Providence. If no sub-contractors are being used – no forms are required.
4. Retainage of 5% will be held from Pay Requests until project completion
5. Insurance Certificates – Shall Include the Project Name and shall list the City of Providence as ‘Additionally Insured on a primary but non-contributing basis for General Liability Insurance per Written Contract or Agreement’ (Not Needed with Bid – After Award – GC and Sub-Contractors)
6. Performance / Payment Bond – **Required**
7. Permits – Contractor’s Responsibility to Seek Out if Permit is Needed
8. Prevailing Wage Requirements – Certified Payroll Submitted with Pay Requests – Wage Decision included in RFP
9. Sub-Contractor Utilization Form needs to be submitted with Pay Requests (If Applicable)
10. Submittals – Need Written Approval prior to purchase of Materials
11. Schedule of Values / Sequence of Work – Submitted prior to mobilization
12. Questions Need to be Submitted in Writing (5) Working Days Prior to the Opening – Sent Via E-mail to Brian Byrnes at [bbyrnes@providenceri.gov](mailto:bbyrnes@providenceri.gov) and Patti Jordan at [pjordan@providenceri.gov](mailto:pjordan@providenceri.gov)

**Parks Department Contact Information**

Brian Byrnes                      401-660-9308                      Deputy Superintendent

**PROVIDENCE PARKS DEPARTMENT**  
1000 Elmwood Avenue, Providence, Rhode Island 02907  
Phone: 401-785-9450 | Fax: 401-941-5920  
[www.providenceri.gov](http://www.providenceri.gov)



CITY OF PROVIDENCE

Jorge O. Elorza, Mayor

E-Mail: [Bbyrnes@providenceri.gov](mailto:Bbyrnes@providenceri.gov)

**Questions/Clarifications:**

1. Removals of existing HVAC (to be abandoned) shall be removed by owner (ie. AC Units, Window Units)
2. Carpentry required to support new work only shall be included in this scope of work
3. Coolant lines shall be covered with Slim Duct (Painted by Others)
4. All thermostats shall be hard wired
5. Utility credits shall be received by the contractor and deducted from the Base Bid – Base bid shall be the net cost to the owner after rebates
6. Concrete pad for Outdoor Unit shall be 6" thick on a 6" processed gravel sub-base
  - a. All excavated materials shall be disposed of off site
  - b. Finish grade of concrete pad shall be 2" above existing grade
7. Ref: Technical Specifications: Contents: 1.0 Project Outline: Sec 1.1: Page 2
  - a. Tack Rm – Interior Head Model Number – 40MAQA09
    - i. **Replace with 40MAQA06 – 6,000 BTU**
  - b. Break Rm – Interior Head Model Number - 40MMAQ09
    - i. **Replace with 40MAQA06 – 6,000 BTU**
8. Non-Mandatory Sign-in Sheet Attached

**PROVIDENCE PARKS DEPARTMENT**

1000 Elmwood Avenue, Providence, Rhode Island 02907

Phone: 401-785-9450 | Fax: 401-941-5920

[www.providenceri.gov](http://www.providenceri.gov)

The units will be the specified CARRIER unit models and combinations below, or equivalent (to be verified with installer):

Room	Interior Head Model Number	BTU/hr of Interior Head	Outdoor Compressor Model Number	BTU/hr of Outdoor Compressor	Note(s)
Outdoor			38MGRQ36D	36,000	Outdoor unit should be installed on <del>precast</del> <b>POURED IN PLACE</b> cement pad on flat & compact surface <b>GRAVEL BASE</b>
Tack rm	<del>40MAQA09</del> <b>40MAQA06</b>	6,000	shared		HARD WIRED T-STAT
Break rm	<del>40MMAQ09</del> <b>40MAQA06</b>	6,000	<i>Shared</i>		HARD WIRED
Locker rm	40MAQA12	12,000	<i>Shared</i>		HARD WIRED
Office	40MPHA12	12,000	<i>Shared</i>		HARD WIRED

Note-1 contractor to confirm latest equipment model numbers are correct  
Thermostats to be hard wired to wall.

### 1.2. Ventilation System – ERV Installation Project

- a) Provide and install 1 new ERV package with all required safety devices, and pipe per manufacturer recommendations.
- b) Install [1] supply register and [1] return grille in accordance with manufacturer's recommendation. Install electrical power so that fan operates when lights are on in room.
- c) Install and connect duct system(s) to supply and return register in accordance with manufacturer's recommendation. All inside air will be exhausted to outside.
- d) Verify airflows in accordance with the procedure in the manual provided by manufacturer.
- e) Test and verify operation of new ERV.
- f) Provide start-up, and warranty information training with new equipment to management personal.

The units will be specified FanTech unit model below or equivalent (to be verified with installer):

Manufacturer	Model Number	Airflow Capacity	Amperage
FanTech	FANTECH VER 100	125	1.4

### 1.3. Utility Incentives

- a) Contractor shall ensure that purchased equipment is eligible for incentives, wherever applicable.
- b) Contractor shall prepare and submit incentive paperwork.

Sign-In Sheet

Non-Mandatory Pre-Bid Meeting

Monday October 18, 2021 at 10:30 AM – Site

Project: HVAC Upgrades at Roger Williams Park Mounted Command

Phone

E-Mail

Company

Name

Brian Byrnes RWD Parks Byrnes@providence.ri.gov 401-660-9308

David Mitchell DRM Double@rpm-powerllc.com 617 355-0330

Mike Sak Energy Resources, MSAK@energyresourcesusa.net 860 866-8290  
Ilene Mason RPM imason@rpm-powerllc.com 508-259-5030

Ismael CUIDSITA Tempsta Mechanical ismail@tempsta.com 401-219-9961