



MEETING ACCOMODATION NOTICE
UNDER THE AMERICANS WITH DISABILITIES ACT

The City of Providence strives to increase opportunities for individuals with disabilities by facilitating full and equal participation in all aspects of life. This includes reducing architectural, procedural, attitudinal, and communication barriers as well as promoting access to our meetings, services, programs or activities.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), this notice states to the public that all meetings subject to the “Open Meeting Law” held by the City of Providence are required to be accessible for persons with disabilities. Accommodations are available upon request to any person with a disability who requires alternately formatted materials, auxiliary aid, or other accommodations to ensure effective communication or barrier-free access to attend meetings of City Council or Committee, departmental meetings or programs. The City of Providence will not place a surcharge on individuals or on any group of individuals with disabilities to cover the cost of providing auxiliary aids and services.

Requests for accommodations, including an auxiliary aid or service or barrier-free access to attend or participate in a meeting held by of the City of Providence, may be submitted directly to the contact person for the meeting in question, or to the Mayor's Center for City Services at least **10 business days**, but no later than 48 hours before the scheduled event:

Mayor’s Center for City Services
25 Dorrance St., Rm 101
Providence, RI 02903
Telephone (voice): 401-421-2489 or 311
TDD/TTY Relay: 711

Complaints that a City of Providence meeting, service, program or activity is not accessible to persons with disabilities should be directed to the Ethics Education & ADA Coordinator, Leonela Felix, Esq. (lfelix@providence.gov or 401-680-5333) no later than **60 days** of the discriminatory action.

For information about the City of Providence’s Grievance Procedure under the Americans with Disabilities Act please visit our website (ProvidenceRI.gov).

City Solicitor's Office
444 Westminister Street, Suite 220, Providence, RI
02903 401 680 5333 ph | 401 680 5520 fax
www.providenceri.gov