



NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 (ADA), the City of Providence, will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: Providence does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the Americans with Disabilities Act.

Effective Communication: Providence will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in City programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: Providence will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all City programs, services, and activities. For example, individuals with service animals are welcomed in City offices, even where pets are generally prohibited. Note, per the ADA only dogs are recognized as service animals.

Requests for accommodations, including an auxiliary aid or service or barrier-free access to attend or participate in a service, event or program held by the City of Providence, must be submitted to:

**Mayor's Center for City Services
25 Dorrance St., Rm 101
Providence, RI 02903
Telephone (voice): 401-421-2489 or 311
TDD/TTY Relay: 711**

Requests for auxiliary aids or services must be made no later than **10 business days** before the scheduled event. Request can be made in any written form or orally, although it is preferred that the request be done by completing a Reasonable Accommodations Request Form. The form can be found on the City's website (providenceri.gov) or by calling (401) 421-2489. Please note, the ADA does not require the City to take any action that would fundamentally alter the nature of its programs or services or impose an undue financial or administrative burden.

Complaints that a City program, service, or activity is not accessible to persons with disabilities should be directed to ADA Coordinator, Leonela Felix, Esq. (LFelix@providenceri.com) or (401) 680-5333. Complaints forms can be found on the City's website and must be filed within **60 days** of the discriminatory action.

The City will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.