



Procurement #: ID Number: 38025>

CITY OF PROVIDENCE, RHODE ISLAND

Department: Healthy Communities Office

RFP Title: Neighbors Seeking Recovery Mini Grant Program

Opening Date: 10/24/2022

Addendum #: 1

Issue Date: 10/18/2022

The purpose of this addendum is Questions and responses from vendor who emailed.

Providence City Hall
25 Dorrance Street
Providence, RI 02903

Addendum #1

City of Providence Neighbors Seeking Recovery Mini Grants Questions

Question: Is the award dollar amount expected to be delivered in whole to the awardee prior to/at the start of this grant, or will it be based on a reimbursement schedule as program funds are expended?

Answer: For this particular grant we can work out a payment plan where a portion of the funds can be dispersed at the start of the grant and throughout the grant period with proper city approval.

Question: This grant allows for 10% admin overhead associated with providing pertinent functions of this project. Does there need to be specified budget line items displayed/breakdown for this amount, or is "10% Administrative Fees" a sufficient proposed budget line item?

Answer: There does not need to be a breakdown, a 10% administrative fee as a line item is sufficient.

Question: Page 15 lists "resulting documents will include....". Are those expected to be a part of the application packet? Example; is a final report template expected to be a developed document within the application packet?

Answer: Resulting document templates will be agreed upon between HCO and the awarded vendor. The items expected at time of submission are listed under "Submitted proposals should include but may not be limited to" subsection of the proposal specifications.

Question: Is there a page limit to this proposal?

Answer: There is no page limit to this proposal submission.

Question: The scope of work requires mini-grant recipients to be residents of the City of Providence. If someone is homeless in Providence and seeks financial assistance to enter into a recovery house yet there are no beds available in Providence but there is one available in Pawtucket, are funds allowed to be used on this? By nature of funding this activity, the person receiving assistance would technically become a resident of Pawtucket in that scenario. It's important to acknowledge a shortage of appropriate levels of care capacity within Providence and we would like clarification on this nuanced (but very likely and anticipated) situation.

Answer: If the individual that is applying for funding is a Providence resident at time of grant application submission, they are eligible. A Providence resident includes someone who can provide a Providence home address, lives in a homeless shelter in Providence, reports as homeless and is living outside in Providence. The location of treatment will not deem someone as ineligible for funding.