



Procurement #: >

CITY OF PROVIDENCE, RHODE ISLAND

**Department: Office of Economic Opportunity**

**RFP Title: Feasibility Study for Advancing African Heritage-Owned Radio/Media Services**

**Opening Date: 12/19/2022**

**Addendum #: 1**

**Issue Date: 12/14/2022**

The purpose of this addendum is to address common questions submitted regarding the Request for Proposal.

Providence City Hall  
25 Dorrance Street  
Providence, RI 02903

## **Feasibility Study for Advancing African Heritage-Owned Radio/Media Services**

- 1. I am currently in the process of applying for MBE/WBE certification but have yet been not certified. Can I still apply?**
  - Yes. Please make note of and explain any additional information that you believe will help us understand your organization.
- 2. Can I apply as a 501 (c)(3)?**
  - Yes, if you are able to perform the scope of the work.
- 3. The City awards bid to the qualified candidate with the bid that has the lowest budget, correct?**
  - Correct. The bids will be evaluated in accordance with the Proposal Evaluation Selection Criteria listed in the RFP. Your application must exceed the minimum number of points to pass the technical evaluation.
- 4. Should I try to keep my budget as low as possible in order to get selected?**
  - No. the budget you propose should be based upon the realistic costs associated with the scope of the work and be a complete budget. Your proposal should clearly indicate and detail your work plan and any additional supplies, staffing, or costs associated with this project.
- 5. If I propose a budget but end up needing additional funding, will there be flexibility, or will I be tied to the budget that I proposed/If my proposal is under the funds allocated to the project but I need more funding will I still be able to access the excess funding?**
  - The budget is fixed and no additional funds are committed at this time. Applicants should provide us with a complete budget including all anticipated costs.
- 6. Can I apply with a fiscal sponsor?**
  - Yes.