



CITY OF PROVIDENCE, RHODE ISLAND

**Department: parks**

**RFP Title: Basketball Court Improvements at Fagnoli Park**

**Opening Date: 03/27/23**

**Addendum #: 1**

**Issue Date: 03/21/23**

To provide responses to questions posed during the March 14, 2023 pre-bid conference. This addendum also serves to submit the pre-bid conference sign-in sheet.



WENDY NILSSON  
Superintendent of Parks

BRETT P. SMILEY  
Mayor

## **Addendum # 1**

### **Basketball Court Improvements at Fagnoli Park**

**March 21, 2023**

**Total Pages Including Cover (4 Pages)**

*Acknowledge Addenda on Bid Form*

**BID DUE DATE MARCH 27, 2023, 2:15PM**

#### **Attachments:**

1. Addendum Cover Sheet (1 Page)
2. Pre-Bid Meeting Agenda (2 pages)
3. Pre-Bid Sign-In Sheet (1 Page)

#### **Questions/Clarifications:**

1. Q: Can we remove 1 post/panel from the chain link fence at the gate to accommodate larger construction equipment?
  - a. Yes, as long as fence post and panel are replaced in better than or equal condition to their current condition.



WENDY NILSSON  
Superintendent of Parks

BRETT SMILEY  
Mayor

## **Pre-Bid Meeting – Non-Mandatory**

**Date:** Tuesday, March 14, 2023 @ 11:00 AM –Site

**Project:** Basketball Court Improvements at Fagnoli Park

**Bid Due:** Monday, March 27<sup>th</sup>, 2023 by 2:15 PM

### **Agenda:**

1. Bid Documents – Any Issues accessing documents?
  - a. Funding – NIF/Parks
  - b. Timeline: Construction –Spring-Summer 2023
2. Parks Department – Project Manager/Owner
3. Review of Bid Documents
  - a. BID FORM 1: Bidders Blank
    - i. Supplemental Bid Documents Expected
  - b. WBE/MBE Form Instructions
    - i. If there are no Sub-Contractors
      1. Fill out Waiver, submit remaining paperwork as N/A
    - ii. If Sub-Contractors will be utilized
      1. Seek DBE Vendors
      2. All paperwork must be completed
  - c. Bid Bond – Performance & Payments Bonds are Required
4. Insurance Certificate After Award – Shall Include: Project Name, City of Providence (and Funder) as ‘Additionally Insured on a primary but non-contributing basis for General Liability Insurance per Written Contract or Agreement’
5. Permits - Contractor’s Responsibility to Seek Out if Permit is Needed
  - a. The City Permit Fee will be Waived (Contact when Submitting)
  - b. State ADA Fee is not waived
6. Prevailing Wage Requirements
  - a. Wage Decision in RFP (Date of Bid Opening)
  - b. Certified Payrolls to be Submitted with Pay Requisitions
7. Submittals
  - a. Need Written Approval prior to purchase of Materials
  - b. Substitutions must include ‘Side by Side Comparison’
8. Schedule of Values / Sequence of Work – Submitted prior to mobilization
  - a. City expects a Continuous Operation (No Demobilizations)
  - b. Liquidated Damages – Not Included

### **PROVIDENCE PARKS DEPARTMENT**

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WENDY NILSSON  
*Superintendent of Parks*

BRETT SMILEY  
*Mayor*

9. Working Hours
    - a. Monday – Friday 7:00 am – 3:30 pm
    - b. Weekends or Extended Hours – Requires Pre-Approval
  10. Job Site Conduct
    - a. Parks are smoke free ‘No Smoking’
    - b. No Loud Music
    - c. Equipment and Vehicles – In working Order – No Leaks
- Questions Need to be Submitted in Writing (5) Working Days Prior to the Opening – Sent Via E-mail to Sam Greenwood at [Sgreenwood@providenceri.gov](mailto:Sgreenwood@providenceri.gov) and Liza Perez [operez@providenceri.gov](mailto:operez@providenceri.gov) - Please use the subject line **RFP Question**

**Parks Department Contact Information**

Sam Greenwood                      401-680-7299                      Landscape Architect (Primary Contact)  
E-Mail:                      [sgreenwood@providenceri.gov](mailto:sgreenwood@providenceri.gov)

Sign-In Sheet

Non-Mandatory Pre-Bid Meeting

TUESDAY, MARCH 14 at 11:00 AM – FARGNOLI PARK - PROVIDENCE

Project: BASKETBALL COURT IMPROVEMENTS AT FARGNOLI PARK

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