



## CITY OF PROVIDENCE

Brett P. Smiley, Mayor

### LAND DEVELOPMENT

## DPW LETTER OF APPROVAL REQUIREMENTS FOR SITE PLANS

### PLAN REQUIREMENTS:

1. Plans shall be prepared and sealed by a Professional Land Surveyor (PLS) and/or a Professional Civil Engineer (PE) in accordance with the RI Department of Business Regulation Division of Building, Design and Fire Professionals  
(<https://dbr.ri.gov/documents/news/dbfp/JointInformationBulletin.pdf>)
2. Plans shall include a Class I Survey, in accordance with the *Rules and Regulations for Professional Land Surveying in the State of RI*  
<http://www.bdp.ri.gov/documents/surveyors/2015ProfessionalLandSurveyorRulesRegulations.pdf>
3. Plan scale shall be 1"=40' or larger (i.e. 1"=10', 1"=20', etc.) as necessary to clearly depict the required information.
4. Plan size shall be no smaller than 11"x17" and no larger than 24"x36". ***An electronic copy of the plan(s) shall be submitted to the Engineering Division in .PDF format at the time of request for Letter of Approval.***
5. Property Owner name, address, phone number and email address.
6. Assessor's plat and lot number(s).
7. Property lines and easements (existing and proposed).
8. Street name, address number, lot dimensions (including perimeter lengths, angles, and lot square footage). Include width of street and sidewalk.
9. Zoning Table (include applicable site requirements and proposed dimensions/values).
10. Location of proposed and existing buildings/structures with setbacks from property lines.
11. Location and dimensions of proposed and existing curb openings.
12. Storm and Sanitary Sewer Information:
  - a. Location, dimensions, and direction of flow of sewer main(s), and available connection to curb or stubs. Include any existing connections.
  - b. Location of proposed sanitary sewer connection and size from structure to available connection or stub (minimum 6" connection).
  - c. Location of proposed sewer cleanout and backflow preventer on the private property, with offset dimension from the foundation. Cleanout and backflow preventer are required.

### DEPARTMENT OF PUBLIC WORKS

700 Allens Avenue, Providence, Rhode Island 02905

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- d. Demonstrate that stormwater is controlled on the site to the extent possible and will not impact abutting properties.
  - e. Include a note that roof drains may not be tied into the sanitary sewer connection.
13. Existing utilities in the Public ROW including sanitary/combined sewer, storm sewer, water, gas, electric, telecoms, etc. and any connections to the property.
  14. Location and type of proposed temporary sedimentation and erosion control measures and stockpile locations.
  15. Proposed elevations for sidewalk and accessible route with enough detail to confirm that ADA requirements have been met. Propose a grass strip if predominant on neighboring/nearby sidewalks.
  16. Include relevant standard details in the plan set and a note that all construction in the Public ROW must be in accordance with the City's Standard Details available at <https://www.providenceri.gov/public-works/forms/> under "Reports + Publications" or at <https://www.providenceri.gov/wp-content/uploads/2019/06/Providence-DPW-Standard-Details.pdf>

**ADDITIONAL REQUIREMENTS (LOTS GREATER THAN 20,000 SF) – POST CONSTRUCTION STORMWATER CONTROL ORDINANCE**

1. Development or redevelopment of lots greater than 20,000SF are subject to the City's Post Construction Stormwater Control Ordinance, Chapter 5, Article VI. Available at ([https://library.municode.com/ri/providence/codes/code\\_of\\_ordinances?nodeId=PTIICOOR\\_CH5\\_BUSTAP\\_ARTVIPONSSTCO](https://library.municode.com/ri/providence/codes/code_of_ordinances?nodeId=PTIICOOR_CH5_BUSTAP_ARTVIPONSSTCO))

**ADDITIONAL REQUIREMENTS (LOTS GREATER THAN 10,890 SF, AND OTHER CRITERIA IN SEC 5-103) – SOIL EROSION AND SEDIMENT CONTROL**

1. Development or redevelopment contributing to particular land disturbing activity, proximity to watercourses and any other such considerations are subject to the City's Post Construction Stormwater Control Ordinance, Chapter 5, Article VII. Available at ([https://library.municode.com/ri/providence/codes/code\\_of\\_ordinances?nodeId=PTIICOOR\\_CH5B\\_USTAP\\_ARTVIISOERSECO](https://library.municode.com/ri/providence/codes/code_of_ordinances?nodeId=PTIICOOR_CH5B_USTAP_ARTVIISOERSECO))

**Determinations may be requested in advance of submittal to the Engineering Office.**

Existing and proposed contours (1' interval) of the property on separate grading plan sheet including proposed buildings, driveways, hardscape, drainage facilities, etc.. Spot grades shall be provided when needed to critical elevations fall between contour elevations.

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