



CITY OF PROVIDENCE, RHODE ISLAND

Department: Parks

RFP Title: Improvements at Paterson Park

Opening Date: 06/20/2023

Addendum #: 1

Issue Date: 06/14/2023

The purpose of this addendum is to add a trash receptacle and revise the tree planting plan.

Providence City Hall
25 Dorrance Street
Providence, RI 02903



WENDY NILSSON
Superintendent of Parks

BRETT P. SMILEY
Mayor

Pre-Bid Meeting – Non-Mandatory

Date: **Wednesday June 7, 2023**

Project: **Improvements at Paterson Park**

Bid Due: **6/20/2023**

Agenda:

1. Bid Documents, Plans & Specifications - Issues
2. Funding – CIP, Transfer Funds
 - a. Braided Funding – Only Requires One Invoice Copy
3. Bid Bond, Performance & Payment Bonds – Required
4. MBE/WBE Utilization – 10% MBE/10% WBE – Submit All Paperwork
 - a. Regardless of whether or not sub-contractors are utilized, the MBE/WBE Waiver Request Form needs to be signed by the MBE/WBE Outreach Director.
 - b. The form needs to be sent to mbe-wbe@providenceri.gov for a signature prior to submitting the bid
 - c. The Parks Department encourages all vendors to seek qualified MBE/WBE Sub-Contractors for utilization on this project
5. Apprenticeship Requirements
 - a. Construction contracts of \$100,000 or more requires that no less than 15% of the total labor hours performed by contractors and subcontractors on any given project are to be completed by apprentices registered in state-registered apprenticeship programs.
 - b. This requirement pertains to all labor hours for a given project, not just those for new hires.
6. “First Source” Requirements
 - a. When hiring new workers for a construction project, employers seek to hire Providence residents when available.
 - b. If the awarded contractor, regardless of tier, is a signatory to a Collective Bargaining Agreement that governs the contractor’s hiring and referral process, the contractor must contact both Building Futures and the local hiring halls to request apprentices or journey workers who are residents of Providence.
7. Retainage
 - a. 5% will be held from Pay Requests until project completion
 - b. Reduction at Substantial Completion (85%) to 2.5%
 - c. Additional 3% held for out of state contractors



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8. Insurance Certificate
 - a. Issue after Award
 - b. Shall include: Project Name, City of Providence (and Funder) as 'Additionally Insured on a primary but non-contributing basis for General Liability Insurance per Written Contract or Agreement'
9. Permits
 - a. Contractor's Responsibility to Seek Out if Permit is Needed
 - b. The City Permit Fee will be Waived (Contact when Submitting)
 - c. State ADA Fee is not waived
10. Prevailing Wage Requirements
 - a. Wage Decision in RFP (Date of Bid Opening)
 - b. Certified Payrolls to be Submitted with Pay Requisitions
11. Sub-Contractor Utilization Form
 - a. Submitted with Pay Requests
12. Submittals
 - a. Need Written Approval prior to purchase of Materials
 - b. Substitutions must include 'Side by Side Comparison'
13. Schedule of Values / Sequence of Work
 - a. Submitted prior to mobilization
 - b. City expects a Continuous Operation (No Demobilizations)
 - c. Liquidated Damages – Not Included
14. Working Hours
 - a. Monday – Friday 7:00 am – 3:30 pm
 - b. Weekends or Extended Hours – Requires Pre-Approval
15. Job Site Conduct
 - a. Parks are smoke free 'No Smoking'
 - b. No Loud Music
 - c. Equipment and Vehicles – In working Order – No Leaks
16. Pay Requests
 - a. Shall be submitted on the 15th of the month (or as discussed)
 - b. Certified Payrolls need to accompany pay requests or they will not be processed
17. Waiver of Lien or Release
 - a. May be Required with certain funding sources for all suppliers and sub-contractors



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18. Site Restrictions

- a. Access is limited to certain areas
- b. Deliveries must be coordinated with project manager
- c. Contractor has control of the site from mobilization and until demobilization
- d. Owner will be allowed access at all times

Questions regarding this bid package shall be submitted via e-mail to Purchasing at purchasing@providenceri.gov and **Nicole Modi, Landscape Designer / Project Manager at nmodi@providenceri.gov**, no later than five (5) working days before the bid opening date.

Parks Department Contact Information

Nicole Modi (Primary Contact)
Landscape Designer / Project Manager
401-680-7225
nmodi@providenceri.gov



**BOARD OF CONTRACT AND SUPPLY
CITY OF PROVIDENCE, RHODE ISLAND**

31. F&I (3) 5' Wide ornamental welded wire pedestrian gates

_____ EA \$ _____
price in writing

32. F&I (2) Cary Co. 55 gal trash receptacles with dome lid on 30"x30"x4" concrete pad Model # 26BTR5/ETR55/DL32

_____ EA \$ _____
price in writing

33. F&I (1) *Acer rubrum* 'October Glory', 3-3.5" Cal. B&B, Single stem with straight leader, 7' ht. clear

_____ EA \$ _____
price in writing

34. F&I (1) *Quercus rubra var. borealis*, 3-3.5" Cal. B&B, Single stem with straight leader, 7' ht. clear

_____ EA \$ _____
price in writing

35. F&I (2) *Cercis canadensis*, 6-7' ht. clump, B&B, multi-stem, 3-4 main trunks

_____ EA \$ _____
price in writing

36. F&I (1) *Cornus florida* 'Cloud Nine', 6-7' ht. clump, B&B, multi-stem, 3-4 main trunks

_____ EA \$ _____
price in writing

37. F&I Loam & Seed to disturbed areas

_____ SF \$ _____
price in writing

Please note that the list above is not intended to include all items required to complete the base bid scope of work but can and shall be used to adjust the contract prior to or after award – in the best interest of the City of Providence.

BIDDER: _____

