

REQUEST FOR PROPOSALS

Item Description: PORTFOLIO COMPLIANCE MONITORING SERVICES

Procurement/MinuteTraq #: 41870

Date to be opened: 9/11/2023

Issuing Department: Planning & Development

QUESTIONS

- Please direct questions related to the bidding process, how to fill out forms, and how to submit a bid (Pages 1-8) to the Purchasing Department.
 - o Email: purchasing@providenceri.gov
 - Please use the subject line "Solicitation Question"
- Please direct questions relative to the Minority and Women's Business Enterprise Program and the corresponding forms (Pages 9-13) to the MBE/WBE Outreach Director for the City of Providence, Grace Diaz
 - o Email: gdiaz@providenceri.gov
 - Please use subject line "MBE WBE Forms"
- Please direct questions relative to the specifications outlined (beginning on page 14) to the issuing department's subject matter expert:
 - o Name: Emily Freedman
 - o Title: Community Development Director
 - o Email Address: efreedman@providenceri.gov

Pre-bid Conference

Choose an item.

Date of Pre-Bid Conference: 8/30/2023 Time: 10AM

Other details (e.g. location, links, question submission deadline): Microsoft Teams Meeting (link below) Teams link: **click here to join the meeting** or request from efreedman@providenceri.gov.

Meeting ID: 270 668 008 960

Passcode: qzB7kh



BOARD OF CONTRACT AND SUPPLYCITY OF PROVIDENCE, RHODE ISLAND

INSTRUCTIONS FOR SUBMISSION

Bids may be submitted up to **2:15 P.M.** on the above meeting date at the **Department of the City Clerk. Room 311, City Hall. 25 Dorrance Street, Providence.** At 2:15 P.M. all bids will be publicly opened and read at the Board of Contract Meeting in Conference Room 305, on the 3rd floor of City Hall.

- Bidders must submit 2 copies of their bid in sealed envelopes or packages labeled with the captioned Item Description and the City Department to which the solicitation and bid are related and must include the company name and address on the envelope as well. (On page 1).
- If required by the Department, please keep the original bid bond and check in only one of the envelopes.
- Communications to the Board of Contract and Supply that are not competitive sealed bids (i.e. product information/samples) should have "**NOT A BID**" written on the envelope or wrapper.
- Only use form versions and templates included in this solicitation. If you have an old version of a form do not recycle it for use in this bid.
- The bid envelope and information relative to the bid must be addressed to:

Board of Contract and Supply Department of the City Clerk – City Hall, Room 311 25 Dorrance Street Providence, RI 02903

**<u>PLEASE NOTE</u>: This bid may include details regarding information that you will need to provide (such as proof of licenses) to the issuing department before the formalization of an award.

This information is NOT requested to be provided in your initial bid by design.

All bids submitted to the City Clerk become public record. Failure to follow instructions could result in information considered private being posted to the city's Open Meetings Portal and made available as a public record. The City has made a conscious effort to avoid the posting of sensitive information on the City's Open Meetings Portal, by requesting that such sensitive information be submitted to the issuing department only at their request.



BOARD OF CONTRACT AND SUPPLYCITY OF PROVIDENCE, RHODE ISLAND

BID PACKAGE CHECKLIST

Digital forms are available in the City of Providence Purchasing Department Office or online at http://www.providenceri.gov/purchasing/how-to-submit-a-bid/

The bid package **MUST** include the following, in this order:

- Bid Form 1: Bidder's Blank as the cover page/ 1st page (see page 6 of this document)
- Bid Form 2: Certification of Bidder as 2nd page (see page 7 of this document)
- Bid Form 3: Certificate Regarding Public Records (see page 8 of this document)
- Bid Form 4: Affidavit of City Vendor (see pages 9 and 10 of this document)
- Forms from the Minority and Women Business Enterprise Program: Based on Bidder Category. See forms and instructions enclosed (pages 11-15) or on:
 https://www.providenceri.gov/purchasing/minority-women-owned-business-mbewbe-procurement-program/

*Please note: MBE/WBE forms must be completed for EVERY bid submitted and must be inclusive of <u>ALL</u> required signatures. Forms without all required signatures will be considered <u>incomplete</u>.

- Bidder's Proposal/Packet: Formal response to the specifications outlined in this RFP, including pricing information and details related to the good(s) or service(s) being provided. Please be mindful of formatting responses as requested to ensure clarity.
- Financial Assurance, if requested (as indicated on page 5 of this document under "Bid Terms")

All of the above listed documents are REQUIRED. (With the exception of financial assurances, which are only required if specified on page 5.)

***Failure to meet specified deadlines, follow specific submission instructions, or enclose all required documents with all applicable signatures will result in disqualification, or in an inability to appropriately evaluate bids.



BOARD OF CONTRACT AND SUPPLYCITY OF PROVIDENCE, RHODE ISLAND

NOTICE TO VENDORS

- 1. The Board of Contract and Supply will make the award to the lowest qualified and responsible bidder.
- 2. In determining the lowest responsible bidder, cash discounts based on preferable payment terms will not be considered.
- 3. Where prices are the same, the Board of Contract and Supply reserves the right to award to one bidder, or to split the award.
- 4. No proposal will be accepted if the bid is made in collusion with any other bidder.
- 5. Bids may be submitted on an "equal in quality" basis. The City reserves the right to decide equality. Bidders must indicate brand or the make being offered and submit detailed specifications if other than brand requested.
- 6. A bidder who is an out-of-state corporation shall qualify or register to transact business in this State, in accordance with the Rhode Island Business Corporation Act, RIGL Sec. 7-1.2-1401, et seq.
- 7. The Board of Contract and Supply reserves the right to reject any and all bids.
- 8. Competing bids may be viewed in person at the Department of the City Clerk, City Hall, Providence, immediately upon the conclusion of the formal Board of Contract and Supply meeting during which the bids were unsealed/opened. Bids may also be accessed electronically on the internet via the City's Open Meetings Portal.
- 9. As the City of Providence is exempt from the payment of Federal Excise Taxes and Rhode Island Sales Tax, prices quoted are not to include these taxes.
- 10. In case of error in the extension of prices quoted, the unit price will govern.
- 11. The contractor will **NOT** be permitted to: a) assign or underlet the contract, or b) assign either legally or equitably any monies or any claim thereto without the previous written consent of the City Purchasing Director.
- 12. Delivery dates must be shown in the bid. If no delivery date is specified, it will be assumed that an immediate delivery from stock will be made.
- 13. A certificate of insurance will normally be required of a successful vendor.
- 14. For many contracts involving construction, alteration and/or repair work, State law provisions concerning payment of prevailing wage rates apply (<u>RIGL Sec. 37-13-1 et seq.</u>)
- 15. No goods should be delivered, or work started without a Purchase Order.
- 16. Submit 2 copies of the bid to the City Clerk, unless the specification section of this document indicates otherwise.
- 17. Bidder must certify that it does not unlawfully discriminate on the basis of race, color, national origin, gender, gender identity or expression, sexual orientation and/or religion in its business and hiring practices and that all of its employees are lawfully employed under all applicable federal, state and local laws, rules and regulations. (See Bid Form 2.)



BOARD OF CONTRACT AND SUPPLYCITY OF PROVIDENCE, RHODE ISLAND

BID TERMS

1.	and mu thi	nancial assurances may be required in order to be a successful bidder for Commodity or Construction d Service contracts. If either of the first two checkboxes below is checked, the specified assurance ast accompany a bid, or the bid will not be considered by the Board of Contract and Supply. The rd checkbox indicates the lowest responsible bidder will be contacted and required to post a bond to awarded the contract.
	a)	A certified check for <u>\$</u> must be deposited with the City Clerk as a guarantee that the Contract will be signed and delivered by the bidder.
	b)	A bid bond in the amount of per centum (%) of the proposed total price, must be deposited with the City Clerk as a guarantee that the contract will be signed and delivered by the bidder; and the amount of such bid bond shall be retained for the use of the City as liquidated damages in case of default. Any person signing a bid bond as an attorney-in-fact shall include with the bid bond an original, or a photocopy or facsimile of an original, power of attorney.
	c)	A performance and payment bond with a satisfactory surety company will be posted by the bidder in a sum equal to one hundred per centum (100%) of the awarded contract.
	d)	☐ No financial assurance is necessary for this item.
	un Fa	wards will be made within sixty (60) days of bid opening . All bid prices will be considered firm, less qualified otherwise. Requests for price increases will not be honored. illure to deliver within the time quoted or failure to meet specifications may result in default in cordance with the general specifications. It is agreed that deliveries and/or completion are subject to

strikes, lockouts, accidents, and Acts of God. The following entry applies only for COMMODITY BID TERMS:

4. Payment for partial delivery will not be allowed except when provided for in blanket or term contracts. **The following entries apply only for CONSTRUCTION AND SERVICE BID TERMS:**

- 5. Only one shipping charge will be applied in the event of partial deliveries for blanket or term contracts.
- 6. Prior to commencing performance under the contract, the successful bidder shall attest to compliance with the provisions of the Rhode Island Worker's Compensation Act, <u>RIGL 28-29-1</u>, et seq. If exempt from compliance, the successful bidder shall submit a sworn Affidavit by a corporate officer to that effect, which shall accompany the signed contract.
- 7. Prior to commencing performance under the contract, the successful bidder shall, submit a certificate of insurance, in a form and in an amount satisfactory to the City.

Title



BOARD OF CONTRACT AND SUPPLYCITY OF PROVIDENCE, RHODE ISLAND

BID FORM 1: Bidders Blank

- 1. Bids must meet the attached specifications. Any exceptions or modifications must be noted and fully explained.
- 2. Bidder's responses must be in ink or typewritten, and all blanks on the bid form should be completed.
- 3. The price or prices proposed should be stated both in **WRITING** and in **FIGURES**, and any proposal not so stated may be rejected. **Contracts exceeding twelve months must specify annual costs for each year.**
- 4. Bids **SHOULD BE TOTALED** so that the final cost is clearly stated (unless submitting a unit price bid), however **each item should be priced individually**. Do not group items. Awards may be made on the basis of *total* bid or by *individual items*.
- 5. All bids MUST BE SIGNED IN INK.

Name of Bidder (Firm or Individual):	
Contact Name:	
Business Address:	
Business Phone #:	
Contact Email Address:	
Agrees to bid on (Write the "Item Description" here):	
If the bidder's company is based in a state <u>other than Rhode</u> <u>Island</u> , list name and contact information for a local agent	
for service of process that is located within Rhode Island	
Delivery Date (if applicable):	
Name of Surety Company (if applicable):	
Total Amount in Writing*:	
Total Amount in Figures*:	
*If you are submitting a unit price bid, please insert "Unit Price Bid"	
Use additional pages if necessary for additional bidding details.	
	Signature of Representation

Printed Name



BOARD OF CONTRACT AND SUPPLY CITY OF PROVIDENCE, RHODE ISLAND

BID FORM 2: Certification of Bidder

(Non-Discrimination/Hiring)

Up	Jpon behalf of	(Firm or Individual Bidding),
Ι,	,	Name of Person Making Certification),
bei	eing its	(Title or "Self"), hereby certify that:
1.	. Bidder does not unlawfully discriminate on the basis of ra orientation and/or religion in its business and hiring practi	
2.	All of Bidder's employees have been hired in compliance laws, rules and regulations.	with all applicable federal, state and local
I af	affirm by signing below that I am duly authorized on behalf of	of Bidder, on
this	hisday of20	<u>-</u>
		Signature of Representation

Printed Name



BOARD OF CONTRACT AND SUPPLY CITY OF PROVIDENCE, RHODE ISLAND

BID FORM 3: Certificate Regarding Public Records

Upon	behalf of	(Firm or Individual Bidding),
I,		(Name of Person Making Certification),
being	its	(Title or "Self"), hereby certify an
under	rstanding that:	
1.	(RFQ's), documents contained with	Requests for Proposals (RFP's) and Requests for Qualification thin, and the details outlined on those documents become public erk's office and opening at the corresponding Board of Contract
2.	effort to request that sensitive/pers	ne issuing department for this RFP/RFQ have made a conscious sonal information be submitted directly to the issuing verification of specific details is critical the evaluation of a
3.		nation may be crucial to evaluating bids. Failure to provide fication, or an inability to appropriately evaluate bids.
4.	If sensitive information that has no defined supplemental information submitted to the City Clerk, the Ci	ot been requested is enclosed or if a bidder opts to enclose the prior to the issuing department's request in the bidding packet ity of Providence has no obligation to redact those details and he information becoming public record.
5.	The City of Providence observes a the bidding packet may not be sub	public and transparent bidding process. Information required in emitted directly to the issuing department at the discretion of the formation, such as pricing terms, from becoming public. Bidders
I affir	m by signing below that I am duly a	uthorized on behalf of Bidder, on
this	day of	20
		Signature of Representation



BOARD OF CONTRACT AND SUPPLYCITY OF PROVIDENCE, RHODE ISLAND

BID FORM 4: Affidavit of City Vendor

Per our Code of Ordinances Sec. 21.-28.1 (e), this form applies to a) the business, b) any political action committee whose name includes the name of the business, c) all persons holding ten (10) percent or greater equity interest or five thousand dollars (\$5,000.00) or greater cash value interest in the business at any time during the reporting period, d) all executive officers of the business entity, e) any spouse or dependent child of any individual identified in a) though d) above.

Executive officers who are not residents of the state of Rhode Island are exempted from this requirement.

Per <u>R.I.G.L.</u> § 36-14-2, "Business" means a sole proprietorship, partnership, firm, corporation, holding company, joint stock company, receivership, trust, or any other entity recognized in law through which business for profit or not for profit is conducted.

Name of the person making this affidavit:	
Position in the "Business"	
Name of Entity	
Address:	
Phone number:	
The number of persons or entities in your entity that are	e required to report under Sec. 2128.1 (e):
Read the following paragraph and answer one of the	e options:
are not in writing within the 12 month period preceding	oid submission with the City of Providence, or with respect to the contracts that the date of notification that the contract has reached the \$100,000 threshold, ar year to (please list all persons or entities required under Sec. 2128.1 (e)).
 a. Members of the Providence City Council? ☐ Yes • If Yes, please complete the following: Recipient(s) of the Contribution: Contribution Date(s): 	□ No Contribution Amount(s):
 b. Candidates for election or reelection to the Provide If Yes, please complete the following: Recipient(s) of the Contribution: Contribution Date(s): 	ence City Council? Yes No Contribution Amount(s):
Condition Dute(b).	Controlled / infount(s).



BOARD OF CONTRACT AND SUPPLY CITY OF PROVIDENCE, RHODE ISLAND

c.	 The Mayor of Providence? ☐ Yes ☐ No If Yes, please complete the following: Recipient(s) of the Contribution: 		
	Contribution Date(s):	Contribution Amount(s):	
d.	Candidates for election or reelection to the office of If Yes, please complete the following: Recipient(s) of the Contribution: Contribution Date(s):	f Mayor of Providence? ☐ Yes Contribution Amount(s):	□ No
	Signed under the pains and penalties of perjury	<u></u>	
	Position		



BOARD OF CONTRACT AND SUPPLYCITY OF PROVIDENCE, RHODE ISLAND

WBE/MBE Form Instructions

The City of Providence actively seeks Minority and Women business enterprises to participate in bids to meet the City's procurement needs. Pursuant to the City of Providence Code of Ordinances, Chapter 21, Article II, Sec. 21-52 (Minority and Women's Business Enterprise) and Rhode Island General Laws (as amended), Chapter 37-14, et seq. (Minority Business Enterprise), Minority Business Enterprise (MBE) and Women's Business Enterprise (WBE) participation goals apply to contracts.

The goal for Minority Business Enterprise (MBE) participation is 10% of the total bid value. The goal for Women's Business Enterprise (WBE) participation is 10% of the total bid value. The goal for combined MBE/WBE participation is 20% of the total bid value.

<u>Only businesses certified with the State of Rhode Island</u> as minority and/or women business enterprises are counted towards the City's goals. Eligible minority or women-owned businesses are encouraged to seek certification from the State of Rhode Island Minority Business Enterprise Compliance Office at: https://dedi.ri.gov/divisions-units/minority-business-enterprise-compliance-office

Note: MBE certification with the State of Rhode Island on the basis of Portuguese heritage is not currently recognized by the City of Providence's MBE program.

Bid Requirements:

- 1. All Bidders: All bidders must complete and submit the MBE/WBE Participation Affidavit (page 13) indicating whether or not they are a state-certified MBE/WBE and acknowledging the City's participation goals. Submission of this form is required with every bid. Your bid will not be accepted without an affidavit.
- 2. Bidders who will be subcontracting: In addition to the MBE/WBE Participation Affidavit, Bidders who will be subcontracting must submit the Subcontractor Disclosure Form as part of their bid submission. All subcontractors, regardless of MBE/WBE status, must be listed on this form. Business NAICS codes can be found at https://www.naics.com/search/. Awarded bidders are required to submit Subcontractor Utilization and Payment Reports with each invoice.

3. Waiver Requests:

- a) If the percentage of the total amount of the bid being awarded to MBE or WBE vendors is less than 20% (Box F on the Subcontractor Disclosure Form) and the prime contractor is not a Rhode Island State-certified MBE or WBE, the Bidder must complete the MBE/WBE Waiver Request Form (page 14) and obtain approvals prior to bid submission.
- b) If the prime contractor company has the capacity to perform the whole project, the City of Providence requires the contractor to complete the MBE/WBE Waiver Request Form (page 14) and obtain approvals prior to bid submission.
- c) If the contractor is a nonprofit organization, they are not required to complete the *MBE/WBE Waiver Request Form*. However, the City of Providence requires the nonprofit organization to provide the *MBE/WBE Participation Affidavit Form* and proof of its nonprofit status.
- d) If the contractor has researched the RI Certified minority list (https://dedi.ri.gov/divisions-units/minority-business-enterprise-mbe) and the state does not have any companies in the desired trade, the contractor must complete the MBE/WBE Waiver Request Form (page 14) and obtain approvals prior to bid submission.
- e) Waivers will be considered for approval on a case-by-case basis.



BOARD OF CONTRACT AND SUPPLYCITY OF PROVIDENCE, RHODE ISLAND

Verifying MBE/WBE Certification

It is the responsibility of the bidder to confirm that every MBE or WBE named in a proposal and included in a contract is certified by the Rhode Island Minority Business Enterprise Compliance Office. The current MBE/WBE directory is available at the State of RI MBE Office, One Capitol Hill, 2nd Floor, Providence, RI, or online at http://odeo.ri.gov/offices/mbeco/mbe-wbe.php. You can also call (401) 574-8670 to verify certification, expiration dates, and services that the MBE/WBE is certified to provide. Note: MBE certification with the State of Rhode Island on the basis of Portuguese heritage is not currently recognized by the City of Providence's MBE program.

Form Instructions:

Access all bid forms from http://www.providenceri.gov/oeo/ or http://www.providenceri.gov/oeo/ or http://www.providenceri.gov/purchasing/minority-women-owned-business-mbewbe-procurement-program/. Download the forms as blank PDFs. Once saved on your computer, fill them out using the Adobe program. The fillable PDFs must be completed in Adobe in order to be saved property. Google Chrome and similar platforms do not allow for the forms to be saved as filled PDFs. Therefore, please download the blank forms to your computer, then fill them out and save.

Assistance with Form Requirements

Examples of completed forms can be found on the City of Providence website at http://www.providenceri.gov/oeo/ or http://www.providenceri.gov/oeo/ or http://www.providenceri.gov/oeo/ or http://www.providenceri.gov/purchasing/minority-women-owned-business-mbewbe-procurement-program/.

Contract Requirements:

Prime contractors engaging subcontractors must submit the *Subcontractor Utilization and Payment Report* to the City Department's Fiscal Agent with every invoice and request for final payment. A copy of all forms should be sent to the MBE/WBE Outreach Director Office, Grace Diaz at gdiaz@providenceri.gov. This form is not submitted as a part of the initial bid package.

For contracts with durations of less than 3 months, this form must be submitted along with the contractor's request for final payment. The form must include all subcontractors utilized on the contract, both MBE/WBE and non- MBE/WBE, the total amount paid to each subcontractor for the given period and to date, A copy of all forms should be sent to the MBE/WBE Outreach Director Office, Grace Diaz at gdiaz@providenceri.gov. During the term of the contract, any unjustified failure to comply with the MBE/WBE participation requirements is a material breach of contract.

<u>Questions?</u>

For more information or for assistance with MBE/WBE Forms, contact the City of Providence MBE/WBE Outreach Director, Grace Diaz, at gdiaz@providenceri.gov or (401) 680-5766.



BOARD OF CONTRACT AND SUPPLY CITY OF PROVIDENCE, RHODE ISLAND

MBE/WBE PARTICIPATION AFFIDAVIT

Project /Item Description (as seen on RFP):	
Prime Bidder:Company Name, Address and Trade:	Contact Email and Phone
Which one of the following describes your busing certification with the State of Rhode Island?	ness' status in terms of Minority and/or Woman-Owned Business Enterprise MBE
representative of contractor, I make this Affic It is the policy of the City of Providence that min have the maximum opportunity to participate in	g the bottom of this document in my capacity as the contractor or an authorized davit: nority business enterprises (MBEs) and women business enterprises (WBEs) should procurements and projects as prime contractors and vendors. Pursuant to Sec. 21-52 oter 37-14 et seq. of the Rhode Island General Laws (as amended), MBE and WBE
The goal for Women's Busi	iness Enterprise (MBE) participation is 10% of the total bid value. iness Enterprise (WBE) participation is 10% of the total bid value. ned MBE/WBE participation is 20% of the total bid value.
If awarded the contract, I understand that my contract, I understand that my contract (MBE/WBE Office), copies of all expenses and other requirements of the RI General I of a notice to proceed. Initial	of supporting MBE/WBE certified businesses. Initial mpany must submit to the Minority and Women's Business Coordinator at the City of secuted agreements with the subcontractor(s) being utilized to achieve the participation Laws. I understand that these documents must be submitted prior to the issuance by firm must submit to the MBE/WBE Office canceled checks and reports
	terly basis verifying payments to the subcontractors(s) utilized on the
that I must substitute another certified MBE and substitution until I have obtained the written Initial If awarded this contract, I understand that an	unable to utilize the subcontractor(s) identified in my Statement of Intent, I understand WBE firm(s) to meet the participation goals. <u>I understand that I may not make a approval of the MBE/WBE Office.</u> uthorized representatives of the City of Providence may examine the books, e, to the extent that such material is relevant to a determination of whether my
firm is complying with the City's MBE/WBE Initial	participation requirements. enalty of perjury that the contents of the foregoing Affidavit are true and correct
Signature of Bidder	Printed Name
Company Name	 Date



BOARD OF CONTRACT AND SUPPLY

CITY OF PROVIDENCE, RHODE ISLAND

SUBCONTRACTOR DISCLOSURE FORM

		ACT with	other parties.	If you will not subco	ontract any portion of the
=			Primary NAI	CS	
			_ 1 111111a1 y 1 17 11	CD	
proposed bid, do not fill out this form. Prime Bidder:					
Primary NAICS Code: Item Description (as seen on RFP): Please list all Subcontractors below. Include the total dollar value that you propose to share with each subcontractor and the dollar amount to be subcontracted. Please check off MBE and WBE where applicable. The directory of all state-certified MBE/WBE firms is located at www.mbe.ri.gov. Business NAICS codes can be found at https://www.naics.com/search/ Proposed Subcontractor MBE WBE Primary NAICS Code \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		each subcontractor, and			
			• •	-	
	at www.mbe.ri.	gov. Busin	ness NAICS co	des can be found at	
tps://www.naics.com/search/			1		
Proposed Subcontractor	MBE	NAICS			\$ Value of Subcontract
					\$
					\$
					\$
					\$
					\$
					\$
A. MBE SUBCONTRACTED A	MOUNT:				\$
B. WBE SUBCONTRACTED A	MOUNT:				\$
C. NON-MBE WBE SUBCONT	RACTED AM	OUNT:			\$
D. DOLLAR AMOUNT OF WO	ORK DONE BY	THE PR	IME CONTR	ACTOR:	\$
E. TOTAL AMOUNT OF BID (\$			
				Es.	
warded to MBE or WBE vendors is VBE, you must fill out the MBE/V	less than 20% (VBE WAIVER	Box (F) an	d the prime co	ontractor is NOT a Rh	ode Island State-certified MBE o
utreach Director. Initial	Required				
gnature of Bidder			Printed Name		



BOARD OF CONTRACT AND SUPPLYCITY OF PROVIDENCE, RHODE ISLAND

MBE/WBE Waiver Request Form

or Duly Authorized Representative

Fill out this form only if you did not meet the 20% MBE/WBE participation goal. State-certified MBE or WBE Prime Bidders are NOT REQUIRED to fill out this form.

Submit this form to the City of Providence MBE/WBE Outreach Director, Grace Diaz, at gdiaz@providenceri.gov, for review **prior** to bid submission. This waiver applies only to the current bid which you are submitting to the City of Providence and does not apply to other bids your company may submit in the future. In case a waiver is needed, City Department Directors should not recommend a bidder for an award if this form is not included, absent or is not signed by the city of Providence MBE/WBE director.

Prime Bidder:		Contact Email and Phone	
Company Name, Address:		Trade	
Project /Item Description (as seen	on RFP):		
To receive a waiver, you must list	the certified MRF and/or W	/RF companies you contacted th	e name of the primary individual wit
whom you interacted, and the reas	son the MBE/WBE company		ject.
MBE/WBE Company Name	Individual's Name	Company Name	Why did you choose not to work with this company?
waiver of % MBE/WBE	(20% minus the value of B	ox F on the Subcontractor Disclos	f the total bid value. I am requesting sure Form). If an opportunity is ffort will be made to select MBE/WI
certified businesses as partners.		-	
Signature of Prime Contractor / or Duly Authorized Representativ	Printed	Name	Date Signed
Signature of City of Providence		Name of City of Providence /BE Outreach Director	Date Signed



BID PACKAGE SPECIFICATIONS

Introduction

The City of Providence is requesting proposals from experienced consultants interested in providing on-site monitoring services and development of a long-term monitoring plan to the City of Providence for rental housing projects developed under its U.S. Department of HUD-funded HOME Investment Partnerships Program (HOME), Neighborhood Stabilization Program (NSP), and Community Development Block Grant (CDBG) Program, as well as the Providence Housing Trust (PHT) administered through the Providence Redevelopment Agency (PRA).

The City of Providence expects to select one or more consulting firms to act as on-site inspector and monitoring agent for affordable housing projects throughout the department's portfolio. The firm selected through this Request for Proposal ("RFP") process should be prepared to cooperate fully with the City of Providence throughout the on-site inspection, monitoring, and long-term monitoring plan development.

This RFP is a solicitation of firms to provide professional services with respect to the City of Providence's housing development activities. The initial term for which the selected consultant(s) are expected to provide these services ends June 30, 2025. The City anticipates extending the term of service for up to two additional 1-year option periods to enable full coverage of the portfolio. Respondents shall review the inventory and provide a schedule that aligns with this contract structure.

As part of its on-going work to stay in compliance with HUD requirements, the City requires assistance in the completion of inspections of a portion of the deed-restricted affordable housing units funded by the City as set forth through HUD notice or program policy. Specifically, a statistically-valid selection of units that are still within their mandated affordability period, which have not been inspected since completion or were not re-inspected in accordance with the frequency prescribed under 24 CFR 92.504, must be inspected to confirm compliance with rent, income, residency, and occupancy limits as well as compliance with housing quality standards.



In addition, the selected firm will use its prior expertise and experience and its work inspecting the City's units to recommend and develop a long-term plan for monitoring of HUD and other requirements in City-funded projects for after this engagement concludes. The long-term plan should include both estimates for annual cost and potential technology solutions for tracking and triggering future re-inspections.

Where available, the City will rely upon guidelines developed and evaluation conducted by other agencies pursuant to either applicable HUD regulations or the Internal Revenue Code. The City must keep the results of this required evaluation in each project file. The consultant will provide documentation and evidence of each site inspection as outlined in this RFP.

Scope of Services

For immediate consulting services, the City seeks to complete the required on-site inspections for selected rental projects that were funded over the last 20 years. These projects are located throughout the City of Providence. Each of the selected projects have varying criteria regarding occupancy, residency, rent, and income of those living in each affordable unit. The City's deed-restricted rental housing inventory is a mix of apartment complexes and scattered site multi-family units.

The inventory is attached to this RFP (**Exhibit 1**).

Each project to be inspected is governed by the funding source used for its development – CDBG, NSP, HOME, or PHT. The consultant must be able to conduct each site inspection according to the program rules governing that particular unit. The on-site inspection documentation should correspond to the consultant's findings at that unit.



The selected firm must evaluate the following at each unit:

- 1. Occupancy (for all units, who is presently staying at the unit);
- 2. Income (what is the household income for those occupying the unit);
- 3. Rent (what the current monthly rental charge is; and does it conform with the required lease);
- 4. Habitability and Unit Condition (documentation of unit and property compliance with state and local code; health and safety deficiencies). Inspection report should notate whether deficiencies observed (if any) constitute health and safety deficiencies that warrant immediate correction or non-hazardous deficiencies for which correction can be verified by third party documentation.

In addition, the firm must – in collaboration with department staff – recommend and develop a regulation-compliant long-term monitoring plan of deed restricted affordable units throughout the City. The plan must include estimates for annual costs of conducting the recommended monitoring, as well as any recommended software tools that could facilitate and expedite the tracking and monitoring process. The plan may include a recommendation for long-term monitoring by a third-party vendor, or any other method of tracking and monitoring that satisfies HUD and City requirements.

Regulations the consultant must be experienced in:

- Identification and determination of applicable tenant income, utility allowance, and rent limits. See 24 CFR 92.203, 92.252, 92.217, 570.3
- Inspection requirements of 92.251; familiarity with Rhode Island Property Maintenance Code.
- Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. See 2 CFR 200.
- Monitoring Requirements of Subrecipients. See 24 CFR 92.504(a), 24 CFR 570.501, HOMEfires Vol. 4
 No. 4, September 2002.



Deliverables

The selected firm will be required to provide the following as deliverables:

- Completed inspection checklist supported by required accompanying documentation for each unit inspected;
- An executive summary and detailed narrative breakdown of the overall results of the site inspections, monitoring findings & required corrective actions (if any) that must be taken to address deficiencies;
- A recommended plan for the City's long-term tracking and monitoring of deed restricted affordable rental units, including potential subcontractor, personnel and technology solutions.

Evaluation Criteria

Proposals will be evaluated based on the following criteria:

- 1. Experience and qualifications of the respondent and individuals to be involved in the provision of services presented in a straightforward, concise description;
- 2. Availability and commitment of respondent to provide the services immediately and expeditiously, as required within the timeframe presented within this request;
- 3. Respondent's approach, plan of work, recommended schedules, and overall understanding of the City's needs presented in a straightforward, concise description;
- 4. References demonstrating a thorough understanding of requirements and regulations governing HUD programs presented in a straightforward, concise description;
- 5. Cost.

Potential or perceived conflicts of interest will be assessed and may remove a proposal from further consideration. Proposals from firms without conflict shall be scored based on the following matrix:

	Max Points
1. Project understanding, approach and schedule	40 points
2. Experience and availability of project team	30 points
3. Experience on similar projects and record of performance	20 points
4. Overall quality and responsiveness of proposal	10 points



Submittal

- 1. Proposals must include an original transmittal letter on the firm's business letterhead signed in ink by a representative authorized to contractually bind the firm to the proposal.
- 2. *General Firm Information:* provide a brief description of your firm, including but not limited to the following:
 - a. Name of the principal(s) of the firm.
 - b. Name, telephone number, and email address of a representative of the firm authorized to discuss the proposal.
 - c. Address(es) of all offices of the firm.
 - d. Number of employees of the firm.
 - e. Statement of whether there are any ongoing, pending, or potential legal actions against the firm.

3. Professional Capacity

- a. Describe your firm and its capabilities. In particular, support your capacity to conduct on-site inspections at scattered sites throughout the City of Providence, including your ability to work with residents for whom English is not their first language and/or who are disabled.
- b. Detail the firm's direct experience in providing expertise and consulting services in aspects of monitoring HUD programs including HOME, NSP and CDBG. In particular, provide examples of previous successful development of long-term monitoring plans similar to what is being proposed in this RFP. If applicable, describe any experience with monitoring of municipal housing trust or inclusionary units.
- c. Indicate which principals and associates from your firm would be involved in providing services to the City. Provide appropriate background information for each such person and identify his or her responsibilities. Principals and associates involved in providing servicing under this project require a minimum of five years' experience with the relevant HUD Programs.
- d. Provide a detailed list of a minimum of three references including a contact name, email address, and telephone number for organizations or businesses for whom you have performed similar work.



- e. Identify any conflict of interest that may arise as a result of business activities or ventures by your firm and associates of your firm, employees, or subcontractors as a result of any individual's status as a member of the board of directors of any organization likely to interact with the City.
- 4. *Fee Structure:* The cost of services is one of the factors that will be considered in awarding this contract. Please provide a thorough breakdown of your proposed fees for this engagement. The information provided must support the reasonableness of your fees.
- 5. Approach, Plan of Work, and Timeline: Explain the firm's approach and suggested work plan. Suggest project milestones and provide estimates of project start dates and the time to completion based on the timeframe indicated in this RFP.

		· ·							City-				1							Compliance
Project Name	Project Address(es)	Housing Type	Assisted Units	SiteType	Activity Type	Funding Source	Developer	Total Units	Assisted Units	Initial Funding Date	InstrType	InstDate	Book-Page	StartDate	EndDate	Term	Date of Last Inspection	Inspection Results Minor	Date of Next Inspection	Monitoring Notes
																		violations found; corrective		Units occupied with income- eligible PHA
Tell Street Rentals	124-126 Tell Street	2-5 Family	2	Scattered Site	NEW CONSTRUCTION	HOME	Providence Housing Authority	2	2	10/26/1995	Declaration of Trust	1/28/1999	4007-317	1/28/1999	N/A	N/A	9/18/2019	actions taken. Minor violations	Due	clients.
																		found; corrective actions		Units occupied with income- eligible PHA
Tell Street Rentals	130-132 Tell Street	2-5 Family	2	Scattered Site	NEW CONSTRUCTION	HOME	Providence Housing Authority	2	2	10/26/1995	Declaration of Trust	1/28/1999	4007-317	1/28/1999	N/A	N/A	9/18/2019	Minor violations	Due	clients.
		0.05			NEW CONSTRUCTION									1/28/1999	N/A			found; corrective actions		Units occupied with income- eligible PHA
Tell Street Rentals	136-138 Tell Street	2-5 Family	2	Scattered Site	NEW CONSTRUCTION	HOME	Providence Housing Authority	2	2	10/26/1995	Declaration of Trust	1/28/1999	4007-317	1/28/1999	N/A	N/A	9/18/2019	taken.	Due	ProCap in receivership:
																				City actively working with receiver on sale
Valarie Case Apartments	18-20 Case Avenue	2-5 Family	2	Scattered Site	NEW CONSTRUCTION	HOME	Pro-CAP	2	2	12/2/2004	Regulatory Agreement	9/24/2004	6805-95	9/24/2004	N/A	N/A	Due	N/A	Due	of sponsorship rights
																				In receivership; City actively
Valarie Case Apartments	24-26 Case Avenue	2-5 Family	2	Scattered Site	NEW CONSTRUCTION	HOME	Pro-CAP	2	2	12/3/2004	Declaration of Land Use Restrictive Covenants / LIHTC	9/24/2004	6805-126	9/24/2004	10/1/2024	20 years	Dun	N/A	Dua	working with receiver on sale of sponsorship rights
										1202004		3/2-4/2004	0000-120			20 (023	200		Cae	In receivership:
											Declaration of Land									City actively working with receiver on sale
Valarie Case Apartments	28-30 Case Avenue	2-5 Family	2	Scattered Site	NEW CONSTRUCTION	HOME	Pro-CAP	2	2	12/2/2004	Use Restrictive Covenants / LIHTC	9/24/2004	6805-126	9/24/2004	10/1/2024	20 years	Due	N/A	Due	of sponsorship rights
																				In receivership; City actively working with
Valarie Case Apartments	35-37 Case Avenue	2-5 Family	2	Scattered Site	NEW CONSTRUCTION	HOME	Pro-CAP	2	2	12/2/2004	Regulatory Agreement	9/24/2004	6805-95	9/24/2004	N/A	N/A	Due	N/A	Due	receiver on sale of sponsorship rights
Valarie Case Apartments	39-41 Case Avenue	2-5 Family		Scattered Site	NEW CONSTRUCTION		Pro-CAP	2	2	12/2/2004	Regulatory Agreement	9/24/2004		9/24/2004 Section 6 no 6	N/A	N/A		N/A	Due	
Williams Woods	99 Rugby Street units: G03, A02, A07, C02, D02, D05, E01, E02, E03, E05, J03	Apartment	11	Single Site	NEW CONSTRUCTION	HOME	Winn Management	11	11	2/14/2006	Declaration of Land Use Restrictive Covenants / LIHTC	12/8/2005	7768-047	1st Day Compliance period	Close of Compliance Period	15 years	Due	N/A	Due	
	201 Thurbers Avenue (Units: 202,203,204,205,206,207,208,209,210,										Declaration of Land Use Restrictive			From	end of Rental			Conforms with UPCS		
201 Thurbers Ave , Providence RI, 02905	202,203,204,205,206,207,208,209,210, 211,212)	Apartment	11	Single Site	NEW CONSTRUCTION	HOME	SWAP	22	11	4/21/2009	Covenants / Home Partnership Declaration of Land	1/29/2009	9395-47	Construction Section 6 pg 6	Affordability Period	30 years	12/20/2016	and all local codes	Due	
Smith Hill Visions II	23 Alma Street	2-5 Family	2	Scattered Site	NEW CONSTRUCTION	HOME	Smith Hill CDC	11	11	1/8/2010	Use Restrictions Covenants / LIHTC	7/15/2010	9771 / 259	1st Day Compliance period Section 6 pg 6		15 years	Due	N/A	Due	
Smith Hill Visions II	2 Valle Street	2-5 Family	3	Scattered Site	NEW CONSTRUCTION	HOME	Smith Hill CDC	11	11	1/8/2010	Declaration of Land Use Restrictions Covenants / LIHTC	7/15/2010	9771 / 259	1st Day Compliance period		15 years	Due	N/A	Due	
Smith Idil Vision - "	S. 7 Inkarron Ctr	2.6 Eu-2		Scrattered St.	NEW CONIGS.	ном	Smith tell CDC				Declaration of Land Use Restrictions		Man-	Section 6 pg 6 1st Day compliance				N/A	D	
Smith Hill Visions II	5 - 7 Inkerman Street	2-5 Family	3	Scattered Site	NEW CONSTRUCTION	NOME	Smith Hill CDC	- 11	11	1/8/2010	Covenants / LIHTC Declaration of Land Use Restrictions	7/15/2010	9771 / 259	Section 6 pg 6 1st Day compliance		15 years	Liue	N/A	Jue	
Smith Hill Visions II	5 - 7 Osborn Street	2-5 Family	3	Scattered Site	NEW CONSTRUCTION	HOME	Smith Hill CDC	11	11	1/8/2010	Use Restrictions Covenants / LIHTC Declaration of Land	7/15/2010	9771 / 259	compliance period Section 6 pg 6 1st Day		15 years	Due	N/A	Due	
Smith Hill Visions II	8 - 10 Osborn Street	2-5 Family	3	Scattered Site	NEW CONSTRUCTION	HOME	Smith Hill CDC	11	11	1/8/2010	Use Restrictions Covenants / LIHTC	7/15/2010	9771 / 259	compliance period Section 6 pg 6		15 years	Due	N/A	Due	
Smith Hill Visions II	9 - 11 Inkerman Street	2-5 Family	3	Scattered Site	NEW CONSTRUCTION	HOME	Smith Hill CDC	11	11	1/8/2010	Declaration of Land Use Restrictions Covenants / LIHTC	7/15/2010	9771 / 259	1st Day compliance period		15 years	Due	N/A	Due	
Smith Hill Visions II	9 Osborn Street	2-5 Family]	Scattered Site	NEW CONSTRUCTION	HOME	Smith Hill CDC			1/8/2010	Declaration of Land Use Restrictions Covenants / LIHTC		9771 / 259	Section 6 pg 6 1st Day compliance			Dua	N/A	Dun	
								. 11	11		Declaration of Land Use Restrictions			Section 6 pg 6 1st Day compliance		15 years		·ert		
Smith Hill Visions II	12 - 14 Osborn Street	2-5 Family	3	Scattered Site	NEW CONSTRUCTION	HOME	Smith Hill CDC	- 11	11	1/8/2010	Covenants / LIHTC Declaration of Land	7/15/2010	9771 / 259	period Section 6 pg 6 1st Day		15 years	Due	N/A	Due	
Smith Hill Visions II	16 - 18 Bernon Street	2-5 Family	3	Scattered Site	NEW CONSTRUCTION	HOME	Smith Hill CDC	11	11	1/8/2010	Use Restrictions Covenants / LIHTC	7/15/2010	9771 / 259	compliance period Section 6 pg 6		15 years	Due	N/A	Due	
Smith Hill Visions II	52 Candace Street	2-5 Family	2	Scattered Site	NEW CONSTRUCTION	HOME	Smith Hill CDC	11	11	1/8/2010	Declaration of Land Use Restrictions Covenants / LIHTC	7/15/2010	9771-259	1st Day compliance period		15 years	Due	N/A	Due	
Smith Hill Visions II	54 Osborn Street	2-5 Family		Scattered Site	NEW CONSTRUCTION	HOME	Smith Hill CDC	40		1/8/2040	Declaration of Land Use Restrictions Covenants / LIHTC	7/15/2010	9771.250	Section 6 pg 6 1st Day compliance period		15 years	Due	N/A	Due	
								. 11	11		Declaration of Land			Section 6 pg 6 1st Day compliance				.80	white	
Smith Hill Visions II	61 Camden Avenue	2-5 Family	3	Scattered Site	NEW CONSTRUCTION	HOME	Smith Hill CDC	11	11		Covenants / LIHTC Declaration of Land	7/15/2010	9771-259	period Section 6 pg 6 1st Day		15 years	Due	N/A	Due	
Smith Hill Visions II	62 - 64 Osborn Street	2-5 Family	3	Scattered Site	NEW CONSTRUCTION	HOME	Smith Hill CDC	11	11	1/8/2010	Use Restrictions Covenants / LIHTC	7/15/2010	9771-259	compliance period Section 6 pg 6		15 years	Due	N/A	Due	
Smith Hill Visions II	63 - 65 Camden Avenue	2-5 Family	3	Scattered Site	NEW CONSTRUCTION	HOME	Smith Hill CDC	11	11	1/8/2010	Declaration of Land Use Restrictions Covenants / LIHTC	7/15/2010	9771-259	1st Day compliance period		15 years	Due	N/A	Due	
Smith Hill Visions II	64 - 66 Pekin Street	2-5 Family	2	Scattered Site	NEW CONSTRUCTION	HOME	Smith Hill CDC	44	44	1/8/2010	Declaration of Land Use Restrictions Covenants / LIHTC	7/15/2010	9771-250	Section 6 pg 6 1st Day compliance period		15 years	Due	N/A	Due	
								- 11	- 11		Declaration of Land			Section 6 pg 6 1st Day compliance				***		
Smith Hill Visions II	66 - 68 Osborn Street	2-5 Family	3	Scattered Site	NEW CONSTRUCTION	HOME	Smith Hill CDC	11	11	1/8/2010	Use Restrictions Covenants / LIHTC Declaration of Land	7/15/2010	9771 / 259	Section 6 pg 6 1st Day		15 years	Due	N/A	Due	
Smith Hill Visions II	72 - 74 Pekin Street	2-5 Family	3	Scattered Site	NEW CONSTRUCTION	HOME	Smith Hill CDC	11	11	1/8/2010	Use Restrictions Covenants / LIHTC	7/15/2010	9771 / 259	compliance period Section 6 pg 6		15 years	Due	N/A	Due	
Smith Hill Visions II	334 Douglas Avenue	2-5 Family	3	Scattered Site	NEW CONSTRUCTION	HOME	Smith Hill CDC	11	11	1/8/2010	Declaration of Land Use Restrictions Covenants / LIHTC	7/15/2010	9771 / 259	1st Day compliance period		15 years	Due	N/A	Due	
Smith Hill Visions II	338 Douglas Avenue	2-5 Family	31	Scattered Site	NEW CONSTRUCTION	HOME	Smith Hill CDC	44	44	1/8/2010	Declaration of Land Use Restrictions Covenants / LIHTC	7/15/2010	9771 / 259	Section 6 pg 6 1st Day compliance period		15 years?	Due	N/A	Due	
								. 11	11		Regulatory			Section 3 Term				-80	ariana	
Smith Hil Visions II	338 Douglas Avenue	2-5 Family	3	Scattered Site	NEW CONSTRUCTION	HOME	Smith Hill CDC	11	11		Agreement Declaration of Land	7/15/2010	9771-230	7/15/2010 Section 6 pg 6 1st Day	7/15/2040	30 years	Due	N/A	Due	
Smith Hill Visions II	515 Chalkstone Avenue	2-5 Family	3	Scattered Site	NEW CONSTRUCTION	HOME	Smith Hill CDC	11	11	1/8/2010	Use Restrictions Covenants / LIHTC	7/15/2010	9771 / 259	compliance period Completion of	_	15 years	Due	N/A	Due	
1577 Westminster Street	1577 Westminster Street Unit 1	Condo Apt Bldg		Single Site	NEW CONSTRUCTION	HOME	WBNA				Declaration of Land Use Restriction Covenants / Home Partnership	3/18/2009	9388-116	construction (Rental Affordability Period)	End of Rental Affordability Period	30 years	Due	N/A	Due	
New Constant		Apr. 200g	1		JonainuliiliUN			7	7	s/1/2010	Declaration of Land Use Restriction	3/18/2009	audtr116	Completion of construction (Rental	End of Rental	au years	-au	-80	ariana	
1577 Westminster Street 297 Oxford Street	1577 Westminster Street Unit 2 297 Oxford Street units 1 & 2	Condo Apt Bldg 2-5 Family	1 2	Single Site Single Site	NEW CONSTRUCTION REHABILITATION	HOME HOME	WBNA AIDS Care Ocean State	7	7 2	6/2/2010 12/9/1993	Covenants / Home Partnership	3/18/2009	9386-116	Affordability Period)	Affordability Period	30 years	Due Due	N/A N/A	Due Due	
					DEHACE TO THE								0400	****	4-10-11			N/A	D	
293-295 Oxford Street	293-295 Oxford Street	2-5 Family	3	Single Site	REHABILITATION	HOME	AIDS Care Ocean State	3	3		Deed Restriction Declaration of Land Use Restrictions	11/21/2008	9425-1	11/21/2008 Completion of construction (Rental	11/21/2048 End of Rental	40 years	Liue	N/A Conformed with UPCS	Due	Repairs underway due to fire; reinspec
300-304 Douglas Avenue	300-304 Douglas Avenue	2-5 Family	3	Scattered Site	REHABILITATION	HOME	Smith Hill CDC	6	6	2/24/1997	Use Restrictions Covenants / Home Partnership	12/19/2013	10790-141	(Rental Affordability Period) Completion of	Rental Affordability Period	15 years	12/21/2016	with UPCS and all local codes	Due	to fire; reinspec upon completion.
											Declaration of Land Use Restrictions Covenants / Home			construction (Rental Affordability	End of Rental Affordability			Conformed with UPCS and all local		
306-308 Douglas Avenue	306-308 Douglas Avenue	2-5 Family	3	Scattered Site	REHABILITATION	HOME	Smith Hill CDC	6	6	2/25/1997	Partnership	12/19/2013	10790-141	Period)	Period	15 years	12/21/2016	codes	Due	
24 Tecumseh Street	24 Tecumseh Street	2-5 Family	3	Single Site	REHABILITATION	HOME	Shooting Star Apartments Inc	3	3	4/22/1996	Deed Restriction	3/27/2015	11086-40	3/27/2015	3/27/2055	30 years	Due	N/A	Due	
166 Delaine Street 414 Friendship St	8 SRO's in 166 Delaine Street 414 Friendship Street	SRO SRO	17	Single Site Single Site	REHABILITATION REHABILITATION	HOME HOME	Nickerson House Amos House	8	8	6/17/1998 10/7/1998	Use Restriction Agreement	6/16/2015	11144-210	Effective Date		50 years	Due Due	N/A N/A	Due Due	
414 Frendship St 40 Wesleyan Ave 187 Admiral St	40 Wesleyan Avenue units 1-4 187 Admiral Street, Units: 1-3	2-5 Family 2-5 Family	4	Single Site	REHABILITATION	HOME HOME	Amos House Urban League RI	8 4 3	4 3	10/7/1998 1/16/1999 1/3/2001								N/A N/A N/A	Due Due Due	
St. Elizabeth Home	109 Melrose Street, units: 100,105,124,117,205,219,230,227, 302, 307,309	Assisted Living Facility	11	Single Site	REHABILITATION	HOME	St. Elizabeth Home	11	11	10/22/2001				Article 1			Due	N/A	Due	
Omni Point Development	24-26 Calla Street	2-5 Family	2	Scattered Site	REHABILITATION	HOME	Omni Development	14	2	3/7/2003	Declaration of Restrictive Covenant	11/18/2009	9577-246	Commencing from date of occupancy		20 years	Due	N/A	Due	
Omni Point Development	1380 Broad Street	Resident / Commercial	12	Scattered Site	REHABILITATION	HOME	Omni Development	14	2	3/7/2003	Deed Restriction / NSP	10/1/2009	9577-336	11/18/2009	11/18/2039	30 years	Due	N/A	Due	
											Declaration of Land Use Restrictive Covenants / Home			From completion of	Term of the					
786 Potters Ave	786 Potters Avenue units 1-3	2-5 Family	3	Scattered Site	REHABILITATION	HOME	West Elmwood Housing	3	3	6/17/2003	Covenants / Home Partnership Declaration of	1/8/2003	5692-312	Construction Article 1 Commencing	Term of the mortgage	15 years	Due	N/A	Due	
Omni Point Development	19 Morton Street	2-5 Family	2	Scattered Site	REHABILITATION	HOME	Omni Development	2	2	10/9/2003	Restrictive Covenant	11/18/2009	9577-246	from date of occupancy		20 years	Due	N/A	Due	
169 Hanguar Street	100 Managemen Person	Parida - 10		Single Ca-	DEMARK ITATIO	шомп	Cambodia- Paris			gan m = = -	Declaration of Land Use Restrictive Covenants / Home	do Adrian	9050 100	From completion of	Term of the	ae.	Dua	N/A	Dun	
168 Hanover Street	168 Hanover Street units: 1-3	Resident / Commercial	3	Single Site	REHABILITATION	HOME	Cambodian Society	3	3	6/22/2005	Partnership Declaration of Land	3/29/2005	8950-109	Construction	mortgage	30 years	Liue	NA	uue	
230 Dexter Street	230 Dexter Street	Apartment	11	Single Site	REHABILITATION	HOME	West Elmwood Housing	11	11	10/9/2007	Use Restrictive Covenants / Home Partnership	9/26/2007	8940-274	From completion of Construction	Term of the mortgage	30 years	Due	N/A	Due	
											Declaration of Land Use Restrictive Coventants / Home			From completion of	Term of the					
163 Ontario Street	153 Ontario Street units 1-3	2-5 Family	5	Single Site	REHABILITATION	HOME	L. Brower Hatcher	3	3	2/4/2011	Partnership Declaration of Land	8/26/2010	9809-45	Construction	mortgage	30 years	Due	N/A	Due	
10 Ellery Street	10 Ellery Street 1 & 2	2-5 Family	3	Single Site	REHABILITATION	HOME	David Stuebe	2	2	3/21/2011	Use Restrictive Coventants / Home Partnership	3/1/2012	10207-114	From completion of Construction	Term of the mortgage	30 years	Due	N/A	Due	
											Declaration of Land Use Restrictive Coventants / Home			From completion of	Term of the					
	521 Washington Street	2-5 Family	3	Single Site	REHABILITATION	HOME	Christopher Kane	2	2	8/18/2011	Partnership Declaration for Land Use	8/3/2011	10052-332	Construction	mortgage	30 years	Due	N/A	Due	
521 Washington Street					REHABILITATION	HOME	ARC of Blackstone Valley	11	11	4/25/2012	Restrictive Covenants / LIHTC	7/24/2014	10956-132	completion of Construction	Term of the mortgage	15 years?	Due	N/A	Due	
521 Washington Street Veterans for Tomorrow	1115 Douglas Avenue	Apartment	11	Single Site	KERABILITATION															
	1115 Douglas Avenue	Apartment	11	Single Site	REPABILITATION						Amended Declaration of Land Use Restrictive			From completion of	Terr					
	1115 Douglas Avenue 94 Washington Street	Apartment Resident / Commercial		Single Site	REHABILITATION	HOME	100 Washington St. LLC	2	2		Declaration of Land Use Restrictive Coventants / Home Partnership	6/29/2015	11159-232	From completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
Veterans for Tomorrow			2			HOME	100 Washington St. LLC Olneyville Housing	2	2	9/30/2013	Declaration of Land Use Restrictive Coventants / Home		11159-232	completion of		15 years	Due Due	N/A	Due Due	
Overrans for Tomorrow 84 Washington Street	94 Washington Street		2	Single Site	REHABILITATION			2	2	9/30/2013	Declaration of Land Use Restrictive Coventants / Home Partnership Declaration of Land Use Restriction Covenants / Home			Construction From completion of	mortgage Term of the		Due Due	N/A N/A	Due Due	

									City-											Compliance
Project Name	Project Address(es)	Housing Type	Assisted Units	SiteType	Activity Type	Funding Source	Developer	Total Units	Assisted Units I	Initial Funding Date	InstrType Declaration of Land	InstDate	Book-Page	StartDate	EndDate		Date of Last Inspection	Inspection Results	Date of Next Inspection	Monitoring Notes
11 Higgins Street	11 Higgins Street	Apartment	8	Single Site	ACQUISITION ONLY	HOME	John Hope Settlement House	8	8		Use Restriction Covenants / Home Partnership	6/30/1994	2977-233	From completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
Tanner Street Homes	1 Tanner Street	Apartment	10	Scattered Site	ACQUISITION ONLY	HOME	SWAP	15	15	7/12/1996	Declaration of Land Use Restrictive Covenants / LIHTC	11/30/2015	11274-224	First day of compliance period	Close of Compliance Period	15 years?	Due	N/A	Due	
Tanner Street Homes	9-11 Tanner Street	2-5 Family	3	Scattered Site	ACQUISITION ONLY	HOME	SWAP	15	15	7/13/1996	Declaration of Land Use Restrictive Covenants / LIHTC	11/30/2015	11274 / 224	First day of compliance period	Close of Compliance Period	15 years?	Due	N/A	Due	
Tanner Street Homes	15-17 Tanner Street	2-5 Family			ACQUISITION ONLY		SWAP	15	15		Declaration of Land Use Restrictive Covenants / LIHTC		11274 / 224	First day of compliance period	Close of Compliance Period	15 years?	Due	N/A	Due	L
Tanner Street Homes	146 Pearl Street	2-5 Family	2	Scattered Site	ACQUISITION ONLY	HOME	SWAP				Declaration of Land Use Restrictive Covenants / LIHTC	11/30/2015		First day of compliance period	Close of Compliance Period	15 years?	2	N/A	2	
								15	15		Declaration of Land Use Restrictive			First day of compliance	Close of Compliance		Due	NA	Due	
Tanner Street Homes	102 Somerset Street	2-5 Family					SWAP	15	15		Covenants / LIHTC Declaration of Land Use Restrictive		11274 / 224	First day of compliance	Close of Compliance	15 years?	Due	N/A	Due	
Tanner Street Homes	66 Providence Street	2-5 Family	4	Scattered Site	ACQUISITION ONLY	HOME	SWAP	15	15	7/13/1996	Covenants / LIHTC Declaration of Land Use Restrictive	11/30/2015	11274 / 224	period First day of	Compliance Period	15 years?	Due	N/A	Due	
Tanner Street Hornes	91 Providence Street	2-5 Family	3	Scattered Site	ACQUISITION ONLY	HOME	SWAP	15	15		Covenants / LIHTC Declaration of Land	11/30/2015	11274 / 224	compliance period First day of	Compliance Period Close of	15 years	Due	N/A	Due	
Elmwood Neighborhood Revitalization LP I	71 Laura Street	2-5 Family	3	Scattered Site	ACQUISITION ONLY	HOME	Olneyville Housing	11	- 11	12/16/1997	Use Restrictive Covenants / LIHTC Declaration of Land	1/4/1999	3982-001	compliance period First day of	Compliance Period Close of	15 years	Due	N/A	Due	
Elmwood Neighborhood Revitalization LP I	81 Laura Street	2-5 Family	2	Scattered Site	ACQUISITION ONLY	HOME	Olneyville Housing	11	11	12/17/1997	Use Restrictive Covenants / LIHTC Declaration of Land	1/4/1999	3982-001	compliance period First day of	Compliance Period Close of	15 years	Due	N/A	Due	
Elmwood Neighborhood Revitalization LP I	83 Laura Street	2-5 Family	2	Scattered Site	ACQUISITION ONLY	HOME	Olneyville Housing	11	11	12/18/1997	Use Restrictive Covenants / LIHTC	1/4/1999	3982-001	compliance period	Compliance Period	15 years	Due	N/A	Due	
Elmwood Neighborhood Revitalization LP I	112 Hamilton Street	2-5 Family	2	Scattered Site	ACQUISITION ONLY	HOME	Olneyville Housing	11	11	12/20/1997	Declaration of Land Use Restrictive Covenants / LIHTC	1/4/1999	3982-001	First day of compliance period	Close of Compliance Period	15 years	Due	N/A	Due	
Elmwood Neighborhood Revitalization LP I	134 Hamilton Street	2-5 Family	3	Scattered Site	ACQUISITION ONLY	HOME	Olneyville Housing	11	11	12/21/1997	Declaration of Land Use Restrictive Covenants / LIHTC	1/4/1999	3982-001	First day of compliance period	Close of Compliance Period	15 years	Due	N/A	Due	<u> </u>
Elmwood Neighborhood Revitalization LP I	74 Congress Street	2-5 Family	3	Scattered Site	ACQUISITION ONLY	HOME	Olneyville Housing	11	11	12/21/1997	Declaration of Land Use Restrictive Covenants / LIHTC	1/4/1999	3982-001	First day of compliance period	Close of Compliance Period	15 years	Due	N/A	Due	
Olmstead Commons-Rental Olmstead Commons-Rental	71 Winchester Street 61 Winchester Street	Apartment Apartment		Scattered Site Scattered Site		HOME	Olmstead Commons Limited Partnership Olmstead Commons Limited Partnership	24 24	10	4/11/2001							Due Due	N/A N/A	Due Due	
Smith Hill Visions I	8 - 10 Wayne Street	2-5 Family	2	Scattered Site	ACQUISITION ONLY	HOME	Smith Hill CDC	11	11	3/26/2004	Declaration of Land Use Restrictive Covenants / LIHTC	6/2/2004	6635-200	From completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
Smith Hill Visions I	21 Bernon Street	2-5 Family			ACQUISITION ONLY		Smith Hill CDC				Declaration of Land Use Restrictive Covenants / LIHTC		6635-200	From completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
								- 11	- 11		Declaration of Land Use Restrictive Covenants / LIHTC			From completion of	Term of the					
Smith Hill Visions I	23 Mansfield Street	2-5 Family			ACQUISITION ONLY		Smith HII CDC	11	11		Declaration of Land Use Restrictive		6635-200	Construction From completion of	mortgage Term of the	15 years	Due	N/A	Due	
Smith Hill Visions I	42 - 44 Bernon Street	2-5 Family	2	Scattered Site	ACQUISITION ONLY	HOME	Smith Hill CDC	11	11	3/29/2004	Covenants / LIHTC	6/2/2004	6635-200	Construction	mortgage	15 years	Due	N/A	Due	
Smith Hill Visions I	52 - 54 Bernon Street	2-5 Family	2	Scattered Site	ACQUISITION ONLY	HOME	Smith Hill CDC	11	11	3/30/2004	Use Restrictive Covenants / LIHTC Declaration of Land	6/2/2004	6635-200	completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
Smith Hill Visions I	54 Goddard Street	2-5 Family	3	Scattered Site	REHABILITATION	HOME	Smith Hill CDC	3	3	11/6/2002	Use Restrictive Covenants / LIHTC Declaration of Land	6/2/2004	6635-200	completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	<u> </u>
Smith Hill Visions I	61 - 63 Goddard Street	2-5 Family	3	Scattered Site	ACQUISITION ONLY	HOME	Smith Hill CDC	11	11	3/31/2004	Declaration of Land Use Restrictive Covenants / LIHTC	6/2/2004	6635-200	completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
Smith Hill Visions I	61 Wayne Street	Single Family	1	Scattered Site	ACQUISITION ONLY	HOME	Smith Hill CDC	11	11	4/1/2004	Declaration of Land Use Restrictive Covenants / LIHTC	6/2/2004	6635-200	completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
Smith Hill Visions I	65 Bernon Street	2-5 Family	2	Scattered Site	ACQUISITION ONLY	HOME	Smith Hill CDC	11	11	4/2/2004	Deed Restriction	11/8/2006	8481-1	From completion of Construction	Term of the mortgage	30 years	Due	N/A	Due	
Smith Hill Visions I	69 Lydia Street	Single Family	1	Scattered Site	ACQUISITION ONLY	HOME	Smith Hill CDC	11	11	4/3/2004	Declaration of Land Use Restrictive Covenants / LIHTC	6/2/2004	6635-200	From completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
Smith Hill Visions I	71 Bernon Street	Single Family	1	Scattered Site	ACQUISITION ONLY	HOME	Smith Hill CDC	11	11	4/4/2004	Declaration of Land Use Restrictive Covenants / LIHTC	6/2/2004	6635-200	From completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
Smith Hill Visions I		2-5 Family			ACQUISITION ONLY		Smith Hill CDC	11	11		Declaration of Land Use Restrictive Covenants / LIHTC		6635-200	From completion of	Term of the mortgage	15 years	Due	N/A	Due	
Smith Hill Visions I	80 Goddard Street	2-5 Family	-		ACQUISITION ONLY		Smith Hill CDC	**	**		Declaration of Land Use Restrictive Covenants / LIHTC	6/2/2004		From completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
	82 Goddard Street							- 11	- 11		Declaration of Land			From completion of	Term of the		Due	N/A	Dur	
Smith Hill Visions I		2-5 Family			ACQUISITION ONLY		Smith Hill CDC	- 11	- 11		Covenants / LIHTC Declaration of Land Use Restrictive	6/2/2004		Construction From completion of	mortgage Term of the	15 years	- Julia	WA.	- Due	
Smith Hill Visions I	83 Goddard Street	2-5 Family			ACQUISITION ONLY		Smith Hill CDC	- 11	- 11	4/8/2004	Declaration of Land Use Restrictive	6/2/2004		Construction From completion of	mortgage Term of the	15 years	Liue	N/A	Liue	
Smith Hill Visions I	182 Douglas Avenue	2-5 Family	2	Scattered Site	ACQUISITION ONLY	HOME	Smith HII CDC	11	- 11	4/9/2004	Covenants / LIHTC Declaration of Land	6/2/2004	6635-200	Construction	mortgage	15 years	Due	N/A	Due	
Southside Gateway Project	322 Plain Street	2-5 Family	2	Scattered Site	ACQUISITION ONLY	HOME	SWAP	11	11		Declaration of Land Use Restrictive Coventants / LIHTC	1/19/2007	8505-46	completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
Southside Gateway Project	324 Plain Street	2-5 Family	2	Scattered Site	ACQUISITION ONLY	HOME	SWAP	11	11	1/30/2007	Declaration of Land Use Restrictive Coventants / LIHTC	1/19/2007	8505-46	From completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
								_	1		Declaration of Land Use Restrictive			From completion of	Term of the					
Southside Gateway Project	326 Plain Street	2-5 Family	2	Scattered Site	ACQUISITION ONLY	HOME	SWAP	- 11	- 11	1/30/2007	Coventants / LIHTC	1/19/2007	8505-46	Construction	mortgage	15 years	Due	N/A	Due	
Southside Gateway Project	328 Plain Street	2-5 Family	2	Scattered Site	ACQUISITION ONLY	HOME	SWAP	11	11	1/30/2007	Declaration of Land Use Restrictive Coventants / LIHTC	1/19/2007	8505-46	From completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
Southside Gateway Project	315 Plain Street	2-5 Family	2	Scattered Site	ACQUISITION ONLY	HOME	SWAP	11	11	1/30/2007	Declaration of Land Use Restrictive Coventants / LIHTC	1/19/2007	8505-46	From completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
											Declaration of Land Use Restrictive			From completion of	Term of the					
Southside Gateway Project	278 Public Street	2-5 Family	3	Scattered Site	ACQUISITION ONLY	HOME	SWAP	11	11	1/30/2007	Coventants / LIHTC	1/19/2007	8505-46	Construction	mortgage	15 years	Due	N/A	Due	
Southside Gateway Project	32 Portland Street	2-5 Family	2	Scattered Site	ACQUISITION ONLY	HOME	SWAP	11	11	1/30/2007	Declaration of Land Use Restrictive Coventants / LIHTC	1/19/2007	8505-46	From completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
Southside Gateway Project	512 Pine Street	Apartment	35	Scattered Site	ACQUISITION ONLY	HOME	SWAP	11	11	1/30/2007	Declaration of Land Use Restrictive Coventants / LIHTC	1/19/2007	8505-46	From completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	L
1600 Westminster Street	1596 Westminster Street	Apartment		Single Site	ACQUISITION AND REHABILITATION	HOME	-	3	3	5/11/1993						,	Due	N/A	Due	
Operation Hope Renewed III	100 Bellevue Avenue	2-5 Family	3	Scattered Site	ACQUISITION AND REHABILITATION	HOME	West Elmwood Housing	15	19	12/9/1996	Declaration of Land Use Restrictive Coventants / LIHTC	6/20/1997	3580-159	From completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
					ACQUISITION AND			_			Declaration of Land Use Restrictive Coventants / LIHTC	1		From completion of	Term of the					
Operation Hope Renewed III	115 Bellevue Avenue	2-5 Family	4	Scattered Site	REHABILITATION	HOME	West Elmwood Housing	15	19		Declaration of Land	6/20/1997	3580-159	Construction	mortgage	15 years	Due	N/A	Due	
Operation Hope Renewed III	117 Bellevue Avenue	2-5 Family	3	Scattered Site	ACQUISITION AND REHABILITATION	HOME	West Elmwood Housing	15	19		Use Restrictive Coventants / LIHTC	6/20/1997	3580-159	completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
Operation Hope Renewed III	126 Bellevue Avenue	2-5 Family	3	Scattered Site	ACQUISITION AND REHABILITATION	HOME	West Elmwood Housing	15	19	12/9/1996	Declaration of Land Use Restrictive Coventants / LIHTC	6/20/1997	3580-159	From completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
Operation Hope Renewed III	126 Bellevue Avenue	2-5 Family	3	Scattered Site	ACQUISITION AND REHABILITATION	HOME	West Elmwood Housing	15	19	12/9/1996	Regulatory Agreement	6/20/1997	3580-252	6/20/1997	7/1/2038	41 years	Due	N/A	Due	<u> </u>
Operation Hope Renewed III	126 Bellevue Avenue	2-5 Family	3	Scattered Site	ACQUISITION AND REHABILITATION	HOME	West Elmwood Housing	15	19	12/9/1996	Deed Restriction	12/16/1996	3491-82	12/16/1996	01/01/2027	30 years	Due	N/A	Due	
Operation Hope Renewed III	192 Bellevue Avenue	2-5 Family	3	Scattered Site	ACQUISITION AND REHABILITATION	HOME	West Elmwood Housing	15	19	12/9/1996	Declaration of Land Use Restrictive Coventants / LIHTC	6/20/1997	3580-159	From completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
					ACQUISITION AND			_			Declaration of Land Use Restrictive Coventants / LIHTC	1		From completion of	Term of the					
Operation Hope Renewed III	210 Bellevue Avenue	2-5 Family	2	Scattered Site	REHABILITATION	HOME	West Elmwood Housing	15	19		Declaration of Land	6/20/1997	3580-159	Construction	mortgage	15 years	Due	N/A	Due	
Operation Hope Renewed III	12 Hollis Street	2-5 Family	2	Scattered Site	ACQUISITION AND REHABILITATION	HOME	West Elmwood Housing	15	19		Use Restrictive Coventants / LIHTC	6/20/1997	3580-159	completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	_
Operation Hope Renewed III	212-214 Believue Street	2-5 Family	2	Scattered Site	ACQUISITION AND REHABILITATION	HOME	West Elmwood Housing	15	19	12/9/1996	Declaration of Land Use Restriction Covenants / Home Partnership	7/13/2009	9474-106	From completion of Construction	Term of the mortgage	30 years	Due	N/A	Due	
					ACQUISITION AND						Declaration of Land Use Restriction Covenants / Home			From completion of	Term of the					
Project Renissance	86 Goddard Street	2-5 Family	3	Scattered Site	REHABILITATION	HOME	Smith Hill CDC	11	- 11	12/16/1997	Partnership Declaration of Land	12/11/1998	3962-86	Construction	mortgage	25 years	Due	N/A	Due	
Project Renissance	17 Goddard Street	2-5 Family	3	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Smith Hill CDC	11	11	12/16/1997	Use Restriction Covenants / Home Partnership	12/11/1998	3962-86	From completion of Construction	Term of the mortgage	25 years	Due	N/A	Due	
Project Renissance	25 Goddard Street	2-5 Family	3.	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Smith Hill CDC	11	11		Declaration of Land Use Restriction Covenants / Home Partnership	12/11/1998	3962-86	From completion of Construction	Term of the mortgage	25 years	Due	N/A	Due	L
		,	3								Declaration of Land Use Restriction			From		yedis				
					ACQUISITION AND REHABILITATION	HOME	Smith Hill CDC		11	12/16/1997	Covenants / Home Partnership	12/11/1998	3962-86	completion of Construction	Term of the mortgage	25 years	Due	N/A	Due	-
Project Renissance	33 Goddard Street	2-5 Family	3	Scattered Site				- 11			Declaration of Land	۱ ۱	l l	l ļ	·	1	l		ا ا	
Project Renissance	33 Goddard Street 42 Goddard Street	2-5 Family 2-5 Family			ACQUISITION AND REHABILITATION	HOME	Smith Hill CDC	11	11		Declaration of Land Use Restriction Covenants / Home Partnership	12/11/1998	3962-86	From completion of Construction	Term of the mortgage	25 years	Due	N/A	Due	
				Scattered Site	ACQUISITION AND	HOME	Smith Hill CDC	11	11	12/16/1997	Use Restriction Covenants / Home	12/11/1998	3962-86	completion of	Term of the mortgage	25 years	Due	N/A	Due	

			esisted			Funding		Total	City- Assisted	Initial							Date of Last	Inspection	Date of Next	Compliance Monitoring
Project Name	Project Address(es)	Housing Type	Units S	SiteType	Activity Type	Source	Developer	Units	Units	Funding Date	InstrType Declaration of Land	InstDate	Book-Page	StartDate	EndDate	Term	Inspection	Results	Inspection	Notes
Project Renissance	50 Goddard Street	2-5 Family	3 S	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Smith Hill CDC	11	11	12/16/1997	Use Restriction Covenants / Home Partnership	12/11/1998	3962-86	From completion of Construction	Term of the mortgage	25 years	Due	N/A	Due	
											Declaration of Land Use Restriction			From						
Project Renissance	53 Goddard Street	2-5 Family	3 S	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Smith Hill CDC	11	11	12/16/1997		12/11/1998	3962-86	completion of Construction	Term of the mortgage	25 years	Due	N/A	Due	
					ACQUISITION AND						Declaration of Land Use Restriction Covenants / Home			From completion of	Term of the					
Project Renissance	58 Goddard Street	2-5 Family	3 8	Scattered Site	REHABILITATION	HOME	Smith Hill CDC	- 11	- 11	12/16/1997	Declarative of Land	12/11/1998	3962-86	Construction	mortgage	25 years	Due	N/A	Due	
Family Services	55 Hope Street	Office / Residential	6 S	Single Site	ACQUISITION AND REHABILITATION	HOME	Family Services	6	6	7/1/1998	Use Restrictive Covenants / Home Partnership	10/6/1998	3987-180	From completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
Olneyville Revitilization	45 Appleton Street	2-5 Family	3 S	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olneyville Housing	32	5	11/30/1998	Regulatory Agreement	12/29/2000	4559-166	12/29/2000	01/01/2030	30 years	Due	N/A	Due	
					ACQUISITION AND						Declaration of Land Use Restrictive			1st Day Compliance Period	25 years after Compliance					
Olneyville Revitilization	45 Appleton Street	2-5 Family		Scattered Site	REHABILITATION ACQUISITION AND	HOME	Olneyville Housing	32	5		Coventants / LIHTC Regulatory	12/29/2000	4559-206		Period	25 years	Due	N/A	Due	
Olneyville Revitilization	50 Appleton Street	2-5 Family		Scattered Site	REHABILITATION ACQUISITION AND	HOME	Olneyville Housing	32	5	11/30/1998	Agreement Regulatory	12/29/2000	4559-166	12/29/2000	01/01/2030	30 years	Due	N/A	Due	
Olneyville Revitilization	89 Appleton Street	Vacant Land		Scattered Site	ACQUISITION AND	HOME	Olneyville Housing	32	5	11/30/1998	Regulatory	12/29/2000	4559-166	12/29/2000	01/01/2030	30 years	Due	N/A	Due	
Olneyville Revitilization	2 Bowdoin Street 26 Bowdoin Street	2-5 Family 2-5 Family		Scattered Site	ACQUISITION AND	HOME	Olneyville Housing Olneyville Housing	32	5		Regulatory	12/29/2000	4559-166 4559-166	12/29/2000	01/01/2030	30 years	Due	N/A	Due	
Olneyville Revitilization Olneyville Revitilization	29 Florence Street	2-5 Family		Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olneyville Housing	32		11/30/1998	Regulatory	12/29/2000	4559-166	12/29/2000	01/01/2030	30 years 30 years	Due Due	N/A	Due	
Olneyville Revitilization	43 Florence Street	2-5 Family		Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olneyville Housing	32	5	11/30/1998	Regulatory	12/29/2000		12/29/2000	01/01/2030	30 years	Due	N/A	Due	
											Declaration of Land			From						
Olneyville Revitilization	77 Florence Street	2-5 Family	2 S	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olneyville Housing	32	5	11/30/1998	Use Restrictive Coventants / LIHTC	5/1/2012	10266-152	completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
					ACQUISITION AND	HOME				11/30/1998	Declaration of Land Use Restrictive Coventants / LIHTC		10266-152	From completion of	Term of the					
Olneyville Revitilization	44 Julian Street 54 Julian Street	2-5 Family 2-5 Family		Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olneyville Housing Olneyville Housing	32	5	11/30/1998	Regulatory	12/29/2000		12/29/2000	mortgage 01/01/2030	15 years 30 years	Due	N/A	Due	
Olneyville Revitilization	56 Julian Street	2-5 Family		Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olneyville Housing	32	5	11/30/1998	Regulatory	12/29/2000		12/29/2000	01/01/2030	30 years	Due	N/A	Due	
					ACQUISITION AND						Declaration of Land Use Restrictive			From completion of	Term of the			No.		
Olneyville Revitilization	67 Julian Street	2-5 Family		Scattered Site	REHABILITATION ACQUISITION AND REHABILITATION	HOME	Olneyville Housing Olneyville Housing	32	5	11/30/1998	Regulatory		10266-152	Construction	mortgage	15 years	Due	N/A	Due	
Oineyville Revitilization Oineyville Revitilization	99 Julian Street 103 Julian Street	Single Family 2-5 Family		Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olneyville Housing Olneyville Housing	32	5	11/30/1998	Regulatory Agreement	12/29/2000	4559-166 4559-166	12/29/2000	01/01/2030	30 years 30 years	Due	N/A N/A	Due	
Olneyville Revitilization	109 Julian Street	2-5 Family		Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olneyville Housing	30	ĸ	11/30/1998	Regulatory	12/29/2000	4559-166	12/29/2000	01/01/2030	30 years	Due	N/A	Due	
			T				·				Declaration of Land			From		,				
Olneyville Revitilization	67R Julian Street	Single Family	1 S	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olneyville Housing	32	5	11/30/1998	Use Restrictive Coventants / LIHTC	5/1/2012	10266-152	completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	-
Olempile Besign	40 Kanadi S	265-2			ACQUISITION AND	HOVE	Olempille 11				Declaration of Land Use Restrictive		******	From completion of	Term of the		D	N//	D	
Olneyville Revitilization	40 Kossuth Street	2-5 Family	2 8	Scattered Site	REHABILITATION	HOME	Olneyville Housing	32	5	11/30/1998	Coventants / LIHTC	5/1/2012	10266-152	Construction	mortgage	15 years	Due	N/A	Due	
Olneyville Revitilization	41 Kossuth Street	2-5 Family	2 S	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olneyville Housing	32	5	11/30/1998	Declaration of Land Use Restrictive Coventants / LIHTC	5/1/2012	10266-152	From completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
					ACQUISITION AND						Declaration of Land Use Restrictive			From completion of	Term of the					
Olneyville Revitilization	63 Kossuth Street	2-5 Family	2 S	Scattered Site	REHABILITATION	HOME	Olneyville Housing	32	5	11/30/1998	Coventants / LIHTC	5/1/2012	10266-152	Construction	mortgage	15 years	Due	N/A	Due	
Olneyville Revitilization	249 Manton Avenue	Resident / Commercial	2 S	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olneyville Housing	32	5	11/30/1998	Declaration of Land Use Restrictive Coventants / LIHTC	5/1/2012	10266-152	From completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	
			Ī		ACOL PORTS					_	Declaration of Land			From	T					
Olneyville Revitilization	261 Manton Avenue	2-5 Family	5 S	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olneyville Housing	32	5	11/30/1998	Use Restrictive Coventants / LIHTC	5/1/2012	10266-152	completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	-
Olneyville Revitilization	19 Pope Street	2-5 Family	3 5	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olneyville Housing	32	5	11/30/199R	Declaration of Land Use Restrictive Coventants / LIHTC	5/1/201?	10266-152	From completion of Construction	Term of the mortgage	15 years	Due	N/A	Due	L
Olneyville Revitilization	18 Putnam Street	2-5 Family		Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olneyville Housing	32	5	11/30/1998	Regulatory	12/29/2000	4559-166	12/29/2000	01/01/2030	30 years	Due	N/A	Due	
Olneyville Revitilization	24 Putnam Street	2-5 Family	2 S	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olneyville Housing	32	5	11/30/1998	Regulatory	12/29/2000		12/29/2000	01/01/2030	30 years	Due	N/A	Due	
					ACQUISITION AND						Declaration of Land Use Restrictive			From completion of	Term of the					
Olneyville Revitilization	51 Putnam Street	2-5 Family	2 S	Scattered Site	ACQUISITION AND	HOME	Olneyville Housing	32	5	11/30/1998	Coventants / LIHTC Regulatory	5/1/2012	10266-152	Construction	mortgage	15 years	Due	N/A	Due	
Olneyville Revitilization	56 Putnam Street	2-5 Family	3 S	Scattered Site	REHABILITATION	HOME	Olneyville Housing	32	5	11/30/1998	Agreement	12/29/2000	4559-166	12/29/2000	01/01/2030 25 years	30 years	Due	N/A	Due	
Olneyville Revitilization	58 Putnam Street	2-5 Family	2 S	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olneyville Housing	32	5	11/30/1998	Declaration of Land Use Restrictive Coventants / LIHTC	12/29/2000	4559-206	1st Day Compliance Period	after Compliance Period	25 years	Due	N/A	Due	
					ACOLUSTION AND						Declaration of Land			From completion of	Term of the					
Harvard Comstock Apartments	76 Comstock Avenue	2-5 Family	2 S	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Omni Development	11	11	12/3/1999	Use Restrictive Coventants / LIHTC	8/25/2000	4448-39	Construction	mortgage	25 years	Due	N/A	Due	
Harvard Comstock Apartments	86 Cornstock Avenue	2-5 Family	2 8	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Omni Development	11	11	12/3/1999	Declaration of Land Use Restrictive Coventants / LIHTC	8/25/2000	4448-39	From completion of Construction	Term of the mortgage	25 years	Due	N/A	Due	
											Declaration of Land			From						
Harvard Comstock Apartments	92 Comstock Avenue	2-5 Family	2 S	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Omni Development	11	11	12/3/1999	Use Restrictive Coventants / LIHTC	8/25/2000	4448-39	completion of Construction	Term of the mortgage	25 years	Due	N/A	Due	
Harvard Comstock Apartments	25 Comstock Avenue	2-5 Family	2 8	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Omni Development	11	11	12/3/1999	Declaration of Land Use Restrictive Coventants / LIHTC	8/25/2000	4448-39	From completion of Construction	Term of the mortgage	25 years	Due	N/A	Due	
											Declaration of Land			From						
Harvard Comstock Apartments	75 Comstock Avenue	2-5 Family	3 S	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Omni Development	11	11	12/3/1999	Use Restrictive Coventants / LIHTC	8/25/2000	4448-39	completion of Construction	Term of the mortgage	25 years	Due	N/A	Due	
Hanard Comstork Anadona	R1 Comstock Asses	2.6 Family		Scattered Sin-	ACQUISITION AND	HOME	Omni Deselvome-*			400011	Declaration of Land Use Restrictive	g 10.00	4440 00	From completion of Construction	Term of the	OF.	Dun	N/A	Dun	
Harvard Comstock Apartments	81 Comstock Avenue	2-5 Family	3 8	Scattered Site	REHABILITATION	OOME	Omni Development	11	11	12/3/1999	Coventants / LIHTC Declaration of Land	8/25/2000	4448-39	Construction	mortgage	25 years	Jue	nvA	Jue	
Harvard Comstock Apartments	98 Comstock Avenue	2-5 Family	3 S	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Omni Development	11	11	12/3/1999	Use Restrictive Coventants / LIHTC	8/25/2000	4448-39	completion of Construction	Term of the mortgage	25 years	Due	N/A	Due	-
					ACQUISITION AND						Declaration of Land Use Restrictive			From completion of	Term of the					
Harvard Comstock Apartments	99 Comstock Avenue	Single Family	1 S	Scattered Site	REHABILITATION	HOME	Omni Development	11	11	12/3/1999	Coventants / LIHTC Declaration of Land	8/25/2000	4448-39	Construction	mortgage	25 years	Due	N/A	Due	
Harvard Comstock Apartments	101 Comstock Avenue	2-5 Family	3 8	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Omni Development	11	11	12/3/1999	Use Restrictive Covenants / LIHTC	5/1/2016	11402-177	completion of Construction	Term of the mortgage	25 years	Due	N/A	Due	-
Harvard Comstock Apartments	105 Comstock Avenue	2-5 Family		Scattered Site	ACQUISITION AND REHABILITATION	HOME	Omni Development			49/9/400-	Declaration of Land Use Restrictive Coventants / LIHTC	8/25/2000	4448-39	From completion of Construction	Term of the mortgage	25 years	Due	N/A	Due	
Annual Apparential III			2 8			mi	troprintili	11	11		Declaration of Land	GZ9/2000		From		au years				
Harvard Comstock Apartments	7 Harvard Avenue	Single Family	1 S	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Omni Development	11	11	12/3/1999	Use Restrictive Coventants / LIHTC	8/25/2000	4448-39	completion of Construction	Term of the mortgage	25 years	Due	N/A	Due	
Hancard Cometests Assessment	25 Managed Assessed	2.6 Euro.		Constitute of Co.	ACQUISITION AND	HOME	Omni Desertemen			****	Declaration of Land Use Restrictive		4470.0	From completion of	Term of the		D	N//	D	
Harvard Comstock Apartments	35 Harvard Avenue	2-5 Family	3 S	Scattered Site	REHABILITATION	HOME	Omni Development	11	11	12/3/1999	Coventants / LIHTC Declaration of Land	8/25/2000	4448-39	Construction	mortgage	25 years	Due	N/A	Due	
Harvard Comstock Apartments	40 Harvard Street	2-5 Family	3 S	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Omni Development	11	11	12/3/1999	Declaration of Land Use Restrictive Coventants / LIHTC	8/25/2000	4448-39	From completion of Construction	Term of the mortgage	25 years	Due	N/A	Due	
					ACQUISITION AND						Declaration of Land Use Restrictive			From completion of	Term of the					
Harvard Comstock Apartments	50 Harvard Street	2-5 Family	3 S	Scattered Site	REHABILITATION	HOME	Omni Development	11	11	12/3/1999	Coventants / LIHTC	8/25/2000	4448-39	Construction Section 6 page 6 1st	Section 6 page 7	25 years	Due	N/A	Due	
Harvard Comstock Apartments	81 Dartmouth Avenue	2-5 Family	2 8	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Omni Development	11	11	12/3/1999	Declaration of Land Use Restrictive Coventants / LIHTC	8/25/2000	4448-39	day Compliance Period	Close of Compliance Period	25 years	Due	N/A	Due	
					ACQUISITION AND						Declaration of Land Use Restrictive			Section 6 page 6 1st day Compliance	Section 6 page 7 Close of Compliance					
Harvard Comstock Apartments	85 Dartmouth Avenue	2-5 Family	3 S	Scattered Site	REHABILITATION	HOME	Omni Development	11	11	12/3/1999	Coventants / LIHTC	8/25/2000	4448-39	Period Section 6 page 6 1st	Period Section 6 page 7	25 years	Due	N/A	Due	
Harvard Comstock Apartments	65 Dartmouth Avenue	2-5 Family	2 S	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Omni Development	11	11	12/3/1999	Declaration of Land Use Restrictive Coventants / LIHTC	8/25/2000	4448-39	day Compliance Period	Close of Compliance Period	25 years	Due	N/A	Due	
					ACOHEMICS: V.						Declaration of Land	_		Section 6 page 6 1st day	Section 6 page 7 Close of					
Harvard Comstock Apartments	73 Dartmouth Avenue	2-5 Family	2 8	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Omni Development	11	11	12/3/1999	Use Restrictive Coventants / LIHTC	8/25/2000	4448-39	Compliance Period Section 6 page 6 1st	Compliance Period Section 6	25 years	Due	N/A	Due	-
Harvard Comstock Apartments	77 Dartmouth Avenue	2-5 Family	2 5	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Omni Development	11	11	12/3/1999	Declaration of Land Use Restrictive Coventants / LIHTC	8/25/2000	4448-39	page 6 1st day Compliance Period	page 7 Close of Compliance Period	25 years	Due	N/A	Due	L
										12/19/1997				Section 3 page 2 years from date of		,,,,,,,,				
Elmwood Neighborhood Revitalization LP II	75 Congress Avenue	2-5 Family	2 8	Scattered Site	ACQUISITION ONLY	HOME	Uneyville Housing	11	11	12/19/1997		11/13/2002	5430-131	Section 3 page 2 years from date of	11/01/2034	30 years	Due	N/A	Due	
Elmwood Neighborhood Revitalization LP II	213 Congress Avenue	2-5 Family	3 S	Scattered Site		HOME	Olneyville Housing	11	11	12/19/1997	Regulatory Agreement	11/13/2002	5430-131	instrument Section 3	11/01/2034	30 years	Due	N/A	Due	-
Elmwood Neighborhood Revitalization LP II	50 Moore Street	2-5 Family	3 S	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olneyville Housing	11	11	10/4/2001	Regulatory Agreement	11/13/2002	5430-131	page 2 years from date of instrument Section 3	11/01/2034	30 years	Due	N/A	Due	
Elmwood Neighborhood Revitalization LP II	11 Moore Street	2-5 Family	3 8	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olneyville Housing	11	11	10/4/2001	Regulatory Agreement	11/13/2002	5430-131	page 2 years from date of instrument	11/01/2034	30 years	Due	N/A	Due	
			T		ACQUISITION AND						Regulatory			Section 3 page 2 years from date of						
Elmwood Neighborhood Revitalization LP II	58 Moore Street	∠-5 Family	3 S	cattered Site	REHABILITATION	HOME	Unewille Housing	11	11	10/4/2001	agreement	11/13/2002	5430-131	instrument	11/01/2034	30 years	Due	N/A	Due	1

Mathematical Mat										e: 1									,		To a
Martin M	Project Name	Project Address(es)	Housing Type	Assisted Units	SiteType	Activity Type	Funding Source	Developer	Total Units	City- Assisted Units	Initial Funding Date	InstrType	instDate	Book-Page	StartDate	EndDate	Term	Date of Last Inspection	Inspection Results	Date of Next Inspection	Monitoring Notes
Mathematical Math												Regulatory			page 2 years from date of						
Martin M	Elmwood Neighborhood Revitalization LP II	54 Moore Street	2-5 Family	2	Scattered Site		HOME	Olneyville Housing	- 11	11	10/4/2001	Agreement	11/13/2002	5430-131	Section 3	11/01/2034	30 years	Due	N/A	Due	
March Marc	Elmwood Neighborhood Revitalization LP II	17 Mawney Street	2-5 Family	2	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olneyville Housing	11	11	10/4/2001	Regulatory Agreement	11/13/2002	5430-131	from date of instrument	11/01/2034	30 years	Due	N/A	Due	-
	Elmwood Neighborhood Revitalization LP II	316 Elmwood Avenue	2-5 Family	5	Scattered Site		HOME	Olneyville Housing	11	11	10/4/2001	Regulatory Agreement	11/13/2002	5430-131	from date of	11/01/2034	30 years	Due	N/A	Due	
Marchest						ACQUISITION AND						Regulatory			page 2 years from date of						
Part	Elmwood Neighborhood Revitalization LP II	685 Broad Street	Apartment	6	Scattered Site	REHABILITATION	HOME	Olneyville Housing	- 11	11	10/4/2001	Agreement	11/13/2002	5430-131	Section 6	Section 6	30 years	Due	N/A	Due	
	Elmwood Neighborhood Revitalization LP II	34 Mawney Street	2-5 Family	5	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olnewille Housing	11	11	10/4/2001	Use Restrictive	11/13/2002	5430-150	day Compliance	Close of Compliance	15 years	Due	N/A	Due	
Marche M	•														Section 3 page 2 years						
Marche M	Elmwood Neighborhood Revitalization LP II	691 Broad Street	Resident / Commercial	7	Scattered Site	REHABILITATION	HOME	Olneyville Housing	11	11	10/4/2001	Agreement	11/13/2002	5430-131	instrument Section 3	11/01/2034	30 years	Due	N/A	Due	
Martin M	Elmwood Neighborhood Revitalization LP II	18 Mitchell Street	Apartment	6	Scattered Site	ACQUISITION AND REHABILITATION	HOME	Olneyville Housing	11	11	10/4/2001	Regulatory Agreement	11/13/2002	5430-131	from date of instrument	11/01/2034	30 years	Due	N/A	Due	
Martin M												Regulatory			page 2 years from date of					_	
Martine Mart	Elmwood Neighborhood Revitalization LP II	40 Mawney Street	2-5 Family	3	Scattered Site		HOME	Olneyville Housing	- 11	- 11	10/4/2001		11/13/2002	5430-131	Section 3 page 2 years	11/01/2034	30 years	Due	N/A	Due	
Series of the se	Elmwood Neighborhood Revitalization LP II		2-5 Family	4	Scattered Site	REHABILITATION		Olneyville Housing	11	11	10/4/2001	Regulatory Agreement	11/13/2002	5430-131	from date of	11/01/2034	30 years	Due	N/A	Due	
See Transport of Park 1988 1989 1989 1989 1989 1989 1989 198	Melrose Apartments	Melrose Street				REHABILITATION	HOME	Olneyville Housing	11	11	8/6/2002							Due	N/A	Due	
Companies Comp	31 Hamilton Street	31 Hamilton Street	2-5 Family	3	Single Site	REHABILITATION	HOME	Urban League RI	3	3	3/7/2003		2/12/2003	5615-251	2/27/2003	3/1/2008		Due	N/A	Due	
Martine Mart	1192 Westminster Sreet	1192 Westminster Sreet	2-5 Family	2	Single Site	REHABILITATION	HOME	WBNA	1	1	4/23/2003		4/8/2003	5748-291	4/8/2003	4/8/2008		Due	N/A	Due	
Second	Potters Avenue Revitilization	84 Potters Avenue	2-5 Family	3	Scattered Site	REHABILITATION	HOME	SWAP	11	11	8/23/2004		8/31/2004	6777-177	8/31/2004	8/30/2009		Due	N/A	Due	
The section of the se	Potters Avenue Revitilization	101 Potters Avenue	2-5 Family	2	Scattered Site	REHABILITATION	HOME	SWAP	11	11	8/23/2004		8/31/2004	6777-177	8/31/2004	8/30/2009		Due	N/A	Due	
The section of the se	Potters Avenue Revitilization	109 Potters Avenue	2-5 Family	3	Scattered Site	REHABILITATION	HOME	SWAP	11	11	8/23/2004		8/31/2004	6777-177	8/31/2004	8/30/2009		Due	N/A	Due	
The standard	Potters Avenue Revitilization	327 Plain Street	2-5 Family	2	Scattered Site	REHABILITATION	HOME	SWAP	11	11	8/23/2004		8/31/2004	6777-177	8/31/2004	8/30/2009		Due	N/A	Due	
Martine Mart	Potters Avenue Revitilization	30 Ocean Street	2-5 Family	2	Scattered Site	REHABILITATION	HOME	SWAP	11	11	8/23/2004		8/31/2004	6777-177	8/31/2004	8/30/2009		Due	N/A	Due	<u> </u>
Company Comp	Potters Avenue Revitilization	321 Plain Street	2-5 Family	3	Scattered Site		HOME	SWAP	11	11	8/23/2004		8/31/2004	6777-177	8/31/2004	8/30/2009		Due	N/A	Due	<u> </u>
Section Sect	Potters Avenue Revitilization	1 Salisbury	2-5 Family	2	Scattered Site		HOME	SWAP	11	11	8/23/2004		8/31/2004	6777-177	8/31/2004	8/30/2009		Due	N/A	Due	<u> </u>
Service from the control product of the contr	Potters Avenue Revitilization	5 Salisbury	2-5 Family	2	Scattered Site		HOME	SWAP	11	11	8/23/2004		8/31/2004	6777-177	8/31/2004	8/30/2009		Due	N/A	Due	
Series for the first of the property of the pr	Potters Avenue Revitilization	306 Public Street	2-5 Family	3	Scattered Site	ACQUISITION AND REHABILITATION	HOME	SWAP	11	11	8/23/2004		8/31/2004	6777-177	8/31/2004	8/30/2009		Due	N/A	Due	
Company Comp	Potters Avenue Revtilization	337 Plain Street	2-5 Family	2	Scattered Site	ACQUISITION AND REHABILITATION	HOME	SWAP	11	11	8/23/2004		8/31/2004	6777-177	8/31/2004	8/30/2009		Due	N/A	Due	
The second contained to the contribution of th	Potters Avenue Revitilization	331 Plain Street	2-5 Family	2	Scattered Site	ACQUISITION AND REHABILITATION	HOME	SWAP	11	11	8/23/2004		8/31/2004	6777-177	8/31/2004	8/30/2009		Due	N/A	Due	
Company Comp	Potters Avenue Revitilization	34 Ocean Street	2-5 Family	2	Scattered Site	ACQUISITION AND REHABILITATION	HOME	SWAP	11	11	8/23/2004		8/31/2004	6777-177	8/31/2004	8/30/2009		Due	N/A	Due	
The secretary of the se	Potters Avenue Revitilization	40 Ocean Street	2-5 Family	2	Scattered Site		HOME	SWAP	11	11	8/23/2004		8/31/2004	6777-177	8/31/2004	8/30/2009		Due	N/A	Due	
Set the best of the contribution of the contri	Potters Avenue Revitilization	22 Salisbury	2-5 Family	2	Scattered Site		HOME	SWAP	11	11	8/23/2004		8/31/2004	6777-177	8/31/2004	8/30/2009		Due	N/A	Due	
A MATERIA SANTANIA SA	Potters Avenue Revitilization	29 Milk Street	2-5 Family	2	Scattered Site		HOME	SWAP	11	11	8/23/2004		8/31/2004	6777-177	8/31/2004	8/30/2009		Due	N/A	Due	
Application Property Proper	Potters Avenue Revitilization			3	Scattered Site	ACQUISITION AND REHABILITATION	HOME	SWAP	11	11					8/31/2004			Due	N/A	Due	
Land Lands L						ACQUISITION AND						Declaration of Land			1st Day						
And Private Linear Control Linear Co	Parkis Avenue Rental	9 Parkis Avenue	Apartment	108	Single Site	REHABILITATION	HOME	Olneyville Housing	11	11	3/1/2007		9/28/2007	8871-146	period	and of	15 years	Due	N/A	Due	
Companies Comp	42 Virlat Street	42 Virilet Street	Single Esmily		Single Site		HOME	Smith Littl CDC			2/25/2010	Use Restrictive Covenants / Home	2460040	0004 227	completion of	Rental Affordability	20	D.	N/A	D	
Second part	W. VIDEL GILDLE	PA TIONS SHOW	Origin Farmy		ongre one		TOME	GHATTAI ODO	,		3/23/2010	Declaration of Land	3/16/2010	3054-327	Section 6 pg 6 1st Day	1 6100	30 years	Due	NA.	Due	
Secure from the contribution Secure from	Open Doors	485 Plainfield Street	Resident / Commercial	19	Single Site	REHABILITATION	HOME	Open Doors Housing LLC	11	11	6/10/2010	Covenants / LIHTC	4/6/2010	9688-271			15 years	Due	N/A	Due	
Content Cont	19 Stanwood Street	19 Stanwood Street	2-5 Family	4	Single Site		HOME	Olneyville Housing	4	1	4/13/2012	Deed Restriction	3/21/2013	10542-246	12/19/2012	12/18/2042	30 years	Due	N/A	Due	
Comment Comm												Use Restrictive			From	Rental					
ACCURRENCY NO. 100 Extent Number of the Number of No. 100 Extent from Number of No. 100 Extent f	Olmstead Gardens Section 108 Housing	1 Olmsted Way	Apartment	51	Single Site		HOME		51	51	11/15/2000	Partnership	10/11/2000	4635-11	Construction Section 6 pg 6		15 years	Due	N/A	Due	
ACCURRENCE OF AC	Broad Street Revitilization	770 Broad Street	Resident / Commercial	13	Scattered Site	ACQUISITION AND NEW CONSTRUCTION	HOME	Olneyville Housing	11	11		Use Restrictive	10/16/2009	9553-24	compliance period		15 years	Due	N/A	Due	
## Common Name												Declaration of Land Use Restrictive			1st Day compliance						
Application Column Colum	Broad Street Revitilization	145 Chester Avenue	2-5 Family	3	Scattered Site		HOME	Olneyville Housing	- 11	11	10/2/2008	Declaration of Land	10/16/2009	9553-24	Section 6 pg 6 1st Day		15 years	Due	N/A	Due	
ADDISTRATION BOTH Residence 1 of Service States 1 of Service 1 of Service States 1 of	Broad Street Revitilization	638 Broad Street	2-5 Family	12	Scattered Site	ACQUISITION AND NEW CONSTRUCTION	HOME	Olneyville Housing	11	11	10/2/2008	Covenants / LIHTC	10/16/2009	9553-24	compliance period		15 years	Due	N/A	Due	
Act Continues Act Cont						ACQUISITION AND						Regulatory Agreement & Land									
Control Avenue Speciment	Broad Street Revitilization	638 Broad Street	2-5 Family	12	Scattered Site	NEW CONSTRUCTION	HOME	Olneyville Housing	11	11	10/2/2008	Use Restrictions Declaration of Land	8/10/2012	10355-152	Section 6 pg 6			Due	N/A	Due	
Cute Street 26 Family 3 Single Site NEW CONSTRUCTION HOME Consumer 11 4,250000 December 12000000 2000000 2000000 2000000 2000000 2000000 2000000 2000000 2000000 2000000 2000000 2000000 2000000 2000000 2000000 2000000 20000000 200000000	19 Elmwood Avenue	19 Elmwood Avenue	Resident / Commercial	10	Single Site	NEW CONSTRUCTION	HOME	West Elmwood Housing	9	9	10/22/2008	Use Restrictive Covenants / LIHTC	10/30/2009	9562 / 234	compliance		15 years	Due	N/A	Due	
Accordance Acc	Olneyvillage Apartments	1 Curtis Street	2-5 Family	3	Single Site		HOME	Olneyville Housing	11	11	4/25/2012	Deed Restriction	12/20/1999	4264-325	12/20/1999	12/20/2019	20 years	Due	N/A	Due	<u> </u>
Personal Programment						ACQUISITION AND						Use Restrictive Covenants/Home							and all local		
Conformal Conf	Maplewoods in the City	66 Huber Avenue	Multi-family	40	Single Site	NEW CONSTRUCTION	HOME	Maplewoods LP	40	11	1/3/2018		11/20/2017	11891-1	11/20/2017	11/20/2037	20 years	11/29/2019		waived	Project did not
Occlaration of Land Conforms September Conforms September Conforms Conform																					construction until 2018;
Visual Street 25 Family 3 Single Site NEW CONSTRUCTION HOME Smith HILDC 3 3 27/2019 Patriomethip 9/202015 1280-111 Construction Period 20 years 5/20201 Odes waved 2019.						ACOL RECTION AND						Use Restrictive			From	Rental			with UPCS		September 2019. Final
Use Restrictive Composition ACQUISITION IAND	267 Veazie Street	267 Veazie Street	2-5 Family	3	Single Site	NEW CONSTRUCTION	HOME	Smith Hill CDC	3	3	12/1/2015	Partnership	9/25/2015	11280-111	Construction	Period	20 years	5/3/2019	codes	waived	inspection Sept. d 2019.
Declaration of Land Use Restrictive Conforms with UPCs and all local Restrictive Conforms with UPCs and all local Celling From Rental Completion of Abdralos Person Service USA 185 Manton Avenue Townhomes V 2 Townhomes W rentals 2 Townhomes W	PO Vine Charat	60 Vine Plan	Mark for "		Single Co	ACQUISITION AND	HO	Sint Vine E			40004	Use Restrictive Covenants / Home		*******	completion of	Rental Affordability	**		with UPCS and all local		
to Avenue Townhomes 183-185 Marton Avenue Townhomes w/ rentals 183-185 Marton Avenue Townhomes w/ rentals 2 Townhomes NEW CONSTRUCTION HOME ONE Neighborhood Builders 4 2 2 226/2020 Patnership From Form Form Form Form Form Form For	60 King Street	bu King Street	stulti-tamily	60	single Site	NEW CONSTRUCTION	HOME	sixty King Four	60	11	10/31/2016	Declaration of Land	3/24/2017	11672-135		end of	20 years	2018	Conforms	waived	
Conformal Conf	Manton Avenue Townhomes	183-185 Manton Avenue	Townhomes w/ rentals	2	Townhomes	NEW CONSTRUCTION	HOME	ONE Neighborhood Builders	4	2	2/26/2020	Use Restrictive Covenants / Home	9/25/2019	12549-110	completion of	Rental Affordability Period	20 years	2022	with UPCS and all local codes	2025	i
Toerhomes 1991 Merini America Toerhomes of remark 2 Toerhomes of r															From completion of	end of Rental Affordability			Conforms with UPCS and all local		
Obstant Annual Somerants Direct, 14-15 Lincoln Street, 15-19 of Breet, 15-19 o	Manton Avenue Townhomes	224 Pearl Street, 242 Pearl Street/20 Hayward, 18-24 Portland Street, 102	Townhomes w/ rentals	2	Townhomes	NEW CONSTRUCTION	HOME	ONE Neighborhood Builders	4	2	2/26/2020	1	9/25/2019	12549-110	Construction	Period	20 years	2022	codes	2025	1
tors Jordan Electric Street St		Chester Avenue 23 Somerset Street, 14-16 Linden Street, 6 Taylor Street, 14-22 Taylor Street, 2 Harvard Street,										Declaration of Land			From	end of Rental					
Use Restrictive From with UPCS	Barbara Jordan II Jordan Caffey Townhomes	34 Taylor Street, 16-42 Somerset Street	Multi-family	11	Multi-family	NEW CONSTRUCTION	HOME	Omni Development	40	11	12/5/2022	Use Restrictive	3/18/2022		completion of	Affordability	20 years	N/A - underway		initial	4
												Declaration of Land Use Restrictive Covenants / Home			From completion of	Term of the					
Goddard Street 47 Goddard Street 2-6 Family 3 Single Site REHABILITATION HOME Smith HILDDC 3 3 39/2021 Patrietrichip Construction mortgage 15 years INA - undersay codes initial	47 Goddard Street	47 Goddard Street	2-5 Family	3	Single Site	REHABILITATION	HOME	Smith Hill CDC	3	3	3/3/2021	Partnership			Construction	mortgage	15 years	N/A - underway	codes	initial	



BOARD OF CONTRACT AND SUPPLYCITY OF PROVIDENCE, RHODE ISLAND

SUPPLEMENTAL INFORMATION

If the issuing department for this RFP determines that your firm's bid is best suited to accommodate their need, you will be asked to provide proof of the following prior to formalizing an award.

An inability to provide the outlined items at the request of the department may lead to the disqualification of your bid.

This information is <u>NOT</u> requested to be provided in your initial bid that you will submit to the City Clerk's office by the "date to be opened" noted on page 1. This list only serves as a list of items that your firm should be ready to provide on request.

<u>All bids submitted to the City Clerk become public record</u>. Failure to follow instructions could result in information considered private being posted to the city's Open Meetings Portal and made available as a public record.

You must be able to provide:

- Business Tax ID will be requested after an award is approved by the Board of Contract and Supply.
- Proof of Insurance.
- Certificate of Good Standing with the Rhode Island Secretary of State.
- Proof of registration with System for Award Management (SAM.gov).
- Unique Entity Identifier Number will be requested after an award is approved by the Board of Contract and Supply.



CITY OF PROVIDENCE STANDARD TERMS & CONDITIONS

- 1. The terms "you" and "your" contained herein refer to the person or entity that is a party to the agreement with the City of Providence ("the City") and to such person's or entity's employees, officers, and agents.
- 2. The Request For Proposals ("RFP") and these Standard Terms and Conditions together constitute the entire agreement of the parties ("the Agreement") with regard to any and all matters. By your submission of a bid proposal or response to the City's RFP, you accept these Standard Terms & Conditions and agree that they supersede any conflicting provisions provided by bid or in any terms and conditions contained or linked within a bid and/or response. Changes in the terms and conditions of the Agreement, or the scope of work thereunder, may only be made by a writing signed by the parties.
- 3. You are an independent contractor and in no way does this Agreement render you an employee or agent of the City or entitle you to fringe benefits, workers' compensation, pension obligations, retirement or any other employment benefits. The City shall not deduct federal or state income taxes, social security or Medicare withholdings, or any other taxes required to be deducted by an employer, and this is your responsibility to yourself and your employees and agents.
- 4. You shall not assign your rights and obligations under this Agreement without the prior written consent of the City. Any assignment without prior written consent of the City shall be voidable at the election of the City. The City retains the right to refuse any and all assignments in the City's sole and absolute discretion.
- 5. Invoices submitted to the City shall be payable sixty (60) days from the time of receipt by the City. Invoices shall include support documentation necessary to evidence completion of the work being invoiced. The City may request any other reasonable documentation in support of an invoice. The time for payment shall not commence, and invoices shall not be processed for payment, until you provide reasonably sufficient support documentation. In no circumstances shall the City be obligated to pay or shall you be entitled to receive interest on any overdue invoice or payment. In no circumstances shall the City be obligated to

- pay any costs associated with your collection of an outstanding invoice.
- 6. For contracts involving construction, alteration, and/or repair work, the provisions of applicable state labor law concerning payment of prevailing wage rates (R.I. Gen. Laws §§ 37-13-1 et seq., as amended) and the City's First Source Ordinance (Providence Code of Ordinances §§ 21-91 et seq., as amended) apply.
- 7. With regard to any issues, claims, or controversies that may arise under this Agreement, the City shall not be required to submit to dispute resolution or mandatory/binding arbitration. Nothing prevents the parties from mutually agreeing to settle any disputes using mediation or non-binding arbitration.
- 8. To the fullest extent permitted by law, you shall indemnify, defend, and hold harmless the City, its employees, officers, agents, and assigns from and against any and all claims, damages, losses, allegations, demands, actions, causes of action, suits, obligations, fines, penalties, judgments, liabilities, costs and expenses, including but not limited to attorneys' fees, of any nature whatsoever arising out of, in connection with, or resulting from the performance of the work provided in the Agreement.
- 9. You shall maintain throughout the term of this Agreement the insurance coverage that is required by the RFP or, if none is required in the RFP, insurance coverage that is considered in your industry to be commercially reasonable, and you agree to name the City as an additional insured on your general liability policy and on any umbrella policy you carry.
- 10. The City shall not subject itself to any contractual limitations on liability. The City shall have the time permitted within the applicable statute of limitations, and no less, to bring or assert any and all causes of action, suits, claims or demands the City may have arising out of, in connection with, or resulting from the performance of the work provided in the Agreement, and in no event does the City agree to limit your liability to the price of the Agreement or any other monetary limit.
- 11. The City may terminate this Agreement upon five (5) days' written notice to you if you fail to observe any of the terms and conditions of this Agreement, or if the City believes your ability to perform the



terms and conditions of this Agreement has been materially impaired in any way, including but in no way limited to loss of insurance coverage, lapsing of a surety bond, if required, declaration of bankruptcy, or appointment of a receiver. In the event of termination by the City, you shall be entitled to just and equitable compensation for any satisfactory work completed and expenses incurred up to the date of termination.

- 12. Written notice hereunder shall be deemed to have been duly served if delivered in person to the individual or member of the firm or entity or to an officer of the entity for whom it was intended, or if delivered at or sent by registered or certified mail to the last business address known by the party providing notice.
- 13. In no event shall the Agreement automatically renew or be extended without a writing signed by the parties.
- 14. You agree that products produced or resulting from the performance of the Agreement are the sole property of the City and may not be used by you without the express written permission of the City.
- 15. For any Agreement involving the sharing or exchange of data involving potentially confidential and/or personal information, you shall comply with any and all state and/or federal laws or regulations applicable to confidential and/or personal information you receive from the City, including but not limited to the Rhode Island Identity Theft Protection Act, R.I. Gen. Laws § 11-49.3-1, during the term of the Agreement. You shall implement and maintain appropriate physical, technical, and administrative security measures for the protection of, and to prevent access to, use, or disclosure of, confidential and/or personal information. In the event of a breach of such information, you shall notify the City of such breach immediately, but in no event later than twenty-four (24) hours after discovery of such breach.
- 16. The Agreement is governed by the laws of the State of Rhode Island. You expressly submit yourself to and agree that any and all actions arising out of, in connection with, or resulting from the performance of the Agreement or relationship between the parties shall occur solely in the venue and jurisdiction of the State of Rhode Island or the federal court located in Rhode Island.
- 17. The failure of the City to require performance of any provision shall not affect the City's right to

- require performance at any time thereafter, nor shall a waiver of any breach or default of this Agreement constitute a waiver of any subsequent breach or default or a waiver of the provision itself.
- 18. If any term or provision of this Agreement, or the application thereof to any person or circumstance shall, in any extent, be invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each term and provision shall be valid and enforceable to the fullest extent permitted by law.