

# **City of Providence Rhode Island**



## **Fiscal Year 2024 Annual Operating Budget**



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## Acknowledgements

### City of Providence Residents

#### Mayor

Brett P. Smiley

#### City Council

##### Ward 1 – Councilman

John Goncalves

##### Ward 2 – Councilwoman

Helen Anthony

##### Ward 3 – Councilwoman

Sue AnderBois

##### Ward 4 – Councilman

Justin Roias

##### Ward 5 – Councilwoman

Jo-Ann Ryan

##### Ward 6 – Councilman

Miguel Sanchez

##### Ward 7 – Councilwoman

Ana Vargas

##### Ward 8 – Councilman

James Taylor

##### Ward 9 – Councilman

Juan M. Pichardo

##### Ward 10 – Councilman

Pedro Espinal

##### Ward 11 – Councilwoman

Mary Kay Harris

##### Ward 12 – Councilwoman

Althea Graves

##### Ward 13 – Councilwoman

Rachel Miller

##### Ward 14 – Councilwoman

Shelley Peterson

##### Ward 15 – Councilman

Oscar Vargas

#### Chief of Staff

#### Chief Operating Officer

#### Chief Financial Officer

#### Finance and Budget Staff



## Reader's Guide

The first critical reading of this budget document is the Mayor's Budget Message. The reader will gain an understanding of the City's vision for the future.

The reader can review details on new programs, capital outlay, and capital improvements. The funding implications for these programs are identified on a millage summary page.

The Fiscal Year 2024 budget is presented by fund and by department. There is only one fund presented in this budget, the General Fund. The General Fund section also highlights the departments within that fund. More detailed information is provided in each Fund, departmental and other fund summaries.

The department budget presentations consist of a narrative description and a summary of personnel information. The departmental budget section consists of the department's costs by summary categories (personnel, operating, and capital outlay). Non-operating costs (general debt payments and inter-fund transfers) are also shown in the budget sections, when appropriate.

Requests for funding submitted to the Mayor for modifications to programs are represented in the budget.

The capital projects section represents only those items which are recommended by the Mayor for funding consideration. Information included for these funds consist of a summary of the requests, a table of current year recommended appropriations, and a description of each of the projects. Funding sources for the recommended projects are also identified.

### **GFOA BUDGET AWARD – 2nd SUBMITTAL**

The Mayor is excited to submit this budget for review for the Distinguished Budget Presentation Awards Program. The City looks forward to any guidance from the Government Finance Officers Association for subsequent budget submissions. The City's goal for future budget development includes the creation of strategic goals and strategies for the City as a whole as well as the individual departments of the City. The City looks forward to creating and implementing performance measures within the next two.

Staff is available to assist in understanding the budget document at [klindberg@providenceri.gov](mailto:klindberg@providenceri.gov) or at 25 Dorrance Street, Providence, RI 02903.



## FY2023 Award Certificate



GOVERNMENT FINANCE OFFICERS ASSOCIATION

# *Distinguished Budget Presentation Award*

PRESENTED TO

**City of Providence  
Rhode Island**

For the Fiscal Year Beginning

**July 01, 2022**

*Christopher P. Morrill*

Executive Director



## City of Providence, RI Mayor and City Council

**Mayor**  
Brett P. Smiley

### City Council Members

**Ward 1 – Councilman**

John Goncalves

**Ward 2 – Councilwoman**

Helen Anthony

**Ward 3 – Councilwoman**

Sue AnderBois

**Ward 4 – Councilman**

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**Ward 11 – Councilwoman**

Mary Kay Harris

**Ward 12 – Councilwoman**

Althea Graves

**Ward 13 – Councilwoman**

Rachel Miller

**Ward 14 – Councilwoman**

Shelley Peterson

**Ward 15 – Councilman**

Oscar Vargas



## Budget Message

As Mayor, it is my responsibility to create a responsible, balanced budget that also invests in the services we need most. This budget does exactly that. In the year ahead, we have proposed needed investments into cleaning our streets, fixing our sidewalks, removing graffiti, and bolstering public safety so that the city is clean, safe, and welcoming for residents, students, businesses and visitors.

In addition to setting a focused agenda, when I took office, I took a serious look at every facet of the City's spending. What I found was clear: our current system is not sustainable. In the last three years, one-time federal funding was used to cover budget gaps that now exist without a permanent solution. We are likely on the brink of a recession, and relying on irresponsibly low tax rates will not prepare us for what's ahead. That's why in addition to a commercial tax decrease, we are also proposing a modest increase to our residential property tax rate, which will still make Providence the 11th lowest in the state. These changes keep us competitive with other communities and ensure that our city has a solid foundation for whatever may come.

Together, these investments will set the city up for success over the long-term, while we continue to find innovative ways to sustainably grow the city's tax base.

Our city is continuing to see to see bond rating increases; we have built an incredibly talented team of city officials that are dedicated to making Providence the best run city in America; and we are prepared to take on the difficult challenges that impact Providence and so many cities across the nation: like housing and growing in the new economy.

In the years to come, Providence will grow sustainably, and businesses will flourish. This budget focuses us in on the right issues.



# Organizational Chart

## People of Providence

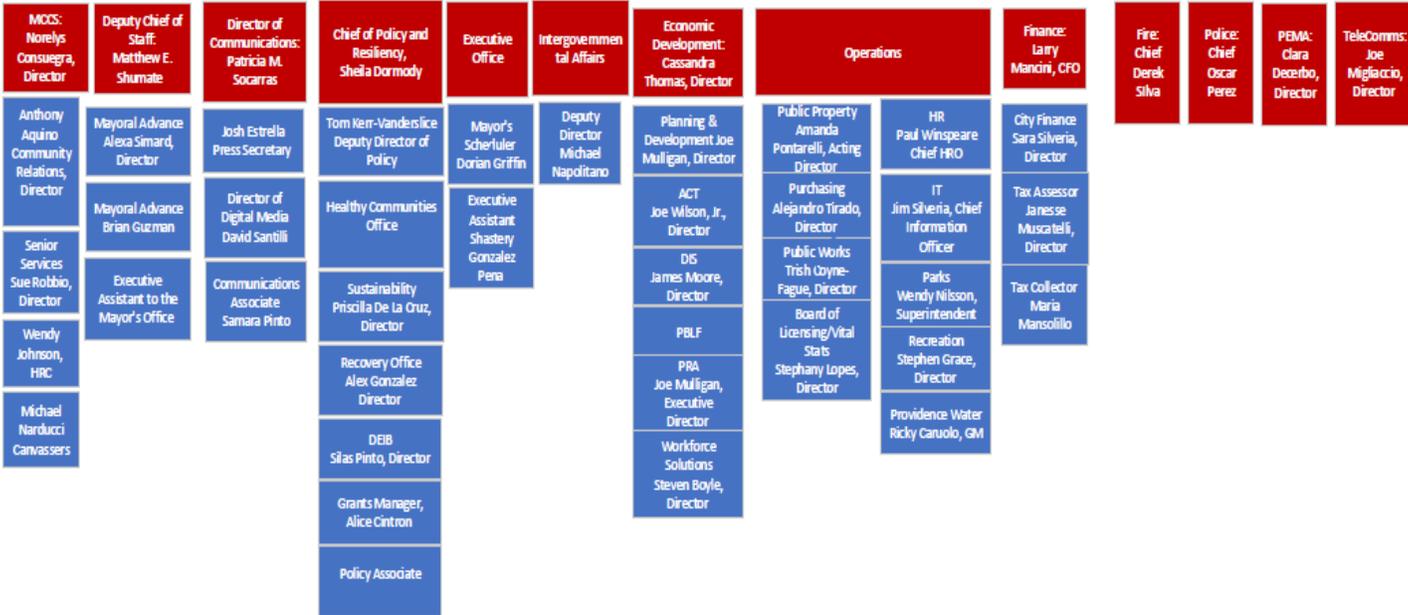
**City Solicitor**  
Jeff Dana

**Mayor of Providence**  
Brett P. Smiley

**Chief of Staff**  
Emily W. Crowell

**Chief Operating Officer**  
Courtney E. Hawkins

**Commissioner of Public Safety**





## Strategic Goals

Mayor Smiley believes that Providence is uniquely positioned to grow and become the best-run city in America. In order to reach this goal, we need to set a focused agenda that responsibly balances our finances and invests in the things residents need most. That's why in the FY2024 budget, Providence is rebalancing its tax structure, ramping down spending federal funds, investing in critical city services, improving public safety and investing in out-of-school time learning to better support Providence youth.

### **A Stronger Financial Future**

Prior to this year, Providence had one of the highest commercial taxes in the country and one of the lowest residential taxes in the state, making it uncompetitive locally and regionally. Mayor Smiley believes that by balancing Providence's tax structure we can better prepare for the increasing likelihood of a recession, responsibly plan for when federal funding is no longer available and better position Providence to succeed in the years to come.

- Passed a balanced budget totaling \$583,213,211
- Rebalanced Providence's tax structure, moderately lowering commercial taxes and increasing residential taxes.
- Ramping down reliance on one-time American Rescue Plan funds to cover budget gaps.
- Continuing to negotiate Providence's Payment in Lieu of Taxes (PILOT) agreement with medical and educational institutions.

### **Investing in Excellent City Services**

Mayor Smiley believes that City Hall can be an asset to residents and businesses by offering high quality city services. The FY24 budget prioritizes issues residents have expressed the most concern and invests in improving these services.

- Investing \$300,000 in personnel dedicated to improving Downtown litter removal.
- Investing \$222,000 in personnel dedicated to graffiti removal.
- Investing \$193,000 in sidewalk improvements.
- Increasing investment in Downtown and park space by \$25,000 so that the city is clean and welcoming for all residents, students, businesses and visitors.
- Invests \$100,000 for a new, modern 3-1-1 system to better track, report and resolve constituent requests.

### **Improving Local Public Safety**

Mayor Smiley believes that every resident deserves to feel safe in their neighborhoods and improving public safety is a top priority of this Administration. Through this budget, the city will increase its staffing levels, allowing for officers to be visible in our neighborhoods on bike patrols, foot patrols and strengthening their relationships within the community.

- Include funding for two Providence Police academies, with the potential of bringing up to 80 new officers onto the force by the next fiscal year.
- Include funding for two Providence Fire academies, with the potential of bringing on up to XX new officers by the next fiscal year.
- Investing \$100,000 in technology and training that will help Providence licensing inspectors and police officers enforce our sound ordinances.

### **Supporting Out-of-School Time Learning**

Mayor Smiley understands the incredible impacts summer and out-of-school time learning can have on a student's ability to perform inside the classroom.



- Increasing investment in the Providence After School Alliance by 10 percent (\$385,000 total).
- Increasing investment in the Recreation Department by 5 percent (\$150,000) to focus on community engagement and infrastructure repair.
- Continue its \$580,000 investment in summer learning (\$580,000) and EAT, PLAY, LEARN PVD that this year offered over one thousand Providence youth employment and low-cost summer recreation opportunities.

In addition to each of these investments in key areas of our community, this budget helps tackle some of the biggest issues facing cities across the country, like the housing crisis. The FY24 budget includes funding for a housing resource coordinator who will work with community partners to provide the appropriate level of response to people who may not have a home—many of whom live with mental health challenges or substance use disorders. Additionally, this budget contains a 25 percent increase to the City’s funding of the Amos House’s “A Hand Up” program that provides workforce opportunities to individuals experiencing homelessness.



## Financial Polices

The accounting policies of the City of Providence, Rhode Island conform to Generally Accepted Accounting Principles (GAAP) as applicable to governmental units. This summary of financial polices is presented to assist the reader in a more complete understanding of the overall budget report and the financial activities of the City.

### Basis of Accounting and Budgeting

Basis of accounting is when revenues and expenditures/expenses are recognized in accounts and reported in the City's financial statements. This basis is also related to the timing of the measurement made, regardless of the measurement focus applied.

The government-wide financial statements are reported using the *economic resources measurement* focus and the *accrual basis of accounting*, as are the proprietary fund financial statements and fiduciary fund financial statements. The basis of budgeting for proprietary and fiduciary funds is the same used for the basis of accounting in the City's audited financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. The basis for budgeting these funds is the same used for the basis of accounting in the City's audited financial statements. Revenues are recognized in the accounting period in which they become measurable and available to finance expenditures of the current period. Measurable is the amount of the transaction that can be determined and available is collectible within the current period or soon enough thereafter to pay liabilities of the current period. The City considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, claims, and judgments, are recorded only when payment is due.

Property taxes, sales taxes, franchise fees, utility taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and are recorded as earned since they are measurable and available. In applying the susceptible to accrual concept to intergovernmental revenues, revenues are recognized when all eligibility requirements are met. All other revenue items are considered to be measurable and available only when cash is received by the City.

Financial transactions of the City are recorded in individual funds. The operations of each fund are accounted for using a separate set of self-balancing accounts. These accounts consist of assets, liabilities, deferred outflows/inflows of resources, net position/fund balance, revenues, and expenditures/expenses. Fund accounting is used to demonstrate legal compliance and to assist financial management by segregating transactions related to certain government functions or activities.

The City maintains accounting records in accordance with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the standard setting body for governmental accounting and financial reporting.



A balanced budget is described as the amount available from taxation and other sources (revenues), including amounts carried over from prior fiscal years that must equal the total appropriations for expenditures and reserves.

### Fund Structure

The City of Providence has numerous funds which are reported in our audited financial statements, however the enclosed document represents the budget for the General Fund for the City. Although this is fewer funds than what is included in the audited financial statements, the General Fund of the City represents a budget which is over 50% of the total revenues collected by the City and over 90% of the total revenues if the City School System is removed. Funds not included in this document are budgeted with their own processes and procedures.

### General Fund

The General Fund serves as the primary reporting vehicle for current government operations. The General Fund, by definition, accounts for all current financial resources not required by law or administrative action to be accounted for in another fund.

### Department/Fund Relationship

All the Departments listed throughout this document are part of the General Fund and flow into the General Fund Summary pages.

### Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and in the proprietary fund financial statements. Capital assets are defined by the government as all computer equipment and assets with an initial, individual cost of more than a range of \$5,000 to \$100,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value.

Assets	Years
Buildings	45
Building Improvements	20
Public domain infrastructure	45
System infrastructure	30
Vehicles	6
Office equipment	7
Computer equipment	5
Machinery and equipment	15

### Investment Policies

#### Investments

The City policy for pension investments is under the oversight of the Board of Investment Commissioners. The Board contracts with an investment advisory firm and approves any new investment vehicles presented by the consultant. The Board follows all applicable state statutes and Section 17-189 of the City Ordinance,



which states, "The Board of Investment Commissioners is authorized and empowered to execute the disposition and investment of the funds which are within its control in any securities and investments as would be acquired by prudent persons of discretion and intelligence in these matters, who are seeking a reasonable income and the preservation of their capital."

### Interest Rate Risk

The City does not have a formal investment policy for its pension funds that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The City's policy is to limit its exposure to fair value losses arising from changes in interest rates by structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity, and investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

### Concentrations

The City's policy is to maintain a diversified portfolio to minimize the risk of loss resulting from over concentration of assets in a specific issuer.

### Custodial Credit Risk Investments

This is the risk that in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The City does not have a custodial credit risk policy.

### Self-Insurance

The City is self-insured in most areas of risk, subject to certain third-party "stop loss" coinsurance. Self-insured risks include generally liability, property and casualty, workers' compensation, unemployment and employee health insurance claims. Claims incurred but not paid, including those which have not been reported, are accrued as long-term obligations in the government-wide financial statements. The budget is presenting the estimated expenses and changes in expenses expected to occur in the budget period.

### Compensated Absences

Under the terms of various contracts and policies, employees are granted vacation and sick leave based on length of service. The City's policy is to recognize the cost of vacation and sick leave in governmental funds when paid (matured). The liability for vacation and sick leave is recognized when earned in the government-wide and proprietary fund financial statements. For governmental activities the general fund is used to satisfy this liability as it becomes due, while each enterprise fund accounts for all its settlement of business-type liabilities for compensated absences.

### Fund Equity

In the government-wide and proprietary fund financial statements, net position is classified in the following categories:

#### **Net Investment in Capital Assets**

This category groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduce this category.



### **Restricted Net Position**

This category represents the net position of the City, which are restricted by outside parties or enabling legislation.

### **Unrestricted Net Position or Deficits**

This category represents the net position of the City, which do not meet the definition of “restricted” or “net investment in capital assets”. Deficits require future funding.

Governmental fund equity is classified as fund balance. Fund balance is classified into one of the following five categories: non-spendable, restricted, committed, assigned, or unassigned. These categories are defined below.

### **Non-spendable Fund Balance**

This includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. “Not in spendable form” includes items that are not expected to be converted to cash.

### **Restricted Fund Balance**

This includes amounts that are restricted to specific purposes. Fund balance is reported as restricted when constraints placed in the use of resources are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

### **Committed Fund Balance**

This includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the government’s highest level of decision-making authority. Those committed amounts cannot be used for any other purpose unless the government removes or changes the specified use by taking the same type of action it employed to previously commit those amounts, usually through city ordinance. The City Council is the highest level of decision-making authority for the City of Providence and utilizes City Ordinances to vote on the City’s budget and resolutions proposed by the various committees.

### **Assigned Fund Balance**

This includes amounts that are constrained by the government’s intent to be used for specific purposes but are neither restricted nor committed. The intent should be expressed by (a) the governing body itself or (b) a body (a budget or finance committee) or official to which the governing body has delegated the authority to assign amounts to be used for specific purposes.

### **Unassigned Fund Balance**

This represents fund balance in the General Fund more than non-spendable, restricted, committed and assigned fund balance. If another governmental fund has a fund balance deficit, it is reported as a negative amount in unassigned fund balance.

### **Accounting Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported



amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses, and expenditures during the reporting period. Actual results could differ from those estimates.



## Budget Overview

The City of Providence is a municipal government located in the state of Rhode Island. The City and the State of Rhode Island, and various other entities have separate taxing authorities. Each governmental unit is responsible for specific service provisions to Providence residents.

The City of Providence Budget currently provides budgets for various fund types. Governmental Generally Accepted Accounting Principles (GAAP) require fund accounting to be utilized. The operations of each fund are accounted for in a separate set of self-balancing accounts, which is comprised of assets, liabilities, deferred outflows/inflows of resources, net position/fund balance, revenues, and expenditures/expenses. Funds may be continuous or may be closed out after their special purpose has been served. A detailed listing of all City funds is included in the “Fund Descriptions” section of this budget book.

The City's primary sources of revenue are ad valorem taxes, public safety revenues, charges for services, and intergovernmental revenues. Additional revenue is derived from interest income, fines and forfeitures, licenses and permits, and other miscellaneous revenues.

The City's major expenditure categories include general government, public safety, economic and physical environment, recreation, public works, and capital outlay in the General Fund. Other major categories include debt service, operating and administrative expenses, and capital projects in the other governmental and the proprietary funds. The City's budgeted governmental funds include the General Fund, special revenue funds, a debt service fund, and a capital projects fund. Proprietary funds include the City's enterprise funds. Detailed expenditure/expense information is listed throughout this budget book.

The City provides its residents with a full range of services. A brief listing of City services include the following:

- Police and Fire Services
- Emergency Medical Services
- Recreational Programs
- Infrastructure Improvements
- Planning and Zoning
- General Administrative Services



## Budget Process

### Fiscal year

The fiscal year of the city shall be established by ordinance. Such fiscal year shall constitute the budget and accounting year. Taxes shall be due and payable within thirty (30) days following the beginning of each fiscal year on a date fixed by the city council by resolution. The city council shall also determine by resolution the installments in which taxes may be paid, the dates on which penalties for nonpayment shall apply and the rate of such penalties consistent with state law.

### Budget estimates

Annually at such date as the mayor shall determine, the finance director shall, at the direction of the mayor, obtain from each head of a department, office or other agency of the city an itemized estimate of the anticipated revenue and of the proposed expenditures necessary to meet the needs of such department or agency. Each itemized estimate shall be detailed by the character and object of expenditure and shall be accompanied by an inventory of all equipment, materials and supplies on hand and a statement in writing of the work to be performed by means of such proposed expenditures. Estimates shall be in a form and with such explanation as the finance director may require. Itemized estimates of the financial needs of the city council shall be furnished by the city clerk and estimates of the amount of money required for interest and principal payments on the city debt, the amounts required for payment into the city sinking funds, the amount required for payments on all judgments standing against the city and all other anticipated expenditures not properly chargeable to any specific department, office, commission or other agency shall be furnished by the controller.

### Operating budget

It shall be the duty of the mayor to frame and submit to the city council not later than sixty (60) days prior to the start of each fiscal year an operating budget for the ensuing fiscal year containing:

- (a) An estimate of the amount of any general fund surplus in the current fiscal year available for appropriation in the ensuing fiscal year;
- (b) An estimate of receipts for the ensuing fiscal year from taxes on real estate and tangible and intangible personal property;
- (c) An estimate of other receipts for the ensuing fiscal year itemized by sources;
- (d) Debt service requirements for the ensuing fiscal year;
- (e) An estimate of any deficit from the operations of the current fiscal year and any other charge or obligation required by this Charter or by law to be paid in the ensuing fiscal year;
- (f) An estimate of the expenditures recommended by the mayor as necessary or desirable for the purpose of carrying on the work of the several departments, offices and agencies of the city for the ensuing fiscal year itemized by activities and objects and related to the performance goals and objectives of each department, office and agency of the city under guidelines established by the finance director;
- (g) An overall statement of the financial condition of the city at the end of the last completed fiscal year, the estimated financial condition at the end of the current fiscal year, and an estimate



showing what the financial condition at the end of the ensuing fiscal year would be in the event that the financial proposals contained in the budget should be adopted.

The operating budget shall further be arranged to show in parallel columns comparative figures for receipts and expenditures as estimated for the current fiscal year and the ensuing two (2) fiscal years and actual receipts and expenditures for the preceding two (2) fiscal years. The total of estimated expenditures listed in the operating budget shall not exceed the total receipts estimated therein, taking into account any general fund surplus or deficit estimated to be carried over from the current fiscal year and the estimated receipts from proposed new revenue measures within the authority of the city council to enact.

### Budget presentation

At the same time that the mayor presents the operating budget to the city council the mayor shall also present and deposit with the city clerk to be open for public inspection:

- (a) A budget message which shall be explanatory of the budget and shall contain an outline of the proposed financial policies of the city for the budget year and which shall also describe in connection therewith the important features of the budget plan. The message shall set forth the reasons for significant changes from the previous year in cost and revenue items and shall explain any major changes in financial policies. Attached to the budget message shall be such supporting schedules, exhibits and other explanatory material as the mayor may deem useful to the city council;
- (b) An appropriation ordinance making provision for financing the city government for the ensuing fiscal year in the manner proposed by the budget;
- (c) A personnel ordinance which shall be in detail for each department, office or other agency of the city for which city appropriations are provided other than the office of the mayor. The personnel ordinance shall provide for the classes of positions, the number of employees in each class, and the maximum number of employees. The maximum number of employees in classes of positions definitely representing temporary seasonal employment shall not be fixed. The number and classes of positions provided in said personnel ordinance for each department, office or other agency of the city shall correspond directly with the number and classes of positions provided in the proposed expenditures for personal services as set forth for the particular department, office or other agency in the recommended budget and the appropriation bill.

### City council power to change appropriation ordinance

The city council may increase, decrease, alter or strike out any item or group of items contained in the appropriation ordinance. No action shall be taken which will cause an excess of appropriations over expected revenue receipts submitted by the mayor nor shall the city council vary the titles, descriptions or conditions of administration specified in the budget, appropriation ordinance or personnel ordinance. If additional appropriations are deemed necessary by the city council, it shall also provide for increasing the total anticipated income so that the total means of financing the budget shall at least equal in amount the aggregate appropriations. If the city council shall make any change in the appropriation for personal services recommended by the mayor for any city department or agency other than the office of the mayor, a corresponding change shall be made in the personnel ordinance. Upon final passage of the appropriation ordinance, such changes as have been made in said ordinance as originally proposed by the mayor shall also be made in the budget document and the budget document shall be placed on file with the appropriation ordinance in the office of the city clerk.



### Failure to pass appropriation ordinance

In an emergency caused by failure of the city council to pass the annual appropriation ordinance by the beginning of the fiscal year, the same amounts appropriated in the fiscal year immediately preceding shall be available for each department, office and other agency of the city government, subject to monthly or quarterly allotments, in accordance with seasonal requirements as determined by the finance director and approved by the mayor. Expenditures for payment of any indebtedness of the city on bonds or notes, or for interest thereon, shall be in such amounts as may be required, regardless of whether or not an annual appropriation ordinance is passed by the city council.

### Borrowing

- (a) *Tax anticipation notes.* In any fiscal year, in anticipation of the collection of property tax for such year, the city council may by resolution authorize the borrowing of money by the issuance of negotiable notes of the city, each of which shall be designated "tax anticipation note for the year ending June 30 of that fiscal year." Whenever the city shall issue any notes for borrowings in anticipation of taxes, the total amount of said borrowings shall not in any fiscal year exceed eighty (80) per cent of the revenue receipts of that year, as estimated in the appropriation ordinance, other than for water bills and other earnings of the water supply board, remaining uncollected at the time said notes were issued. All receipts and revenues of the general fund, beginning on the first day subsequent to the issuance of such notes, shall be reserved for the specific purpose of retiring the obligation incurred by and for paying off said notes, or the remainder thereof, and such revenues or receipts shall not be available for expenditure for any purpose other than for the payment of principal and interest on bonds and notes, until such borrowing in anticipation of taxes shall have been repaid. The provisions of this section shall not apply to any funds or payments received as grants from the federal government or to any funds or payments received from the state.
- (b) *Special revenue notes.* In any fiscal year, in anticipation of the collection or receipt of revenues other than the property tax of that fiscal year, the city council may by resolution authorize the borrowing of money by the issuance of negotiable notes of the city, each of which shall be designated "special revenue note for the year ending June 30 of that fiscal year." Such notes may be renewed, but all such notes, together with the renewals, shall mature and be paid not later than the end of the fiscal year immediately following the fiscal year in which the original notes shall have been issued.
- (c) *Emergency notes.* Such authorization shall be made pursuant to section 413 of this Charter. Emergency notes shall also require the approval of the mayor.
- (d) *Demand notes prohibited; notes to be sold at not less than par.* No notes shall be made payable on demand, but any note may be made subject to redemption prior to maturity on such notice and at such time as may be stated in the note. All notes issued pursuant to this article may be sold at not less than par and accrued interest at private sale without previous advertisement by the director of finance.
- (e) *Bond ordinances.* The city shall authorize the issuance of bonds by a "bond ordinance" passed by the affirmative votes of at least eight (8) members of the city council as provided by this Charter and the Constitution and laws of Rhode Island. Except to provide for the issuance of refunding bonds, a bond ordinance shall contain in substance at least the following provisions:



- (1) An appropriation of a sum of money for a capital project, described in brief and general terms sufficient for reasonable identification;
- (2) An authorization of the incurring of indebtedness by the issuance of bonds in a stated amount, pursuant to this Charter;
- (3) A statement of the estimated maximum cost of the capital project; including any sums theretofore or thereby appropriated;
- (4) A determination of the period of usefulness of the project;
- (5) A determination of the net debt of the city after the issuance of the bonds thereby authorized, together with declaration that the bonds thereby authorized will be within all debt and other limitations prescribed by the Constitution and laws of the State of Rhode Island.

The title of the bond ordinance shall state the amount appropriated for an indicated project and the amount of bonds authorized to finance the appropriation. A bond ordinance shall be limited to one specific project.

- (f) *Emergency bonds.* Such authorization shall be made pursuant to section 413 of this Charter. Emergency bond ordinances shall also require the approval of the mayor. Emergency bond ordinances shall not be subject to section (g) of this article.
- (g) *Referendum.* Each bond ordinance shall be submitted to a vote of the electors in accordance with statute at a general election, and no bonds shall be issued pledging the credit of the city unless approved at such general election.
- (h) *Bond anticipation notes.* In anticipation of the issuance of bonds approved pursuant to this article, the council may by resolution authorize the issuance of negotiable notes. Each note shall be designated "bond anticipation note" and may be renewed, providing, however, that any notes issued after the completion of the project for which an issuance of bonds was approved, shall be paid in the same manner as provided for the payment of the bond issue in anticipation to which the notes were originally issued.
- (i) *Debt service.* In connection with any bond ordinance and prior to the date of introduction thereof, the finance director shall prepare and file for public inspection in the office of the city clerk, a special debt statement which shall set forth:
  - (1) The aggregate principal amount of all outstanding bonds and notes of the city,
  - (2) Deductions permitted by the constitution and general laws,
  - (3) The amount of the existing net indebtedness,
  - (4) The amount of the net indebtedness after the issuance of the bonds authorized by such bond ordinance, and
  - (5) The aggregate principal amount of bonds and notes which the city may issue, pursuant to law.



- (j) *Payment of bonds.* All bonds issued pursuant to this Charter shall be paid in equal or diminishing annual installments. The first annual installment shall be paid not more than one year after the date of which said bonds were issued. The last annual installment of each authorized issue of bonds shall be paid not later than the expiration of the period of usefulness as determined in the bond ordinance authorizing the issuance of the bonds, but in no event for a period exceeding thirty (30) years.
- (k) *Period of usefulness.* The period of usefulness of each project financed by an authorized issuance of bonds as prescribed by this Charter shall be as determined by certificate of the engineer or architect as approved by the mayor and shall be stated in the bond ordinance. The period of usefulness shall be computed from the date such issuance of bonds shall be approved by the electors. The determination of the city council, in the bond ordinance, as to the period of usefulness, shall be conclusive in any action or proceeding involving the validity of the bonds. In no case, however, is the period of usefulness to exceed thirty (30) years.
- (l) *Method of sale of bonds.* All bonds issued under this Charter shall be sold at public sale upon sealed proposals after at least ten (10) days' notice published at least once in a publication carrying municipal bond notices and devoted primarily to financial news or to the subject of state and municipal bonds, distributed in the State of Rhode Island and at least ten (10) days' notice published at least once in a newspaper having a general circulation in the City of Providence. All funds from the bond issue shall be kept in a special account and used only for the project authorized by the bond issue.
- (m) *Validity of bond ordinances.* When twenty (20) days shall have elapsed after the publication after final passage of a bond ordinance as provided by this Charter:
- (1) Any recitals or statements of fact contained in such bond ordinance, or in the preambles or recitals thereof, shall be deemed to be true for the purpose of determining the validity of the bonds thereby authorized and the city and all other interest shall forever thereafter be stopped from denying the same;
  - (2) Such bond ordinance shall be conclusively presumed to have been duly and regularly passed by the city and to comply with the provisions of this Charter and of all laws; and
  - (3) The validity of such bond ordinance shall not thereafter be questioned by either a party plaintiff or a party defendant, except in a suit, action or proceeding commenced prior to the expiration of such twenty (20) days.
- (n) *Remaining balances from sale of bonds.* Any balance remaining from the sale of bonds issued in accordance with this Charter, after the project as described in the bond ordinance authorizing the issuance of such bonds shall have been completed and full payment shall have been made thereon, shall be held separate from all other funds of the city, and shall be used only toward the final payment of the bonds so issued.

Such amounts shall not be included in any budget receipts as revenue except in the fiscal year in which final payment of said bonds is due. Such funds may be held in approved depositories or may be invested in obligations of the United States or in bonds of the City of Providence maturing not later than the year in which such funds may be included in budget receipts for a fiscal year. Any income received from such investments shall be added to such funds held for



final payment of said issue of bonds in the same manner as prescribed for the amounts originally remaining from such bond issues. No portion of any such funds shall be invested in tax anticipation notes, bond anticipation notes, or special revenue or emergency notes of the city.

- (o) *Obligations of the city.* The power and obligation of the city to pay any and all bonds and notes hereafter issued by it pursuant to this charter shall be unlimited and the city shall levy ad valorem taxes subject to statute upon all the taxable property within the city for the payment of such bonds or notes and interest thereon. The faith and credit of the city is hereby pledged for the payment of the principal of and the interest on all bonds and notes of the city hereafter issued pursuant to this Charter, whether or not such pledge be stated in the bonds or notes, or in the bond ordinance authorizing their issuance.
- (p) *Time limit on bond issuance.* Bonds shall be issued within three (3) years following certification of their approval by the voters of Providence, unless the city council, by ordinance, grants an extension to the Treasurer which is not to exceed two (2) years. Any bond ordinance authorized by the electorate which has not been issued within five (5) years of that approval shall be void.

### Application of revenue

Except for such revenue as may be by law, this Charter or trust devoted to specific purposes, all revenue of the city shall be paid into and credited to the general fund; provided, however, that monies received by the city from the sale of capital assets shall be deposited in a special fund and used only for payment of the city debt or to finance capital expenditures authorized by the capital improvement budget, and provided further, that all revenue from the water supply system shall first be applied to the operation and maintenance of the system and for the payment of interest on the retirement of bonds of the system, any excess revenue thereafter, as determined by the water supply board, shall be paid into and credited to the general fund; and provided, further that all payments made by the state or federal governments to the City of Providence for the support of public schools, together with tuition fees earned by the school department and all miscellaneous receipts of the school department now available to it for expenditure in accordance with the provisions of state law shall be paid over and credited to the school fund by the city treasurer. Any surplus resulting from excess revenue receipts overestimates and unencumbered balances of appropriations at the end of any fiscal year shall revert to the general fund current operating surplus account and shall be subject to such reservations or other disposition as the city council may direct.

### Reductions to balance budget

At any time during the fiscal year, upon notification by the finance director that it is indicated that actual revenue receipts will not equal the original estimates upon which appropriations were based, the mayor, for the purpose of maintaining a balanced budget, shall recommend to the city council such reductions or suspensions in the appropriations for any or all departments, offices or other agencies of the city government as will, in the mayor's opinion, prevent the occurrence of a deficit. However, there shall be no reductions of appropriations for the city debt payments, the retirement fund or the sinking fund to balance the budget. The city council shall by ordinance either approve the same in whole or in part or make such other reductions or suspensions in total equal to that proposed by the mayor as will prevent the occurrence of a deficit.

### Transfer of appropriations

The mayor may authorize a transfer of a portion of any unencumbered item of appropriation as certified by the finance director to another item of appropriation either within a single department, office or agency of



the city or between two (2) or more such departments, offices or agencies, except appropriations for payments to the sinking fund, city debt or retirement fund, provided that no transfer shall exceed five thousand dollars (\$5,000.00) in the aggregate within one fiscal year, and provided further that the mayor shall notify the city council of the transfer. If the amount to be transferred exceed five thousand dollars (\$5,000.00), it shall be the duty of the mayor to submit the proposal in writing to the city council for approval or rejection before such transfer is accomplished; provided, however, that the city council may alter the ceiling of five thousand dollars (\$5,000.00) by a two-thirds vote of its entire membership following a public hearing. If the transfer is approved by resolution of the city council, the finance director shall cause the amounts of the appropriations affected to be transferred accordingly.

### Additional appropriations

- (a) The city council shall identify and provide additional revenue for any additional appropriations approved by it subsequent to the passage of the annual appropriation ordinance, unless the mayor and the finance director shall certify in writing that there is available in the general funds an unappropriated and unencumbered cash balance sufficient to meet such appropriation.
- (b) In the case of an immediate emergency threatening the lives, health, safety or property of the people, the city council, on the written recommendation of the mayor, by an emergency ordinance passed pursuant to section 413, may appropriate funds in amounts and for purposes in addition to those contained in the operating budget and appropriation ordinance of the capital budget. Such an ordinance shall include a brief statement of the facts which show the existence of such an emergency.

### Capital budget

At the same time that the mayor submits the operating budget to the city council, the mayor based upon estimates and recommendations of the city plan commission as provided for in Article X, section 1013, shall prepare and submit to the city council a capital budget for the ensuing fiscal year and the next four (4) fiscal years thereafter. Said capital budget shall embody the mayor's estimates of cost and recommendations of means of financing each project contained with the capital improvement program, provided that no project shall be included in said budget which has not been favorably considered by the city council. In acting on the capital budget, the city council may accept, reject or modify the projects described therein or the proposed methods of financing the same.



## Budget Calendar

<b>Date</b>	<b>Action</b>
December 6, 2022	Budget workshop
February 3, 2023	Budgets submitted to Finance through SharePoint
March 1, 2023 - March 31, 2023	Departmental budget reviews
April 1, 2023 - April 15, 2023	Review and finalize budget
April 18, 2023 - April 18, 2023	Mayor's budget address
May 1, 2023 - May 31, 2023	City Council Finance Committee departmental hearings
June 1, 2023 - June 9, 2023	Budget Adoption
June 15, 2023 - June 30, 2023	Tax bills mailed out



## Revenue Sources

The budget process for City of Providence begins with a projection of the City's resources, including revenue projections for the current fiscal year. Revenue projection are the foundation of the budget process, as it determines the number of resources the City has to fund all of the services provided by the City. Providence's revenues are accumulated over ten sections of revenue: property taxes; tax stabilization; state revenue and aid; pilot payments; licenses and permits; fines, forfeits, & escheats; interest income; charges for services; departmental fees; and other funding sources.

### Property Taxes

Taxes collected from residential and commercial properties account for a significant percentage of total revenue needed for the operating budget. Once the Council sets the desired budget, the property tax total that is needed for the budget is determined. Each business and homeowner pay a share of the total tax required bases on the value of their property, relative to all other properties. The net property tax revenue proposed for the 2024 fiscal year is \$364.3M, increasing by 1 percent from the previous year.

### Tax Stabilization Agreements

Tax stabilization revenue was discretely presented beginning in FY2021 and was previously blended in with other levied taxes . Real Estate and Tangible tax stabilization agreements are anticipated to generate \$18.6M in revenue in FY2024.

### State Revenue and Aid

The City receives revenues from shared taxes as well as grants in aid given by the State of Rhode Island. Shared taxes included telephone and room taxes, as well as meals and beverages tax. Revenues for aid received from the state included distressed cities and federal grants, payment in lieu of taxes, reimbursement auto tax, and school debt construction.

### Pilot Payments

The City collects payments in lieu of taxes, PILOT, annually from organizations that own tax-exempt or tax-modified properties in Providence. In addition to these organizations, the State pays the City for State tax-exempt properties located in the City, such as Providence College. The General Assembly determines the amount they will reimburse the City, through the State's annual budget process. For the current fiscal year, the amount reimbursed to the City is 45 percent less than the previous, amounting to almost \$9.2M.

### Licenses and Permits

The City charges for business and non-business licenses and permits. This includes many of the revenues received by the City Clerk's Office related to alcohol, tobacco, and other miscellaneous licenses. The Building and Zoning Official's Office also collects revenues relating to building, plumbing, electrical, and mechanical activity. Revenues collected from the Clerk's Office have 19 percent decrease from the previous year, but with the added revenues from other activities, the total revenues from licenses and permits have a 10 percent increase for the current fiscal year.



### **Fines, Forfeits, & Escheats**

The revenues from fines and forfeits for the City are allocated primarily from municipal court fines and traffic violations. A smaller portion of the revenues are derived from fines and penalties from state summons.

### **Interest Income**

Revenue from interest income is obtained from interest on investments and overdue taxes and rents, with the majority being on overdue expenses. Revenues in this category have increased by 50% to \$7.1M to account for increased market rates on invested capital.

### **Charges For Services**

The majority of revenue from this category is obtained through fire department related services including inspections, rescue runs, and plan review fees. Other charges that are included in the revenues relate to false alarm fees and sewer construction and maintenance.

### **Departmental Fees**

This category includes a variety of revenues that the general fund, special revenue funds, and enterprise funds receive for services that the City provides to the public and other organizations. Major contributors to these revenues include public safety, traffic engineering and parking administration, recorder of deeds, city collector, and arts, culture, film, and tourism.

### **Other Funding Sources**

Other funding sources that fund the City's budget include payment for city services, police and fire enforcement license and fines, and planning and urban development. The revenues from these sources followed the trend of other revenues by decreasing from the previous year by 2 percent.

## **Revenue Estimation**

**Property Taxes:** Based on assessed value as of 12/31/2022

**Tax Stabilization Agreements:** Based on schedule from Assessor

**State Revenue and Aid:** Based on FY24 State of RI proposed budget

**Pilot Payments:** Based on known and expected agreements to occur in the fiscal year

**Licenses and Permits:** Based on 3-year historical trend

**Fines, Forfeits, & Escheats:** Based on 3-year historical trend

**Interest Income:** Based on 3-year historical trend and known market rates for invested funds

**Charges For Services:** Based on 3-year historical trend

**Departmental Fees:** Based on revenue estimates from departments and outside contractors

**Other Funding Sources:** Based on 3-year historical trend



## Debt Obligations

### Debt Limit

Except as explained below, under Rhode Island law, the City may not, without special statutory authorization, incur any debt which would increase its aggregate indebtedness not otherwise excepted by law to an amount greater than 3% of the taxable property of the City. Deducted from the computation of aggregate indebtedness is the amount of any borrowing in anticipation of taxes authorized by law and the amount of any sinking funds maintained by the City.

The State of Rhode Island General Assembly (General Assembly) may, by special act permit the City to incur indebtedness outside the 3% debt limit. Bonds issued either within the 3% debt limit or by special legislation adopted by the General Assembly authorizing the City to incur debt are subject to referendum by the electors of the City.

In addition to debt authorized within the 3% debt limit and debt authorized by special act of the General Assembly, Rhode Island General Laws Section 45-12-11 authorized the State Director of Administration upon petition by a municipality, to authorize such municipality to incur indebtedness in excess of the 3% debt limit whenever the Director shall determine that the sums appropriated by the municipality or its funds available are insufficient to pay the necessary expenses of the municipality.

#### Legal Debt Margin Information

*(unaudited)*

*(in thousands)*

	Fiscal Year				
	2018	2019	2020	2021	2022
Debt limit	\$ 363,552	\$ 347,951	\$ 408,618	\$ 407,506	\$ 347,721
Total net debt applicable to limit	32,125	30,100	28,955	42,185	34,110
Legal debt margin	331,427	317,851	379,663	365,321	313,611
<b>Total net debt applicable to the limit as a percentage of debt limit</b>	<b>10%</b>	<b>9%</b>	<b>8%</b>	<b>12%</b>	<b>11%</b>
<b>Debt outstanding issued outside the 3% debt limit*</b>	<b>\$ 35,795</b>	<b>\$ 29,280</b>	<b>\$ 21,520</b>	<b>\$ 4,565</b>	<b>\$ 3,765</b>

\* The State of Rhode Island General Assembly has, by Special Act, permitted the City to incur indebtedness outside the 3% debt limit. This amount excludes water and sewer bonds that are deemed self-supporting.



Legal Debt Margin Information  
For the Year Ended June 30, 2022  
*(unaudited)*  
*(in thousands)*

**Legal Debt Margin Calculation for Fiscal Year 2022**

Taxable Property	\$ 11,590,684
Debt limit (3% of taxable property)	347,721
Debt applicable to limit:	
General obligation bonds	37,875
Less: debt not subject to 3% limit	<u>3,765</u>
Total net debt applicable to limit	<u>34,110</u>
Legal debt margin	<u>\$ 313,611</u>

Debt Schedule

BOND DEBT SERVICE  
Aggregate Debt Service  
General Obligation Debt  
As of June 30, 2023

Period Ending	Principal	Interest	RIIB Fee	Net Debt Service
6/30/2024	\$ 9,860,223	\$ 5,766,206	\$ 3,558	\$ 15,629,987
6/30/2025	11,301,223	5,319,162	3,637	16,624,022
6/30/2026	10,743,223	4,868,463	2,515	15,614,202
6/30/2027	6,738,170	4,394,439	1,978	11,134,587
6/30/2028	6,966,000	4,132,000	1,428	11,099,428
6/30/2029	7,249,000	3,850,725	865	11,100,590
6/30/2030	7,571,000	3,524,605	290	11,095,895
6/30/2031	7,795,000	3,181,825	-	10,976,825
6/30/2032	8,150,000	2,824,638	-	10,974,638
6/30/2033	8,475,000	2,505,388	-	10,980,388
6/30/2034	5,895,000	2,173,400	-	8,068,400
6/30/2035	6,130,000	1,937,600	-	8,067,600
6/30/2036	6,380,000	1,692,400	-	8,072,400
6/30/2037	6,635,000	1,437,200	-	8,072,200
6/30/2038	6,900,000	1,171,800	-	8,071,800
6/30/2039	7,175,000	895,800	-	8,070,800
6/30/2040	7,460,000	608,800	-	8,068,800
6/30/2041	7,760,000	310,400	-	8,070,400
	<u>\$ 139,183,840</u>	<u>\$ 50,594,851</u>	<u>\$ 14,269</u>	<u>\$ 189,792,960</u>



## Current Year Budget Debt Service Payments

Budget Fiscal Year 2024 - Debt Service					
Due Date	CF Pay Date	Issue	Principal	Interest	Total
12/15/2023	12/13/2023	PPBA 2011 Series A		275,097	275,097
6/14/2024	6/12/2024	PPBA 2011 Series A	2,945,000	275,097	3,220,097
11/15/2023	11/13/2023	PPBA 2013 Series A		90,100	90,100
5/14/2024	5/12/2024	PPBA 2013 Series A	4,255,000	90,100	4,345,100
9/15/2023	9/13/2023	PPBA 2017 Series A Revenue Bonds	1,340,000	729,625	2,069,625
3/14/2024	3/12/2024	PPBA 2017 Series A Revenue Bonds		696,125	696,125
11/15/2023	11/13/2023	PPBA 2019 Revenue Bonds		389,975	389,975
5/14/2024	5/12/2024	PPBA 2019 Revenue Bonds	735,000	389,975	1,124,975
12/15/2023	12/13/2023	PPBA Capital Improv Program Projects Revenue Bonds 2019		205,800	205,800
6/14/2024	6/12/2024	PPBA Capital Improv Program Projects Revenue Bonds 2019	365,000	205,800	570,800
9/15/2023	9/13/2023	PPBA 2020 Series A Revenue Bonds	3,475,000	2,088,025	5,563,025
3/14/2024	3/12/2024	PPBA 2020 Series A Revenue Bonds		2,018,525	2,018,525
9/1/2023	8/30/2023	PPBA Road and Bridge Fund Revolving Loan 2020 Series B	919,000	198,096	1,117,096
2/29/2024	2/27/2024	PPBA Road and Bridge Fund Revolving Loan 2020 Series B		191,342	191,342
9/1/2023	8/30/2023	RIIB 2017 Road & Bridge Revolving Fund Loan	442,000	99,718	541,718
2/29/2024	2/27/2024	RIIB 2017 Road & Bridge Revolving Fund Loan		95,762	95,762
11/15/2023	10/1/2023	2015 Series A - RIHEBC		1,618,750	1,618,750
5/14/2024	3/30/2024	2015 Series A - RIHEBC	13,735,000	1,618,750	15,353,750
11/15/2023	11/13/2023	2015 Series B RIHEBC Revenue Bonds		130,338	130,338
5/14/2024	5/12/2024	2015 Series B RIHEBC Revenue Bonds	480,000	130,338	610,338
9/15/2023	8/1/2023	Qualified School Construction 2009A		60,952	60,952
12/15/2023	10/31/2023	Qualified School Construction 2009A		60,952	60,952
3/14/2024	1/29/2024	Qualified School Construction 2009A		60,952	60,952
6/14/2024	4/30/2024	Qualified School Construction 2009A	1,520,000	60,952	1,580,952
11/15/2023	10/1/2023	Qualified School Construction-2010		491,200	491,200
5/14/2024	3/30/2024	Qualified School Construction-2010	682,222	491,200	1,173,422
11/15/2023	10/1/2023	Qualified Zone Academy-2010		386,600	386,600
5/14/2024	3/30/2024	Qualified Zone Academy-2010	536,944	386,600	923,544
		<b>PPBA Total</b>	<b>31,430,167</b>	<b>13,536,745</b>	<b>44,966,911</b>
7/15/2023	7/13/2023	General obligation bonds 2001 Series B		99,693	99,693
1/15/2024	1/13/2024	General obligation bonds 2001 Series B	910,000	99,693	1,009,693
7/15/2023	7/13/2023	General Obligation Bonds, Series 2013A		272,103	272,103
1/15/2024	1/13/2024	General Obligation Bonds, Series 2013A	1,935,000	272,103	2,207,103
12/1/2023	11/16/2023	2016 School Building Authority Capital Fund Loan		5,272	5,272
5/31/2024	5/29/2024	2016 School Building Authority Capital Fund Loan	183,054	5,272	188,326
12/1/2023	11/29/2023	2017 School Building Authority Capital Fund Loan		1,606	1,606
5/31/2024	5/29/2024	2017 School Building Authority Capital Fund Loan	34,170	1,606	35,776
9/1/2023	8/30/2023	Efficient Bldgs Fund Loan 2017	103,000	9,895	112,895
2/29/2024	2/27/2024	Efficient Bldgs Fund Loan 2017		8,714	8,714
7/15/2023	7/13/2023	General Obligation Refunding Bonds, 2021 Series A		217,000	217,000
1/15/2024	1/13/2024	General Obligation Refunding Bonds, 2021 Series A	2,755,000	217,000	2,972,000
7/15/2023	7/13/2023	General Obligation Refunding Bonds, 2021 Series B		89,928	89,928
1/15/2024	1/13/2024	General Obligation Refunding Bonds, 2021 Series B	250,000	89,928	339,928
11/15/2023	11/13/2023	RHIEBC Public Schools Revenue Bonds, Series 2021D		2,189,975	2,189,975
5/14/2024	5/12/2024	RHIEBC Public Schools Revenue Bonds, Series 2021D	3,690,000	2,189,975	5,879,975
		<b>GO Total</b>	<b>9,860,223</b>	<b>5,769,764</b>	<b>15,629,987</b>



**Budget Fiscal Year 2024 - Debt Service**

The following schedule outlines debt service. This is in accordance with Section 803, Subsection (d) of the Charter of the City of Providence, "Debt service requirements for the ensuing fiscal year."

10/1/2023	9/29/2023	PRA Revenue Refunding Bonds 2015		448,477	448,477
3/31/2024	3/29/2024	PRA Revenue Refunding Bonds 2015	3,245,000	448,478	3,693,478
9/15/2023	9/13/2023	PRA Special Obligation Bond, 2021 Series A		448,477	448,477
3/14/2024	3/12/2024	PRA Special Obligation Bond, 2021 Series A	1,095,000	448,477	1,543,477
		<b>PRA Total</b>	<b>4,340,000</b>	<b>1,793,910</b>	<b>6,133,910</b>
11/15/2023	11/13/2023	FY2018 Master Lease	1,352,667	69,588	1,422,255
7/1/2023	6/29/2023	FY2016 Street Light Lease	1,516,927	120,944	1,637,872
7/1/2023	6/29/2023	FY2020 Master Lease	2,110,112	218,480	2,328,592
7/1/2023	6/29/2023	FY2020 Master Lease (Public Safety)	700,374	72,517	772,891
		<b>Lease Total</b>	<b>5,680,080</b>	<b>481,529</b>	<b>6,161,609</b>
<b>Total Payments expected for Fiscal Year Ending June 30, 2024</b>			<b>51,310,470</b>	<b>21,581,948</b>	<b>72,892,418</b>
<b>QSCB Subsidy</b>					<b>(1,276,258)</b>
<b>Total Net Debt Service</b>					<b>71,616,160</b>



### Current Year Budgeted Debt Service Payments by Date

Budget Fiscal Year 2024 - Debt Service					
Due Date	CF Pay Date	Issue	Principal	Interest	Total
7/1/2023	6/29/2023	FY2016 Street Light Lease	1,516,927	120,944	1,637,872
7/1/2023	6/29/2023	FY2020 Master Lease	2,110,112	218,480	2,328,592
7/1/2023	6/29/2023	FY2020 Master Lease (Public Safety)	700,374	72,517	772,891
7/15/2023	7/13/2023	General obligation bonds 2001 Series B		99,693	99,693
7/15/2023	7/13/2023	General Obligation Bonds, Series 2013A		272,103	272,103
7/15/2023	7/13/2023	General Obligation Refunding Bonds, 2021 Series A		217,000	217,000
7/15/2023	7/13/2023	General Obligation Refunding Bonds, 2021 Series B		89,928	89,928
		<b>July</b>	<b>4,327,413</b>	<b>1,090,666</b>	<b>5,418,079</b>
9/15/2023	8/1/2023	Qualified School Construction 2009A		60,952	60,952
9/1/2023	8/30/2023	PPBA Road and Bridge Fund Revolving Loan 2020 Series B	919,000	198,096	1,117,096
9/1/2023	8/30/2023	RIIB 2017 Road & Bridge Revolving Fund Loan	442,000	99,718	541,718
9/1/2023	8/30/2023	Efficient Bldgs Fund Loan 2017	103,000	9,895	112,895
		<b>August</b>	<b>1,464,000</b>	<b>368,662</b>	<b>1,832,662</b>
9/15/2023	9/13/2023	PPBA 2017 Series A Revenue Bonds	1,340,000	729,625	2,069,625
9/15/2023	9/13/2023	PPBA 2020 Series A Revenue Bonds	3,475,000	2,088,025	5,563,025
9/15/2023	9/13/2023	PRA Special Obligation Bond, 2021 Series A		448,477	448,477
10/1/2023	9/29/2023	PRA Revenue Refunding Bonds 2015		448,477	448,477
		<b>September</b>	<b>4,815,000</b>	<b>3,714,604</b>	<b>8,529,604</b>
11/15/2023	10/1/2023	2015 Series A - RIHEBC		1,618,750	1,618,750
11/15/2023	10/1/2023	Qualified School Construction-2010		491,200	491,200
11/15/2023	10/1/2023	Qualified Zone Academy-2010		386,600	386,600
12/15/2023	10/31/2023	Qualified School Construction 2009A		60,952	60,952
		<b>October</b>	<b>-</b>	<b>2,557,502</b>	<b>2,557,502</b>
11/15/2023	11/13/2023	PPBA 2013 Series A		90,100	90,100
11/15/2023	11/13/2023	PPBA 2019 Revenue Bonds		389,975	389,975
11/15/2023	11/13/2023	2015 Series B RIHEBC Revenue Bonds		130,338	130,338
11/15/2023	11/13/2023	RHIEBC Public Schools Revenue Bonds, Series 2021D		2,189,975	2,189,975
11/15/2023	11/13/2023	FY2018 Master Lease	1,352,667	69,588	1,422,255
12/1/2023	11/16/2023	2016 School Building Authority Capital Fund Loan		5,272	5,272
12/1/2023	11/29/2023	2017 School Building Authority Capital Fund Loan		1,606	1,606
		<b>November</b>	<b>1,352,667</b>	<b>2,876,854</b>	<b>4,229,520</b>
12/15/2023	12/13/2023	PPBA 2011 Series A		275,097	275,097
12/15/2023	12/13/2023	PPBA Capital Improv Program Projects Revenue Bonds 2019		205,800	205,800
		<b>December</b>	<b>-</b>	<b>480,897</b>	<b>480,897</b>



**Budget Fiscal Year 2024 - Debt Service**

The following schedule outlines debt service. This is in accordance with Section 803, Subsection (d) of the Charter of the City of Providence, "Debt service requirements for the ensuing fiscal year."

Due Date	CF Pay Date	Issue	Principal	Interest	Total
1/15/2024	1/13/2024	General obligation bonds 2001 Series B	910,000	99,693	1,009,693
1/15/2024	1/13/2024	General Obligation Bonds, Series 2013A	1,935,000	272,103	2,207,103
1/15/2024	1/13/2024	General Obligation Refunding Bonds, 2021 Series A	2,755,000	217,000	2,972,000
1/15/2024	1/13/2024	General Obligation Refunding Bonds, 2021 Series B	250,000	89,928	339,928
3/14/2024	1/29/2024	Qualified School Construction 2009A		60,952	60,952
		<b>January</b>	<b>5,850,000</b>	<b>739,676</b>	<b>6,589,676</b>
2/29/2024	2/27/2024	PPBA Road and Bridge Fund Revolving Loan 2020 Series B		191,342	191,342
2/29/2024	2/27/2024	RIIB 2017 Road & Bridge Revolving Fund Loan		95,762	95,762
2/29/2024	2/27/2024	Efficient Bldgs Fund Loan 2017		8,714	8,714
		<b>February</b>	<b>-</b>	<b>295,818</b>	<b>295,818</b>
3/14/2024	3/12/2024	PPBA 2017 Series A Revenue Bonds		696,125	696,125
3/14/2024	3/12/2024	PPBA 2020 Series A Revenue Bonds		2,018,525	2,018,525
3/14/2024	3/12/2024	PRA Special Obligation Bond, 2021 Series A	1,095,000	448,477	1,543,477
3/31/2024	3/29/2024	PRA Revenue Refunding Bonds 2015	3,245,000	448,478	3,693,478
5/14/2024	3/30/2024	2015 Series A - RIHEBC	13,735,000	1,618,750	15,353,750
5/14/2024	3/30/2024	Qualified School Construction-2010	682,222	491,200	1,173,422
5/14/2024	3/30/2024	Qualified Zone Academy-2010	536,944	386,600	923,544
		<b>March</b>	<b>19,294,167</b>	<b>6,108,155</b>	<b>25,402,322</b>
6/14/2024	4/30/2024	Qualified School Construction 2009A	1,520,000	60,952	1,580,952
		<b>April</b>	<b>1,520,000</b>	<b>60,952</b>	<b>1,580,952</b>
5/14/2024	5/12/2024	PPBA 2013 Series A	4,255,000	90,100	4,345,100
5/14/2024	5/12/2024	PPBA 2019 Revenue Bonds	735,000	389,975	1,124,975
5/14/2024	5/12/2024	2015 Series B RIHEBC Revenue Bonds	480,000	130,338	610,338
5/14/2024	5/12/2024	RHIEBC Public Schools Revenue Bonds, Series 2021D	3,690,000	2,189,975	5,879,975
5/31/2024	5/29/2024	2016 School Building Authority Capital Fund Loan	183,054	5,272	188,326
5/31/2024	5/29/2024	2017 School Building Authority Capital Fund Loan	34,170	1,606	35,776
		<b>May</b>	<b>9,377,223</b>	<b>2,807,265</b>	<b>12,184,489</b>
6/14/2024	6/12/2024	PPBA 2011 Series A	2,945,000	275,097	3,220,097
6/14/2024	6/12/2024	PPBA Capital Improv Program Projects Revenue Bonds 2019	365,000	205,800	570,800
		<b>June</b>	<b>3,310,000</b>	<b>480,897</b>	<b>3,790,897</b>
<b>Total Payments expected for Fiscal Year Ending June 30, 2024</b>			<b>51,310,470</b>	<b>21,581,948</b>	<b>72,892,418</b>
<b>QSCB Subsidy</b>					<b>(1,276,258)</b>
<b>Total Net Debt Service</b>					<b>71,616,160</b>



## Bond Ratings

### Moody's Investors Service Rating

On March 13, Moody's upgraded the city's issuer and general obligation unlimited tax ratings to A3 from Baa1 and upgraded the city's lease appropriation debt to Baa1 from Baa2. Providence's (A3 stable) credit profile benefits from a diverse economy anchored by education and health services and government employment. The city's resident income

and wealth is below the national average. The city has a limited financial position but has modestly improved reserves and liquidity over the last five years. The city has also shown sound fiscal management that includes an 11-year trend of pension contributions equal to the actuarial determined contribution reflecting the city's commitment to addressing its unfunded long-term pension liability. Although, despite the funding commitment, the very low funded ratio and large size of the unfunded pension liability remains a significant longterm risk. The city's leverage and fixed costs are likely to remain high, driven by the pension and OPEB liabilities while the debt burden remains affordable.

#### Credit Strengths:

- Diverse Economy
- Long Tenured fiscal management team

#### Credit Challenges:

- Very low funded ratio of the pension liability
- High leverage
- Limited financial position

#### Rating Outlook:

The stable outlook reflects the city's diverse economy that is expected to support sufficient revenue raising ability to maintain balanced financial operations and continue the city's funding commitment to reduce the unfunded long-term liabilities.

#### Factors that could lead to an upgrade:

- Material decline in leverage as a percent of revenue
- Significant growth in pension assets and the funded ratio
- Increase in available reserves as a percent of revenue

#### Factors that could lead to a downgrade:

- Increase in leverage as a percent of revenue
- Failure to contribute at least the actuarially determined contribution towards the pension liability
- Trend of pension asset underperformance
- Decline in available reserves



## S&P Global Ratings Rating

Providence received a BBB+ rating for 2021A and 2021B general obligation refunding bonds by S&P Global Ratings. S&P also assigned a BBB+ long-term and underlying rating to Providence's general obligation debt outstanding. They assigned a BBB long-term rating to the Providence Public Building Authority's lease-revenue bonds outstanding and a BB rating on moral obligation debt for the City. It is anticipated that Providence will have a stable outlook period as there are no short-term challenges being faced, but it could change over a longer period as there are many long-term budgetary challenges that the City faces.

### Credit Strengths:

- The City's market value was stable over the past year at \$13.6 billion in 2021, supporting that Providence's economy is adequate.
- The financial department maintains adequate standard financial policies and practices under FMA methodology in some key areas, supporting the adequate management on the City.
- Providence has very strong liquidity with total government available cash comprising 17.6% of total government fund expenditures and 2.3 times the governmental debt service in 2019.
- Providence also has a strong institutional framework.

### Credit Weaknesses:

- The City's budgetary performance is weak, following 4 years of positive performance, which is believed to be from economic recession and nascent recovery paired with Providence's deferral of significant expenditures that are believed to inflate budgetary result ratios.
- The City's budgetary flexibility is very weak as the available balance in fiscal 2019 of operating expenditures was \$20.4 million. Because of ongoing political resistance, the City has a limited capacity to raise revenues or reduce these expenditures.
- Providence's debt and contingent liability profile is weak due to net direct debt being 55.4% of total governmental fund revenue and the total governmental fund debt service being only 7.7% of the total governmental fund expenditures. An estimated 71.3% of direct debt is expected to be repaid within 10 years, which is seen as a positive credit factor.
- A large contributor to the credit weaknesses continues to be the unfunded pension and OPEB obligations that the City does not have a stable plan to resolve.

### Possibilities of a Downside:

- If the City were to have negative financial performance that leads to decreased reserves or liquidity, their ratings could be lowered. Should this occur over multiple years, the City's revenues and expenses would be viewed as structurally imbalances. This would be causation for revision of views of financial management environment in the City and lower ratings by multiple notches.

### Possibilities of an Upside:

- There are two improvements that would raise ratings if performed correctly; those are increased revenues that lead to improved budgetary flexibility or the improvement of revenue or expenditure



flexibility. However, based on the current standing of the City's underlying economic metrics and status of unfunded retirement liabilities, it is unlikely that the view of budgetary flexibility would be revised.



## Tax Levy and Rate Information

- FY 2024 residential tax rate will be \$18.35 per thousand, with a 43% owner-occupied homestead exemption.
- FY 2024 commercial tax rate will be at \$35.10 per thousand.
- FY 2024 tangible tax rate will bill \$53.40 per thousand.
- A Collection rate of 94% was used in FY23 and is 94% for the final FY24 budget year.
- FY 2024 tax revenue increased by \$10,087,319 or \$9,482,080 at a 94% collection rate.
- FY 2024 levy is below the 4% cap by \$4,709,815 at 100% collection rate or \$4,427,225.66 at 94% collection rate.

Category 2023 – Certified FY24	2023 Assessment – as certified	2023 Exemptions-as certified	2023 Levy – as certified	2023 Levy- at budget adoption*
Residential	12,819,189,252	3,755,343,258	\$166,322,494	\$166,328,606
Commercial/Ind/Mixed Use	3,830,214,792	524,444	\$134,422,205	\$134,505,081
Real Property 8LAW	775,643,300	494,661,152	\$9,906,045	\$9,969,808
Tangible Personal Property	1,328,579,000	10,677,500	\$70,375,968	\$70,350,313
<b>TOTAL</b>	<b>18,753,626,344</b>	<b>4,261,206,354</b>	<b>\$381,026,712</b>	<b>\$381,153,807</b>

4% Levy Cap = \$385,735,505 or \$362,591,375 at 94% - Total FY 2023 levy at 94% = \$358,164,149

\*Tax certification was still in process at time of budget adoption, resulting in a tax levy decrease of \$127,095 or \$119,469 at a 94% collection rate, less than the amount in the FY2024 budget appropriation.

Category 2022 –Certified FY23	2022 Assessment -as certified	2022 Exemptions-as certified	2022 Levy -as certified
Residential	12,739,221,434	3,819,811,232	\$158,766,657
Commercial/Ind/Mixed Use	3,861,352,174	10,195,051	\$136,331,013
Real Property 8LAW	738,744,304	484,251,594	\$9,009,051
Tangible Personal Property	1,258,452,810	7,628,490	\$66,831,650
<b>TOTAL</b>	<b>18,597,108,398</b>	<b>4,314,257,877</b>	<b>\$370,938,370</b>

LEVY CAP = \$370,976,462 or \$348,717,874 at 94% - Total FY 2023 levy at 94% = \$348,682,068



**ASSESSOR'S STATEMENT OF ASSESSED VALUES AND TAX LEVY**

MUNICIPALITY : Providence  
 TAX ROLL YEAR: 2023  
 ASSESSMENT AS OF: DECEMBER 31, 2022

GROSS ASSESSED VALUE	AMOUNT
Real Property - Residential	12,819,189,252
BLAW Property	775,643,300
Real Property - Comm / Ind / Mixed Use	3,830,214,792
Motor Vehicles (Maximum Taxable Value)	
Tangible Personal Property	1,328,579,000
<b>GROSS ASSESSED VALUE REAL &amp; TANGIBLE PROPERTY</b>	<b>18,753,626,344</b>

**CURRENT TAX RATES (PER \$ 1,000)**

Residential	\$18.35
Commercial	\$35.10
Motor Vehicles	
Tangibles	\$53.40

**CURRENT LEVY ALLOCATION**

Percent School	Percent Municipal	Percent Total
22.30%	77.70%	100.00%

**EXEMPTIONS**

Real Property - Residential	3,755,343,258
BLAW Property	494,661,152
Real Property - Comm / Ind / Mixed Use	524,444
Motor Vehicles	
Tangible Personal Property	10,677,500
<b>TOTAL EXEMPTIONS REAL &amp; TANGIBLE PROPERTY</b>	<b>4,261,206,354</b>

**ASSESSMENT RATIO**

Real Property - Residential	100%
Real Prop - Comm/Ind/Mixed Use	100%
Tangible Personal Property	100%
Motor Vehicles	0%

**NET ASSESSED VALUES**

Real Property - Residential	9,063,845,994
BLAW Property	280,982,148
Real Property - Comm / Ind / Mixed Use	3,829,690,348
Motor Vehicles (Maximum Taxable Value)	0
Tangible Personal Property	1,317,901,500
<b>TOTAL NET ASSESSED VALUE REAL &amp; TANGIBLE</b>	<b>14,492,419,990</b>

**LEVY**

Real Property - Residential	166,321,573.99
BLAW Property	9,862,473.39
Real Property - Comm / Ind / Mixed Use	134,422,131.21
Motor Vehicles (Maximum Taxable Value)	0.00
Tangible Personal Property	70,375,940.10
<b>NET TAX LEVY REAL &amp; TANGIBLE PROPERTY</b>	<b>\$380,982,118.70</b>

Rounding	Billing system
919.91	166,322,493.90
43,571.77	9,906,045.16
73.89	134,422,205.10
0.00	
27.62	70,375,967.72
44,593.18	381,026,712







## Position Summary

<b>DEPARTMENT</b>	<b>ORDINANCE SECTION</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>
CITY SERGEANT	SECTION 1	1	1	1	1
DEPARTMENT OF LAW	SECTION 2	55	56	60	59
DEPARTMENT OF FINANCE- ADMINISTRATION	SECTION 3	15	15	15	15
CITY CONTROLLER	SECTION 4	28	28	28	28
CITY COLLECTOR	SECTION 5	21	21	21	21
CITY ASSESSOR	SECTION 6	25	25	25	26
RETIREMENT OFFICE	SECTION 7	8	8	8	8
RECORDER OF DEEDS	SECTION 8	11	11	11	11
BOARD OF TAX ASSESSMENT REVIEW	SECTION 9	5		5	5
INFORMATION TECHNOLOGY	SECTION 10	27	28	28	30
HUMAN RESOURCES (PERSONNEL)	SECTION 11	24	25	24	25
COMMISSIONER OF PUBLIC SAFETY	SECTION 12	13	13	13	13
FIRE DEPARTMENT	SECTION 13				
Civilian Personnel:		26	26	26	26
Uniform Personnel:		519	519	520	522
Total Fire		545	545	546	548
POLICE DEPARTMENT	SECTION 14				
Civilian Personnel:		124	124	126	127
Uniform Personnel:		513	513	512	512
Total Police		637	637	638	639
DEPARTMENT OF COMMUNICATIONS	SECTION 15	78	79	79	79
EMERGENCY MANAGEMENT/HOMELAND SECURITY	SECTION 16	5	5	5	5
PLANNING & DEVELOPMENT	SECTION 17	84	87	87	87
PUBLIC WORKS - ADMINISTRATION	SECTION 18	10	10	10	11
PUBLIC WORKS - ENGINEERING	SECTION 19	22	22	22	23
PUBLIC WORKS - ENVIRONMENTAL CONTROL	SECTION 20	19	19	19	21
PUBLIC WORKS - HIGHWAY & BRIDGE MAINTENANCE	SECTION 21	68	68	68	70
PUBLIC WORKS - TRAFFIC ENGINEERING	SECTION 22	15	16	17	19
PUBLIC WORKS - SEWER CONSTRUCTION & MAINTENANCE	SECTION 23	16	20	20	21



PUBLIC WORKS - GARAGE MAINTENANCE & EQUIPMENT	SECTION 24	12	12	12	12
OFFICE OF PARKING ADMINISTRATOR	SECTION 25	4	4	4	4
PARKS - NEIGHBORHOOD PARKS SERVICES	SECTION 26	65	79	82	82
PARKS - FORESTRY	SECTION 27	22	22	22	22
PARKS - ZOOLOGICAL	SECTION 28	33	33	35	36
PARKS - BOTANICAL	SECTION 29	22	22	22	22
PARKS - ROGER WILLIAMS PARK SERVICES	SECTION 30	33	21	21	21
PARKS - OFFICE OF THE SUPERINTENDENT	SECTION 31	16	20	22	23
PARKS - NORTH BURIAL GROUND RECREATION DEPARTMENT	SECTION 32	21	21	21	21
RECREATION SEASONAL	SECTION 33	38	38	38	41
RECREATION SEASONAL	SECTION 34	365	365	365	365
INSPECTION & STANDARDS - ADMINISTRATION	SECTION 35	24	24	24	24
INSPECTION & STANDARDS - STRUCTURES & ZONING	SECTION 36	43	43	43	45
INSPECTION & STANDARDS - PLUMBING & MECHANICAL	SECTION 37	10	10	10	10
INSPECTION & STANDARDS - ELECTRICAL INSTALLATION	SECTION 38	7	7	7	8
DIVISION COMBINED WITH PLUMBING DIVISION	SECTION 39	0	0	0	0
ZONING BOARD OF REVIEW	SECTION 40	9	9	9	9
BUILDING & HOUSING BOARD OF REVIEW	SECTION 41	5	5	5	5
DIVISION COMBINED WITH STRUCTURES & ZONING - MOVED TO LAW DEPARTMENT	SECTION 42	0	0	0	0
PUBLIC PROPERTY	SECTION 43	0	0	0	0
PURCHASING	SECTION 44	51	59	53	46
HOUSING COURT	SECTION 45				10
OFFICE OF ARTS, CULTURE & TOURISM	SECTION 46	8	8	8	8
OFFICE OF ARTS, CULTURE & TOURISM	SECTION 47	7	7	8	9
HUMAN RELATIONS COMMISSION	SECTION 48	4	4	4	4
DEPARTMENT OF HUMAN SERVICES	SECTION 49	13	19	19	21
PROVIDENCE EXTERNAL REVIEW AUTHORITY	SECTION 50	5	8	8	8
BOARD OF CANVASSERS	SECTION 51	13	13	13	13
BOARD OF LICENSES	SECTION 52	15	15	15	16
VITAL STATISTICS	SECTION 53	6	6	6	6
CITY COUNCIL	SECTION 54	15	15	15	15



CITY COUNCIL - ADMINISTRATION	SECTION 55	30	30	29	32
OFFICE OF THE INTERNAL AUDITOR	SECTION 56	5	5	5	5
CITY CLERK	SECTION 57	16	15	17	17
MUNICIPAL COURT	SECTION 58	19	19	19	19
PROBATE COURT	SECTION 59	5	6	6	6
CITY TREASURER	SECTION 60	11	11	11	12
ARCHIVES	SECTION 61	4	4	5	5
OFFICE OF ECONOMIC OPPORTUNITY	SECTION 62	7	7	6	11
WORKFORCE DEVELOPMENT	SECTION 63	26	26	26	26
OFFICE OF DIVERSITY, EQUITY, INCLUSION, AND BELONGING	SECTION 64	0	2	5	6
All positions under this section shall be approved contingent upon American Recovery Plan or COVID-19 relief funding:	SECTION 65	0	6	6	6
SUSTAINABILITY	SECTION 66	0	0	9	10
<b>TOTAL POSITIONS</b>		<u>2721</u>	<u>2759</u>	<u>2785</u>	<u>2826</u>



## Fund Balance Summary

The City's General Fund is the only fund that is included in the operating budget; therefore, this schedule only indicates one fund.

### General Fund

Description	Amount
Beginning Balance as of July 1, 2020	20,405,000.00
Net Change	4,736,000.00
Beginning Balance as of July 1, 2021	25,141,000.00
Net Change	3,677,000.00
Beginning Balance as of July 1, 2022	28,818,000.00
Net Change	827,000.00
Ending Balance as of June 30, 2023**	29,645,000.00
Net Change	0
Ending Balance as of June 30, 2024	29,645,000.00

\*\*FY2023 unaudited



## Budget Summary

	Approved Budget FY 2023	Approved Budget FY 2024	Change from FY 23 to FY 24	Percent Change
<b>Revenues</b>				
Taxes	362,442,038	364,284,579	1,842,541	1%
Tax Stabilization Agreements	14,659,567	18,631,601	3,972,034	27%
State Revenues and Aid	103,384,473	119,599,001	16,214,528	16%
<b>Local Receipts</b>				
PILOT Payments	8,800,814	9,110,814	310,000	4%
Licenses and Permits	9,735,100	8,603,400	(1,131,700)	-12%
Fines and Forfeits	12,207,275	12,106,000	(101,275)	-1%
Interest Income	4,700,000	7,061,663	2,361,663	50%
Charges for Services	6,730,200	7,591,000	860,800	13%
Departmental Fees	17,570,769	13,641,086	(3,929,683)	-22%
Other Funding Sources	28,109,447	22,584,067	(5,525,380)	-20%
<b>Total Local Receipts</b>	<b>87,853,605</b>	<b>80,698,030</b>	<b>(7,155,575)</b>	<b>-8%</b>
<b>General (Municipal) Total Revenues</b>	<b>568,339,683</b>	<b>583,213,211</b>	<b>14,873,528</b>	<b>3%</b>
<b>Expenditures</b>				
<b>Mayor's Office</b>				
Mayor	4,167,049	4,249,277	82,228	2%
City Sergeant	113,409	104,560	(8,849)	-8%
<b>Mayor's Office Total</b>	<b>4,280,458</b>	<b>4,353,837</b>	<b>73,379</b>	<b>2%</b>
<b>City Solicitor</b>	<b>7,821,714</b>	<b>8,133,185</b>	<b>311,471</b>	<b>4%</b>
<b>Finance Department</b>				
Finance	1,345,116	1,435,377	90,261	7%
City Controller	1,645,764	1,688,001	42,237	3%
City Collector	2,432,383	2,360,275	(72,108)	-3%
City Tax Assessor	2,049,641	2,400,217	350,576	17%
Retirement Office	589,580	577,481	(12,099)	-2%
Recorder of Deeds	616,215	629,488	13,273	2%
Board of Tax Assessment	17,224	17,224	-	0%
<b>Finance Department Total</b>	<b>8,695,923</b>	<b>9,108,063</b>	<b>412,140</b>	<b>5%</b>
<b>Information Technology</b>	<b>5,459,436</b>	<b>6,147,115</b>	<b>687,679</b>	<b>13%</b>
<b>Human Resource Department</b>				
Personnel	2,824,836	2,816,654	(8,182)	0%
Workers Compensation	2,159,866	2,159,866	-	0%
Unemployment Compensation	220,000	200,000	(20,000)	-9%
<b>Human Resource Department Total</b>	<b>5,204,702</b>	<b>5,176,520</b>	<b>(28,182)</b>	<b>-1%</b>
<b>Public Safety</b>				
Commissioner of Public Safety	2,219,190	2,161,962	(57,228)	-3%
Police Department	100,044,722	106,546,216	6,501,494	6%
Fire Department	87,683,816	91,658,188	3,974,372	5%
Communications	10,079,514	10,727,767	648,253	6%
Emergency Management	691,974	762,003	70,029	10%
<b>Public Safety Total</b>	<b>200,719,216</b>	<b>211,856,136</b>	<b>11,136,920</b>	<b>6%</b>



Fiscal Year 2024  
Annual Operating Budget

	Approved Budget FY 2023	Approved Budget FY 2024	Change from FY 23 to FY 24	Percent Change
<b>Planning and Development</b>	<b>3,925,445</b>	<b>3,899,363</b>	<b>(26,082)</b>	<b>-1%</b>
<b>Sustainability</b>	<b>862,903</b>	<b>959,217</b>	<b>96,314</b>	<b>11%</b>
<b>Office of Economic Opportunity</b>	<b>1,971,001</b>	<b>1,590,586</b>	<b>(380,415)</b>	<b>-19%</b>
<b>Diversity, Equity, Inclusion &amp; Belonging</b>	<b>411,347</b>	<b>325,791</b>	<b>(85,556)</b>	<b>-21%</b>
<b>Public Works Department</b>				
Administration	1,254,991	1,289,237	34,246	3%
Engineering	1,224,133	1,295,677	71,544	6%
Environmental	13,121,048	15,005,840	1,884,792	14%
Highway	5,165,048	5,915,593	750,545	15%
Traffic Engineering	1,577,101	1,646,172	69,071	4%
Snow Removal	2,178,500	2,178,500	-	0%
Sewer	1,202,645	1,346,594	143,949	12%
Garage Maintenance	1,054,245	1,195,563	141,318	13%
Parking Administration	666,484	598,137	(68,347)	-10%
<b>Public Works Department Total</b>	<b>27,444,195</b>	<b>30,471,313</b>	<b>3,027,118</b>	<b>11%</b>
<b>Recreation Department</b>				
Recreation	2,998,386	3,292,775	294,389	10%
Recreation Seasonal	2,142,716	1,892,716	(250,000)	-12%
<b>Recreation Department Total</b>	<b>5,141,102</b>	<b>5,185,491</b>	<b>44,389</b>	<b>1%</b>
<b>Parks Department</b>				
Neighborhood	7,005,833	7,737,399	731,566	10%
Forestry	1,776,010	1,840,965	64,955	4%
Zoological	3,272,907	3,520,543	247,636	8%
Botanical	678,297	702,532	24,235	4%
Roger Williams	866,272	804,674	(61,598)	-7%
Superintendent	1,485,035	1,723,773	238,738	16%
Burial Ground	789,505	794,234	4,729	1%
<b>Parks Department Total</b>	<b>15,873,859</b>	<b>17,124,120</b>	<b>1,250,261</b>	<b>8%</b>
<b>Inspections and Standards</b>				
Administration	1,767,088	1,870,694	103,606	6%
Structures	1,895,546	2,045,731	150,185	8%
Plumbing and Gas	501,213	532,441	31,228	6%
Electrical	349,264	356,622	7,358	2%
Zoning	19,861	19,958	97	0%
Building Board of Review	13,995	14,414	419	3%
<b>Inspections and Standards Total</b>	<b>4,546,967</b>	<b>4,839,860</b>	<b>292,893</b>	<b>6%</b>
<b>Public Property and Purchasing</b>				
Public Property	16,756,822	15,843,277	(913,545)	-5%
Purchasing	-	679,715	679,715	0%
<b>Public Property and Purchasing Total</b>	<b>16,756,822</b>	<b>16,522,992</b>	<b>(233,830)</b>	<b>-1%</b>
<b>Housing Court</b>	<b>523,139</b>	<b>514,426</b>	<b>(8,713)</b>	<b>-2%</b>
<b>Human Services Department</b>				
Arts, Culture and Tourism	1,747,860	1,758,879	11,019	1%
Human Relations Commission	150,992	153,240	2,248	1%
Department of Human Services	2,307,108	2,234,569	(72,539)	-3%
P.E.R.A.	709,349	716,642	7,293	1%
Housing Authority	8,612	8,612	-	0%
League of Cities & Towns	57,078	69,320	12,242	21%
<b>Human Services Department Total</b>	<b>4,980,999</b>	<b>4,941,262</b>	<b>(39,737)</b>	<b>-1%</b>



Fiscal Year 2024  
Annual Operating Budget

	Approved Budget FY 2023	Approved Budget FY 2024	Change from FY 23 to FY 24	Percent Change
<b>Miscellaneous Departments</b>				
Board of Canvassers	1,463,745	1,200,840	(262,905)	-18%
Board of Licenses	947,462	1,114,906	167,444	18%
Vital Statistics	401,812	370,511	(31,301)	-8%
<b>Miscellaneous Departments Total</b>	<b>2,813,019</b>	<b>2,686,257</b>	<b>(126,762)</b>	<b>-5%</b>
<b>Unallocated Expenses</b>				
Debt Service	69,552,177	71,690,208	2,138,031	3%
Unallocated Benefits	27,215,178	23,025,491	(4,189,687)	-15%
Undesignated Savings	-	-	-	0%
<b>Unallocated Expenses Total</b>	<b>96,767,355</b>	<b>94,715,699</b>	<b>(2,051,656)</b>	<b>-2%</b>
<b>Contingencies</b>	<b>2,840,000</b>	<b>2,840,000</b>	<b>-</b>	<b>0%</b>
<b>Heat Power &amp; Light</b>	<b>5,878,659</b>	<b>6,200,000</b>	<b>321,341</b>	<b>5%</b>
<b>Grants Commissions &amp; Misc</b>	<b>6,344,750</b>	<b>6,404,750</b>	<b>60,000</b>	<b>1%</b>
<b>Ceremonies</b>	<b>9,030</b>	<b>9,330</b>	<b>300</b>	<b>3%</b>
<b>City Council</b>				
City Council	834,597	834,232	(365)	0%
Administration	1,909,139	2,145,426	236,287	12%
Internal Auditor	873,613	957,740	84,127	10%
City Clerk	1,635,637	1,589,628	(46,009)	-3%
Municipal Court	1,532,971	1,513,699	(19,272)	-1%
Probate Court	675,854	679,047	3,193	0%
Treasury	872,233	695,000	(177,233)	-20%
Archives	586,987	646,515	59,528	10%
<b>City Council Total</b>	<b>8,921,031</b>	<b>9,061,287</b>	<b>140,256</b>	<b>2%</b>
<b>Deficity Reduction Plan</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>	<b>0%</b>
<b>Total General (Municipal) Services</b>	<b>421,536,250</b>	<b>453,166,600</b>	<b>15,690,759</b>	<b>4%</b>
<b>School Appropriation (Transfer to Company 10)</b>	<b>130,046,611</b>	<b>130,046,611</b>	<b>-</b>	<b>0%</b>
<b>General (Municipal) Total Expenditures</b>	<b>551,582,861</b>	<b>583,213,211</b>	<b>15,690,759</b>	<b>4%</b>



## Budget Revenue Summary

	Approved Budget FY 2023	Approved Budget FY 2024	Change from FY 23 to FY 24	Percent Change
<b>Taxes:</b>				
Property Taxes (Current)				
Real Estate	285,771,819	292,155,285	6,383,466	2%
Tangible	62,824,134	66,129,294	3,305,160	5%
Motor Vehicle	5,846,085	-	(5,846,085)	-100%
Property Taxes (Current) Total	354,442,038	358,284,579	3,842,541	
Property Taxes (Back)				
Real Estate	4,984,107	4,592,795	(391,312)	-8%
Tangible	539,840	756,615	216,775	40%
Motor Vehicle	2,476,053	650,590	(1,825,463)	-74%
Property Taxes (Back) Total	8,000,000	6,000,000	(2,000,000)	
<b>Taxes</b>	<b>362,442,038</b>	<b>364,284,579</b>	<b>1,842,541</b>	<b>1%</b>
<b>Tax Stabilization Agreements:</b>				
Tax Stabilization Agreements - Real Prop	13,791,378	16,805,299	3,013,921	22%
Tax Stabilization Agreements - Tangible Prop	868,189	1,826,302	958,113	110%
<b>Total Tax Stabilization Agreements</b>	<b>14,659,567</b>	<b>18,631,601</b>	<b>3,972,034</b>	<b>27%</b>
<b>State Shared Taxes:</b>				
Telephone Tax	2,137,706	2,223,355	85,649	4%
Room Tax	2,000,000	2,503,041	503,041	25%
Cannabis Tax	-	500,000	500,000	0%
Meals & Beverages Tax	6,767,163	7,609,925	842,762	12%
<b>Subtotal</b>	<b>10,904,869</b>	<b>12,836,321</b>	<b>1,931,452</b>	<b>18%</b>
<b>Grants in Aid (State of R.I.):</b>				
Distressed Cities	6,171,331	7,069,428	898,097	15%
Coronavirus Relief Funds	-	-	-	0%
Federal Grants	1,500,000	500,000	(1,000,000)	-67%
Payment In Lieu Of Taxes	34,041,052	37,514,506	3,473,454	10%
Reimbursement Auto Tax	27,912,357	34,131,596	6,219,239	22%
School Debt Construction	22,854,864	27,547,150	4,692,286	21%
<b>Subtotal</b>	<b>92,479,604</b>	<b>106,762,680</b>	<b>14,283,076</b>	<b>15%</b>
<b>Total State Revenues And Aid</b>	<b>103,384,473</b>	<b>119,599,001</b>	<b>16,214,528</b>	<b>16%</b>
<b>Pilot Payments</b>				
Pmts From Colleges & Hospitals	7,177,936	7,177,936	-	0%
Payment From Manchester Street	-	-	-	0%
Miscellaneous Pilot	15,000	15,000	-	0%
Providence Place Mall	1,017,878	1,017,878	-	0%
Pilot - Providence Housing Authority	140,000	150,000	10,000	7%
Port Of Providence	450,000	750,000	300,000	67%
<b>Total Pilot Payments</b>	<b>8,800,814</b>	<b>9,110,814</b>	<b>310,000</b>	<b>4%</b>
<b>Licenses And Permits:</b>				
Liquor Licenses	790,000	860,000	70,000	9%
Tobacco Licenses	-	-	-	0%
Bureau Of Licenses	635,100	728,400	93,300	15%
Bureau Of Licenses-Petroleum Storage	20,000	25,000	5,000	25%
<b>Subtotal</b>	<b>1,445,100</b>	<b>1,613,400</b>	<b>168,300</b>	<b>12%</b>



Fiscal Year 2024  
Annual Operating Budget

	Approved Budget FY 2023	Approved Budget FY 2024	Change from FY 23 to FY 24	Percent Change
Code Enforcement / Misc Fees	-	-	-	0%
Electrical Installations	1,350,000	1,350,000	-	0%
Mechanical Equip & Installations	815,000	815,000	-	0%
Plumbing, Drainage & Gas Piping	325,000	325,000	-	0%
Structure & Zoning	5,800,000	4,500,000	(1,300,000)	-22%
<b>Subtotal</b>	<b>8,290,000</b>	<b>6,990,000</b>	<b>(1,300,000)</b>	<b>-16%</b>
<b>Total Licenses And Permits</b>	<b>9,735,100</b>	<b>8,603,400</b>	<b>(1,131,700)</b>	<b>-12%</b>
<b>Fines And Forfeits:</b>				
Prov. Municipal Court (Fines, Etc.)	3,591,275	3,500,000	(91,275)	-3%
Police - Red Light Cameras	4,931,000	4,931,000	-	0%
Police - Speed Cameras	3,500,000	3,500,000	-	0%
Police - Fines & Penalties (State Summons)	185,000	175,000	(10,000)	-5%
Housing Court - Fines And Forfeits	-	-	-	0%
<b>Total Fines And Forfeits</b>	<b>12,207,275</b>	<b>12,106,000</b>	<b>(101,275)</b>	<b>-1%</b>
<b>Interest Income:</b>				
Interest	400,000	2,561,663	2,161,663	540%
Interest - Overdue Taxes & Rents	4,300,000	4,500,000	200,000	5%
<b>Interest Income</b>	<b>4,700,000</b>	<b>7,061,663</b>	<b>2,361,663</b>	<b>50%</b>
<b>Charges For Services:</b>				
Fire Dept Inspections	19,200	150,000	130,800	681%
Fire Dept Plan Review Fees	800,000	800,000	-	0%
Fire Dept Rescue Runs	5,200,000	6,000,000	800,000	15%
Master Alarm Connection Fee	700,000	630,000	(70,000)	-10%
Police - False Alarm Fees	-	-	-	0%
Sewer Construction & Maint.	11,000	11,000	-	0%
<b>Total Charges For Services</b>	<b>6,730,200</b>	<b>7,591,000</b>	<b>860,800</b>	<b>13%</b>
<b>Departmental Fees:</b>				
Arts, Culture, Film, & Tourism	136,500	136,700	200	0%
Board Of Canvassers & Reg.	-	-	-	0%
Building Board Of Review	3,000	2,640	(360)	-12%
Building Administration	53,000	38,000	(15,000)	-28%
City Assessor	-	200,000	200,000	0%
City Clerk	10,380	10,380	-	0%
City Collector (Collection Exp.)	514,008	464,661	(49,347)	-10%
City Controller	15,000	15,000	-	0%
Code Enforcement (Housing Ct.)	20,000	20,000	-	0%



Fiscal Year 2024  
Annual Operating Budget

	Approved Budget FY 2023	Approved Budget FY 2024	Change from FY 23 to FY 24	Percent Change
<b>Departmental Fees (Continued):</b>				
Commissioner Of Public Safety	61,200	-	(61,200)	-100%
Communications Department	-	-	-	0%
Emergency Management	230,000	232,500	2,500	1%
Fire Department	104,072	42,000	(62,072)	-60%
Heat Power & Light	1,100,000	1,800,000	700,000	64%
Highway	250,000	250,000	-	0%
Law Department	25,000	25,000	-	0%
Miscellaneous Revenues	5,833,812	1,366,258	(4,467,554)	-77%
North Burial Ground	340,000	340,000	-	0%
Parking Administration	3,280,000	3,120,000	(160,000)	-5%
Police Department	163,400	189,275	25,875	16%
Probate Court	136,392	218,946	82,554	61%
Public Property	301,155	225,126	(76,029)	-25%
Recorder Of Deeds	4,095,850	4,121,000	25,150	1%
Enviromental Control	71,500	71,500	-	0%
Traffic Engineering	460,000	500,000	40,000	9%
Treasury Department	-	-	-	0%
Vital Statistics	336,500	260,500	(76,000)	-23%
Zoning Board Of Review	30,000	38,000	8,000	27%
<b>Departmental Fees</b>	<b>17,570,769</b>	<b>13,691,086</b>	<b>(3,879,683)</b>	<b>-22%</b>
<b>Other Funding Sources:</b>				
WSB - Payment For City Services	839,167	839,167	-	0%
ARPA - Fund 263	25,210,280	18,814,900	(6,395,380)	-25%
Transfer From Fund 856	-	-	-	0%
False Alarm	-	500,000	500,000	0%
Police - Detail Account	1,700,000	2,000,000	300,000	18%
Fire - Detail Account	100,000	120,000	20,000	20%
Planning & Urban Development	-	-	-	0%
<b>Subtotal</b>	<b>27,849,447</b>	<b>22,274,067</b>	<b>(5,575,380)</b>	<b>-20%</b>
Transfer From Company 10	-	-	-	0%
Transfer From North Burial Ground	260,000	260,000	-	0%
<b>Subtotal</b>	<b>260,000</b>	<b>260,000</b>	<b>-</b>	<b>0%</b>
<b>Total Other Funding Sources</b>	<b>28,109,447</b>	<b>22,534,067</b>	<b>(5,575,380)</b>	<b>-20%</b>
<b>Total Local Receipts</b>	<b>87,853,605</b>	<b>80,698,030</b>	<b>(7,155,575)</b>	<b>-8%</b>
<b>General (Municipal) Total Revenues</b>	<b>568,339,683</b>	<b>583,213,211</b>	<b>14,873,528</b>	<b>3%</b>



## Budget Expense Summary

Mayoral Offices					
	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
<b>101-101: Mayor's Office</b>					
SALARIES	2,070,833	2,268,180	2,576,133	2,630,923	2,709,749
BENEFITS	995,481	1,099,013	1,320,862	1,348,300	1,401,260
SERVICES	87,473	220,587	263,250	263,250	268,830
SUPPLIES	4,544	9,448	6,804	6,804	6,948
<b>TOTAL</b>	<b>3,158,331</b>	<b>3,597,228</b>	<b>4,167,049</b>	<b>4,249,277</b>	<b>4,386,787</b>
<b>101-104: City Sergeant</b>					
SALARIES	59,095	33,989	58,516	58,366	60,117
BENEFITS	39,174	19,919	54,893	46,194	47,315
SERVICES	2	9	-	-	-
<b>TOTAL</b>	<b>98,271</b>	<b>53,917</b>	<b>113,409</b>	<b>104,560</b>	<b>107,432</b>
<b>Mayoral Offices Total</b>	<b>3,256,602</b>	<b>3,651,145</b>	<b>4,280,458</b>	<b>4,353,837</b>	<b>4,494,219</b>
Law Department/City Solicitor					
	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
<b>101-105: Law Department</b>					
SALARIES	2,384,980	2,546,233	2,636,758	3,031,880	3,122,552
BENEFITS	1,279,303	1,387,941	1,686,563	1,748,241	1,814,774
SERVICES	5,223,601	8,428,987	3,444,873	3,296,516	3,366,402
SUPPLIES	53,888	50,031	53,520	56,548	57,747
<b>TOTAL</b>	<b>8,941,771</b>	<b>12,413,192</b>	<b>7,821,714</b>	<b>8,133,185</b>	<b>8,361,475</b>
<b>Law Department/City Solicitor Total</b>	<b>8,941,771</b>	<b>12,413,192</b>	<b>7,821,714</b>	<b>8,133,185</b>	<b>8,361,475</b>
Finance Departments					
	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
<b>101-201: Finance</b>					
SALARIES	690,798	759,568	787,602	863,057	888,856
BENEFITS	339,982	380,220	418,054	429,860	448,045
SERVICES	8,280	55,073	135,860	138,860	141,804
SUPPLIES	-	1,356	3,600	3,600	3,676
<b>TOTAL</b>	<b>1,039,060</b>	<b>1,196,217</b>	<b>1,345,116</b>	<b>1,435,377</b>	<b>1,482,381</b>
<b>101-202: City Controller</b>					
SALARIES	840,381	917,519	951,944	985,356	1,014,896
BENEFITS	554,858	577,352	670,870	670,695	694,748
SERVICES	25,630	31,030	20,450	26,950	27,522
SUPPLIES	1,473	3,606	2,500	5,000	5,106
<b>TOTAL</b>	<b>1,422,342</b>	<b>1,529,507</b>	<b>1,645,764</b>	<b>1,688,001</b>	<b>1,742,272</b>
<b>101-203: Retirement Office</b>					
SALARIES	313,287	310,612	307,820	314,743	324,180
BENEFITS	207,944	189,478	262,960	244,038	251,872
SERVICES	19,819	24,266	16,900	17,000	17,361
SUPPLIES	-	76	1,900	1,700	1,735
<b>TOTAL</b>	<b>541,050</b>	<b>524,433</b>	<b>589,580</b>	<b>577,481</b>	<b>595,148</b>



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<b>101-205: City Collector</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	684,655	788,385	810,288	866,234	892,161
BENEFITS	505,640	534,127	665,726	660,735	682,970
SERVICES	669,829	892,797	947,789	826,006	843,517
SUPPLIES	4,665	5,068	8,580	7,300	7,455
<b>TOTAL</b>	<b>1,864,790</b>	<b>2,220,378</b>	<b>2,432,383</b>	<b>2,360,275</b>	<b>2,426,103</b>
<b>101-207: City Tax Assessor</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	945,183	933,402	1,092,403	1,142,559	1,176,757
BENEFITS	616,208	593,129	815,610	775,208	801,443
SERVICES	55,271	441,501	137,128	477,950	488,083
SUPPLIES	1,790	49	4,500	4,500	4,595
<b>TOTAL</b>	<b>1,618,452</b>	<b>1,968,081</b>	<b>2,049,641</b>	<b>2,400,217</b>	<b>2,470,878</b>
<b>101-208: Board of Tax Assessment&amp;Review</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	16,056	15,996	16,000	16,000	16,000
BENEFITS	1,228	1,224	1,224	1,224	1,224
<b>TOTAL</b>	<b>17,284</b>	<b>17,220</b>	<b>17,224</b>	<b>17,224</b>	<b>17,224</b>
<b>101-901: Recorder of Deeds</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	254,309	261,638	235,672	247,163	254,552
BENEFITS	230,537	237,391	291,813	283,810	291,890
SERVICES	88,203	302,544	88,010	98,015	100,092
SUPPLIES	519	429	720	500	511
<b>TOTAL</b>	<b>573,567</b>	<b>802,003</b>	<b>616,215</b>	<b>629,488</b>	<b>647,045</b>
<b>Finance Department Total</b>	<b>7,076,545</b>	<b>8,257,837</b>	<b>8,695,923</b>	<b>9,108,063</b>	<b>9,381,051</b>
<b>Information Technology</b>					
<b>101-204: Data Processing</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	1,360,216	1,598,707	1,755,530	1,886,298	1,942,670
BENEFITS	780,657	944,902	1,072,493	1,112,293	1,153,495
SERVICES	1,052,901	1,242,970	2,328,423	2,807,128	2,866,639
SUPPLIES	220,296	240,923	302,990	341,396	348,633
<b>TOTAL</b>	<b>3,414,070</b>	<b>4,027,502</b>	<b>5,459,436</b>	<b>6,147,115</b>	<b>6,311,437</b>
<b>Information Technology Total</b>	<b>3,414,070</b>	<b>4,027,502</b>	<b>5,459,436</b>	<b>6,147,115</b>	<b>6,311,437</b>
<b>Personnel/Human Resources</b>					
<b>101-212: Personnel</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	1,064,401	1,279,097	1,459,323	1,547,295	1,593,594
BENEFITS	676,422	856,663	954,819	996,559	1,030,870
SERVICES	54,157	155,767	401,994	264,100	269,699
SUPPLIES	135	170	8,700	8,700	8,884
<b>TOTAL</b>	<b>1,795,115</b>	<b>2,291,697</b>	<b>2,824,836</b>	<b>2,816,654</b>	<b>2,903,047</b>
<b>Personnel/Human Resources Total</b>	<b>1,795,115</b>	<b>2,291,697</b>	<b>2,824,836</b>	<b>2,816,654</b>	<b>2,903,047</b>
<b>Public Safety</b>					
<b>101-301: Commissioner of Public Safety</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	640,741	713,637	800,783	647,663	873,483
BENEFITS	347,376	421,398	470,018	483,905	502,258
SERVICES	633,852	685,060	695,322	745,944	761,758
SUPPLIES	37,438	243,796	253,067	284,450	290,481
<b>TOTAL</b>	<b>1,659,407</b>	<b>2,063,890</b>	<b>2,219,190</b>	<b>2,161,962</b>	<b>2,427,980</b>



101-302: Police	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	32,536,689	29,403,336	50,039,566	52,483,864	54,383,347
BENEFITS	38,527,737	40,289,843	40,089,872	43,731,918	46,011,273
SERVICES	5,475,994	5,575,409	7,779,871	7,873,621	8,091,602
SUPPLIES	1,491,285	1,916,569	2,135,413	2,456,813	2,519,110
<b>TOTAL</b>	<b>78,031,706</b>	<b>77,185,157</b>	<b>100,044,722</b>	<b>106,546,216</b>	<b>111,005,332</b>
<b>101-303: Fire</b>					
SALARIES	30,603,132	43,617,241	43,336,495	46,045,218	47,094,115
BENEFITS	36,492,870	40,085,483	41,711,854	42,754,118	45,005,480
SERVICES	232,166	268,382	878,897	572,263	584,396
SUPPLIES	1,432,103	1,474,871	1,756,570	2,286,589	2,335,064
<b>TOTAL</b>	<b>68,760,270</b>	<b>85,445,977</b>	<b>87,683,816</b>	<b>91,658,188</b>	<b>95,019,055</b>
<b>101-304: Communications</b>					
SALARIES	5,155,657	5,215,160	5,069,860	5,386,248	5,544,302
BENEFITS	3,296,014	3,472,948	3,801,209	3,838,539	3,967,405
SERVICES	1,270,939	1,368,917	1,037,927	1,196,900	1,222,274
SUPPLIES	184,487	137,843	170,518	306,080	312,568
<b>TOTAL</b>	<b>9,907,098</b>	<b>10,194,868</b>	<b>10,079,514</b>	<b>10,727,767</b>	<b>11,046,549</b>
<b>101-907: Emergency Mgmt / Homeland Sec.</b>					
SALARIES	362,855	339,076	382,385	395,429	407,257
BENEFITS	170,236	153,164	202,812	200,568	208,783
SERVICES	128,642	171,104	93,277	129,556	132,304
SUPPLIES	6,714	24,669	13,500	36,450	37,222
<b>TOTAL</b>	<b>668,447</b>	<b>688,013</b>	<b>691,974</b>	<b>762,003</b>	<b>785,566</b>
<b>Public Safety Total</b>	<b>159,026,928</b>	<b>175,577,906</b>	<b>200,719,216</b>	<b>211,856,136</b>	<b>220,284,482</b>
<b>Planning &amp; Urban Development</b>					
<b>101-908: Planning &amp; Urban Development</b>					
SALARIES	1,566,695	1,864,085	1,926,893	1,852,526	2,048,309
BENEFITS	1,006,468	1,120,683	1,408,659	1,449,518	1,499,154
SERVICES	388,580	519,710	582,893	587,819	600,281
SUPPLIES	3,501	4,837	7,000	9,500	9,701
<b>TOTAL</b>	<b>2,965,245</b>	<b>3,509,315</b>	<b>3,925,445</b>	<b>3,899,363</b>	<b>4,157,445</b>
<b>Planning &amp; Urban Development Total</b>	<b>2,965,245</b>	<b>3,509,315</b>	<b>3,925,445</b>	<b>3,899,363</b>	<b>4,157,445</b>
<b>Sustainability</b>					
<b>101-1804: Sustainability</b>					
SALARIES	-	-	320,837	430,125	442,945
BENEFITS	-	-	295,766	302,292	310,497
SERVICES	-	805	246,300	226,800	231,608
<b>TOTAL</b>	<b>-</b>	<b>805</b>	<b>862,903</b>	<b>959,217</b>	<b>985,050</b>
<b>Planning &amp; Urban Development Total</b>	<b>-</b>	<b>805</b>	<b>862,903</b>	<b>959,217</b>	<b>985,050</b>
<b>Office of Economic Opportunity</b>					
<b>101-909: Office of Economic Development</b>					
SALARIES	376,118	343,448	477,384	823,264	702,431
BENEFITS	194,459	178,232	232,776	211,408	219,974
SERVICES	688,200	727,352	1,259,841	552,414	564,125
SUPPLIES	-	636	1,000	3,500	3,574
<b>TOTAL</b>	<b>1,258,777</b>	<b>1,249,669</b>	<b>1,971,001</b>	<b>1,590,586</b>	<b>1,490,104</b>
<b>Office of Economic Opportunity Total</b>	<b>1,258,777</b>	<b>1,249,669</b>	<b>1,971,001</b>	<b>1,590,586</b>	<b>1,490,104</b>



<b>Diversity, Equity, Inclusion, and Belonging</b>					
	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
<b>101-919: DEPT EQUITY INCLUSION BELONG.</b>					
SALARIES	-	116,769	243,589	181,355	186,781
BENEFITS	-	54,962	120,328	105,028	108,255
SERVICES	-	1,168	46,230	38,208	39,018
SUPPLIES	-	-	1,200	1,200	1,225
<b>TOTAL</b>	<b>-</b>	<b>172,899</b>	<b>411,347</b>	<b>325,791</b>	<b>335,279</b>
<b>Diversity, Equity, Inclusion, &amp; Belonging Total</b>	<b>-</b>	<b>172,899</b>	<b>411,347</b>	<b>325,791</b>	<b>335,279</b>
<b>Department of Public Works</b>					
	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
<b>101-305: Traffic Engineering</b>					
SALARIES	571,283	651,653	750,314	801,441	761,637
BENEFITS	420,910	458,649	544,237	529,931	546,412
SERVICES	245,536	177,847	246,800	249,800	255,096
SUPPLIES	64,208	45,096	35,750	65,000	66,378
<b>TOTAL</b>	<b>1,301,937</b>	<b>1,333,244</b>	<b>1,577,101</b>	<b>1,646,172</b>	<b>1,629,523</b>
<b>101-501: Public Works Administration</b>					
SALARIES	516,670	619,863	704,646	721,808	769,524
BENEFITS	364,901	397,704	508,645	525,729	542,556
SERVICES	29,871	85,184	31,900	31,900	32,576
SUPPLIES	2,080	8,263	9,800	9,800	10,008
<b>TOTAL</b>	<b>913,522</b>	<b>1,111,014</b>	<b>1,254,991</b>	<b>1,289,237</b>	<b>1,354,664</b>
<b>101-502: Engineering &amp; Sanitation</b>					
SALARIES	558,294	511,098	714,132	797,921	821,627
BENEFITS	325,248	301,430	426,501	403,756	417,596
SERVICES	89,717	51,545	82,500	92,500	94,461
SUPPLIES	276	1,055	1,000	1,500	1,532
<b>TOTAL</b>	<b>973,535</b>	<b>865,128</b>	<b>1,224,133</b>	<b>1,295,677</b>	<b>1,335,216</b>
<b>101-506: Environmental Control</b>					
SALARIES	532,318	553,768	614,049	787,211	810,192
BENEFITS	374,484	398,588	482,605	455,179	469,461
SERVICES	11,961,091	11,866,283	12,018,394	13,620,775	13,909,536
SUPPLIES	5,296	2,070	6,000	142,675	6,127
<b>TOTAL</b>	<b>12,873,189</b>	<b>12,820,709</b>	<b>13,121,048</b>	<b>15,005,840</b>	<b>15,195,316</b>
<b>101-508: Highway</b>					
SALARIES	1,913,839	1,917,666	2,529,955	3,036,329	3,126,351
BENEFITS	1,592,139	1,577,930	2,093,093	2,024,264	2,081,821
SERVICES	99,126	186,943	265,000	515,000	525,918
SUPPLIES	107,727	155,882	177,000	240,000	245,088
CAPITAL	1,749	1,194	100,000	100,000	102,120
<b>TOTAL</b>	<b>3,714,580</b>	<b>3,839,614</b>	<b>5,165,048</b>	<b>5,915,593</b>	<b>6,081,298</b>
<b>101-510: Snow Removal</b>					
SALARIES	445,169	474,602	500,000	500,000	510,600
SERVICES	512,352	961,268	705,000	705,000	719,946
SUPPLIES	591,770	685,420	973,500	973,500	994,138
<b>TOTAL</b>	<b>1,549,291</b>	<b>2,121,291</b>	<b>2,178,500</b>	<b>2,178,500</b>	<b>2,224,684</b>
<b>101-511: Sewer Construction</b>					
SALARIES	414,136	475,614	566,911	695,038	656,381
BENEFITS	351,590	405,118	435,734	431,556	444,346
SUPPLIES	79,482	72,566	150,000	155,000	158,286
CAPITAL	5,740	17,537	50,000	65,000	66,378
<b>TOTAL</b>	<b>850,947</b>	<b>970,836</b>	<b>1,202,645</b>	<b>1,346,594</b>	<b>1,325,391</b>



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<b>101-515: Garage R&amp;M Equipment</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	401,381	490,052	467,555	549,465	565,631
BENEFITS	276,895	317,048	380,690	390,098	402,959
SERVICES	161,321	3,612	6,000	6,000	6,127
SUPPLIES	38,444	225,166	200,000	250,000	255,300
<b>TOTAL</b>	<b>878,040</b>	<b>1,035,878</b>	<b>1,054,245</b>	<b>1,195,563</b>	<b>1,230,017</b>
<b>101-516: Parking Administration</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	50,151	167,849	219,519	245,999	253,291
BENEFITS	55,572	120,310	116,540	148,247	152,962
SERVICES	261,773	305,833	330,425	203,891	208,213
<b>TOTAL</b>	<b>367,495</b>	<b>593,992</b>	<b>666,484</b>	<b>598,137</b>	<b>614,466</b>
<b>Department of Public Works Total</b>	<b>23,422,538</b>	<b>24,691,705</b>	<b>27,444,195</b>	<b>30,471,313</b>	<b>30,990,575</b>
<b>Recreation</b>					
<b>101-601: Recreation</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	1,185,674	1,549,638	1,734,661	1,908,115	1,965,131
BENEFITS	772,334	868,611	1,022,725	1,045,660	1,083,149
SERVICES	38,945	200,597	153,000	148,000	151,137
SUPPLIES	19,710	89,619	88,000	191,000	195,050
<b>TOTAL</b>	<b>2,016,663</b>	<b>2,708,466</b>	<b>2,998,386</b>	<b>3,292,775</b>	<b>3,394,467</b>
<b>101-602: Recreation Seasonal</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	361,388	1,479,656	1,944,000	1,694,000	1,729,913
BENEFITS	27,646	113,148	148,716	148,716	153,177
SERVICES	-	-	50,000	50,000	51,060
<b>TOTAL</b>	<b>389,034</b>	<b>1,592,805</b>	<b>2,142,716</b>	<b>1,892,716</b>	<b>1,934,150</b>
<b>Recreation Total</b>	<b>2,405,697</b>	<b>4,301,271</b>	<b>5,141,102</b>	<b>5,185,491</b>	<b>5,328,617</b>
<b>Parks</b>					
<b>101-702: Neighborhood Park Services</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	2,388,186	3,191,099	3,540,274	4,096,068	4,214,567
BENEFITS	1,810,277	2,387,592	2,555,359	2,705,131	2,789,532
SERVICES	454,166	505,801	474,100	490,100	500,490
SUPPLIES	393,164	416,423	436,100	446,100	455,556
<b>TOTAL</b>	<b>5,045,793</b>	<b>6,500,915</b>	<b>7,005,833</b>	<b>7,737,399</b>	<b>7,960,145</b>
<b>101-703: Forestry Services</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	728,959	800,732	877,905	938,407	966,384
BENEFITS	577,746	617,163	746,999	751,452	774,462
SERVICES	150,108	137,568	143,106	143,106	146,141
SUPPLIES	7,012	6,520	8,000	8,000	8,170
<b>TOTAL</b>	<b>1,463,824</b>	<b>1,561,983</b>	<b>1,776,010</b>	<b>1,840,965</b>	<b>1,895,157</b>
<b>101-706: Zoological Services</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	1,658,348	1,760,656	1,757,337	2,006,696	2,064,988
BENEFITS	1,118,013	1,251,375	1,415,570	1,413,847	1,458,156
SERVICES	120,000	100,047	100,000	100,000	102,120
<b>TOTAL</b>	<b>2,896,361</b>	<b>3,112,078</b>	<b>3,272,907</b>	<b>3,520,543</b>	<b>3,625,264</b>
<b>101-707: Botanical / Greenhouse</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	361,827	380,351	370,165	407,038	418,725
BENEFITS	276,239	285,201	308,132	295,494	304,888
<b>TOTAL</b>	<b>638,066</b>	<b>665,552</b>	<b>678,297</b>	<b>702,532</b>	<b>723,613</b>



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<b>101-708: Roger Williams Park Services</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	746,870	356,450	287,428	355,641	366,271
BENEFITS	493,399	248,542	558,234	428,423	439,919
SERVICES	14,694	21,446	17,000	17,000	17,360
SUPPLIES	3,159	3,987	3,610	3,610	3,687
<b>TOTAL</b>	<b>1,258,122</b>	<b>630,425</b>	<b>866,272</b>	<b>804,674</b>	<b>827,237</b>
<b>101-709: Superintendent of Parks</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	727,695	1,048,050	789,465	930,895	920,262
BENEFITS	436,808	572,902	534,882	611,190	635,409
SERVICES	134,440	159,610	158,000	179,000	182,795
SUPPLIES	1,804	2,178	2,688	2,688	2,745
<b>TOTAL</b>	<b>1,300,747</b>	<b>1,782,739</b>	<b>1,485,035</b>	<b>1,723,773</b>	<b>1,741,211</b>
<b>101-710: North Burial Ground</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	383,499	440,824	436,547	422,116	434,484
BENEFITS	226,112	281,229	352,958	372,118	383,374
<b>TOTAL</b>	<b>609,611</b>	<b>722,053</b>	<b>789,505</b>	<b>794,234</b>	<b>817,858</b>
<b>Parks Total</b>	<b>13,212,524</b>	<b>14,975,746</b>	<b>15,873,859</b>	<b>17,124,120</b>	<b>17,590,485</b>
<b>Department of Inspections &amp; Standards</b>					
<b>101-401: Building Administration</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	592,574	721,940	723,143	792,202	815,919
BENEFITS	415,820	459,367	561,311	581,279	601,017
SERVICES	566,557	604,926	480,134	494,713	505,199
SUPPLIES	540	2,580	2,500	2,500	2,553
<b>TOTAL</b>	<b>1,575,491</b>	<b>1,788,813</b>	<b>1,767,088</b>	<b>1,870,694</b>	<b>1,924,688</b>
<b>101-402: Structures &amp; Zoning</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	620,950	802,027	1,040,112	1,174,442	1,209,624
BENEFITS	542,636	632,046	855,434	871,289	896,599
<b>TOTAL</b>	<b>1,163,586</b>	<b>1,434,073</b>	<b>1,895,546</b>	<b>2,045,731</b>	<b>2,106,223</b>
<b>101-403: Plumbing Drainage &amp; Gas Piping</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	261,725	277,808	257,476	297,869	306,784
BENEFITS	189,031	194,402	243,737	234,572	242,066
<b>TOTAL</b>	<b>450,756</b>	<b>472,210</b>	<b>501,213</b>	<b>532,441</b>	<b>548,850</b>
<b>101-404: Electrical Installation</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	162,239	181,282	202,115	214,451	220,880
BENEFITS	123,784	134,385	147,149	142,171	147,074
<b>TOTAL</b>	<b>286,023</b>	<b>315,667</b>	<b>349,264</b>	<b>356,622</b>	<b>367,954</b>
<b>101-406: Zoning Board of Review</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	18,583	18,540	18,450	18,540	18,540
BENEFITS	1,422	1,418	1,411	1,418	1,418
SERVICES	2,152	1,575	-	-	-
<b>TOTAL</b>	<b>22,156</b>	<b>21,533</b>	<b>19,861</b>	<b>19,958</b>	<b>19,958</b>
<b>101-407: Building Board</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	10,808	10,815	13,000	13,390	13,390
BENEFITS	827	827	995	1,024	1,024
<b>TOTAL</b>	<b>11,635</b>	<b>11,642</b>	<b>13,995</b>	<b>14,414</b>	<b>14,414</b>
<b>Department of Inspections &amp; Standards Total</b>	<b>3,509,647</b>	<b>4,043,938</b>	<b>4,546,967</b>	<b>4,839,860</b>	<b>4,982,087</b>



Public Property & Purchasing					
	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
<b>101-1801: Public Property</b>					
SALARIES	1,876,128	1,934,218	1,954,884	1,949,875	2,007,858
BENEFITS	1,166,248	1,341,306	1,439,421	1,375,542	1,419,702
SERVICES	2,720,733	3,691,158	2,840,817	3,304,710	3,374,769
SUPPLIES	1,365,281	2,123,249	1,824,700	1,898,250	1,938,493
CAPITAL	-	-	8,697,000	7,314,900	-
<b>TOTAL</b>	<b>7,128,390</b>	<b>9,089,931</b>	<b>16,756,822</b>	<b>15,843,277</b>	<b>8,740,822</b>
<b>101-1802: Purchasing</b>					
SALARIES	-	-	-	418,181	430,723
BENEFITS	-	-	-	221,834	230,368
SERVICES	-	-	-	38,700	39,521
SUPPLIES	-	-	-	1,000	1,021
CAPITAL	-	-	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>679,715</b>	<b>701,633</b>
<b>Public Property &amp; Purchasing Total</b>	<b>7,128,390</b>	<b>9,089,931</b>	<b>16,756,822</b>	<b>16,522,992</b>	<b>9,442,455</b>
City Courts					
	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
<b>101-106: Municipal Court</b>					
SALARIES	734,106	863,196	892,212	869,032	894,754
BENEFITS	471,801	547,348	614,059	610,167	630,611
SERVICES	125,976	54,295	10,500	18,300	18,688
SUPPLIES	11,946	10,831	16,200	16,200	16,543
<b>TOTAL</b>	<b>1,343,829</b>	<b>1,475,671</b>	<b>1,532,971</b>	<b>1,513,699</b>	<b>1,560,596</b>
<b>101-107: Probate Court</b>					
SALARIES	276,288	291,352	337,979	347,711	704,294
BENEFITS	194,270	204,375	270,870	269,336	277,625
SERVICES	25,396	33,427	66,605	59,800	61,068
SUPPLIES	586	637	400	2,200	2,246
<b>TOTAL</b>	<b>496,540</b>	<b>529,792</b>	<b>675,854</b>	<b>679,047</b>	<b>1,045,233</b>
<b>101-110: Housing Court</b>					
SALARIES	278,470	247,240	282,777	286,151	294,714
BENEFITS	172,077	159,365	236,522	218,715	225,395
SERVICES	2,590	1,669	3,840	2,100	2,145
SUPPLIES	-	71	-	7,460	7,618
CAPITAL	-	-	-	-	-
<b>TOTAL</b>	<b>453,137</b>	<b>408,344</b>	<b>523,139</b>	<b>514,426</b>	<b>529,872</b>
<b>City Courts Total</b>	<b>2,293,506</b>	<b>2,413,807</b>	<b>2,731,964</b>	<b>2,707,172</b>	<b>3,135,701</b>
Human Services					
	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
<b>101-1309: Housing Authority</b>					
SALARIES	7,416	6,675	8,000	8,000	8,240
BENEFITS	567	511	612	612	630
<b>TOTAL</b>	<b>7,983</b>	<b>7,186</b>	<b>8,612</b>	<b>8,612</b>	<b>8,870</b>
<b>101-1311: PERA</b>					
SALARIES	40,699	54,180	431,605	447,963	461,402
BENEFITS	17,931	18,944	58,376	63,629	65,794
SERVICES	15,576	4,583	214,368	198,750	202,964
SUPPLIES	-	-	5,000	6,300	6,433
<b>TOTAL</b>	<b>74,206</b>	<b>77,707</b>	<b>709,349</b>	<b>716,642</b>	<b>736,593</b>
<b>101-1319: League of Cities &amp; Towns</b>					
SERVICES	62,932	89,995	57,078	69,320	70,790
<b>TOTAL</b>	<b>62,932</b>	<b>89,995</b>	<b>57,078</b>	<b>69,320</b>	<b>70,790</b>



Fiscal Year 2024  
Annual Operating Budget

101-906: Human Relations	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	54,240	58,375	69,037	70,936	73,064
BENEFITS	35,904	44,022	29,555	29,904	31,279
SERVICES	7,951	27,458	46,350	46,350	47,332
SUPPLIES	-	133	6,050	6,050	6,178
<b>TOTAL</b>	<b>98,095</b>	<b>129,987</b>	<b>150,992</b>	<b>153,240</b>	<b>157,853</b>
<b>101-916: Arts, Culture, Film, &amp; Tourism</b>					
SALARIES	336,842	406,781	397,632	418,071	430,424
BENEFITS	197,954	213,948	264,426	260,618	270,176
SERVICES	577,279	911,204	1,075,102	1,064,990	1,087,568
SUPPLIES	9	7,352	10,700	15,200	15,522
<b>TOTAL</b>	<b>1,112,083</b>	<b>1,539,285</b>	<b>1,747,860</b>	<b>1,758,879</b>	<b>1,803,690</b>
<b>101-917: Human Services</b>					
SALARIES	183,010	306,823	510,962	513,070	528,442
BENEFITS	105,332	198,739	198,179	224,901	232,512
SERVICES	311,663	665,255	1,592,067	1,489,398	1,520,972
SUPPLIES	1,061	4,695	5,900	7,200	7,353
<b>TOTAL</b>	<b>601,066</b>	<b>1,175,513</b>	<b>2,307,108</b>	<b>2,234,569</b>	<b>2,289,279</b>
<b>Human Services Total</b>	<b>1,956,366</b>	<b>3,019,673</b>	<b>4,980,999</b>	<b>4,941,262</b>	<b>5,067,075</b>
<b>Miscellaneous Departments</b>					
<b>101-903: Vital Statistics</b>					
SALARIES	133,057	149,200	228,296	199,798	205,788
BENEFITS	112,762	101,116	160,916	159,213	163,868
SERVICES	8,634	3,541	11,100	10,000	10,211
SUPPLIES	1,007	1,470	1,500	1,500	1,532
<b>TOTAL</b>	<b>255,461</b>	<b>255,327</b>	<b>401,812</b>	<b>370,511</b>	<b>381,399</b>
<b>101-904: Board of Canvassers</b>					
SALARIES	650,385	392,778	939,508	771,502	791,372
BENEFITS	222,811	234,997	285,937	286,038	295,806
SERVICES	187,574	123,887	223,300	137,300	140,212
SUPPLIES	8,224	1,867	15,000	6,000	6,127
<b>TOTAL</b>	<b>1,068,993</b>	<b>753,530</b>	<b>1,463,745</b>	<b>1,200,840</b>	<b>1,233,517</b>
<b>101-905: Bureau of Licenses</b>					
SALARIES	393,580	401,785	521,084	612,739	631,056
BENEFITS	232,268	234,811	319,278	311,817	321,480
SERVICES	66,427	69,520	105,300	145,850	148,942
SUPPLIES	1,703	100	1,800	44,500	45,443
<b>TOTAL</b>	<b>693,977</b>	<b>706,216</b>	<b>947,462</b>	<b>1,114,906</b>	<b>1,146,921</b>
<b>Miscellaneous Departments Total</b>	<b>2,018,431</b>	<b>1,715,073</b>	<b>2,813,019</b>	<b>2,686,257</b>	<b>2,761,837</b>



<b>City Council</b>					
	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
<b>101-102: City Council Members</b>					
SALARIES	284,855	313,151	314,875	314,875	314,875
BENEFITS	161,009	179,297	206,222	205,857	212,295
SERVICES	164,867	189,520	312,000	312,000	318,614
SUPPLIES	-	-	1,500	1,500	1,532
<b>TOTAL</b>	<b>610,730</b>	<b>681,968</b>	<b>834,597</b>	<b>834,232</b>	<b>847,316</b>
<b>101-103: City Clerk</b>					
SALARIES	811,406	607,222	883,084	903,920	930,786
BENEFITS	474,258	411,596	577,753	516,668	533,635
SERVICES	75,107	90,212	169,340	163,040	166,497
SUPPLIES	5,516	4,503	5,460	6,000	6,127
<b>TOTAL</b>	<b>1,366,286</b>	<b>1,113,533</b>	<b>1,635,637</b>	<b>1,589,628</b>	<b>1,637,045</b>
<b>101-209: Treasury</b>					
SALARIES	414,311	456,720	486,553	311,724	504,951
BENEFITS	239,080	237,952	322,780	320,376	332,016
SERVICES	39,036	29,130	60,800	60,800	62,088
SUPPLIES	2,299	310	2,100	2,100	2,145
<b>TOTAL</b>	<b>694,726</b>	<b>724,111</b>	<b>872,233</b>	<b>695,000</b>	<b>901,200</b>
<b>101-910: City Council Administration</b>					
SALARIES	856,569	1,083,143	1,215,926	1,392,457	1,375,838
BENEFITS	446,794	588,151	527,813	587,569	612,394
SERVICES	11,772	24,959	144,200	144,200	147,256
SUPPLIES	9,847	11,511	21,200	21,200	21,649
<b>TOTAL</b>	<b>1,324,983</b>	<b>1,707,765</b>	<b>1,909,139</b>	<b>2,145,426</b>	<b>2,157,137</b>
<b>101-911: Office of the Internal Auditor</b>					
SALARIES	242,946	320,705	346,288	361,948	372,768
BENEFITS	114,963	178,391	148,453	174,618	190,320
SERVICES	359,508	275,577	377,072	419,374	428,264
SUPPLIES	268	1,206	1,800	1,800	1,837
<b>TOTAL</b>	<b>717,686</b>	<b>775,878</b>	<b>873,613</b>	<b>957,740</b>	<b>993,189</b>
<b>101-913: Archives</b>					
SALARIES	240,074	288,279	325,338	323,879	333,494
BENEFITS	109,107	140,652	156,599	170,306	176,440
SERVICES	126,977	117,638	103,050	142,830	145,859
SUPPLIES	-	-	2,000	9,500	9,702
<b>TOTAL</b>	<b>476,157</b>	<b>546,570</b>	<b>586,987</b>	<b>646,515</b>	<b>665,495</b>
<b>City Council Total</b>	<b>5,190,568</b>	<b>5,549,825</b>	<b>6,712,206</b>	<b>6,868,541</b>	<b>7,201,382</b>



<b>General (Non-Departmental)</b>					
<b>101-000: Non Departmental-General Fund</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
BENEFITS	135,494,697	136,948,426	130,146,611	130,146,611	130,146,611
SERVICES	1,895,464	1,357,737	2,840,000	2,840,000	2,840,000
<b>TOTAL</b>	<b>137,390,161</b>	<b>138,306,973</b>	<b>132,986,611</b>	<b>132,986,611</b>	<b>132,986,611</b>
<b>101-01803: Heat Power &amp; Light</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SERVICES	5,452,355	5,761,717	5,878,659	6,200,000	6,331,440
<b>TOTAL</b>	<b>5,452,355</b>	<b>5,761,717</b>	<b>5,878,659</b>	<b>6,200,000</b>	<b>6,331,440</b>
<b>101-1400: Grants Commissions &amp; Misc.</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SERVICES	6,194,662	6,360,407	6,344,750	6,404,750	6,404,750
<b>TOTAL</b>	<b>6,194,662</b>	<b>6,360,407</b>	<b>6,344,750</b>	<b>6,404,750</b>	<b>6,404,750</b>
<b>101-1500: Ceremonies</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SERVICES	2,500	12,500	9,030	9,330	2,250
<b>TOTAL</b>	<b>2,500</b>	<b>12,500</b>	<b>9,030</b>	<b>9,330</b>	<b>2,250</b>
<b>101-223: Debt Service</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SERVICES	58,680,909	69,496,373	69,552,177	71,690,208	72,892,418
<b>TOTAL</b>	<b>58,680,909</b>	<b>69,496,373</b>	<b>69,552,177</b>	<b>71,690,208</b>	<b>72,892,418</b>
<b>101-227: Workers Compensation</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
BENEFITS	1,972,035	2,173,030	1,829,866	1,829,866	1,868,659
SERVICES	236,031	457,704	330,000	330,000	336,996
<b>TOTAL</b>	<b>2,208,066</b>	<b>2,630,735</b>	<b>2,159,866</b>	<b>2,159,866</b>	<b>2,205,655</b>
<b>101-800: Benefits</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
SALARIES	-	-	-	(3,300,000)	(3,090,000)
BENEFITS	28,271,482	27,776,187	27,435,178	26,525,491	26,795,282
<b>TOTAL</b>	<b>28,271,482</b>	<b>27,776,187</b>	<b>27,435,178</b>	<b>23,225,491</b>	<b>23,705,282</b>
<b>General (Non-Departmental) Total</b>	<b>238,200,135</b>	<b>250,344,891</b>	<b>244,366,271</b>	<b>242,676,256</b>	<b>244,528,406</b>
<b>Expense Total</b>	<b>487,072,855</b>	<b>531,297,827</b>	<b>568,339,683</b>	<b>583,213,211</b>	<b>589,732,209</b>



## Budget Detail



## Mayor's Office Budget Details





## Mayor's Office Administrative Summary

### Mission:

The Office of the Mayor serves as the Chief Executive and administrative office for the city and is responsible for overseeing all city-wide departments. The Mayor's Office is committed to making Providence the best-run city in the country by making City Hall an asset to every resident and business looking to make Providence their home.

### FY'24 Budget Goals:

- Reinvigorate our PVD311 system so that it is more user-friendly for residents and efficient for constituent services staff.
- Make strategic investments in trash and graffiti removal, noise enforcement and sidewalk repairs.

Mayor Brett P. Smiley was sworn in as the Providence's 39<sup>th</sup> Mayor on January 2, 2023. His vision for the city was clear: make Providence the best-run city in America by increasing public safety, investing in education, and providing high-quality city services.

Mayor Smiley wants to ensure City Hall offers its residents, businesses and stakeholders **high-quality city services**, incentivizing them to visit and stay in Providence. Within Mayor Smiley's second month in office, the city launched a Community Satisfaction Survey to help better understand the issues that matter most to our residents and community members. This assessment helped support and ensure that the city's priorities were aligned with the communities needs. A key priority over the next year will be the reinvigoration of the PVD311 system, which will allow for residents to get better, faster service and assist staff in efficiently completing requests.

**Ensuring public safety** is another key component of delivering quality city services. Earlier this year, Providence engaged in a search for a new Police Chief. This search called for community engagement and participation, it was important that the new Chief embodied the same sense of pride and commitment that not only Mayor Smiley has for the safety of this city, but what the community demands of this city.

Lastly, the Mayor's budget prioritizes investment in **out-of-school time learning**. Mayor Smiley understands that offering Providence students high-quality summer and after school programming can help improve their long-term academic outcomes. That's why this budget increases its investment in key community partners like the Providence After School Alliance and supports programs like EAT, PLAY, LEARN PVD.

### Mayor Smiley's First 30 Day Accomplishments:

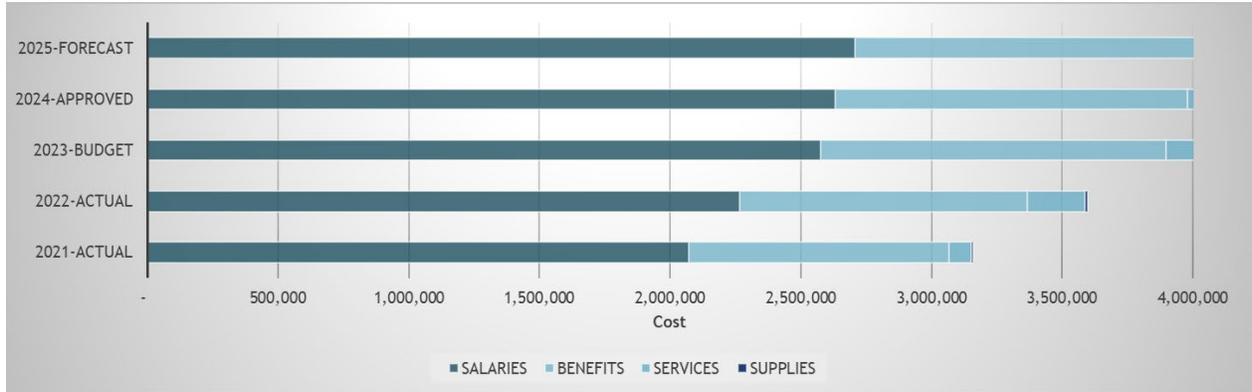
- Recruit and energize the team that will be part of achieving the Smiley Administration's goals
- Establish internal & external leadership routines & relationships that help us achieve our agenda
- Ensure that City Hall is open and welcoming to the public & provides excellent customer service
- Deliver on our promise to provide exceptional city services during snowstorms



- Launch legislative priorities for a successful 2023 state legislative session
- Support the School Board in effectively participating in turnaround efforts, including adding 4 new members
- Hire a Police Chief that will capably build on the Police Department's success
- Prepare a responsible and focused FY 2024 budget proposal that achieves the administration's initial priorities



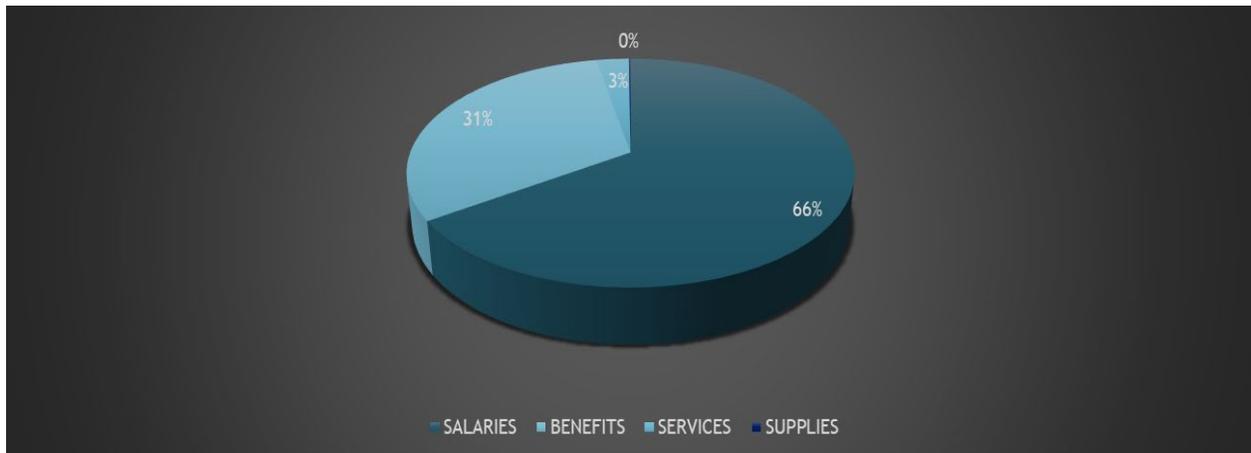
### Mayor's Office Budget



### Summary Budget

101-101: Mayor's Office	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	2,070,833	2,268,180	2,576,133	2,630,923	2,709,749
BENEFITS	995,481	1,099,013	1,320,862	1,348,300	1,401,260
SERVICES	87,473	220,587	263,250	263,250	268,830
SUPPLIES	4,544	9,448	6,804	6,804	6,948
<b>TOTAL</b>	<b>3,158,331</b>	<b>3,597,228</b>	<b>4,167,049</b>	<b>4,249,277</b>	<b>4,386,787</b>

### Breakdown of Expenses by Type



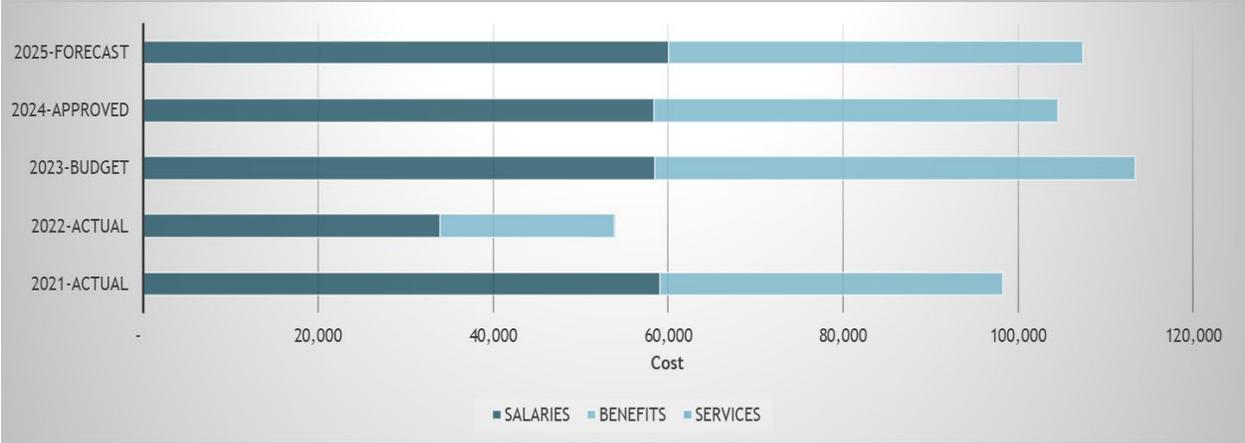


Budget Detail

Account	Descriptions	101-101: Mayor's Office	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010 SALARIES	50010: SALARIES		1,810,961	1,924,168	2,548,103	2,618,176	2,696,721
50020 SALARIES-TEMPORARIES	50020: SALARIES-TEMPORARIES		25,653	10,054	11,000	11,000	11,233
50060 OVERTIME	50060: OVERTIME		932	-	-	-	-
50080 SICK LEAVE	50080: SICK LEAVE		21,896	59,026	-	-	-
50090 VACATION	50090: VACATION		72,780	135,899	-	-	-
50340 HOLIDAY	50340: HOLIDAY		136,899	137,198	-	-	-
50350 LONGEVITY	50350: LONGEVITY		1,713	1,836	17,030	1,747	1,795
	<b>SALARIES</b>		<b>2,070,833</b>	<b>2,268,180</b>	<b>2,576,133</b>	<b>2,630,923</b>	<b>2,709,749</b>
51570 DENTAL INSURANCE	51570: DENTAL INSURANCE		16,115	15,652	16,212	16,698	17,032
51850 CITY OF PROVIDENCE PENS	51850: CITY OF PROVIDENCE PENSION EXPENSE		588,277	625,906	678,380	709,616	752,193
51980 F.I.C.A.	51980: F.I.C.A.		153,683	167,380	191,478	191,478	197,222
59891 TRANSFER TO ACTIVE MED	59891: TRANSFER TO ACTIVE MEDICAL INS FUND		237,406	290,075	434,792	430,508	434,813
	<b>BENEFITS</b>		<b>995,481</b>	<b>1,099,013</b>	<b>1,320,862</b>	<b>1,348,300</b>	<b>1,401,260</b>
52170 POSTAGE	52170: POSTAGE		1,615	3,958	5,400	5,400	5,514
52175 ADVERTISING/MARKETING	52175: ADVERTISING/MARKETING		7,729	16,468	15,930	15,930	16,268
52185 DUES & SUBSCRIPTIONS	52185: DUES & SUBSCRIPTIONS		3,457	4,934	6,080	6,080	6,209
52210 PRINTING	52210: PRINTING		10,325	1,464	13,500	13,500	13,786
52900 REPAIRS TO OFFICE EQUIP	52900: REPAIRS TO OFFICE EQUIPMENT		-	-	1,620	1,620	1,654
53011 RENTALS NO CLASSIFIED	53011: RENTALS NO CLASSIFIED		-	-	1,620	1,620	1,654
53110 TRANSPORTATION OF PERS	53110: TRANSPORTATION OF PERSONS-TRAINING		-	1,134	2,000	2,000	2,042
53500 MISC. EXPENSES	53500: MISC. EXPENSES		734	150	9,000	9,000	9,191
55110 CEREMONIES	55110: CEREMONIES		3,288	636	8,100	8,100	8,272
55980 CONTINGENCIES	55980: CONTINGENCIES		60,325	191,843	200,000	200,000	204,240
	<b>SERVICES</b>		<b>87,473</b>	<b>220,587</b>	<b>263,250</b>	<b>263,250</b>	<b>268,830</b>
54020 STATIONERY	54020: STATIONERY		4,544	9,448	6,804	6,804	6,948
	<b>SUPPLIES</b>		<b>4,544</b>	<b>9,448</b>	<b>6,804</b>	<b>6,804</b>	<b>6,948</b>



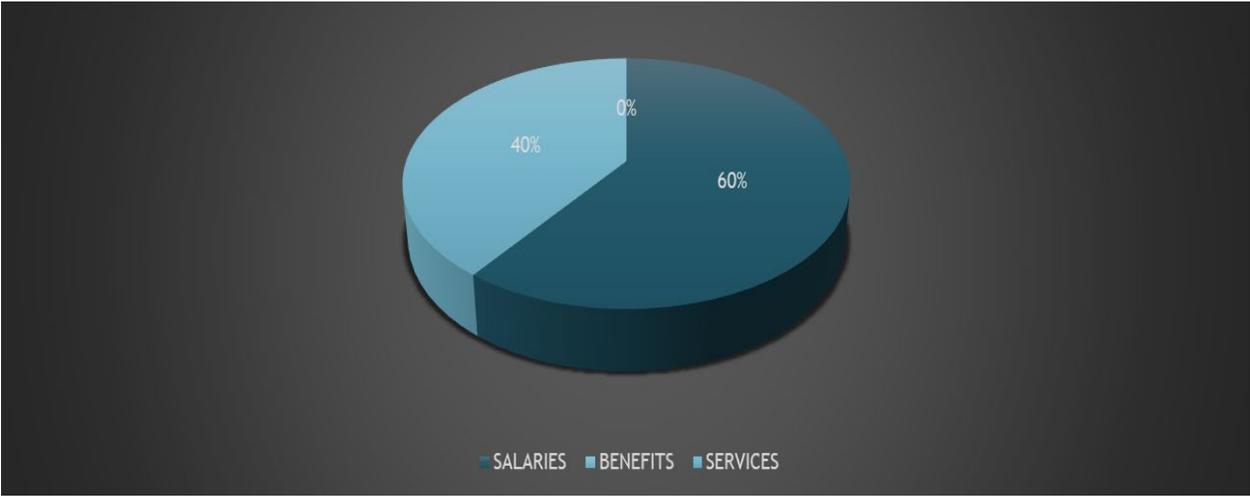
### City Sergeant Budget



### Summary Budget

101-104: City Sergeant	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	59,095	33,989	58,516	58,366	60,117
BENEFITS	39,174	19,919	54,893	46,194	47,315
SERVICES	2	9	-	-	-
<b>TOTAL</b>	<b>98,271</b>	<b>53,917</b>	<b>113,409</b>	<b>104,560</b>	<b>107,432</b>

### Breakdown of Expense by Type





Budget Detail

Account	Descriptions	101-104: City Sergeant	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010	SALARIES	50010: SALARIES	26,124	28,362	56,804	58,366	60,117
50080	SICK LEAVE	50080: SICK LEAVE	15,288	2,277	-	-	-
50090	VACATION	50090: VACATION	12,655	-	-	-	-
50340	HOLIDAY	50340: HOLIDAY	3,383	1,668	-	-	-
50350	LONGEVITY	50350: LONGEVITY	1,645	1,683	1,712	-	-
		<b>SALARIES</b>	<b>59,095</b>	<b>33,989</b>	<b>58,516</b>	<b>58,366</b>	<b>60,117</b>
51570	DENTAL INSURANCE	51570: DENTAL INSURANCE	1,213	370	1,476	1,520	1,550
51850	CITY OF PROVIDENCE PENS	51850: CITY OF PROVIDENCE PENSION EXPENSE	16,813	9,835	19,388	11,151	11,820
51980	F.I.C.A.	51980: F.I.C.A.	4,136	2,485	4,550	4,335	4,465
59891	TRANSFER TO ACTIVE MED	59891: TRANSFER TO ACTIVE MEDICAL INS FUND	17,012	7,228	29,479	29,188	29,480
		<b>BENEFITS</b>	<b>39,174</b>	<b>19,919</b>	<b>54,893</b>	<b>46,194</b>	<b>47,315</b>
52170	POSTAGE	52170: POSTAGE	2	9	-	-	-
		<b>SERVICES</b>	<b>2</b>	<b>9</b>	<b>-</b>	<b>-</b>	<b>-</b>



## City Solicitor Budget Details





## Law Department Administrative Summary

### Mission:

The Law Department serves the Mayor, the City Council, City Departments, Boards and Commissions as they establish and administer policies and programs to benefit Providence residents. This service takes many forms, from assistance with effective ordinance preparation and enforcement to providing City departments with legal advice in matters such as complex real estate and financial transactions, to representing the City's interests in litigation.

The City's programs and services focus on making our community safe and attractive, providing decent jobs, and encouraging industries to thrive, such as finance, the arts, tourism, health care and education. The Law Department is committed to those goals through work involving policy, the environment and economic development.

### Department Goals:

- Satisfactory resolution of claims and lawsuits against the City of Providence.
- Accurate and timely response to City departments requesting legal assistance and support.
- Fulfillment of Charter obligation to ensure the ethical conduct of City officials and employees.

### Description:

#### Cybersecurity

The City formed an Advisory Council made up of FBI, CISA, public and private sector cyber security and privacy experts to advise on its security posture. Members include the CISO for the State of Rhode Island and the CISA Cyber Security Advisor for the State of Rhode Island. We also formed a vendor management, public safety, and compliance/training team.

Additionally, we improved our security program guidelines and privacy statement and created a Security Strategy and Workplan the City expects to implement in the near future.

#### Collection Efforts

The Law Department continues to assist with the collection of outstanding Police and Fire detail and Parks Department outstanding invoices. In 2022, we collected \$549,946.18. Payment plan agreements are offered to those businesses that need assistance with payments.

#### Voluntary Payment Agreements

Voluntary payment agreements have been negotiated with nightclubs and cultural festivals for past due payments owed for police details and other city services.

#### Board of Canvassers

The Law Department staffs and oversees municipal elections and responds to inquiries concerning possible improprieties. In 2022, there were three (3) elections for which the Law Department provided guidance and oversight.



### Human Resources Department

The Law Department is responsible for providing daily legal counsel and services to the Human Resources Department regarding compliance with various employment related issues. Typical matters include wage and hour laws, hiring and firing, leave policies, workplace drug policies, employment manuals, employment agreements and grievance resolutions.

### Civil Claims

Currently, the Law Department is handling approximately 330 open/active claims, including, but not limited to, personal injury, motor vehicle accidents and property damage. During the past year, the department has addressed and closed 340 claims. The department has also aided other city departments to obtain compensation for damage sustained to city property.

### CLE Program

To assist in meeting the Supreme Court's obligatory continuing legal education requirements, the Law Department presents CLE programs for attorneys within the department, as well as for other government attorneys.

### Prosecution

The Law Department continues to prosecute violations of the law in the State District Court, City Municipal Court and City Board of Licenses, including but not limited to pre-trial hearings and trials. Members of the Law Department have a near-daily presence before each of these courts/boards.

### Housing Court

Due to ongoing strategic prosecution of code violations, and strong collaboration with the Department of Inspections and Standards, we have filed 258 new cases with the Providence Housing Court and have dismissed 241 active cases.

### Land Use, Development and Zoning

The Law Department advises the Department of Planning and Development and the Department of Inspections and Standards on a regular basis and acts as counsel to all zoning and land use boards and commissions. Legal counsel provides ongoing education to the boards on relevant case law. The Zoning Officer, Deputy Director of Planning, and the Solicitor work together to identify any necessary or desirable amendments to the text of the Zoning Ordinance and provide advice to the Ordinance Committee on Petitions for Zone Changes. The Law Department also handles all appeals to the Superior Court and Supreme Court from land use and zoning decisions, and brings affirmative action in Superior Court to enforce significant violations of the zoning ordinance.

### Municipal Integrity Officer

Municipal Integrity Officer, Rosa E. Arias-Perry, along with the Ethics Education Coordinator, Leonela Felix, continue to conduct training sessions to ensure that all City employees and officials are meaningfully informed of their ethical obligations.

### International Municipal Lawyers Association



Increased involvement with the International Municipal Lawyers Association provides training/education opportunities, as well as collaboration with municipal attorneys throughout North America. Solicitor Dana was recently elected as IMLA's Treasurer.

#### ADA Compliance

The Law Department coordinates ADA compliance throughout the city, which includes receiving and resolving complaints, ensuring Title II mandates are met, and providing legal advice to departments to make programs and services more accessible.

#### Contract Review

With the retirement of Deputy City Solicitor Southgate, the department created a Contracts Team, consisting of five-six members to which the contracts workload has been transitioned. Team members manage contracts for one or more city departments, enhancing the relationship with individual departments, and increasing familiarity with the transactional landscape. The Team developed a guidance manual for contracts review for the sake of consistency and uniformity among contract unit counsel. They have also developed a standard set of terms and conditions for inclusion in all requests for proposals, which the Purchasing Division has incorporated. The Team is interfacing with the Purchasing Division to review insurance requirements, RFP development, vendor management, and other procurement issues.

#### Nuisance Task Force

The Law Department coordinates with the Department of the Attorney General, Providence Police, Providence Fire Department, and Inspections and Standards to identify nuisance properties and schedule meetings with property owners to ensure compliance with relevant local and state laws and regulations.

#### Public Safety

The Law Department continues to provide daily support to the Department of Public Safety, including but not limited to, reviewing and assisting with revisions to the department's policies, providing guidance with respect to emerging legal trends and precedent, and provide legal counsel with respect to the processing of firearm permit applications. The Law Department also represents the police department in Superior Court on extreme risk protection order petitions.

#### Collective Bargaining

The Law Department negotiated and drafted a new collective bargaining agreement with the Fraternal Order of Police for the period of July 1, 2019 – June 30, 2023. As part of the agreement, the Union agreed to increase member contribution to the city's pension fund, from 8% of salary to 13.5%. The agreement includes pay raises for officers of 4.5% in 2019, 4.5% in 2020, 4.5% in 2021 and 3.75% in 2022.

The Law Department negotiated and drafted a new collective bargaining agreement with Local Union 1033 for the period of July 1, 2022 – June 30, 2025. As part of the agreement, the Union agreed to increase members co-share rates, mandatory employee wellness participation, and increased wellness penalties for non-participating employees. The agreement includes pay raises for members of 2.5% in 2022, 2.75% in 2023, and 3.0% in 2024.

The Law Department negotiated and drafted a new collective bargaining agreement with Local 799 IAFF for the period of July 1, 2022 – June 30, 2027. As part of the agreement, the Union agreed to increase



member contributions to the city's pension fund, from 8.0% of salary to 16.0%. The agreement includes pay raises for firefighters of 4.0% in 2022, 4.0% in 2023, 4.0% in 2024, 4.0% in 2025 and 4.0% in 2026.

#### Labor

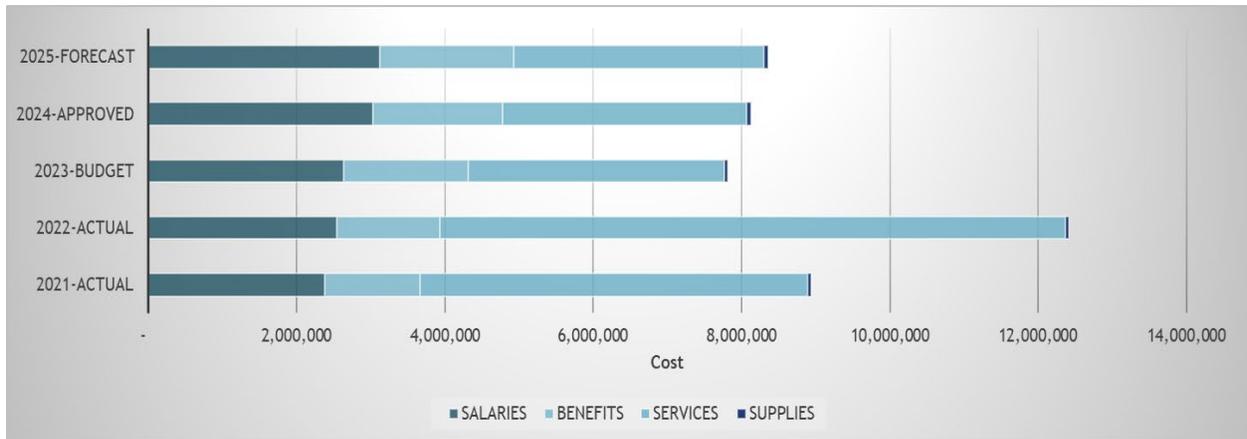
The Law Department successfully resolved several matters before the RI Board of Review, Fire Trial Board and in Arbitration.

#### Legislation

The Law Department reviews ordinances proposed by departments, agencies, the Administration and City Council members for compliance with federal, state and local law, and provides legal advice and proposed refinements when requested. The Legislative Unit also works with the Administration to propose and/or monitor state legislation that affects the City.



### Law Department Budget



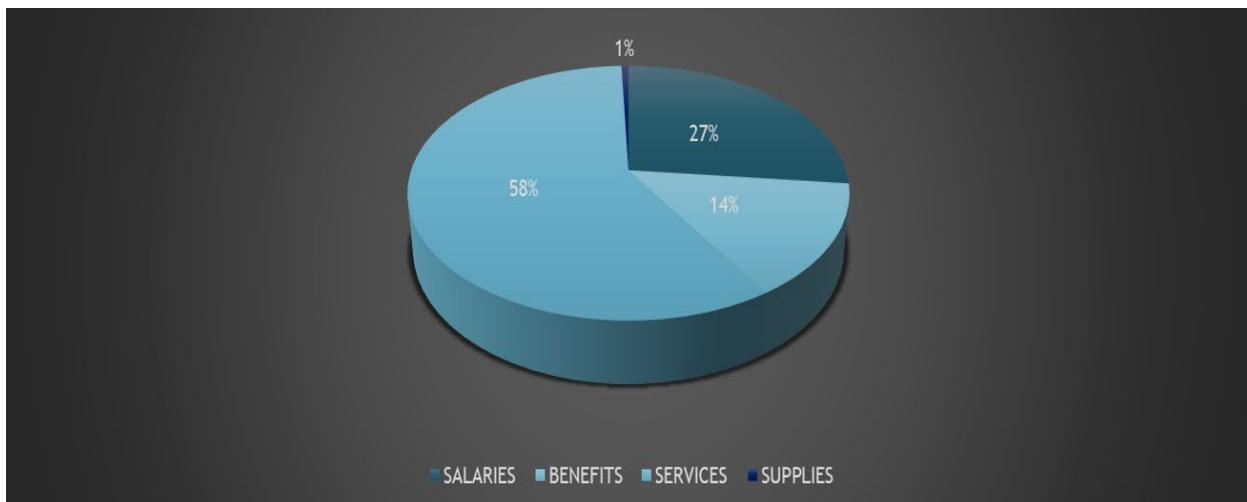
### Summary Budget

101-105: Law Department	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	2,384,980	2,546,233	2,636,758	3,031,880	3,122,552
BENEFITS	1,279,303	1,387,941	1,686,563	1,748,241	1,814,774
SERVICES	5,223,601	8,428,987	3,444,873	3,296,516	3,366,402
SUPPLIES	53,888	50,031	53,520	56,548	57,747
<b>TOTAL</b>	<b>8,941,771</b>	<b>12,413,192</b>	<b>7,821,714</b>	<b>8,133,185</b>	<b>8,361,475</b>

101-105: Law Department	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
MISCELLANEOUS RECEIPTS	24,985	81,934	25,000	25,000	25,000
<b>TOTAL</b>	<b>24,985</b>	<b>81,934</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>

### Breakdown of Expense by Type





Budget Detail

Account	Descriptions	101-105: Law Department	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010	SALARIES	50010: SALARIES	1,957,864	2,002,530	2,568,383	2,940,655	3,028,875
50060	OVERTIME	50060: OVERTIME	4,230	11,229	9,000	9,000	9,191
50080	SICK LEAVE	50080: SICK LEAVE	30,738	93,862	-	-	-
50090	VACATION	50090: VACATION	138,334	211,405	-	-	-
50340	HOLIDAY	50340: HOLIDAY	176,824	157,190	-	-	-
50350	LONGEVITY	50350: LONGEVITY	76,989	70,017	59,375	82,225	84,486
		<b>SALARIES</b>	<b>2,384,980</b>	<b>2,546,233</b>	<b>2,636,758</b>	<b>3,031,880</b>	<b>3,122,552</b>
51570	DENTAL INSURANCE	51570: DENTAL INSURANCE	22,899	22,818	28,536	29,392	29,980
51820	LABORERS INT'L PENSION	51820: LABORERS INT'L PENSION	26,775	24,763	22,750	23,205	23,697
51850	CITY OF PROVIDENCE PENS	51850: CITY OF PROVIDENCE PENSION EXPENSE	727,092	766,826	838,457	869,383	921,546
51980	F.I.C.A.	51980: F.I.C.A.	179,944	190,013	204,086	238,797	245,961
51996	STIPENDS	51996: STIPENDS	3,500	-	-	-	-
51998	AUTO ALLOWANCE	51998: AUTO ALLOWANCE	376	-	4,517	4,517	4,613
51999	LOCAL 1033 BENEFITS EXP	51999: LOCAL 1033 BENEFITS EXPENSE	20,202	18,908	17,563	17,914	18,294
59891	TRANSFER TO ACTIVE MED	59891: TRANSFER TO ACTIVE MEDICAL INS FUND	298,514	364,613	570,654	565,033	570,683
		<b>BENEFITS</b>	<b>1,279,303</b>	<b>1,387,941</b>	<b>1,686,563</b>	<b>1,748,241</b>	<b>1,814,774</b>
52120	FEES NOT CLASSIFIED	52120: FEES NOT CLASSIFIED	1,617,352	2,229,079	1,162,000	1,445,000	1,475,634
52170	POSTAGE	52170: POSTAGE	2,972	3,479	3,000	3,000	3,064
52185	DUES & SUBSCRIPTIONS	52185: DUES & SUBSCRIPTIONS	13,249	8,189	15,700	16,200	16,543
52192	PAY OF CLAIMS & DAMAGE	52192: PAY OF CLAIMS & DAMAGES	3,337,943	5,917,021	800,400	800,400	817,368
52900	REPAIRS TO OFFICE EQUIP	52900: REPAIRS TO OFFICE EQUIPMENT	589	658	1,200	-	-
52913	COPIERS LEASE AND MAINT	52913: COPIERS LEASE AND MAINTENANCE	-	-	2,800	-	-
53000	RENTAL OF LAND AND BUIL	53000: RENTAL OF LAND AND BUILDINGS	239,999	252,960	424,973	452,416	462,007
53401	PRIVATE CONTRACTORS	53401: PRIVATE CONTRACTORS	-	-	1,000,000	546,500	558,086
53425	CONTRACTUAL SERVICES/	53425: CONTRACTUAL SERVICES/TRAINING	9,153	14,075	30,000	33,000	33,700
53500	MISC. EXPENSES	53500: MISC. EXPENSES	2,343	3,526	4,800	-	-
		<b>SERVICES</b>	<b>5,223,601</b>	<b>8,428,987</b>	<b>3,444,873</b>	<b>3,296,516</b>	<b>3,366,402</b>
52865	OFFICE FURNITURE	52865: OFFICE FURNITURE	3,529	-	-	-	-
54000	OFFICE SUPPLIES	54000: OFFICE SUPPLIES	-	-	-	6,000	6,127
54020	STATIONERY	54020: STATIONERY	4,859	5,058	5,520	-	-
54615	REFERENCE BOOKS	54615: REFERENCE BOOKS	45,500	44,974	48,000	50,548	51,620
		<b>SUPPLIES</b>	<b>53,888</b>	<b>50,031</b>	<b>53,520</b>	<b>56,548</b>	<b>57,747</b>
48001	MISCELLANEOUS REVENUE	48001: MISCELLANEOUS REVENUE	24,985	81,934	25,000	25,000	25,000
		<b>MISCELLANEOUS RECEIPTS</b>	<b>24,985</b>	<b>81,934</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>



## Finance Department Budget Details





### Finance Department Administration Summary

**Mission:** The mission of the City of Providence Finance Department is to serve residents with proper oversight of expenditures, revenues, and City-wide departmental budgeting and to provide transparent and timely financial reporting to successfully support the operations of the City.

**Department Goals:** The main objectives of the Finance Department are to manage expenditures within the City’s budget, to maximize revenues, to continue increasing the City’s fund balance reserve, and to maintain and improve the City’s bond rating position.

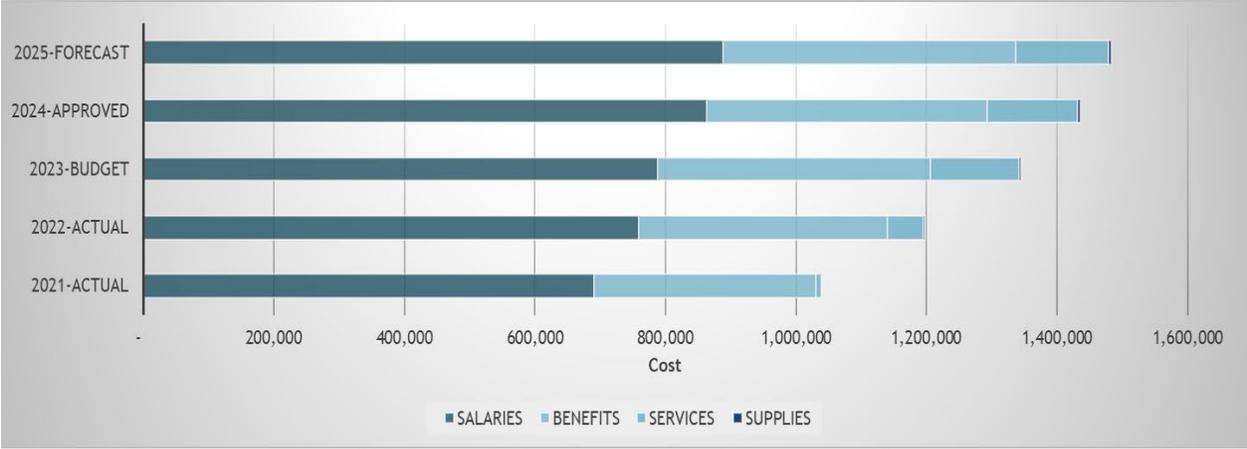
**Description:** The Department of Finance manages the City of Providence expenditures and budgets and maintains the City accounting, budget, and financial reporting systems in conformance with currently accepted principles and standards of the Government Accounting Standards Board.

**Performance Metrics:**

Department Core Process	Performance Metric	FY 2020 Actual	FY 2021 Actual	FY 2022 Target	FY 2023 Actual	FY 2024 Target
Receive GFOA Certificate for Excellent in Budget Reporting	Award	n/a	n/a	n/a	Award Received	Award Received
Create Fund Balance Policy	Adopted Policy	n/a	Policy preparation begins	Policy Formalized	Submitted to City Council	Approved by City Council
Implement Budgeting & Reporting Tool	Adopted Budget using tool	n/a	n/a	Begin Implementation	Complete Implementation	Prepare FY24 Budget



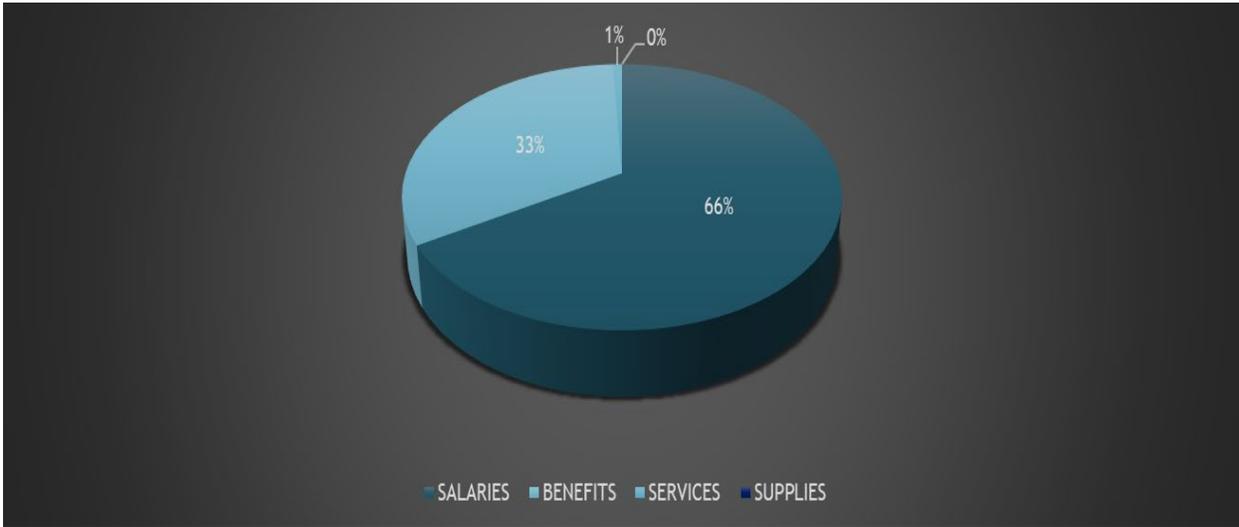
### Finance Department Budget



### Summary Budget

101-201: Finance	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	690,798	759,568	787,602	863,057	888,856
BENEFITS	339,982	380,220	418,054	429,860	448,045
SERVICES	8,280	55,073	135,860	138,860	141,804
SUPPLIES	-	1,356	3,600	3,600	3,676
<b>TOTAL</b>	<b>1,039,060</b>	<b>1,196,217</b>	<b>1,345,116</b>	<b>1,435,377</b>	<b>1,482,381</b>

### Breakdown of Expense by Type





Budget Detail

Account	Descriptions	101-201: Finance	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010	SALARIES	50010: SALARIES	566,395	600,133	762,021	825,874	850,650
50080	SICK LEAVE	50080: SICK LEAVE	9,768	22,168	-	-	-
50090	VACATION	50090: VACATION	44,389	60,250	-	-	-
50340	HOLIDAY	50340: HOLIDAY	42,375	51,587	-	-	-
50350	LONGEVITY	50350: LONGEVITY	27,871	25,429	25,581	37,183	38,206
		<b>SALARIES</b>	<b>690,798</b>	<b>759,568</b>	<b>787,602</b>	<b>863,057</b>	<b>888,856</b>
51570	DENTAL INSURANCE	51570: DENTAL INSURANCE	5,778	6,423	5,604	5,772	5,887
51820	LABORERS INT'L PENSION	51820: LABORERS INT'L PENSION	11,025	9,100	9,100	9,282	9,479
51850	CITY OF PROVIDENCE PENS	51850: CITY OF PROVIDENCE PENSION EXPENSE	204,755	218,986	236,116	248,274	263,170
51980	F.I.C.A.	51980: F.I.C.A.	49,039	52,152	61,442	61,572	63,419
51996	STIPENDS	51996: STIPENDS	5,000	-	-	-	-
51999	LOCAL 1033 BENEFITS EXP	51999: LOCAL 1033 BENEFITS EXPENSE	8,313	6,947	7,025	7,166	7,318
59891	TRANSFER TO ACTIVE MED	59891: TRANSFER TO ACTIVE MEDICAL INS FUND	56,072	86,612	98,767	97,794	98,772
		<b>BENEFITS</b>	<b>339,982</b>	<b>380,220</b>	<b>418,054</b>	<b>429,860</b>	<b>448,045</b>
52120	FEES NOT CLASSIFIED	52120: FEES NOT CLASSIFIED	-	8,737	17,500	20,400	20,832
52170	POSTAGE	52170: POSTAGE	14	36	360	360	368
52185	DUES & SUBSCRIPTIONS	52185: DUES & SUBSCRIPTIONS	-	1,290	3,000	3,000	3,064
52210	PRINTING	52210: PRINTING	-	3,544	4,000	4,000	4,085
52700	TRAINING	52700: TRAINING	-	-	2,000	5,000	5,106
52913	COPIERS LEASE AND MAINT	52913: COPIERS LEASE AND MAINTENANCE	-	-	-	1,600	1,634
53401	PRIVATE CONTRACTORS	53401: PRIVATE CONTRACTORS	3,900	37,354	85,000	85,000	86,802
53500	MISC. EXPENSES	53500: MISC. EXPENSES	4,366	4,111	24,000	19,500	19,913
		<b>SERVICES</b>	<b>8,280</b>	<b>55,073</b>	<b>135,860</b>	<b>138,860</b>	<b>141,804</b>
54000	OFFICE SUPPLIES	54000: OFFICE SUPPLIES	-	1,356	3,600	3,600	3,676
		<b>SUPPLIES</b>	<b>-</b>	<b>1,356</b>	<b>3,600</b>	<b>3,600</b>	<b>3,676</b>



### City Controller Administrative Summary

**Mission:** The Controller’s Office oversees the accounting functions of the City in accordance with Generally Accepted Accounting Principles and the Governmental Accounting Standards Board. It also is responsible for accurate reporting and maintaining strong internal controls.

**Department Goals:** Timely and accurate financial reporting, timely and accurate payment of paychecks, cash management, strong controls, timely and accurate issuance of W2s and 1099s as well as corresponding reporting to federal and state authorities.

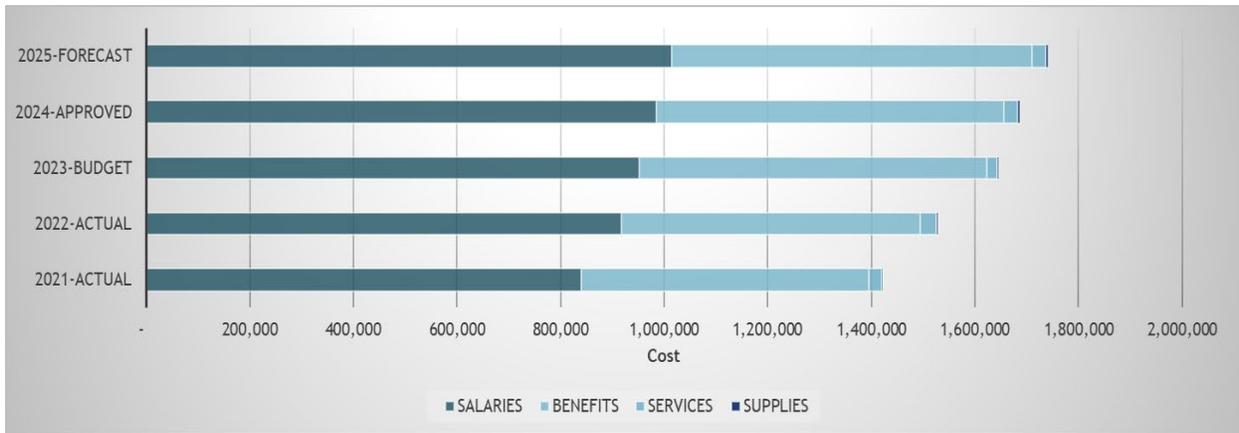
**Description:** The Controller’s Office is responsible for the primary accounting functions, including, but not limited to; payroll, accounts payable, and preparation of trial balances for annual audit and financial statement publication. The office also is responsible for overseeing the Retirement department.

**Performance Metrics:** Key performance indicators or measures currently utilized include timely payment of all stakeholders, timely submission of all reports described above, an unqualified opinion within our Auditor’s Report, and a COA award from the GFOA.

Department Core Process	Performance Metric	FY 2020 Actual	FY 2021 Actual	FY 2021 Target	FY 2022 Actual	FY 2022 Target
Reporting	COA Award	Yes	Yes	Yes	TBD	Yes
Accuracy	Unqualified Opinion from Auditors	Yes	Yes	Yes	Yes	Yes



### City Controller Budget



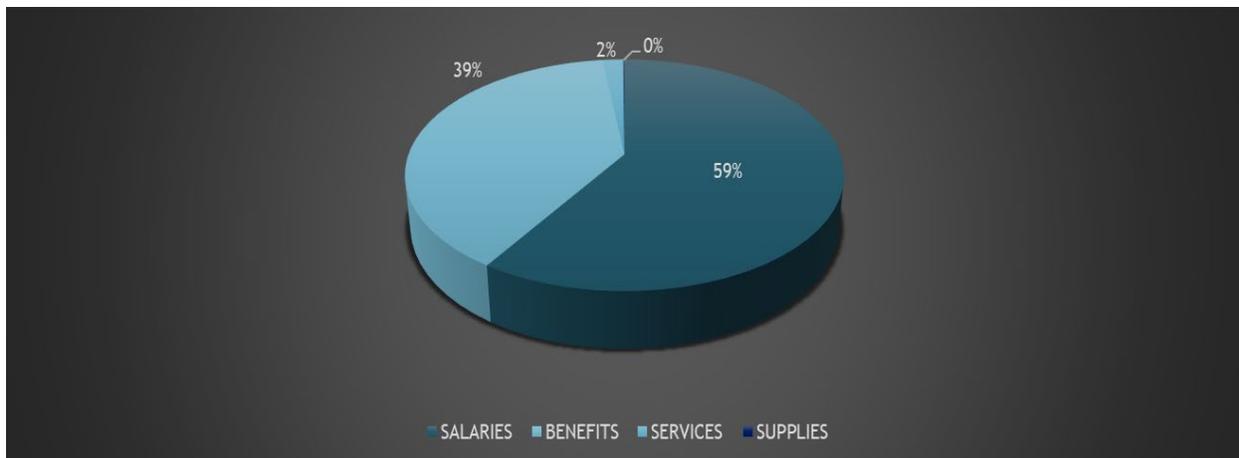
### Summary Budget

101-202: City Controller	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	840,381	917,519	951,944	985,356	1,014,896
BENEFITS	554,858	577,352	670,870	670,695	694,748
SERVICES	25,630	31,030	20,450	26,950	27,522
SUPPLIES	1,473	3,606	2,500	5,000	5,106
<b>TOTAL</b>	<b>1,422,342</b>	<b>1,529,507</b>	<b>1,645,764</b>	<b>1,688,001</b>	<b>1,742,272</b>

101-202: City Controller	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
MISCELLANEOUS RECEIPTS	17,537	13,834	15,000	15,000	15,000
<b>TOTAL</b>	<b>17,537</b>	<b>13,834</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>

### Breakdown of Expense by Type





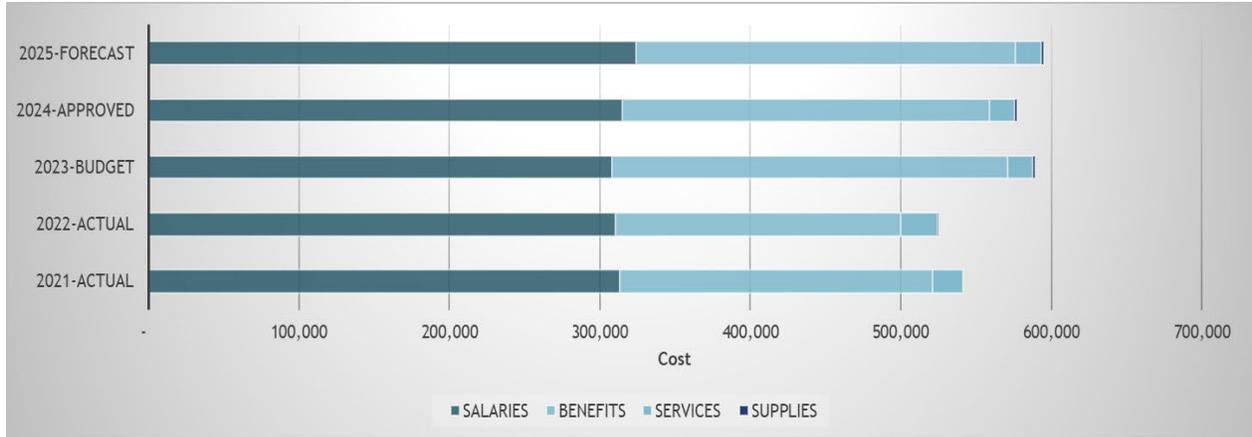
Budget Detail

Account	Descriptions	101-202: City Controller	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010 SALARIES	50010: SALARIES		711,797	706,199	924,442	977,046	1,006,357
50060 OVERTIME	50060: OVERTIME		87	19,798	-	-	-
50080 SICK LEAVE	50080: SICK LEAVE		10,160	25,969	-	-	-
50090 VACATION	50090: VACATION		31,968	80,961	-	-	-
50340 HOLIDAY	50340: HOLIDAY		58,899	54,399	-	-	-
50350 LONGEVITY	50350: LONGEVITY		27,470	30,193	27,502	8,310	8,539
	SALARIES		840,381	917,519	951,944	985,356	1,014,896
51570 DENTAL INSURANCE	51570: DENTAL INSURANCE		13,885	13,303	15,624	16,093	16,415
51820 LABORERS INT'L PENSION	51820: LABORERS INT'L PENSION		54,600	51,275	45,500	46,410	47,394
51850 CITY OF PROVIDENCE PENS	51850: CITY OF PROVIDENCE PENSION EXPENSE		261,109	258,909	301,101	293,536	311,148
51980 F.I.C.A.	51980: F.I.C.A.		62,611	68,548	72,054	79,347	81,727
51999 LOCAL 1033 BENEFITS EXP	51999: LOCAL 1033 BENEFITS EXPENSE		41,182	39,094	35,126	35,829	36,589
59891 TRANSFER TO ACTIVE MED	59891: TRANSFER TO ACTIVE MEDICAL INS FUND		121,471	146,224	201,465	199,480	201,475
	BENEFITS		554,858	577,352	670,870	670,695	694,748
52120 FEES NOT CLASSIFIED	52120: FEES NOT CLASSIFIED		-	4,255	8,100	8,100	8,272
52170 POSTAGE	52170: POSTAGE		22,266	19,094	3,500	10,000	10,212
52210 PRINTING	52210: PRINTING		345	112	-	-	-
52700 TRAINING	52700: TRAINING		-	-	5,600	5,600	5,719
52900 REPAIRS TO OFFICE EQUIP	52900: REPAIRS TO OFFICE EQUIPMENT		-	-	250	250	255
52913 COPIERS LEASE AND MAINT	52913: COPIERS LEASE AND MAINTENANCE		-	-	1,500	1,500	1,532
53500 MISC. EXPENSES	53500: MISC. EXPENSES		3,019	7,568	1,500	1,500	1,532
	SERVICES		25,630	31,030	20,450	26,950	27,522
54000 OFFICE SUPPLIES	54000: OFFICE SUPPLIES		-	3,606	2,500	5,000	5,106
54020 STATIONERY	54020: STATIONERY		1,473	-	-	-	-
	SUPPLIES		1,473	3,606	2,500	5,000	5,106
48001 MISCELLANEOUS REVENUE	48001: MISCELLANEOUS REVENUE		17,537	13,834	15,000	15,000	15,000
	MISCELLANEOUS RECEIPTS		17,537	13,834	15,000	15,000	15,000



### Retirement Office Budget

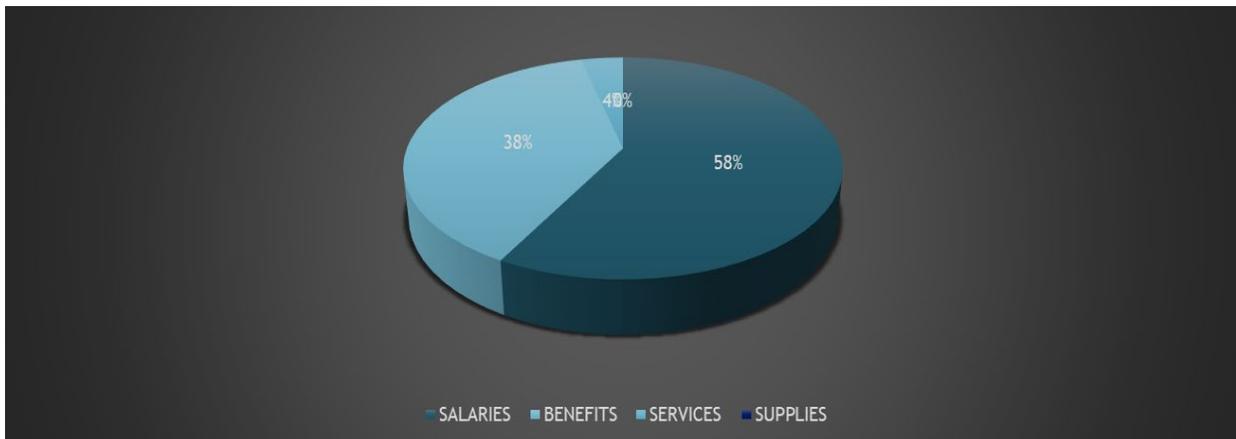
The Retirement Office administers benefits to the members of the Employee Retirement System of the City of Providence in cooperation with the Retirement Board.



### Summary Budget

101-203: Retirement Office	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	313,287	310,612	307,820	314,743	324,180
BENEFITS	207,944	189,478	262,960	244,038	251,872
SERVICES	19,819	24,266	16,900	17,000	17,361
SUPPLIES	-	76	1,900	1,700	1,735
<b>TOTAL</b>	<b>541,050</b>	<b>524,433</b>	<b>589,580</b>	<b>577,481</b>	<b>595,148</b>

### Breakdown of Expense by Type





Budget Detail

Account	Descriptions	101-203: Retirement Office	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010	SALARIES	50010: SALARIES	233,587	222,070	300,001	312,615	321,993
50080	SICK LEAVE	50080: SICK LEAVE	11,840	16,518	-	-	-
50090	VACATION	50090: VACATION	31,188	42,797	-	-	-
50340	HOLIDAY	50340: HOLIDAY	22,816	25,712	-	-	-
50350	LONGEVITY	50350: LONGEVITY	13,856	3,516	7,819	2,128	2,187
		<b>SALARIES</b>	<b>313,287</b>	<b>310,612</b>	<b>307,820</b>	<b>314,743</b>	<b>324,180</b>
51570	DENTAL INSURANCE	51570: DENTAL INSURANCE	5,112	4,155	5,292	5,451	5,560
51820	LABORERS INT'L PENSION	51820: LABORERS INT'L PENSION	17,500	16,100	18,200	18,564	18,958
51850	CITY OF PROVIDENCE PENS	51850: CITY OF PROVIDENCE PENSION EXPENSE	93,585	79,324	107,918	89,933	95,329
51980	F.I.C.A.	51980: F.I.C.A.	23,297	23,104	24,481	23,656	24,366
51999	LOCAL 1033 BENEFITS EXP	51999: LOCAL 1033 BENEFITS EXPENSE	13,199	12,298	14,050	14,331	14,635
59891	TRANSFER TO ACTIVE MED	59891: TRANSFER TO ACTIVE MEDICAL INS FUND	55,250	54,497	93,019	92,103	93,024
		<b>BENEFITS</b>	<b>207,944</b>	<b>189,478</b>	<b>262,960</b>	<b>244,038</b>	<b>251,872</b>
52120	FEES NOT CLASSIFIED	52120: FEES NOT CLASSIFIED	160	160	2,400	2,700	2,757
52170	POSTAGE	52170: POSTAGE	4,226	6,106	3,000	3,000	3,064
52210	PRINTING	52210: PRINTING	397	711	100	-	-
52900	REPAIRS TO OFFICE EQUIP	52900: REPAIRS TO OFFICE EQUIPMENT	-	1,575	2,000	1,700	1,736
52913	COPIERS LEASE AND MAINT	52913: COPIERS LEASE AND MAINTENANCE	-	-	2,200	2,200	2,247
53320	AUDIT	53320: AUDIT	11,985	11,166	6,400	6,400	6,536
53500	MISC. EXPENSES	53500: MISC. EXPENSES	2,473	4,548	800	1,000	1,021
99600	FURNITURE AND FIXTURES	99600: FURNITURE AND FIXTURES	578	-	-	-	-
		<b>SERVICES</b>	<b>19,819</b>	<b>24,266</b>	<b>16,900</b>	<b>17,000</b>	<b>17,361</b>
52865	OFFICE FURNITURE	52865: OFFICE FURNITURE	-	-	600	400	408
54000	OFFICE SUPPLIES	54000: OFFICE SUPPLIES	-	76	1,200	1,200	1,225
54020	STATIONERY	54020: STATIONERY	-	-	100	100	102
		<b>SUPPLIES</b>	<b>-</b>	<b>76</b>	<b>1,900</b>	<b>1,700</b>	<b>1,735</b>



## City Collector Administrative Summary

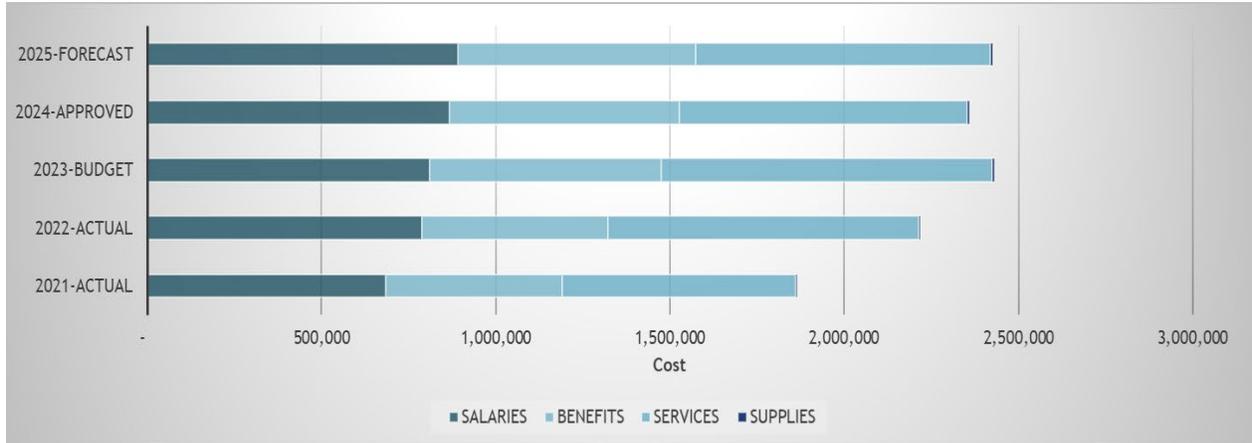
Mission: The office issues bills and receives payment for auto, business, and real estate taxes. It supports other departments with ownership information, license clearances and other receipts and deposit of their respective departmental revenue.

Department Goals: The department strives for accuracy, promptness and courteous service to taxpayers and the business community.

Description: The Office accepts in person, mail and online payments. The implementation of automatic lockbox processing for checks and online payments using credit cards or e-checks has streamlines collection in general. The office has a robust practice of noting accounts for continuity of service once an inquiry is initiated as well as reexamination of processes to address patterns of non-compliance. For example, the department has implemented an email reminder for over 8,000 subscribers to alert them to quarterly deadlines, to improve on-time payment compliance.



### City Collector Budget



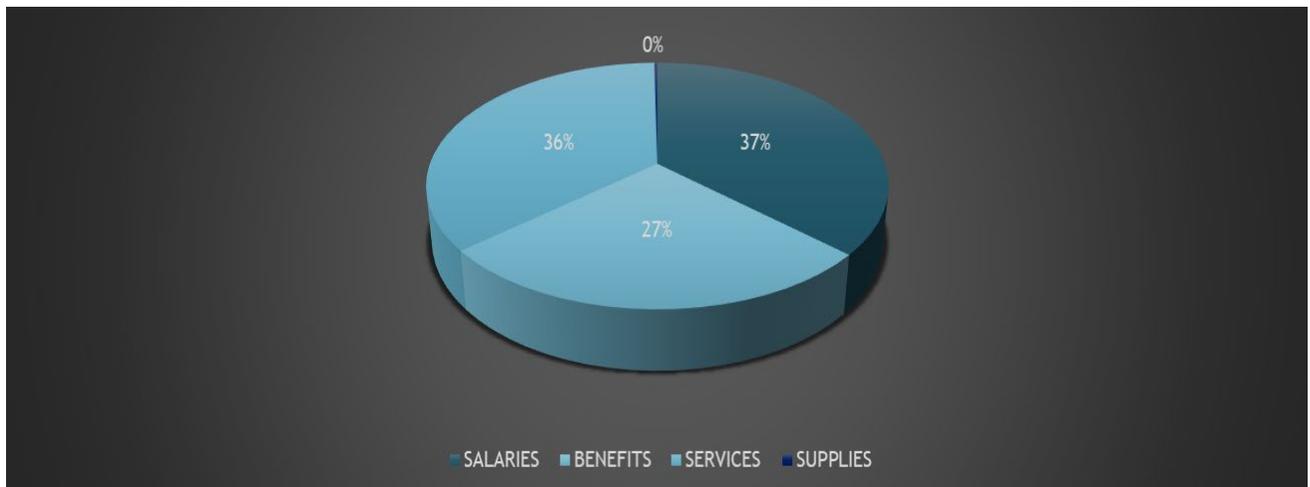
### Summary Budget

101-205: City Collector	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	684,655	788,385	810,288	866,234	892,161
BENEFITS	505,640	534,127	665,726	660,735	682,970
SERVICES	669,829	892,797	947,789	826,006	843,517
SUPPLIES	4,665	5,068	8,580	7,300	7,455
<b>TOTAL</b>	<b>1,864,790</b>	<b>2,220,378</b>	<b>2,432,383</b>	<b>2,360,275</b>	<b>2,426,103</b>

101-205: City Collector	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	277,313	555,627	514,008	464,661	464,661
MISCELLANEOUS RECEIPTS	-	1,500	-	-	-
<b>TOTAL</b>	<b>277,313</b>	<b>557,127</b>	<b>514,008</b>	<b>464,661</b>	<b>464,661</b>

### Breakdown of Expense by Type





Budget Detail

Account	Descriptions	101-205: City Collector	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010	SALARIES	50010: SALARIES	562,078	613,178	786,015	842,400	867,672
50080	SICK LEAVE	50080: SICK LEAVE	10,389	28,684	-	-	-
50090	VACATION	50090: VACATION	32,945	75,445	-	-	-
50340	HOLIDAY	50340: HOLIDAY	54,359	46,447	-	-	-
50350	LONGEVITY	50350: LONGEVITY	24,884	24,630	24,273	23,834	24,489
		<b>SALARIES</b>	<b>684,655</b>	<b>788,385</b>	<b>810,288</b>	<b>866,234</b>	<b>892,161</b>
51570	DENTAL INSURANCE	51570: DENTAL INSURANCE	12,864	11,768	19,524	20,110	20,512
51820	LABORERS INT'L PENSION	51820: LABORERS INT'L PENSION	53,900	51,100	59,150	60,333	61,612
51850	CITY OF PROVIDENCE PENS	51850: CITY OF PROVIDENCE PENSION EXPENSE	227,095	228,119	261,878	258,628	274,146
51980	F.I.C.A.	51980: F.I.C.A.	50,736	58,338	67,238	64,906	66,853
51996	STIPENDS	51996: STIPENDS	5,000	-	-	-	-
51999	LOCAL 1033 BENEFITS EXP	51999: LOCAL 1033 BENEFITS EXPENSE	40,645	39,024	45,664	46,577	47,564
59891	TRANSFER TO ACTIVE MED	59891: TRANSFER TO ACTIVE MEDICAL INS FUND	115,400	145,778	212,272	210,181	212,283
		<b>BENEFITS</b>	<b>505,640</b>	<b>534,127</b>	<b>665,726</b>	<b>660,735</b>	<b>682,970</b>
52120	FEES NOT CLASSIFIED	52120: FEES NOT CLASSIFIED	552,811	532,226	600,000	500,000	510,600
52170	POSTAGE	52170: POSTAGE	52,275	113,081	95,040	75,000	76,590
52175	ADVERTISING/MARKETING	52175: ADVERTISING/MARKETING	1,742	27,957	20,000	20,000	20,424
52185	DUES & SUBSCRIPTIONS	52185: DUES & SUBSCRIPTIONS	180	90	535	90	92
52210	PRINTING	52210: PRINTING	23,173	25,830	41,500	35,000	35,742
53325	EXAMINING TITLES	53325: EXAMINING TITLES	20,850	162,013	157,750	157,750	161,094
53326	AUCTIONEERS SERVICES	53326: AUCTIONEERS SERVICES	-	9,450	12,500	12,500	12,765
53500	MISC. EXPENSES	53500: MISC. EXPENSES	18,798	22,151	20,464	25,666	26,210
		<b>SERVICES</b>	<b>669,829</b>	<b>892,797</b>	<b>947,789</b>	<b>826,006</b>	<b>843,517</b>
54000	OFFICE SUPPLIES	54000: OFFICE SUPPLIES	-	-	4,280	3,000	3,064
54020	STATIONERY	54020: STATIONERY	4,665	5,068	4,300	4,300	4,391
		<b>SUPPLIES</b>	<b>4,665</b>	<b>5,068</b>	<b>8,580</b>	<b>7,300</b>	<b>7,455</b>
43080	EXP OF COLLECT GENERAL	43080: EXP OF COLLECT GENERAL PROPERTY TAX	120,406	397,365	360,000	360,000	360,000
43082	SEARCHING RECORDS	43082: SEARCHING RECORDS	156,907	158,262	154,008	104,661	104,661
		<b>DEPARTMENT REVENUES</b>	<b>277,313</b>	<b>555,627</b>	<b>514,008</b>	<b>464,661</b>	<b>464,661</b>
48001	MISCELLANEOUS REVENUE	48001: MISCELLANEOUS REVENUE	-	1,500	-	-	-
		<b>MISCELLANEOUS RECEIPTS</b>	<b>-</b>	<b>1,500</b>	<b>-</b>	<b>-</b>	<b>-</b>



### City Tax Assessor Administrative Summary

**Mission:** (The Assessor's Office, as part of the Finance Department, provides property tax assessment functions as prescribed by law. As a result, an annual certified tax roll is produced at the conclusion of the fiscal year. The certified tax roll is the basis for the formulation of the City's levy. The Assessor's Office is also the keeper of records of all real estate, tangible and motor vehicle tax records. The maintenance of those records includes current ownership, changes in building structures or uses, and changes in legal descriptions. Established policies and procedures are used to determine proper valuations of land and buildings, tangible property, and motor vehicles. This is accomplished by field inspections and the utilization of several computer systems.

**Department Goals:** Currently we are completing the development of an Onboarding Guide for our staff to refer to. It will be used as a resource for new employees as well as promoted staff to learn our timeline of events, role expectations and workflow practices/procedures.

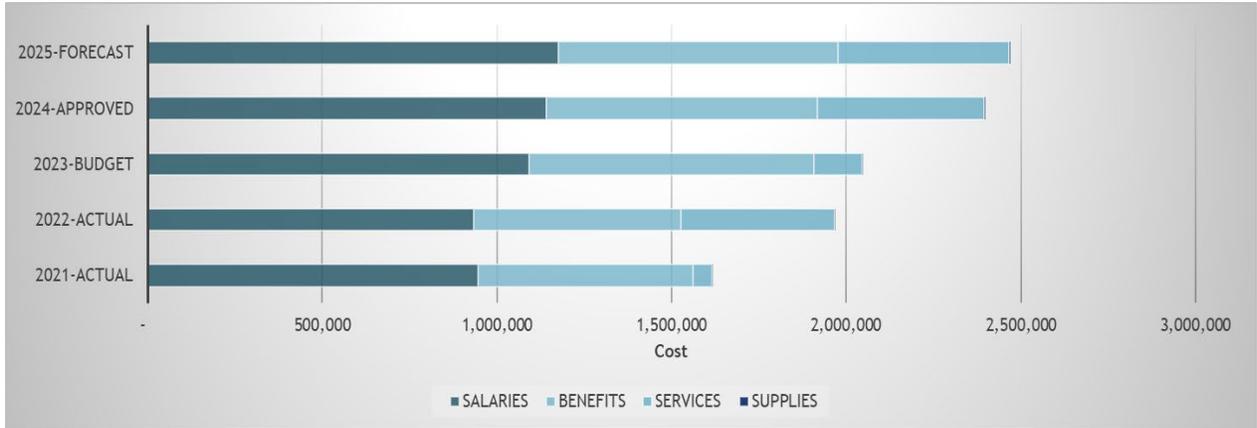
We are converting our tangible data to our newest software system, Assesspro. This will provide a more cohesive and comprehensive workflow with our real estate and tangible staff. This conversion will allow the appraisers to easily identify businesses at each location, while also providing an efficient process in data reviews, auditing, and statistics.

Implementing the use of tablets for use in the field. Currently, appraisers (real & tangible) must print out records to bring in the field to make notes or changes, and then come back to the office to data enter their findings. Tablets have been ordered, this will provide efficiency to this process, while reducing potential errors. Completing these goals will help our office become more efficient and productive resulting in fair & equitable assessments for the City's taxpayers

**Description:** The Assessing Department is responsible for the valuation and assessment of all real and personal property in the City of Providence for the purpose of taxation. Assessment records are reviewed annually to reflect new construction, building permit work, and changes in ownership. The department conducts a revaluation program every three years. The department conducts research on assessment practices and provides the necessary accounting control and other related clerical support to properly assess real and personal property. The department maintains official maps, records of assessment and ownership, abatements, and related property description data.



### City Tax Assessor Budget



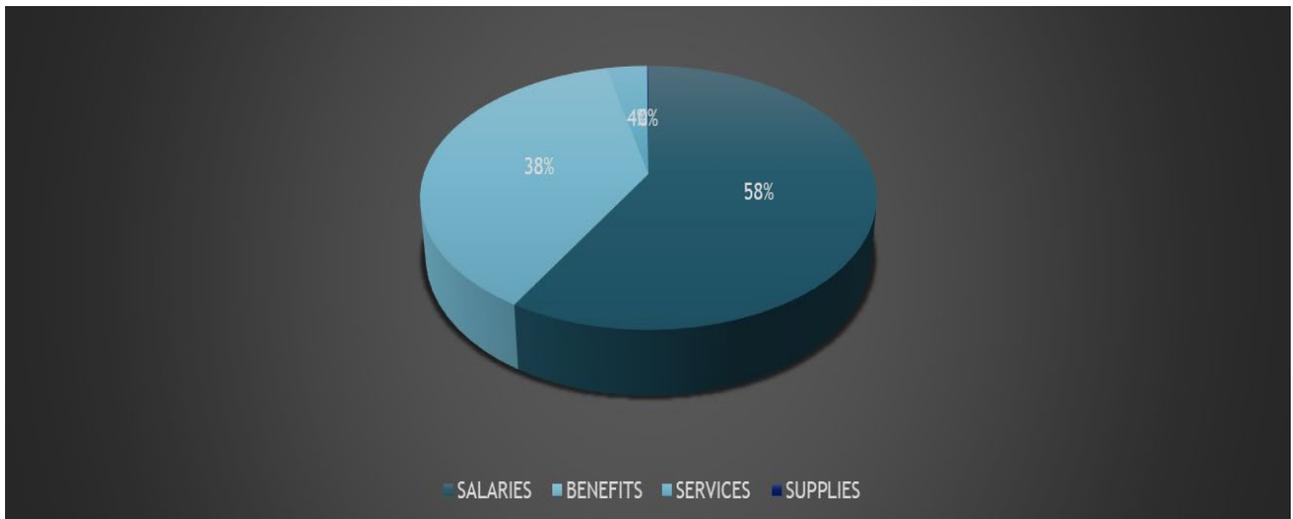
### Summary Budget

101-207: City Tax Assessor	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	945,183	933,402	1,092,403	1,142,559	1,176,757
BENEFITS	616,208	593,129	815,610	775,208	801,443
SERVICES	55,271	441,501	137,128	477,950	488,083
SUPPLIES	1,790	49	4,500	4,500	4,595
<b>TOTAL</b>	<b>1,618,452</b>	<b>1,968,081</b>	<b>2,049,641</b>	<b>2,400,217</b>	<b>2,470,878</b>

101-207: City Tax Assessor	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
MISCELLANEOUS RECEIPTS	63	395,811	-	200,000	200,000
<b>TOTAL</b>	<b>63</b>	<b>395,811</b>	<b>-</b>	<b>200,000</b>	<b>200,000</b>

### Breakdown of Expense by Type





Budget Detail

Account	Descriptions	101-207: City Tax Assessor	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010	SALARIES	50010: SALARIES	782,678	704,395	1,063,657	1,111,240	1,144,577
50060	OVERTIME	50060: OVERTIME	-	106	-	-	-
50080	SICK LEAVE	50080: SICK LEAVE	26,517	64,236	-	-	-
50090	VACATION	50090: VACATION	41,513	82,838	-	-	-
50340	HOLIDAY	50340: HOLIDAY	67,290	56,989	-	-	-
50350	LONGEVITY	50350: LONGEVITY	27,185	24,838	28,746	31,319	32,180
		<b>SALARIES</b>	<b>945,183</b>	<b>933,402</b>	<b>1,092,403</b>	<b>1,142,559</b>	<b>1,176,757</b>
51570	DENTAL INSURANCE	51570: DENTAL INSURANCE	15,006	12,904	16,164	16,649	16,982
51820	LABORERS INT'L PENSION	51820: LABORERS INT'L PENSION	58,625	52,325	68,250	69,615	71,091
51850	CITY OF PROVIDENCE PENS	51850: CITY OF PROVIDENCE PENSION EXPENSE	298,018	269,884	343,664	305,979	324,338
51980	F.I.C.A.	51980: F.I.C.A.	70,199	69,445	84,943	81,784	84,238
51998	AUTO ALLOWANCE	51998: AUTO ALLOWANCE	376	-	-	-	-
51999	LOCAL 1033 BENEFITS EXP	51999: LOCAL 1033 BENEFITS EXPENSE	44,225	39,917	52,689	53,743	54,882
59891	TRANSFER TO ACTIVE MED	59891: TRANSFER TO ACTIVE MEDICAL INS FUND	129,759	148,654	249,900	247,438	249,912
		<b>BENEFITS</b>	<b>616,208</b>	<b>593,129</b>	<b>815,610</b>	<b>775,208</b>	<b>801,443</b>
52120	FEES NOT CLASSIFIED	52120: FEES NOT CLASSIFIED	-	-	9,720	9,720	9,926
52170	POSTAGE	52170: POSTAGE	14,064	4,761	4,000	4,000	4,085
52185	DUES & SUBSCRIPTIONS	52185: DUES & SUBSCRIPTIONS	2,770	440	5,000	4,860	4,963
52210	PRINTING	52210: PRINTING	7,913	3,447	6,600	6,000	6,127
52900	REPAIRS TO OFFICE EQUIP	52900: REPAIRS TO OFFICE EQUIPMENT	98	-	4,000	4,000	4,085
53401	PRIVATE CONTRACTORS	53401: PRIVATE CONTRACTORS	5,930	6,057	58,950	169,270	172,859
53425	CONTRACTUAL SERVICES/	53425: CONTRACTUAL SERVICES/TRAINING	20,621	421,031	40,650	280,100	286,038
53500	MISC. EXPENSES	53500: MISC. EXPENSES	3,876	5,766	8,208	-	-
		<b>SERVICES</b>	<b>55,271</b>	<b>441,501</b>	<b>137,128</b>	<b>477,950</b>	<b>488,083</b>
54000	OFFICE SUPPLIES	54000: OFFICE SUPPLIES	1,790	49	4,500	4,500	4,595
		<b>SUPPLIES</b>	<b>1,790</b>	<b>49</b>	<b>4,500</b>	<b>4,500</b>	<b>4,595</b>
48001	MISCELLANEOUS REVENUE	48001: MISCELLANEOUS REVENUE	63	395,811	-	200,000	200,000
		<b>MISCELLANEOUS RECEIPTS</b>	<b>63</b>	<b>395,811</b>	<b>-</b>	<b>200,000</b>	<b>200,000</b>



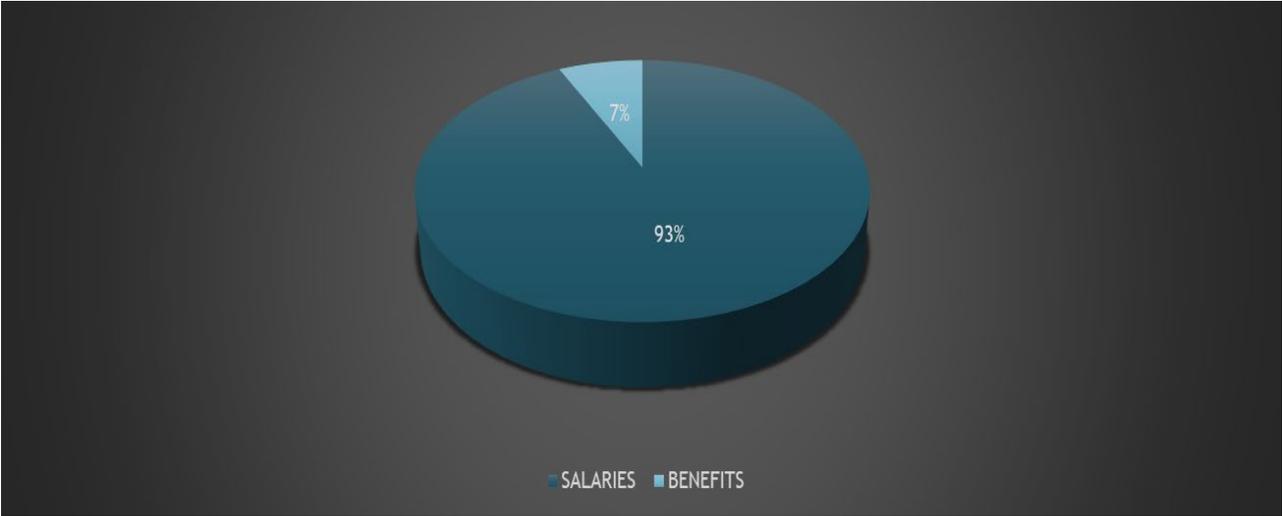
Board of Tax Assessment & Review Budget



Summary Budget

101-208: Board of Tax Assessment	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	16,056	15,996	16,000	16,000	16,000
BENEFITS	1,228	1,224	1,224	1,224	1,224
<b>TOTAL</b>	<b>17,284</b>	<b>17,220</b>	<b>17,224</b>	<b>17,224</b>	<b>17,224</b>

Breakdown of Expense by Type





Budget Detail

101-208: Board of Tax Assessment&Review	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	16,056	15,996	16,000	16,000	16,000
SALARIES	16,056	15,996	16,000	16,000	16,000
51980: F.I.C.A.	1,228	1,224	1,224	1,224	1,224
BENEFITS	1,228	1,224	1,224	1,224	1,224



### Recorder of Deeds Administrative Summary

Mission: The office serves the real estate business community, property owners and city departments with up to date land evidence records. The department organizes these records through its recording and indexing programs. The department assesses conveyance tax and assures foreclosure actions follow legal safeguards to protect homeowners.

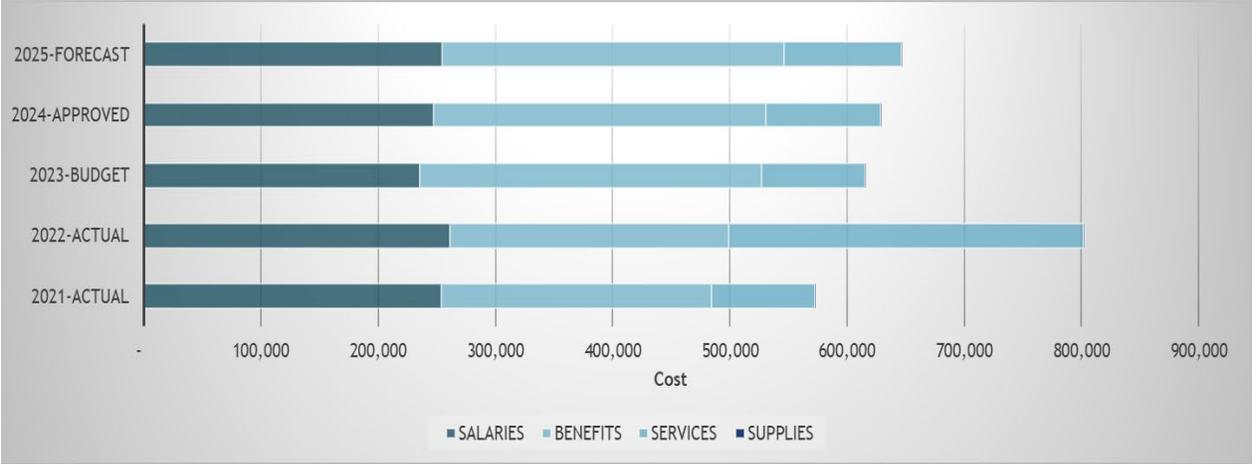
Department Goals: The department will continue its multi-year project to digitize older holdings, currently going back to the year 2000. Additionally, the restoration of volumes that are falling apart will commence with repair or digitization of the affected volume being the choice.

Department Description: The department is staffed with 5 FTE, and there is a significant degree of cross-training among the three types of jobs. Staff assists visitors with in-person research, answers online and phone inquiries and makes regular and certified copies of land records as requested.

Three Senior Land Evidence recorders receive land evidence records for recording via mail, in-person or electronically. As a result of our Covid closure, the department has the capability to also record electronic filings remotely, the event weather forces a city hall closure. A Scanner assists the Recorders with digitizing and indexing the received documents, and a Clerk accounts for revenue, opens and answers mail and general inquiries.



### Recorder of Deeds Budget



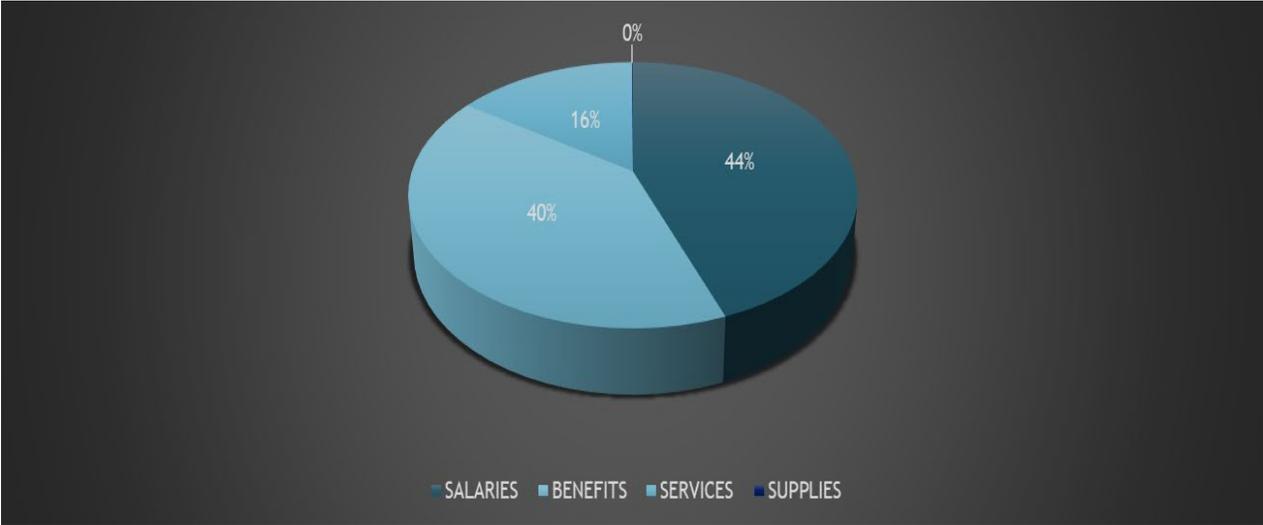
### Summary Budget

101-901: Recorder of Deeds	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	254,309	261,638	235,672	247,163	254,552
BENEFITS	230,537	237,391	291,813	283,810	291,890
SERVICES	88,203	302,544	88,010	98,015	100,092
SUPPLIES	519	429	720	500	511
<b>TOTAL</b>	<b>573,567</b>	<b>802,003</b>	<b>616,215</b>	<b>629,488</b>	<b>647,045</b>

101-901: Recorder of Deeds	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	1,427,098	1,375,026	1,589,500	1,621,000	1,621,000
MISCELLANEOUS RECEIPTS	798	124	-	-	-
OTHER REVENUES	2,640,830	3,935,966	2,506,350	2,500,000	2,500,000
<b>TOTAL</b>	<b>4,068,726</b>	<b>5,311,115</b>	<b>4,095,850</b>	<b>4,121,000</b>	<b>4,121,000</b>

### Breakdown of Expense by Type





Budget Detail

101-901: Recorder of Deeds	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	212,486	189,278	225,792	237,049	244,160
50060: OVERTIME	-	883	-	-	-
50080: SICK LEAVE	4,969	17,452	-	-	-
50090: VACATION	7,738	29,544	-	-	-
50340: HOLIDAY	19,715	14,412	-	-	-
50350: LONGEVITY	9,403	10,070	9,880	10,114	10,392
<b>SALARIES</b>	<b>254,309</b>	<b>261,638</b>	<b>235,672</b>	<b>247,163</b>	<b>254,552</b>
51570: DENTAL INSURANCE	6,376	5,745	6,444	6,637	6,770
51820: LABORERS INT'L PENSION	27,475	24,325	22,750	23,205	23,697
51850: CITY OF PROVIDENCE PENSION EXPENSE	83,906	75,459	96,758	85,551	90,684
51980: F.I.C.A.	18,559	19,067	18,354	21,839	22,494
51999: LOCAL 1033 BENEFITS EXPENSE	20,728	18,564	17,563	17,914	18,294
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	73,491	94,232	129,944	128,664	129,951
<b>BENEFITS</b>	<b>230,537</b>	<b>237,391</b>	<b>291,813</b>	<b>283,810</b>	<b>291,890</b>
52170: POSTAGE	313	317	400	400	408
52913: COPIERS LEASE AND MAINTENANCE	-	-	2,700	2,700	2,757
53000: RENTAL OF LAND AND BUILDINGS	983	680	2,500	-	-
53010: RENTAL OF EQUIPMENT	1,467	2,283	-	-	-
53401: PRIVATE CONTRACTORS	85,312	298,984	80,000	88,300	90,172
53500: MISC. EXPENSES	127	281	2,410	6,615	6,755
<b>SERVICES</b>	<b>88,203</b>	<b>302,544</b>	<b>88,010</b>	<b>98,015</b>	<b>100,092</b>
54000: OFFICE SUPPLIES	-	-	600	500	511
54020: STATIONERY	519	429	120	-	-
<b>SUPPLIES</b>	<b>519</b>	<b>429</b>	<b>720</b>	<b>500</b>	<b>511</b>
43002: CERTIFIED COPIES	21	-	-	-	-
43860: NO. BURIAL GROUNDS FEES	14,362	11,954	11,000	11,000	11,000
43004: COPIES	5,373	6,475	5,000	7,000	7,000
43006: CUSTOMER USE OF COPY MACHINES	210	-	-	-	-
43250: RECORDER OF DEEDS FEES	1,402,382	1,354,188	1,568,000	1,600,000	1,600,000
43251: IRS LIEN DISCHARGES	4,750	2,409	5,500	3,000	3,000
<b>DEPARTMENT REVENUES</b>	<b>1,427,098</b>	<b>1,375,026</b>	<b>1,589,500</b>	<b>1,621,000</b>	<b>1,621,000</b>
48001: MISCELLANEOUS REVENUE	798	124	-	-	-
<b>MISCELLANEOUS RECEIPTS</b>	<b>798</b>	<b>124</b>	<b>-</b>	<b>-</b>	<b>-</b>
48200: RHODE ISLAND REAL ESTATE CONVEY TAX	2,640,830	3,935,966	2,506,350	2,500,000	2,500,000
<b>OTHER REVENUES</b>	<b>2,640,830</b>	<b>3,935,966</b>	<b>2,506,350</b>	<b>2,500,000</b>	<b>2,500,000</b>



## Information Technology Budget Details





## Information Technology Administrative Summary

**Mission:** The Information Technology Division supports the security, network, applications and electronic hardware throughout the City which employees and the public use to conduct daily business. Using cost-effective and proven technology, these systems manage financial, personnel, communication, infrastructure and operational processes, and provide a secure gateway to disseminate public information to ensure City Government is efficient, transparent, and accessible for staff, residents and visitors.

### Department Description:

#### Information Technology Organization

The IT Department is a lean team of experienced professionals supporting the operations of City Government. The two primary teams under Operations and Applications report through Deputies to the CIO, and work together to plan, design, purchase, implement and support software, network and hardware services.

#### Primary Responsibilities

##### *Network*

IT manages public and private network communications throughout City offices. This service carries both voice and data traffic to internal and internet destinations, on city-owned and leased connections.

Managing the network involves perimeter security to prevent outside intrusion; managed access to internal services and applications; remote access to network resources and email through smartphones and webmail; internet site filtering and firewall management; secure access to file shares and printers; and remote monitoring services to address network outages.

##### *Servers and Application Hosting*

The IT department manages an array of application and database servers to host both public facing and internal applications. These systems include property, license and permit management systems; tax collecting and accounting applications; citywide finance, budget, AP, retirement, payroll, benefits and HR systems; Public Safety dispatch, assignment and call recording systems; file and print servers; public facing bill payment, web service and public information systems. All of these systems require regular updates, application and security patches, performance monitoring and license renewals.

##### *Reporting and Application Development*

IT staff provide periodic and on-demand reports in response to a wide range of inquiries. The City has developed a procedure to respond to both legal and APRA requests, many of which require data, email or statistical queries. IT also supports Budget, Finance, Tax, HR and Benefits Departments in periodic requests for reports and data.

The two primary financial applications used by the City are Govern Land Management and Infor/Lawson ERP. IT staff support requests for reports, enhancements, training and updates. Additionally, IT project managers work with consultants to implement major upgrades, development or fixed-scope feature requests.

IT supports several Open Data sources and the Open Meetings Portal. These systems are used to publish data, documents and meeting information to the public, provide transparency on government activities, and tools to research public information.



In addition to the [www.providenceri.gov](http://www.providenceri.gov) website, IT develops and manages multiple sites for city initiatives. These include employment applications, Healthy Communities and citywide Planning programs, weekly newsletters and email distribution, online payments and service request systems.

#### *Desktop Services*

The desktop support group and helpdesk provide computer installation, upgrade, maintenance and software assistance to staff throughout the City. The IT staff assist in selecting and purchasing new equipment, configuring printers and mobile devices, and training new employees.

#### *Print Services*

The majority of City payments to vendors and employees involve printed materials. Vendors still submit invoices and most receive paper checks as payment. Most employees receive a paper advice with payroll direct deposits. IT staff regularly print payroll, retirement and AP checks, as well as produce the electronic ACH and Positive Pay check verification files. IT prints annual tax forms for employees and vendors, and produces the electronic files for submission to the IRS and DOR.

#### *Security Management*

Information technology security involves the management and protection of city data, network and resources. IT security is considered in every project undertaken, from desktop deployments and account management, to network hardening, remote access and application safety. The IT staff manage all layers of City computer systems with best practices and mainstream products to ensure the integrity of the resources available to employees and the public.

Project Summary:

#### Project Summaries

##### Planned

Intranet Upgrade – IT has built the framework for a new intranet site, based on SharePoint web services. This new site is an opportunity for the Smiley administration to organize news, events and announcements to reach all city staff. The platform employs simple editing tools so each department can host its own subsite and share their successes with the entire organization. Search features make it easy to locate documents, and forms and workflows can simplify and automate processes, while eliminating paperwork.

IT Security Construction – IT is working with Public Property on the design and anticipated construction of improvements to the offices and server room at 444 Westminster St. The work will involve cost-saving HVAC upgrades, reducing the footprint of the server area, backup power, secure access and additional workspace.

Applicant Tracking – IT has been working with HR to develop a scope of work and project plan for an online applicant tracking system. The proposed system would join the statewide platform to better advertise jobs and attract candidates. Applicants would create account profiles to apply for positions while HR could better manage the selection process. Onboarding would be standardized and data from applicants would be imported to our internal HR and payroll systems.



### In Progress

**Govern Upgrade** – IT staff are working with the tax collection software vendor on an upgrade to the platform. The new application will run on modern, mainstream software, while providing improved workflow services, reporting options, public account access and reliable payment processing.

**Budget and Reporting System** – IT staff are working closely with the ARPA and Budget teams to implement a commercial Budget management and public-facing project reporting system. The application will manage the \$166M in ARPA funds and projects, along with the general fund budget development process. The public site will create a platform for all city departments to publish project updates, photos, stories and financial information.

**Citywide WiFi Upgrades** – IT is currently working to upgrade wifi services across city offices and public spaces. By taking advantage of three different funding sources, new wifi hardware is being purchased for city office buildings and workspaces, conference rooms, recreation centers, RWP venues and public parks.

### Ongoing

**Infor/Lawson** – IT supports the development and maintenance of the Infor/Lawson ERP software. Current projects underway will expand employee access to their own information through Employee Self-Service. IT is also working with AP to develop an invoice scanning system to expedite the review and approval of payments and reduce paperwork.

**Timeclocks** – IT has been leading the expansion and adoption of timeclocks across city departments. The system provides a simple interface for managers to review employee time, and direct uploads to the payroll platform has reduced time entry. A new round of hardware is planned to expand the use of timeclocks in CY2023.

**Open Data Services** - To date, over 130 datasets, documents and maps have been produced, representing finance, payroll, retirement, tax and assessment data. The site regularly receives over 6,000 views per month, and has hosted over 6,000 embedded datasets to outside websites.

**Open Meetings Portal** – Another project developed from a combination of IT, Law, Mayor’s Office and the Open Government Commission on Transparency and Accountability recommendations, the Open Meetings Portal provides online, public access to Council and Board agendas and minutes, schedules, member listings, attendance and audio recordings of some proceedings. City staff and IT have been trained to use, update and manage the system.

**Check, Payroll and Tax Document Support** – In addition to printing W2, 1099 and other tax forms, IT assists in creating employer and employee reporting files, IRS and State upload files. This process begins in December and continues through March. IT also prints vendor checks, and process employee paycheck distributions and bank file uploads.

### Department Goals:



Payroll processing – IT receives payroll files on Wednesday afternoon and prints/emails pay advices for retirees and all City and School employees. The process must be completed Thursday morning to meet bank deadlines for direct deposit distribution.

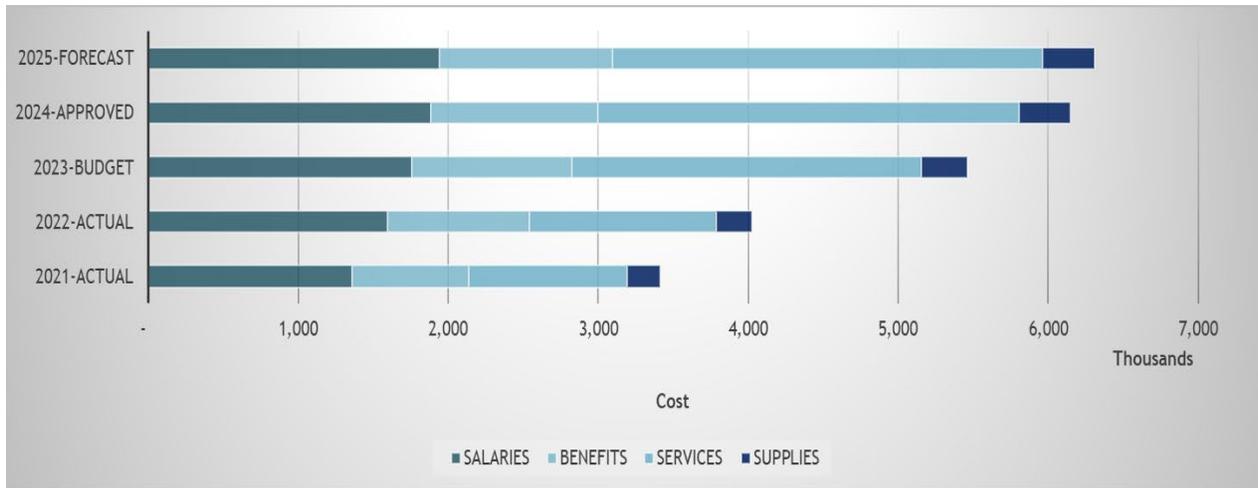
Network Uptime - IT manages network connections across 75 endpoints, over city-owned fiber, commercial internet and the state-wide OSHEAN network. Several of these location have failover systems and alternate routes to ensure continuity of operations. While the goal of network uptime is 100% availability, the reality of working with commercial vendors and maintenance windows can create scheduled downtime for sites without redundant connections. We are pleased to report 100% uptime on our core locations, with redundant service over the prior three fiscal years.

Performance Metrics:

Department Core Process	Performance Metric	FY 2020 Actual	FY 2021 Actual	FY 2021 Target	FY 2022 Actual	FY 2022 Target
Payroll Processing	100%	100%	100%	100%	100%	100%
Core Network Availability	100%	100%	100%	100%	100%	100%



### Information Technology Budget



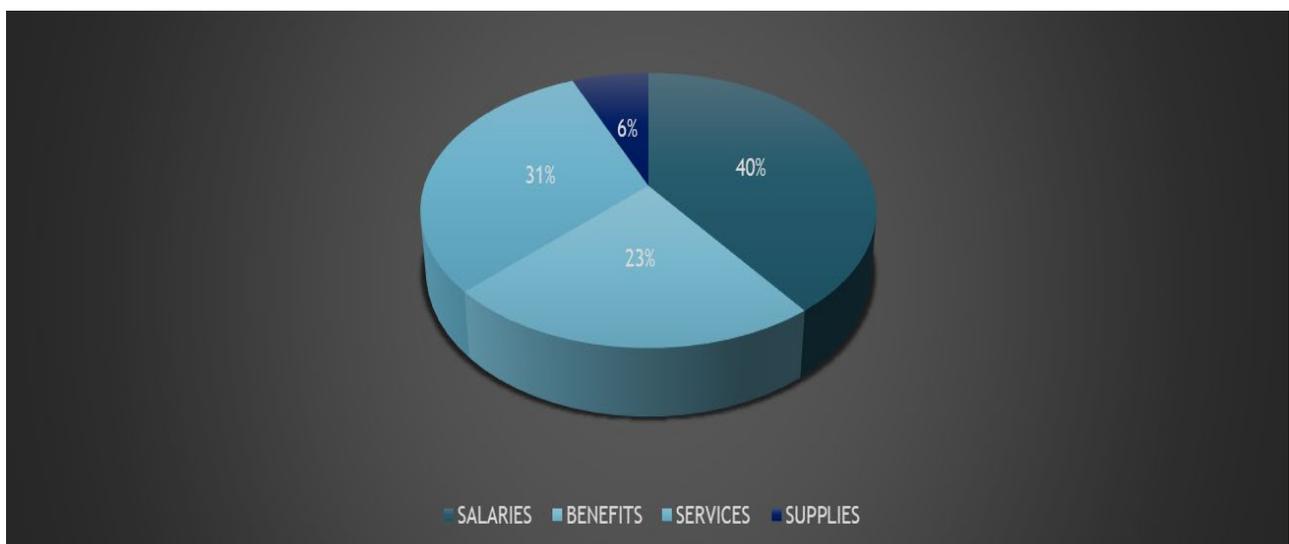
### Summary Budget

101-204: Data Processing	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	1,360,216	1,598,707	1,755,530	1,886,298	1,942,670
BENEFITS	780,657	944,902	1,072,493	1,112,293	1,153,495
SERVICES	1,052,901	1,242,970	2,328,423	2,807,128	2,866,639
SUPPLIES	220,296	240,923	302,990	341,396	348,633
<b>TOTAL</b>	<b>3,414,070</b>	<b>4,027,502</b>	<b>5,459,436</b>	<b>6,147,115</b>	<b>6,311,437</b>

101-204: Data Processing	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
MISCELLANEOUS RECEIPTS	293	-	-	3,600	3,600
<b>TOTAL</b>	<b>293</b>	<b>-</b>	<b>-</b>	<b>3,600</b>	<b>3,600</b>

### Breakdown of Expense by Type





Budget Detail

101-204: Data Processing	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	1,167,160	1,313,044	1,710,611	1,830,015	1,884,915
50060: OVERTIME	3,746	2,537	2,000	2,000	2,042
50080: SICK LEAVE	14,609	59,744	-	-	-
50090: VACATION	43,572	87,710	-	-	-
50180: CALL BACK	6,404	11,681	10,000	10,000	10,212
50340: HOLIDAY	96,890	96,653	-	-	-
50350: LONGEVITY	27,835	27,339	32,919	44,283	45,501
<b>SALARIES</b>	<b>1,360,216</b>	<b>1,598,707</b>	<b>1,755,530</b>	<b>1,886,298</b>	<b>1,942,670</b>
51570: DENTAL INSURANCE	14,245	15,993	19,068	19,640	20,033
51820: LABORERS INT'L PENSION	47,425	52,850	63,700	64,974	66,351
51850: CITY OF PROVIDENCE PENSION EXPENSE	408,459	455,933	471,021	516,910	547,925
51980: F.I.C.A.	101,512	118,903	143,097	137,394	141,516
51999: LOCAL 1033 BENEFITS EXPENSE	35,750	40,320	49,176	50,160	51,223
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	173,266	260,902	326,431	323,215	326,447
<b>BENEFITS</b>	<b>780,657</b>	<b>944,902</b>	<b>1,072,493</b>	<b>1,112,293</b>	<b>1,153,495</b>
52040: DATA PROC DIV CHARGES	821	-	-	-	-
52170: POSTAGE	4	-	-	-	-
52415: TELEPHONE	46,141	46,670	420,000	401,000	409,501
52905: REPAIRS TO EQUIPMENT	10,036	14,833	13,900	13,400	13,684
52913: COPIERS LEASE AND MAINTENANCE	-	5,726	6,500	6,500	6,638
53000: RENTAL OF LAND AND BUILDINGS	-	-	92,963	98,966	101,064
53105: TRAVEL	41	1,261	500	500	511
53401: PRIVATE CONTRACTORS	52,706	172,509	216,000	300,000	306,360
53440: INFORMATION TECHNOLOGY	942,887	1,001,562	1,577,360	1,985,562	2,027,656
53500: MISC. EXPENSES	264	410	1,200	1,200	1,225
<b>SERVICES</b>	<b>1,052,901</b>	<b>1,242,970</b>	<b>2,328,423</b>	<b>2,807,128</b>	<b>2,866,639</b>
52850: COMPUTER EQUIPMENT	198,550	209,920	270,230	308,500	315,040
54000: OFFICE SUPPLIES	12,604	24,505	20,000	21,200	21,649
54020: STATIONERY	9,142	6,497	12,760	11,696	11,944
<b>SUPPLIES</b>	<b>220,296</b>	<b>240,923</b>	<b>302,990</b>	<b>341,396</b>	<b>348,633</b>
48001: MISCELLANEOUS REVENUE	293	-	-	-	-
48005: TELEPHONE	-	-	-	3,600	3,600
<b>MISCELLANEOUS RECEIPTS</b>	<b>293</b>	<b>-</b>	<b>-</b>	<b>3,600</b>	<b>3,600</b>



## Human Resources Budget Details





## Human Resources (Personnel) Administrative Summary

**Mission:** Human Resources supports the City of Providence in achieving its strategic and operational priorities through the use and development of effective policymaking, benefit administration, and fiscal stewardship, making the City a workplace where employees are and feel valued, accepted, and accountable to high standards of public service and operational efficiency. Our vision is to have an innovative, diverse, and dedicated workforce which effectively serves the needs of our residents and businesses, making Providence the best run city in America.

**Department Goals:** Continue the modernization of the HR function by leveraging available technological resources and applications to streamline operations and improve the customer experience.

**Description:** The Human Resources Department is comprised of five divisions, as follows: Personnel, Benefits Administration, Workers' Compensation, Equal Employment Opportunity, and the Executive Administration function. The Personnel division manages all job postings, hiring, onboarding and offboarding, employee records, fiscal operations, and position changes. Over the last year, we have digitized all employment records, and applicants can now apply for positions online. The Benefits division manages employee core and voluntary benefit enrollment for both active employees and retirees, as well as dependents. Recently, HR and Benefits have invested in auditing procedures, estimated to save the City over one million dollars. The City launched its first Employee Assistant Program with the goal of assisting employees with a variety of personal needs. A goal of the Benefits division is to implement a strategic wellness plan to reduce healthcare costs over time, while emphasizing the health and wellness of all City employees. The Workers' Compensation division reviews and adjudicates employee injury reports and demands for indemnity payments. The Workers' Compensation team has successfully digitized all injury records. The Equal Employment Opportunity Office receives and investigates complaints of discrimination and harassment among City employees, conducts training on discrimination and sexual harassment, and performs periodic EEO reporting. The Executive Administration handles the most sensitive HR matters, such as employee and labor relations, leave administration, policymaking, and strategic planning.

**Performance Metrics:**

Department Core Process	Performance Metric	FY 2020 Actual	FY 2021 Actual	FY 2021 Target	FY 2022 Actual	FY 2022 Target
Provide full lifecycle to departments in their hiring processes	Streamline posting process by working with IT Department to implement new software					
Investigation & resolution of discrimination and related complaints	Perform thorough investigations in a rapid and responsive fashion					
Onboarding & offboarding	Move to electronic processing of onboarding, created Asana processes for requesting offer letters, etc					

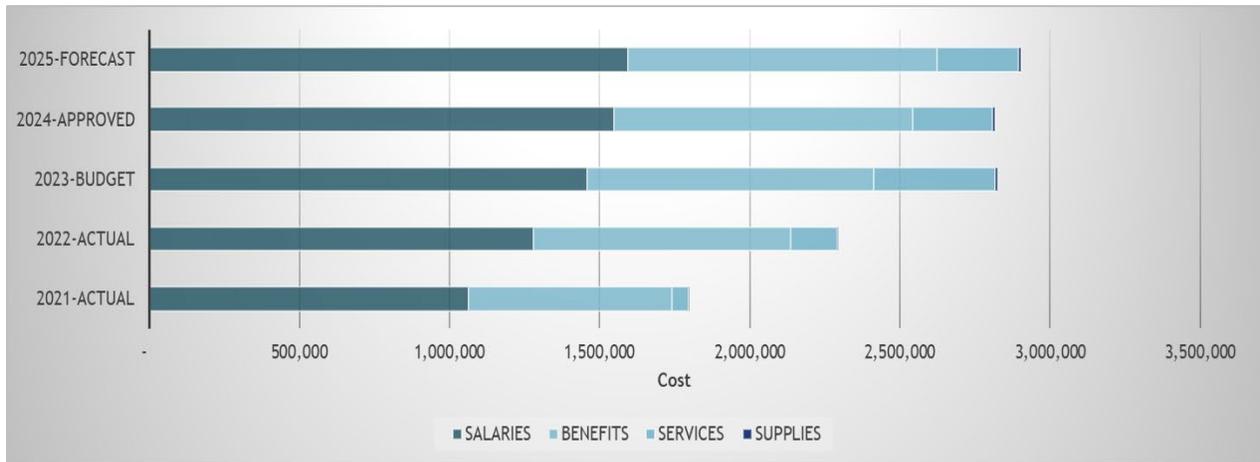


Employee and labor relations	Improve turnaround interval between initial complaint and arbitration settlement time for employee					
Workers' Compensation Administration	Reduce utilization of workers' compensation insurance by requiring closer and more regular monitoring of claims					

Statistical information: Historically, the department has not utilized metrics, but we are in the process of developing a set of robust metrics to showcase improvement and highlight any deficiencies.



### Personnel Budget



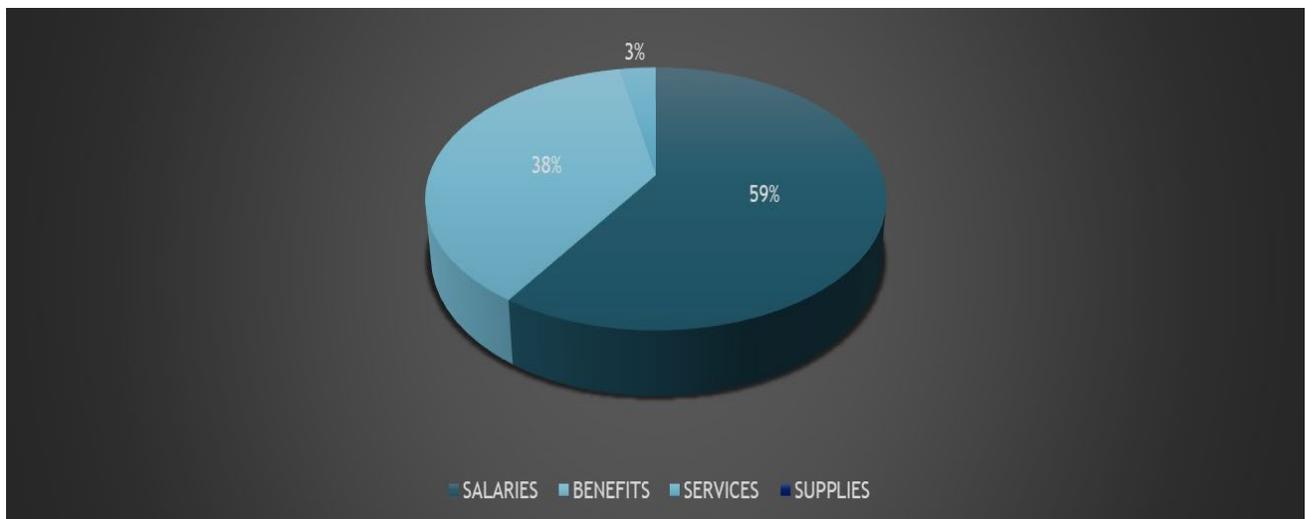
### Summary Budget

101-212: Personnel	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	1,064,401	1,279,097	1,459,323	1,547,295	1,593,594
BENEFITS	676,422	856,663	954,819	996,559	1,030,870
SERVICES	54,157	155,767	401,994	264,100	269,699
SUPPLIES	135	170	8,700	8,700	8,884
<b>TOTAL</b>	<b>1,795,115</b>	<b>2,291,697</b>	<b>2,824,836</b>	<b>2,816,654</b>	<b>2,903,047</b>

101-212: Personnel	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
MISCELLANEOUS RECEIPTS	371	536	-	-	-
<b>TOTAL</b>	<b>371</b>	<b>536</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Breakdown of Expense by Type



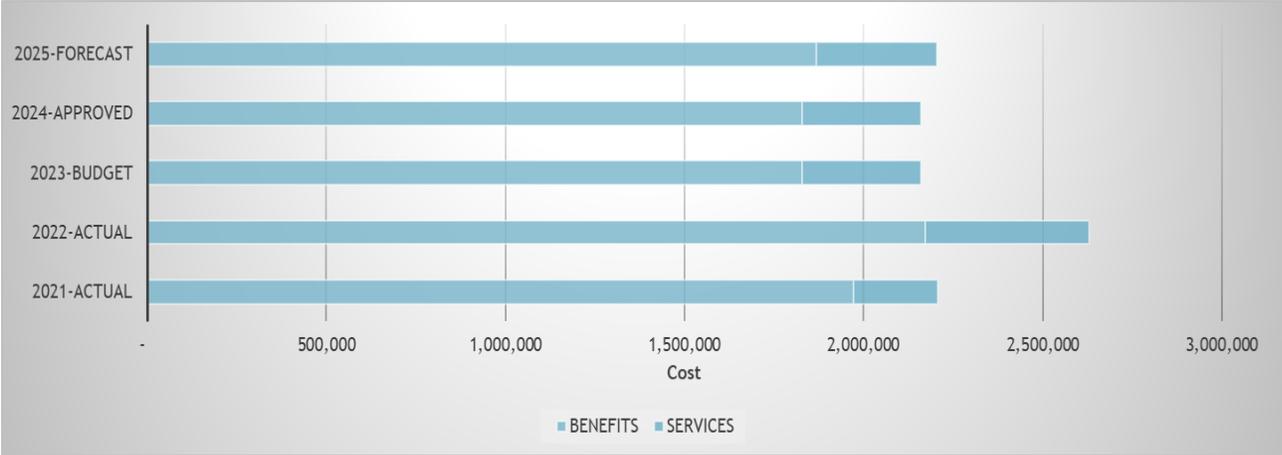


Budget Detail

101-212: Personnel	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	855,559	1,003,868	1,423,092	1,506,755	1,551,958
50060: OVERTIME	398	-	2,964	3,000	3,064
50080: SICK LEAVE	24,244	51,506	-	-	-
50090: VACATION	75,379	106,175	-	-	-
50340: HOLIDAY	74,496	77,579	-	-	-
50350: LONGEVITY	34,326	39,968	33,267	37,540	38,572
<b>SALARIES</b>	<b>1,064,401</b>	<b>1,279,097</b>	<b>1,459,323</b>	<b>1,547,295</b>	<b>1,593,594</b>
51570: DENTAL INSURANCE	17,546	19,252	17,982	18,521	18,891
51582: HEALTHCARE EE CASH PAYMENT	-	34	-	-	-
51820: LABORERS INT'L PENSION	49,875	54,250	59,150	60,333	61,612
51850: CITY OF PROVIDENCE PENSION EXPENSE	323,242	362,735	372,751	411,247	435,922
51970: STATE UNEMPLOY COMP	-	40,231	-	-	-
51980: F.I.C.A.	77,577	93,381	116,071	120,061	123,663
51998: AUTO ALLOWANCE	-	2,259	-	-	-
51999: LOCAL 1033 BENEFITS EXPENSE	36,245	37,948	45,664	46,577	47,564
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	171,937	246,574	343,201	339,820	343,218
<b>BENEFITS</b>	<b>676,422</b>	<b>856,663</b>	<b>954,819</b>	<b>996,559</b>	<b>1,030,870</b>
52170: POSTAGE	8,334	3,570	6,000	6,000	6,127
52185: DUES & SUBSCRIPTIONS	-	1,850	1,850	2,440	2,492
52700: TRAINING	-	6,877	125,000	75,000	76,590
52913: COPIERS LEASE AND MAINTENANCE	-	-	-	4,000	4,085
53011: RENTALS NO CLASSIFIED	3,122	3,297	12,484	-	-
53200: LEGAL EXPENSES	5,915	2,350	25,000	20,000	20,424
53401: PRIVATE CONTRACTORS	33,619	65,530	230,100	155,100	158,388
53500: MISC. EXPENSES	3,166	72,293	1,560	1,560	1,593
<b>SERVICES</b>	<b>54,157</b>	<b>155,767</b>	<b>401,994</b>	<b>264,100</b>	<b>269,699</b>
54000: OFFICE SUPPLIES	-	-	8,700	8,700	8,884
54020: STATIONERY	135	170	-	-	-
<b>SUPPLIES</b>	<b>135</b>	<b>170</b>	<b>8,700</b>	<b>8,700</b>	<b>8,884</b>
48001: MISCELLANEOUS REVENUE	371	536	-	-	-
<b>MISCELLANEOUS RECEIPTS</b>	<b>371</b>	<b>536</b>	<b>-</b>	<b>-</b>	<b>-</b>



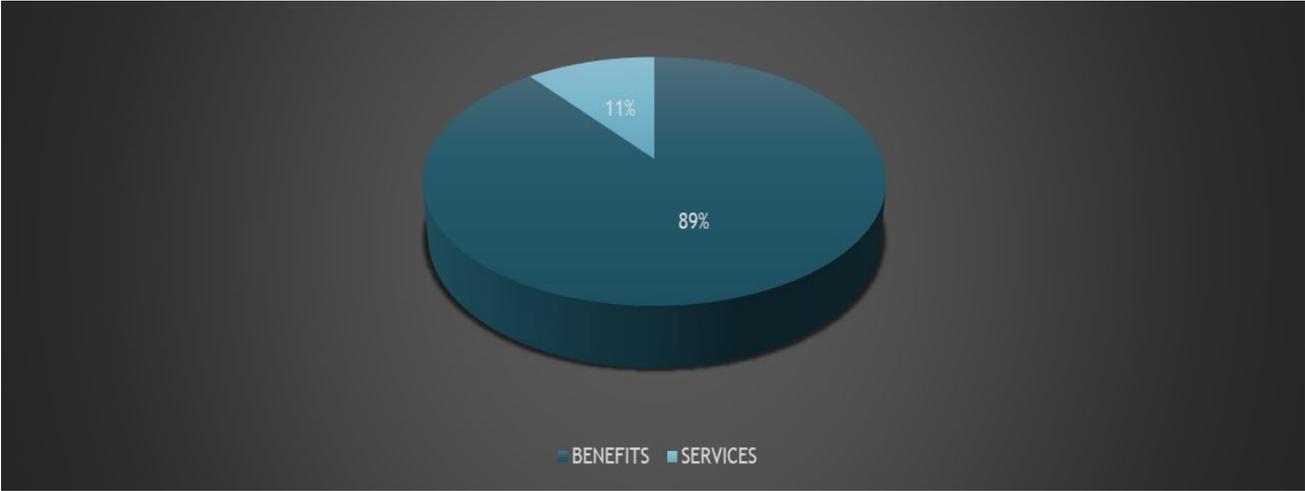
### Workers Compensation Budget



### Summary Budget

101-227: Workers Compensatio	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
BENEFITS	1,972,035	2,173,030	1,829,866	1,829,866	1,868,659
SERVICES	236,031	457,704	330,000	330,000	336,996
<b>TOTAL</b>	<b>2,208,066</b>	<b>2,630,735</b>	<b>2,159,866</b>	<b>2,159,866</b>	<b>2,205,655</b>

### Breakdown of Expense by Type





Budget Detail

101-227: Workers Compensation	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
51570: DENTAL INSURANCE	3,106	3,191	-	-	-
51587: MEDICAL SERVICES - WORKMANS COMPENS	268,211	139,736	359,669	359,669	367,294
51820: LABORERS INT'L PENSION	10,200	10,248	-	-	-
51850: CITY OF PROVIDENCE PENSION EXPENSE	185	-	-	-	-
51925: INJURY PAYMENTS	1,678,743	2,007,967	1,470,197	1,470,197	1,501,365
51980: F.I.C.A.	48	94	-	-	-
51999: LOCAL 1033 BENEFITS EXPENSE	11,542	11,793	-	-	-
<b>BENEFITS</b>	<b>1,972,035</b>	<b>2,173,030</b>	<b>1,829,866</b>	<b>1,829,866</b>	<b>1,868,659</b>
52120: FEES NOT CLASSIFIED	187,858	399,515	275,000	275,000	280,830
53500: MISC. EXPENSES	48,173	58,190	55,000	55,000	56,166
<b>SERVICES</b>	<b>236,031</b>	<b>457,704</b>	<b>330,000</b>	<b>330,000</b>	<b>336,996</b>



### Benefits Budget



### Summary Budget

101-800: Benefits	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	-	-	-	(3,300,000)	(3,090,000)
BENEFITS	28,271,482	27,776,187	27,435,178	26,525,491	26,795,282
<b>TOTAL</b>	<b>28,271,482</b>	<b>27,776,187</b>	<b>27,435,178</b>	<b>23,225,491</b>	<b>23,705,282</b>

### Breakdown of Expense by Type



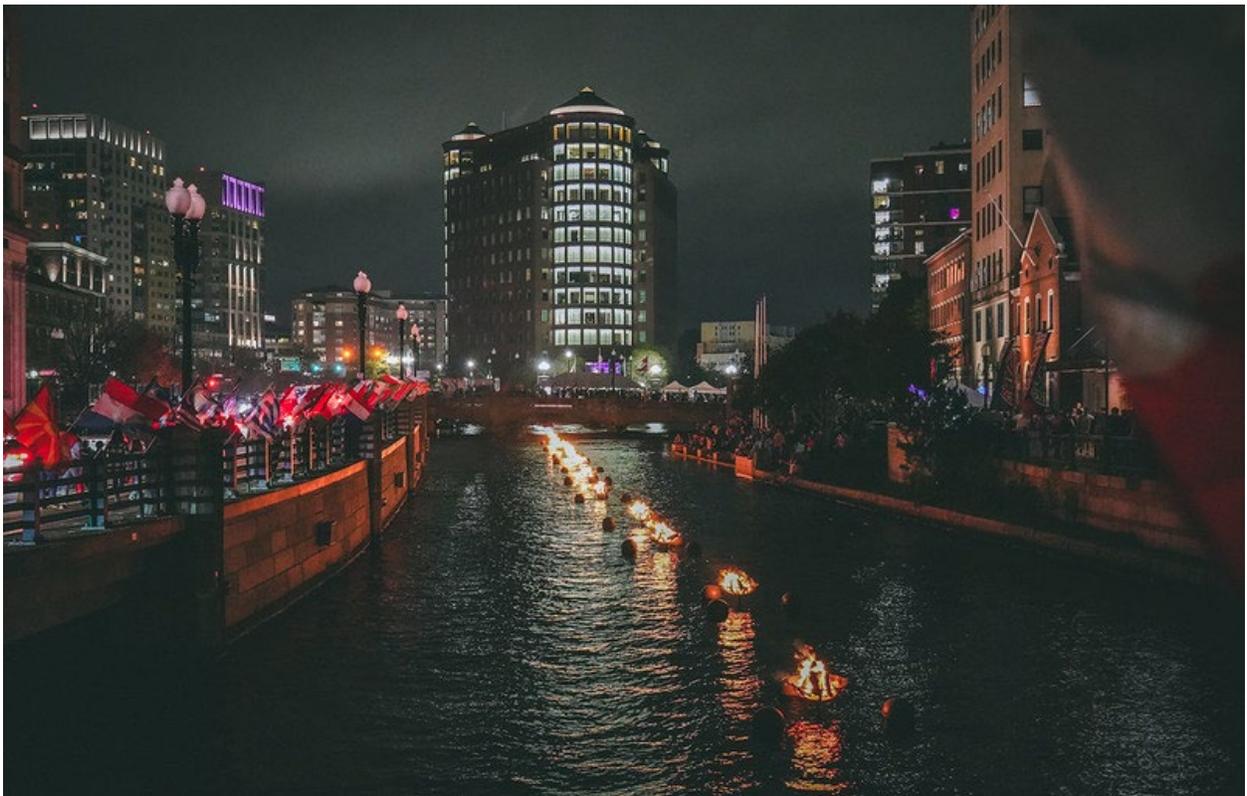


Budget Detail

101-800: Benefits	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	-	-	-	(3,300,000)	(3,090,000)
<b>SALARIES</b>	-	-	-	<b>(3,300,000)</b>	<b>(3,090,000)</b>
51582: HEALTHCARE EE CASH PAYMENT	-	113	-	-	-
51573: EMPLOYEE ASSISTANCE PROGRAM	-	-	-	75,000	76,590
51602: EMPLOYEE DEATH BENEFITS	137,132	115,471	130,000	130,000	132,756
51820: LABORERS INT'L PENSION	89,871	-	-	-	-
51970: STATE UNEMPLOY COMP	152,156	92,561	220,000	200,000	204,240
51999: LOCAL 1033 BENEFITS EXPENSE	134,931	355,859	-	-	-
59892: TRANSFER TO RETIREE MEDICAL INS FUND	27,757,393	27,212,182	27,085,178	26,120,491	26,381,696
<b>BENEFITS</b>	<b>28,271,482</b>	<b>27,776,187</b>	<b>27,435,178</b>	<b>26,525,491</b>	<b>26,795,282</b>



## Public Safety Budget Details





## Commissioner of Public Safety Administrative Summary

**Mission:** The Commissioner's Office is committed to informing the residents of Providence about key public safety initiatives and encourages the public to work with the department to ensure the safety and welfare of all who visit, work and live in our great city. This mission is completed with the highest ethical and professional standards with an unwavering commitment to protecting life, property and individual rights.

### **Department Goals:**

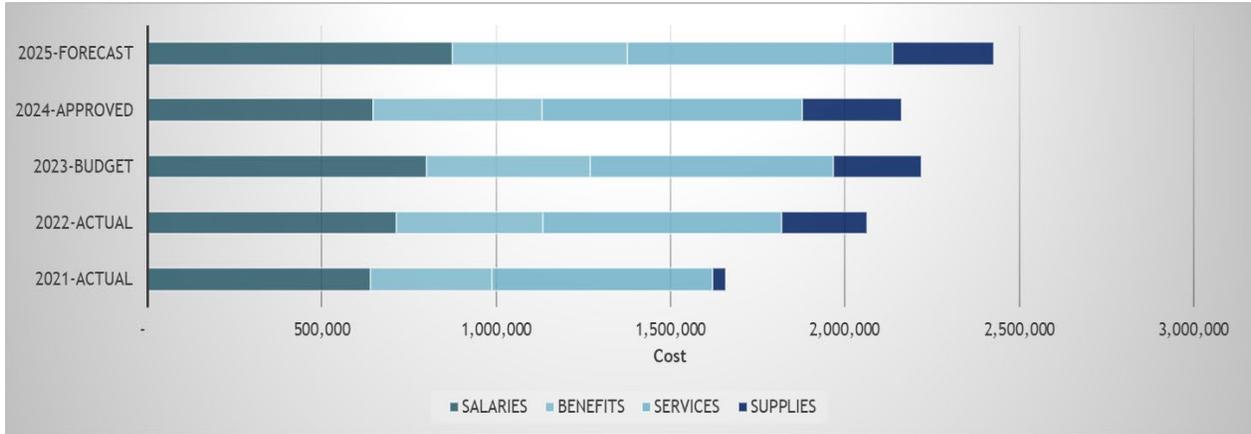
1. To recruit highly qualified candidates for all Public Safety departments that is a diverse representation of the City's overall population.
2. To ensure that all Public Safety employees adhere to a high level of ethical and professional standards.
3. To continue to provide the latest technology and equipment for all Public Safety departments.

**Description:** Data center rebuild and modernization. Configuration and deployment of new core server environment for City Public Safety and City Fiscal computer systems at two locations. Enhanced security and data replication between sites for critical redundancy and data replication. Allows the City better resiliency in case of cyber security issues or environmental difficulties.

- Computer Hardware deployment for all Fire stations. Configure and deploy new computer equipment for all workstations in the each of the Providence Fire stations and the Fire Prevention office. Deploy IOS devices for all Fire engines and Ladders for mobile capability as well as installation of CAD and hospital diversion monitors at all stations.
- Continued deployment of 5G ready wireless communications system for Police vehicles.
- Overhaul of security systems at the Public Safety Complex, PEMA, and Telecommunications with the modernization of security cameras and video storage servers. New software to be deployed to manage camera monitoring and forensic playback.



### Commissioner of Public Safety Budget



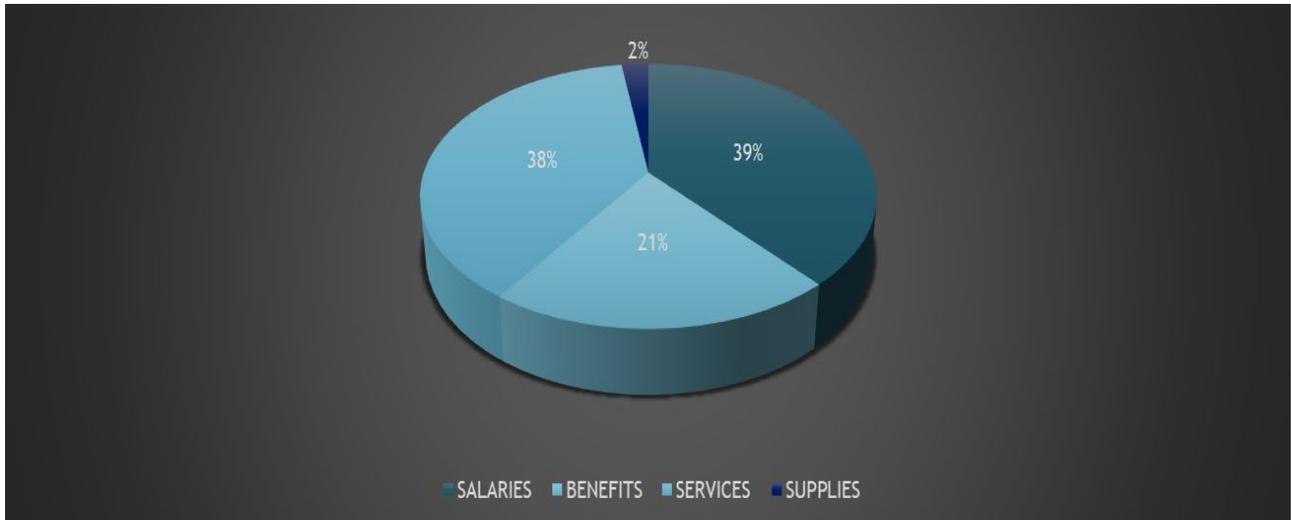
### Summary Budget

101-301: Commissioner of Public Safety	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	640,741	713,637	800,783	647,663	873,483
BENEFITS	347,376	421,398	470,018	483,905	502,258
SERVICES	633,852	685,060	695,322	745,944	761,758
SUPPLIES	37,438	243,796	253,067	284,450	290,481
<b>TOTAL</b>	<b>1,659,407</b>	<b>2,063,890</b>	<b>2,219,190</b>	<b>2,161,962</b>	<b>2,427,980</b>

101-301: Commissioner of Public Safety	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	-	43,641	61,200	-	-
<b>TOTAL</b>	<b>-</b>	<b>43,641</b>	<b>61,200</b>	<b>-</b>	<b>-</b>

### Breakdown of Expense by Type





Budget Detail

101-301: Commissioner of Public Safety	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	495,019	568,874	764,512	615,834	840,879
50060: OVERTIME	1,874	5,549	5,000	5,701	5,822
50080: SICK LEAVE	12,523	11,612	-	-	-
50090: VACATION	64,919	62,591	-	-	-
50180: CALL BACK	-	6,678	10,000	10,275	10,493
50340: HOLIDAY	39,226	42,197	-	-	-
50350: LONGEVITY	27,181	16,138	21,271	15,853	16,289
<b>SALARIES</b>	<b>640,741</b>	<b>713,637</b>	<b>800,783</b>	<b>647,663</b>	<b>873,483</b>
51570: DENTAL INSURANCE	7,544	8,503	10,032	10,333	10,540
51820: LABORERS INT'L PENSION	22,050	25,550	31,850	32,487	33,176
51850: CITY OF PROVIDENCE PENSION EXPENSE	185,434	204,152	213,836	231,456	245,343
51980: F.I.C.A.	46,212	51,863	63,565	59,645	61,434
51999: LOCAL 1033 BENEFITS EXPENSE	16,639	19,510	24,588	25,080	25,612
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	69,498	111,819	126,147	124,904	126,153
<b>BENEFITS</b>	<b>347,376</b>	<b>421,398</b>	<b>470,018</b>	<b>483,905</b>	<b>502,258</b>
52120: FEES NOT CLASSIFIED	200	-	-	-	-
52911: MAIN & SERVICE	631,236	676,235	683,709	738,496	754,152
52913: COPIERS LEASE AND MAINTENANCE	-	6,214	5,813	6,448	6,585
53105: TRAVEL	-	1,542	4,000	-	-
53500: MISC. EXPENSES	2,416	1,069	1,800	1,000	1,021
<b>SERVICES</b>	<b>633,852</b>	<b>685,060</b>	<b>695,322</b>	<b>745,944</b>	<b>761,758</b>
52850: COMPUTER EQUIPMENT	36,547	240,415	249,467	280,600	286,549
54000: OFFICE SUPPLIES	-	1,794	1,800	1,800	1,838
54020: STATIONERY	891	-	300	500	511
54830: MISCELLANEOUS MATERIALS AND SUPPLIES	-	1,587	1,500	1,550	1,583
<b>SUPPLIES</b>	<b>37,438</b>	<b>243,796</b>	<b>253,067</b>	<b>284,450</b>	<b>290,481</b>
43100: VIN VERIFICATION	-	43,641	61,200	-	-
<b>DEPARTMENT REVENUES</b>	<b>-</b>	<b>43,641</b>	<b>61,200</b>	<b>-</b>	<b>-</b>



Mission: The Providence Police Department, united with all citizens, is committed to improving the quality of life in our city by aggressively resolving problems, preserving the peace, protecting human rights, and apprehending criminals consistent with the law.

Department Goals:

- Graduate recruits in the 71<sup>st</sup> training academy and recruit officers in a lateral transfer recruit process
- Reduce crime and gun violence through effective delivery of police services.
- Police administration-delivery of police services/fiscal responsibility, ethics, integrity, and professionalism in accordance with national best practices and community relations
- As an accredited agency, comply with the latest changes mandated by the Commission on Accreditation of Law Enforcement Agencies (CALEA)
- Continue to develop, strengthen and sustain community partnerships through the Community Operation/Engagement Bureau and community policing.
- Provide specialized training and in-service training as mandated by, and in addition to, accreditation standards.
- Continue to promote a courteous, professional, and respectful delivery of police services that meets the needs of the community we serve.
- Continue to foster collaboration with our long-standing community partners to include Family Service of Rhode Island, The Institute of Non-Violence, Day One and the Providence Center, and cultivate new community partners.
- Ensure the safety and well-being of residents and visitors to the City of Providence by reducing injuries, deaths and economic losses resulting from motor vehicle accidents.
- Deter traffic related violations and crime through increased presence, visibility in the community and intelligence led policing.

Description: (insert summary of department function, divisions, major accomplishments/highlights in recent FY, major on-going projects and initiatives/goals)

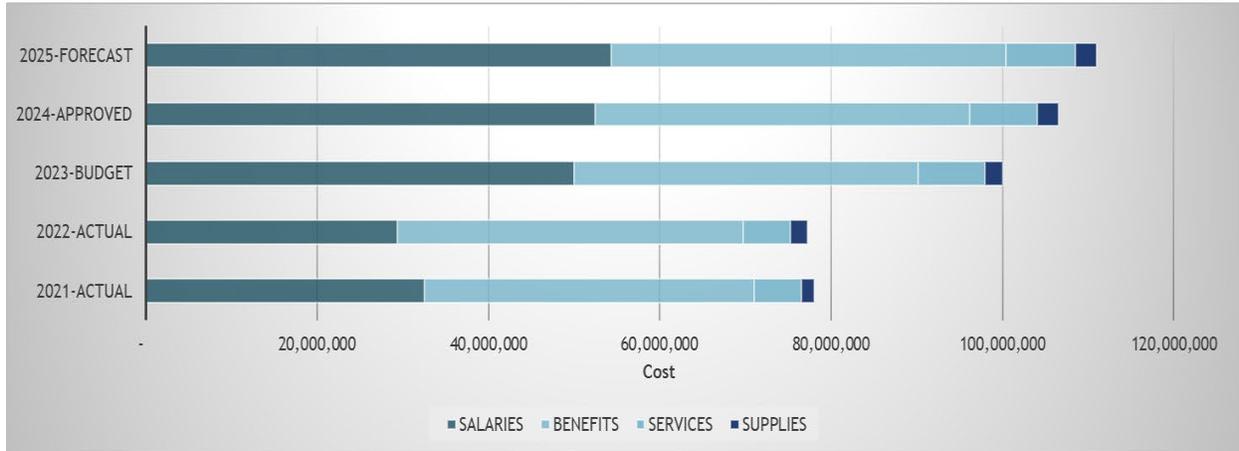
The Administration Division consists of units and bureaus that develop and perform executive functions of the Providence Police Department, including the Providence Police Training Academy, Human Resources, Prosecution Bureau, Weapons/Homeland Security Bureau, Accreditation Bureau, Evidence and Supply, Automotive Fleet, Event Planning, IT/Computers, VIN Station, and Animal Control and Records Bureau

The Investigative Division consists of the Detective Bureau, Youth Services Bureau, Narcotics Bureau, Bureau of Criminal Identification, Intelligence and Organized Crime Bureau, Cold Case Unit, Violent Crime Task Force and School Resource Officers

Uniform Division is the largest in the Providence Police Department. It consists of the most visible bureaus such as the Patrol Bureau, Traffic Bureau and Community Operation/Engagement Bureau.



### Police Department Budget



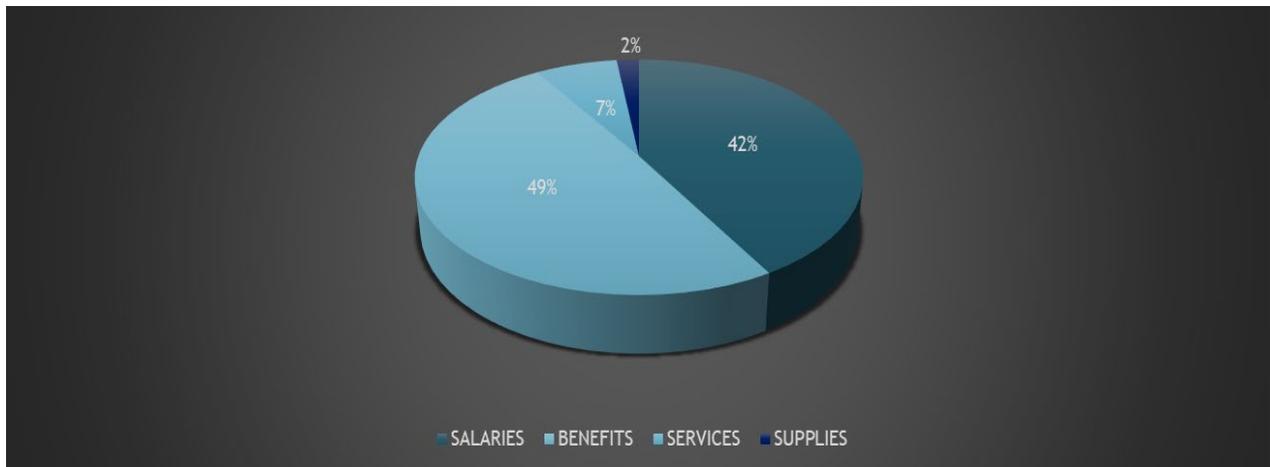
### Summary Budget

101-302: Police	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	32,536,689	29,403,336	50,039,566	52,483,864	54,383,347
BENEFITS	38,527,737	40,289,843	40,089,872	43,731,918	46,011,273
SERVICES	5,475,994	5,575,409	7,779,871	7,873,621	8,091,602
SUPPLIES	1,491,285	1,916,569	2,135,413	2,456,813	2,519,110
<b>TOTAL</b>	<b>78,031,706</b>	<b>77,185,157</b>	<b>100,044,722</b>	<b>106,546,216</b>	<b>111,005,332</b>

101-302: Police	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	7,359,998	7,922,002	8,591,400	8,603,775	8,603,775
FINES & FORFEITURES	268,381	108,520	185,000	175,000	175,000
MISCELLANEOUS RECEIPTS	3,980	6,992	3,000	16,500	16,500
<b>TOTAL</b>	<b>7,632,359</b>	<b>8,037,514</b>	<b>8,779,400</b>	<b>8,795,275</b>	<b>8,795,275</b>

### Breakdown of Expense by Type





Budget Detail

101-302: Police	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	15,547,267	10,159,757	40,357,277	40,937,187	43,212,957
50060: OVERTIME	1,270,438	1,870,526	2,262,603	2,872,670	3,290,991
50065: OVERTIME - SPECIAL EVENTS	2,690,709	2,885,179	773,077	1,465,478	1,496,546
50066: OVERTIME - TRAINING	-	132,631	157,700	385,220	393,387
50080: SICK LEAVE	1,678,663	1,994,366	-	-	-
50090: VACATION	3,028,158	3,328,978	-	-	-
50180: CALL BACK	1,292,815	1,762,367	1,820,666	2,337,140	2,386,687
50250: INJURED EMPLOYEES	1,327,424	1,144,937	-	-	-
50330: HOLIDAY PAY POLICE FIRE	1,419,404	1,595,981	1,868,140	1,754,203	1,826,155
50340: HOLIDAY	1,721,197	1,888,000	-	-	-
50350: LONGEVITY	2,330,058	2,392,355	2,487,261	2,419,317	1,457,347
50370: WITNESS FEE	84,457	114,726	147,287	161,368	164,789
50400: DIFFERENTIAL PAY	43,946	40,114	51,675	44,265	45,203
50405: ALTERNATIVE WORK WEEK	102,154	93,418	113,880	107,016	109,285
<b>SALARIES</b>	<b>32,536,689</b>	<b>29,403,336</b>	<b>50,039,566</b>	<b>52,483,864</b>	<b>54,383,347</b>
51570: DENTAL INSURANCE	477,873	462,199	523,692	539,403	550,191
51820: LABORERS INT'L PENSION	388,888	402,200	442,650	451,503	461,075
51850: CITY OF PROVIDENCE PENSION EXPENSE	30,986,923	31,680,942	33,214,185	36,538,855	38,731,186
51910: POLICE LEGAL FUND	64,117	66,098	69,012	66,000	67,399
51980: F.I.C.A.	1,029,714	1,084,343	886,826	925,837	935,095
51996: STIPENDS	8,500	-	-	-	-
51999: LOCAL 1033 BENEFITS EXPENSE	290,312	302,266	341,726	348,561	355,950
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	5,281,410	6,291,795	4,611,781	4,861,759	4,910,377
<b>BENEFITS</b>	<b>38,527,737</b>	<b>40,289,843</b>	<b>40,089,872</b>	<b>43,731,918</b>	<b>46,011,273</b>
52020: REFUSE PROCESSING	-	32,625	50,303	46,059	47,035
52030: RUBBISH REMOVAL	56,775	6,325	-	-	-
52077: PROMOTIONAL EXAMS	7,000	24,283	30,000	47,300	48,303
52120: FEES NOT CLASSIFIED	21,424	11,362	268,920	286,885	292,967
52170: POSTAGE	3,036	3,694	3,000	4,500	4,595
52185: DUES & SUBSCRIPTIONS	12,084	6,456	10,254	9,689	9,894
52199: PEST CONTROL	-	4,035	4,000	4,000	4,085
52210: PRINTING	18,394	17,550	32,000	36,000	36,763
52415: TELEPHONE	8,494	9,478	12,000	13,000	13,276
52600: PERSONNEL RECRUITMENT	98,789	21,835	165,875	202,325	206,614
52605: BACKGROUND CHECK	11,040	9,750	24,000	12,375	12,637
52700: TRAINING	58,274	127,976	100,000	184,430	188,340
52705: TUITION	121,519	86,592	100,000	100,000	102,120
52905: REPAIRS TO EQUIPMENT	62,894	103,574	35,000	35,000	35,742
52911: MAIN & SERVICE	574,917	417,391	1,579,047	1,132,061	1,156,061
52912: REPAIRS TO AUTOS & TRUCKS	256,193	186,791	134,000	165,000	168,498
52913: COPIERS LEASE AND MAINTENANCE	-	45,874	34,903	37,067	37,853
52923: EXTERIOR MAINT - VEHICLES	66,032	58,162	67,500	68,000	69,442
53010: RENTAL OF EQUIPMENT	30,000	25,000	35,000	25,000	25,530
53011: RENTALS NO CLASSIFIED	-	13,268	13,845	20,200	20,628
53200: LEGAL EXPENSES	80,650	87,500	80,000	80,000	81,696
53227: MISCELLANEOUS PROFESSIONAL SERVICES	-	-	210,807	270,170	275,898
53307: COURT REPORTERS	15,711	19,490	25,000	20,000	20,424
53420: CONTRACTUAL SERVICES	645,150	924,416	1,000,000	1,182,819	1,207,895
53430: RED LIGHT CAMERA FEES	1,766,998	1,643,248	1,790,417	1,860,000	1,899,432
53435: SPEED ZONE CAMERA EXPENSE	1,531,054	1,667,558	1,949,000	1,949,000	1,990,319
53500: MISC. EXPENSES	29,567	21,176	25,000	82,741	135,555
<b>SERVICES</b>	<b>5,475,994</b>	<b>5,575,409</b>	<b>7,779,871</b>	<b>7,873,621</b>	<b>8,091,602</b>



Budget Detail – Continued

101-302: Police	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
52850: COMPUTER EQUIPMENT	-	-	-	4,095	4,182
52865: OFFICE FURNITURE	-	-	25,000	7,200	7,353
54000: OFFICE SUPPLIES	-	39,409	44,000	51,000	52,081
54020: STATIONERY	19,635	6,384	5,000	5,000	5,106
54100: ANIMAL FOOD	12,679	17,374	24,500	24,500	25,019
54105: CANINE UNIT - SUPPLIES	57,631	71,096	80,500	107,000	109,268
54110: EQUESTRIAN ACCOUNT	8,535	11,879	25,000	25,000	25,530
54115: EQUESTRIAN UNIT - SUPPLIES	36,697	35,848	35,600	37,950	38,755
54120: EQUESTRIAN UNIT - PROF CARE	65,916	31,982	48,500	48,500	49,528
54125: GUNS & AMMUNITION	40,585	143,471	161,046	133,292	136,118
54150: MED CHEM & LAB SUPPLIES	13,847	10,018	15,000	24,696	25,220
54270: LUBRICANTS	-	10,470	15,000	18,000	18,382
54700: AUTO PARTS	274,401	412,215	336,651	463,000	472,816
54725: FOOD	1,277	4,135	2,500	3,000	3,064
54730: FUEL	3,142	6,381	6,000	6,000	6,127
54740: HOUSEKEEPING SUPPLIES	10,450	11,422	15,000	27,000	27,572
54805: TIRES	64,772	58,589	65,000	70,000	71,484
54810: UNIFORMS/WEARING APPAREL	825,666	926,454	1,174,316	1,354,060	1,392,978
54830: MISCELLANEOUS MATERIALS AND SUPPLIES	56,052	119,441	56,800	47,520	48,527
<b>SUPPLIES</b>	<b>1,491,285</b>	<b>1,916,569</b>	<b>2,135,413</b>	<b>2,456,813</b>	<b>2,519,110</b>
43001: MISCELLANEOUS FEES	40	32,600	-	30,000	30,000
43155: PARKING PERMITS	-	425	-	-	-
43111: OFFICER COURT FEES	706	411	400	400	400
43112: BUREAU OF CRIME IDENTIFICATION	12,366	9,325	10,000	12,375	12,375
43114: POLICE PHOTO COPY	135,927	132,050	150,000	130,000	130,000
43840: SCHOOL ZONE TRAFFIC CAMERAS	3,123,920	3,590,848	3,500,000	3,500,000	3,500,000
43850: POLICE - RED LIGHT CAMERAS	4,087,039	4,156,344	4,931,000	4,931,000	4,931,000
<b>DEPARTMENT REVENUES</b>	<b>7,359,998</b>	<b>7,922,002</b>	<b>8,591,400</b>	<b>8,603,775</b>	<b>8,603,775</b>
44030: FINES & PENALTIES (% STATE SUMMONS)	268,381	108,520	185,000	175,000	175,000
<b>FINES &amp; FORFEITURES</b>	<b>268,381</b>	<b>108,520</b>	<b>185,000</b>	<b>175,000</b>	<b>175,000</b>
48001: MISCELLANEOUS REVENUE	3,980	6,992	3,000	16,500	16,500
<b>MISCELLANEOUS RECEIPTS</b>	<b>3,980</b>	<b>6,992</b>	<b>3,000</b>	<b>16,500</b>	<b>16,500</b>



## Fire Department Administrative Summary

**Mission:** The Providence Fire Department provides for the protection of human life and property from fire and other disasters, either natural or man-made, through fire safety education, the development, and enforcement of fire codes, provision of emergency medical services and suppression of fire.

### **Department Goals:**

1. Apparatus replacement – Replace 4 engine companies that have been identified as critical to replace due its age, condition, prohibitive costs to repair.
2. Training Academy -To hire new firefighters to replace firefighters lost to attrition and reduce overtime costs.
3. Command staff – Promote 2 qualified and competent officers with appropriate knowledge, skills, and abilities to Assistant Chief - Chief of Operations and Fire Marshal.
4. Executive leadership training
  - a. Executive Leadership training for command staff
  - b. Implementation of AFG Grant award for company officer training that meet’s minimum national standards set by the National Fire Protection Association standards 1041 Fire service Instructor, 1021 Professional Qualifications for Company Officers, and 1521 Standard for Fire Department Safety Officer Professional Qualifications for 100 Company Officers
  - c. Incident management training for approximately 20 Chief officers.
5. Operations
  - a. Review and assess departments response capabilities to technical rescue, hazardous materials, Marine operations, and active shooter incidents.
  - b. Review and assess the departments vast library of policies procedures. Develop several new policies and procedures for emerging fire service issues such as lithium ion batteries, electric vehicles, new construction technology.
  - c. Utilize staff at the division of training to organize and develop need based monthly training and coordinate daily training activities for working shift.
  - d. Equipment upgrades for all 7 ladder companies – Replacing outdated power saws and old power tools. New initiative to standardize depts small power tools with battery operated tool kits increasing operational efficiency and safety.

**Description:** Established in 1854 the Providence Fire Department is the second oldest continuously operating professional fire department in the country. The Department is a full-service fire and emergency medical service agency that provides basic and advanced life support, fire prevention, fire suppression, technical rescue, and hazardous material response. In addition, the Department conducts arson investigations and building plan reviews, enforces state and local fire and life safety codes, and administers public fire education programs.

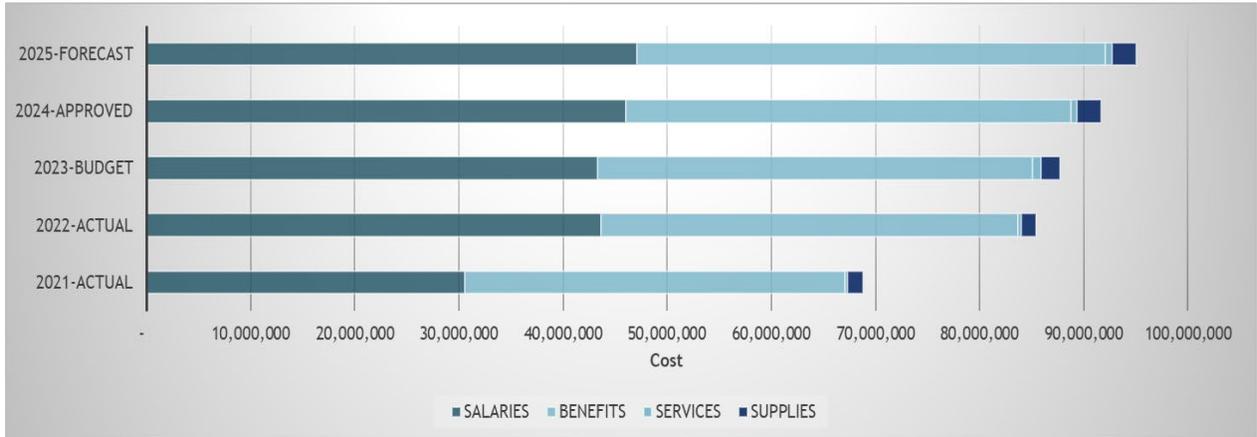


Statistical information:

In 2022, the Providence Fire Department responded to 47,166 2021 total calls for service, a 4.6% increase over 2021. Of the total calls, 69% were emergency medical services related and composed of 24,118 advanced life support and 8,439 basic life support calls for service. The departments fire prevention bureau conducted 4,308 inspections and 386 fire investigations. Recent changes in the cities licensing and inspections process the fire prevention bureau is expecting a 50% increase in total number of inspections being conducted in 2023. As always, Providence Firefighters answered calls with professionalism, compassion, and remain steadfast to our mission to protect life and all property.



### Fire Department Budget



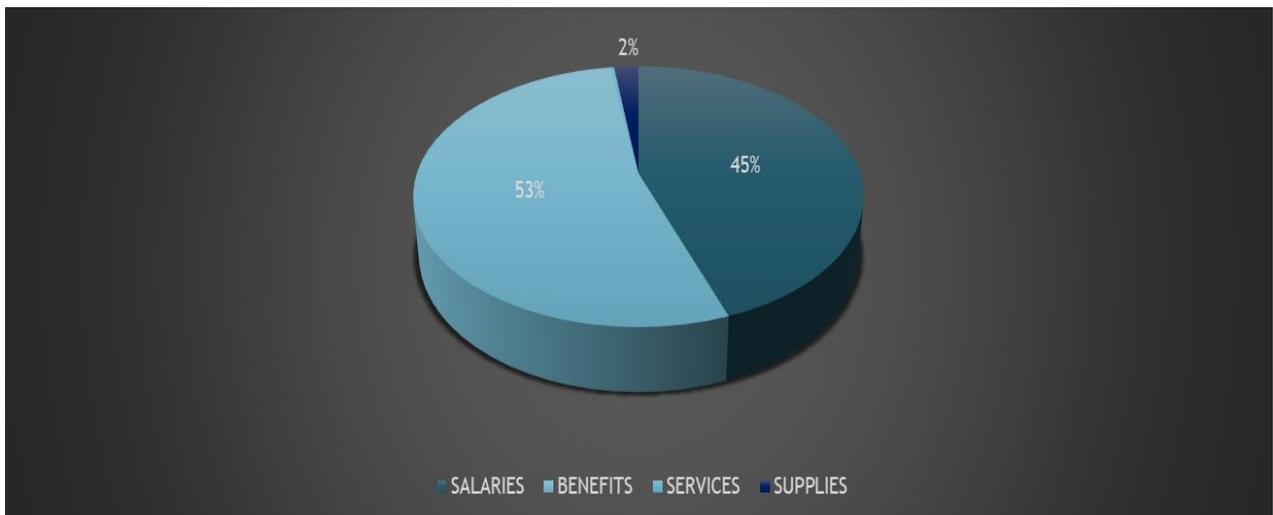
### Summary Budget

101-303: Fire	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	30,603,132	43,617,241	43,336,495	46,045,218	47,094,115
BENEFITS	36,492,870	40,085,483	41,711,854	42,754,118	45,005,480
SERVICES	232,166	268,382	878,897	572,263	584,396
SUPPLIES	1,432,103	1,474,871	1,756,570	2,286,589	2,335,064
<b>TOTAL</b>	<b>68,760,270</b>	<b>85,445,977</b>	<b>87,683,816</b>	<b>91,658,188</b>	<b>95,019,055</b>

101-303: Fire	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	796,270	1,123,885	917,200	985,000	985,000
MISCELLANEOUS RECEIPTS	6,763	6,733	6,072	7,000	7,000
<b>TOTAL</b>	<b>803,033</b>	<b>1,130,618</b>	<b>923,272</b>	<b>992,000</b>	<b>992,000</b>

### Breakdown of Expense by Type





Budget Detail

101-303: Fire	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	12,787,549	23,284,035	30,054,226	33,183,870	35,060,596
50060: OVERTIME	71,990	63,094	75,000	77,063	78,697
50066: OVERTIME - TRAINING	42,915	88,905	250,000	134,044	136,886
50080: SICK LEAVE	1,917,467	2,233,937	-	-	-
50090: VACATION	2,428,986	2,503,740	-	-	-
50110: SERVICE OUT OF RANK	147,658	90,736	91,000	94,640	96,646
50180: CALL BACK	7,053,521	9,593,375	9,220,313	8,409,162	8,893,796
50250: INJURED EMPLOYEES	1,077,383	842,883	-	-	-
50330: HOLIDAY PAY POLICE FIRE	1,548,873	1,483,850	1,533,120	1,670,009	1,723,720
50340: HOLIDAY	1,529,025	1,462,573	-	-	-
50350: LONGEVITY	1,991,534	1,963,856	2,106,596	2,470,190	1,097,402
50400: DIFFERENTIAL PAY	6,231	6,257	6,240	6,240	6,372
<b>SALARIES</b>	<b>30,603,132</b>	<b>43,617,241</b>	<b>43,336,495</b>	<b>46,045,218</b>	<b>47,094,115</b>
51570: DENTAL INSURANCE	368,688	368,908	504,633	519,772	530,167
51607: EDUCATIONAL INCENTIVE SALARIES	3,740	3,650	3,640	3,640	3,717
51820: LABORERS INT'L PENSION	107,250	103,250	115,700	118,014	120,516
51850: CITY OF PROVIDENCE PENSION EXPENSE	30,137,259	32,996,972	35,196,572	35,960,938	38,118,594
51980: F.I.C.A.	670,673	698,460	552,556	604,993	629,193
51996: STIPENDS	4,007	3,911	3,900	3,900	3,983
51999: LOCAL 1033 BENEFITS EXPENSE	77,516	78,820	89,320	91,106	93,037
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	5,123,737	5,831,513	5,245,533	5,451,755	5,506,273
<b>BENEFITS</b>	<b>36,492,870</b>	<b>40,085,483</b>	<b>41,711,854</b>	<b>42,754,118</b>	<b>45,005,480</b>
52077: PROMOTIONAL EXAMS	5,288	42,365	15,000	37,500	38,295
52120: FEES NOT CLASSIFIED	1,904	1,314	2,352	11,100	11,335
52170: POSTAGE	459	476	500	500	511
52185: DUES & SUBSCRIPTIONS	-	-	-	1,310	1,338
52199: PEST CONTROL	-	1,800	4,000	4,000	4,085
52600: PERSONNEL RECRUITMENT	-	-	309,625	80,330	82,033
52700: TRAINING	-	10,446	199,096	133,135	135,957
52705: TUITION	460	-	81,000	70,700	72,199
52911: MAIN & SERVICE	47,014	38,863	70,700	61,188	62,485
52912: REPAIRS TO AUTOS & TRUCKS	19,128	7,983	20,500	20,500	20,935
52913: COPIERS LEASE AND MAINTENANCE	-	6,245	7,999	3,500	3,574
52934: REPAIRS TO OTHER EQUIPMENT	8,136	2,648	13,000	13,000	13,276
53110: TRANSPORTATION OF PERSONS-TRAINING	6,285	400	-	-	-
53200: LEGAL EXPENSES	117,028	134,533	125,000	125,000	127,650
53227: MISCELLANEOUS PROFESSIONAL SERVICES	-	-	23,125	-	-
53500: MISC. EXPENSES	26,464	21,309	7,000	10,500	10,723
<b>SERVICES</b>	<b>232,166</b>	<b>268,382</b>	<b>878,897</b>	<b>572,263</b>	<b>584,396</b>



Budget Detail - Continued

101-303: Fire	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
52820: MACHINERY & EQUIPMENT	-	-	24,482	12,027	12,282
54000: OFFICE SUPPLIES	-	11,664	27,000	17,000	17,360
54020: STATIONERY	9,327	-	-	-	-
54042: SMALL TOOLS SHOP SUPPLIES	12,006	19,808	15,000	15,000	15,318
54150: MED CHEM & LAB SUPPLIES	145,773	149,700	167,138	172,862	176,527
54215: CONST & MAINT SUPPLIES	30,257	26,530	35,000	35,000	35,742
54270: LUBRICANTS	-	25,373	23,000	25,000	25,530
54625: EDUCATIONAL MATERIALS	20,614	9,657	8,000	20,000	20,424
54700: AUTO PARTS	395,529	532,037	400,000	489,675	500,056
54740: HOUSEKEEPING SUPPLIES	34,437	25,964	35,000	37,000	37,784
54755: LUMBER AND HARDWARE	18,426	2,011	15,000	15,000	15,318
54805: TIRES	59,198	58,020	60,000	70,000	71,484
54810: UNIFORMS/WEARING APPAREL	608,650	464,555	725,030	1,205,375	1,230,929
54830: MISCELLANEOUS MATERIALS AND SUPPLIES	97,886	149,552	221,920	172,650	176,310
<b>SUPPLIES</b>	<b>1,432,103</b>	<b>1,474,871</b>	<b>1,756,570</b>	<b>2,286,589</b>	<b>2,335,064</b>
43001: MISCELLANEOUS FEES	-	25	50,000	-	-
43121: PLAN REVIEW FEES	755,150	1,071,054	800,000	800,000	800,000
43122: RESCUE BILLINGS REVENUE	29,419	31,207	48,000	35,000	35,000
43145: FIRE DEPARTMENT INSPECTIONS	11,700	21,600	19,200	150,000	150,000
<b>DEPARTMENT REVENUES</b>	<b>796,270</b>	<b>1,123,885</b>	<b>917,200</b>	<b>985,000</b>	<b>985,000</b>
48001: MISCELLANEOUS REVENUE	6,763	6,733	6,072	7,000	7,000
<b>MISCELLANEOUS RECEIPTS</b>	<b>6,763</b>	<b>6,733</b>	<b>6,072</b>	<b>7,000</b>	<b>7,000</b>



## Communications Administrative Summary

Mission: The Telecommunications Department strives to operate in the areas of police and fire dispatch, emergency call processing, cable maintenance, radio repair and installation, telephone and computer services in a manner befitting the rich history of the public safety sector. It is our intent to treat those we serve with dignity and respect while being mindful of the public's right to be ensured of prompt, safe, and caring service. In addition, we implement the complex and varied duties of this department in a mindful courteous manner, never losing sight of the goals and the safety of the residents we serve.

### Department Goals:

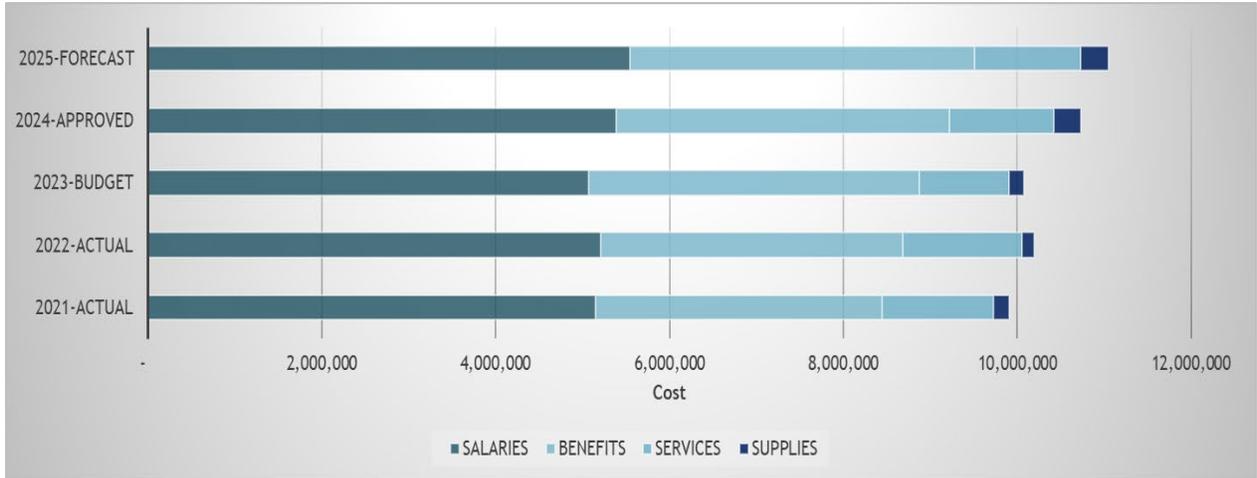
- Provide essential public safety services, meeting or exceeding industry guidelines and standards
- Proactively maintain and repair critical systems and infrastructure that support essential public safety services
- Implement operational and technological efficiencies to drive cost savings into future years
- Maintain a highly accountable and engaged workforce of public safety professionals

### Description:

Presently the department consists of sixty-seven members supporting the six divisions in the organizational structure to include the Administrative Division. To establish a meaningful dialogue with stakeholders both internal and external and the sharing of services and expertise are always desired goals of this organization.



### Communications Budget



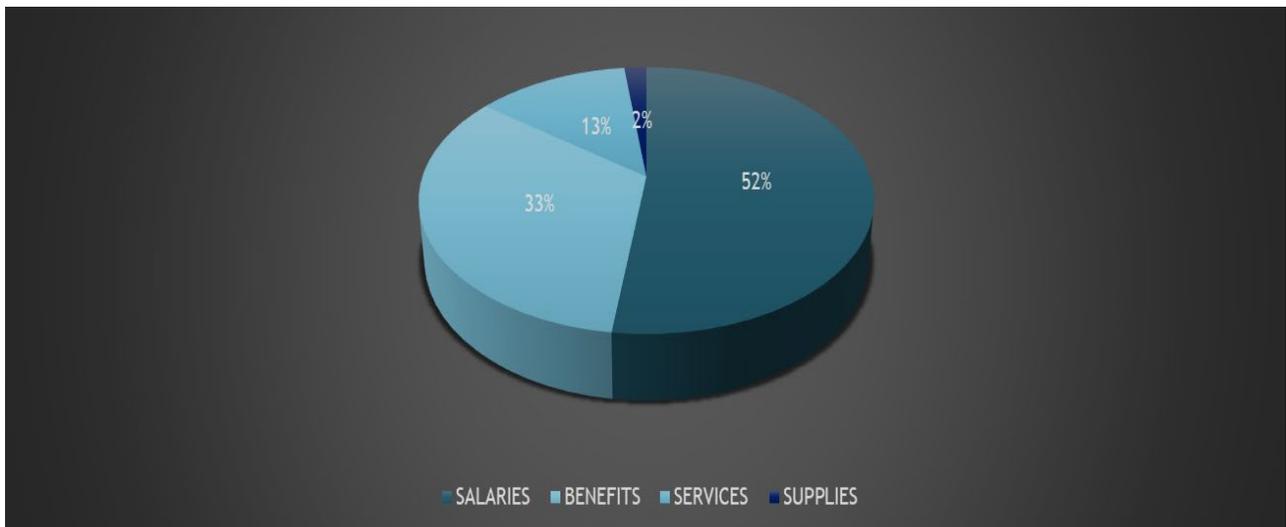
### Summary Budget

101-304: Communications	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	5,155,657	5,215,160	5,069,860	5,386,248	5,544,302
BENEFITS	3,296,014	3,472,948	3,801,209	3,838,539	3,967,405
SERVICES	1,270,939	1,368,917	1,037,927	1,196,900	1,222,274
SUPPLIES	184,487	137,843	170,518	306,080	312,568
<b>TOTAL</b>	<b>9,907,098</b>	<b>10,194,868</b>	<b>10,079,514</b>	<b>10,727,767</b>	<b>11,046,549</b>

101-304: Communications	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	680,801	626,350	700,000	630,000	630,000
MISCELLANEOUS RECEIPTS	5,467	4,194	-	-	-
<b>TOTAL</b>	<b>686,268</b>	<b>630,544</b>	<b>700,000</b>	<b>630,000</b>	<b>630,000</b>

### Breakdown of Expense by Type





Budget Detail

101-304: Communications	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	3,539,889	3,500,438	4,408,475	4,850,698	4,996,219
50060: OVERTIME	334,934	289,678	300,000	300,000	306,360
50080: SICK LEAVE	224,124	254,177	-	-	-
50090: VACATION	352,575	426,254	-	-	-
50180: CALL BACK	86,801	147,734	125,000	-	-
50340: HOLIDAY	377,889	346,557	-	-	-
50350: LONGEVITY	192,005	203,509	188,025	187,190	192,338
50400: DIFFERENTIAL PAY	47,440	46,812	48,360	48,360	49,385
<b>SALARIES</b>	<b>5,155,657</b>	<b>5,215,160</b>	<b>5,069,860</b>	<b>5,386,248</b>	<b>5,544,302</b>
51570: DENTAL INSURANCE	65,794	65,042	76,872	79,178	80,762
51607: EDUCATIONAL INCENTIVE SALARIES	185,717	172,850	188,025	190,000	194,028
51820: LABORERS INT'L PENSION	344,850	333,675	339,950	346,749	354,100
51850: CITY OF PROVIDENCE PENSION EXPENSE	1,368,467	1,369,592	1,401,340	1,468,688	1,556,809
51980: F.I.C.A.	402,785	404,071	397,385	362,223	373,090
51996: STIPENDS	8,500	-	-	-	-
51999: LOCAL 1033 BENEFITS EXPENSE	253,579	248,997	262,441	267,690	273,365
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	666,322	878,721	1,135,196	1,124,011	1,135,251
<b>BENEFITS</b>	<b>3,296,014</b>	<b>3,472,948</b>	<b>3,801,209</b>	<b>3,838,539</b>	<b>3,967,405</b>
52030: RUBBISH REMOVAL	-	2,687	3,224	3,224	3,292
52120: FEES NOT CLASSIFIED	7,277	1,114	-	-	-
52170: POSTAGE	90	307	360	400	408
52415: TELEPHONE	946,038	529,638	669,649	679,391	693,794
52911: MAIN & SERVICE	314,547	827,287	355,881	505,572	516,290
52912: REPAIRS TO AUTOS & TRUCKS	1,889	4,067	5,000	5,000	5,106
52913: COPIERS LEASE AND MAINTENANCE	-	2,245	2,813	2,813	2,873
53500: MISC. EXPENSES	1,097	1,572	1,000	500	511
<b>SERVICES</b>	<b>1,270,939</b>	<b>1,368,917</b>	<b>1,037,927</b>	<b>1,196,900</b>	<b>1,222,274</b>
52850: COMPUTER EQUIPMENT	-	-	-	12,330	12,591
52865: OFFICE FURNITURE	-	13,300	1,500	-	-
54000: OFFICE SUPPLIES	-	2,983	6,800	7,000	7,148
54020: STATIONERY	4,624	213	-	-	-
54042: SMALL TOOLS SHOP SUPPLIES	4,551	5,573	7,000	7,000	7,148
54200: RADIO PARTS & SUPPLIES	81,870	78,192	128,300	176,250	179,987
54215: CONST & MAINT SUPPLIES	84,422	24,217	8,250	84,500	86,291
54700: AUTO PARTS	3,861	8,848	7,000	9,000	9,191
54740: HOUSEKEEPING SUPPLIES	5,159	4,519	7,000	10,000	10,212
54830: MISCELLANEOUS MATERIALS AND SUPPLIES	-	-	4,668	-	-
<b>SUPPLIES</b>	<b>184,487</b>	<b>137,843</b>	<b>170,518</b>	<b>306,080</b>	<b>312,568</b>
43001: MISCELLANEOUS FEES	680,801	626,350	700,000	630,000	630,000
<b>DEPARTMENT REVENUES</b>	<b>680,801</b>	<b>626,350</b>	<b>700,000</b>	<b>630,000</b>	<b>630,000</b>
48005: TELEPHONE	5,467	4,194	-	-	-
<b>MISCELLANEOUS RECEIPTS</b>	<b>5,467</b>	<b>4,194</b>	<b>-</b>	<b>-</b>	<b>-</b>



## Emergency Management & Homeland Security Administrative Summary

**Mission:** The primary mission of PEMA is to reduce the loss of life and property and protect the City of Providence from all hazards, including natural disasters, acts of terrorism and other manmade disasters, by leading and supporting the city in a risk-based, comprehensive emergency management system of mitigation, preparedness, response, and recovery.

### Department Goals:

- Develop and implement Business Continuity program with focus on minority-owned businesses and businesses in underserved areas.
- Continue enhancing Critical Infrastructure and Homeland Security processes and partnerships.
- Leverage technology to enhance situational awareness of risks and hazards in the City to improve preparedness and awareness.
- Conduct thorough After-Action Reports and Improvement Plans for PEMA trainings, exercises, and EOC activations.
- Continue and expand training and exercise program for the City's Emergency Response Team (EOC Staff)
- Continue and expand training and exercise program for the Mayor's Emergency Advisory Board (MAC Group)
- Improve Damage Assessment and Debris Management planning, preparedness, and training.
- Continue to expand our Volunteer Program, including all of its sub-components (CERT and RACES), to provide a trained, vetted pool of disaster response and recovery workers.
- Continue to add training and other experiential opportunities to our Volunteer Program to increase the level of competence and engagement of our volunteers.

**Description:** (insert summary of department function, divisions, major accomplishments/highlights in recent FY, major on-going projects and initiatives/goals)

- Revise and update the City's MEDS-POD plan to incorporate best practices and lessons learned from the COVID-19 vaccination effort.
- Conduct thorough After-Action Report and Improvement Plan for the City's response to the COVID-19 pandemic.
- Continue and expand training and exercise program for the City's Emergency Response Team (EOC Staff)
- Continue and expand training and exercise program for the Mayor's Emergency Advisory Board (MAC Group)
- Continue to expand our Volunteer Program, including all of its sub-components (CERT and RACES), to provide a trained, vetted pool of disaster response and recovery workers.
- Continue to add training and other experiential opportunities to our Volunteer Program to increase the level of competence of our volunteers.



Performance Metrics: (if applicable) (some metrics are needed if possible)

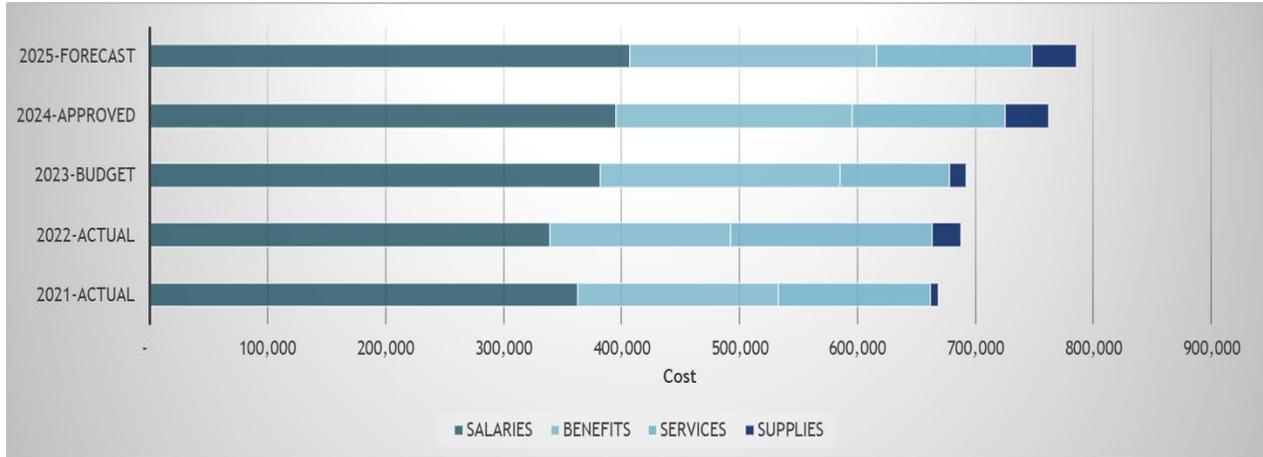
Department Core Process	Performance Metric	FY 2021 Target	FY 2021 Actual	FY 2022 Target	FY 2022 Actual	FY 2023 Target
Training Programs	Hours of training YTD	500	449.5	500	781	860
Volunteers	Volunteer Hours YTD	1,000	5,613	500	665	750
Exercises	Exercise Activity YTD	5	6	10	19	15
Outreach	Outreach Activity YTD	10	6	20	20	22

Statistical information: (insert any statistical information which you'd like included in the report) (examples: miles of roads, acres of parks, number of fires responded, etc.. they can be any relevant stats which you'd like to present)

- Volunteer Hours:
  - 2017: 2,517, 2018: 3,332, 2019: 1,654, 2020: 128, 2021: 5,613, 2022: 665
    - Avg: 2,318 | Avg (-2020/2021): 2,042
    - Working to rebuild Volunteer Program post COVID-19. Executing this process through re-building of CERT, RACES teams as well as creating new options for volunteer opportunities.
    - Goal is to work toward a new baseline of 1,500 volunteer hours by 2025.
- Field Activity:
  - In 2021 PEMA responded to the field 76 times to 55 locations in support of 17 different mission types. PEMA responded to 1 emergency call in 2021. In 2022 PEMA responded to the field 352 times to 329 locations in support of 22 different mission types. PEMA also responded to 17 Emergency calls in 2022.
    - 129% increase in field activity YOY.
  - PEMA has expanded their portfolio of activities in the field to support the mission of delivering a whole community comprehensive emergency management program.
    - Field responses in 2022 supported a massive logistics and distribution effort to push COVID-19 PPE and tests into the community.
    - While it is anticipated logistics efforts will be significantly less than 2022, additional field activity such as storm surveying and damage assessments will increase. Estimated, at minimum 300 field responses in 2023.
- Community Outreach:
  - In 2021, PEMA conducted 6 community outreach events, with many organizations unable to re-start in-person activity due to COVID-19 restrictions. In 2022, PEMA conducted 20 community outreach events.
    - Moving forward, the baseline will be 20 events, with the goal of a 20% increase YOY at minimum on these events.



## Emergency Management & Homeland Security Budget



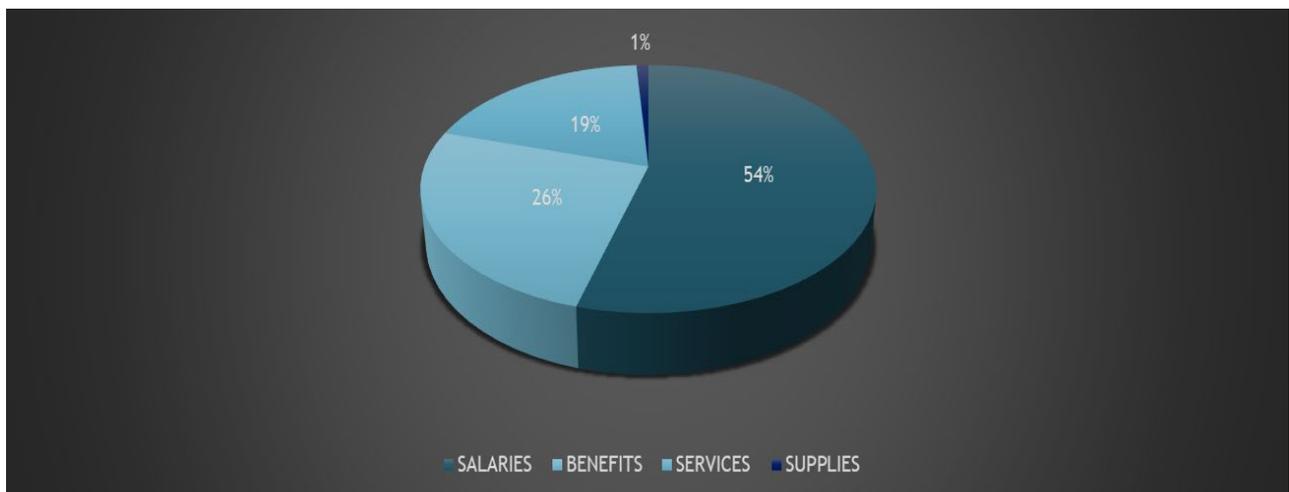
### Summary Budget

101-907: Emergency Mgmt / Hc	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	362,855	339,076	382,385	395,429	407,257
BENEFITS	170,236	153,164	202,812	200,568	208,783
SERVICES	128,642	171,104	93,277	129,556	132,304
SUPPLIES	6,714	24,669	13,500	36,450	37,222
<b>TOTAL</b>	<b>668,447</b>	<b>688,013</b>	<b>691,974</b>	<b>762,003</b>	<b>785,566</b>

101-907: Emergency Mgmt / Hc	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
STATE REVENUE AND AID	7,500	7,500	5,000	7,500	7,500
OTHER REVENUES	188,399	200,597	225,000	225,000	225,000
<b>TOTAL</b>	<b>195,899</b>	<b>208,097</b>	<b>230,000</b>	<b>232,500</b>	<b>232,500</b>

### Breakdown of Expense by Type





Budget Detail

101-907: Emergency Mgmt / Homeland Sec.	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	301,678	294,406	378,385	391,429	403,172
50020: SALARIES-TEMPORARIES	975	-	-	-	-
50060: OVERTIME	17,353	-	4,000	4,000	4,085
50080: SICK LEAVE	7,238	12,534	-	-	-
50090: VACATION	11,741	9,569	-	-	-
50340: HOLIDAY	23,870	22,567	-	-	-
<b>SALARIES</b>	<b>362,855</b>	<b>339,076</b>	<b>382,385</b>	<b>395,429</b>	<b>407,257</b>
51570: DENTAL INSURANCE	3,792	1,803	5,280	5,438	5,547
51820: LABORERS INT'L PENSION	4,550	4,025	4,550	4,641	4,739
51850: CITY OF PROVIDENCE PENSION EXPENSE	97,578	96,104	112,523	108,958	115,495
51980: F.I.C.A.	27,367	25,655	29,293	30,764	31,687
51999: LOCAL 1033 BENEFITS EXPENSE	3,433	3,072	3,513	3,583	3,659
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	33,517	22,505	47,653	47,184	47,656
<b>BENEFITS</b>	<b>170,236</b>	<b>153,164</b>	<b>202,812</b>	<b>200,568</b>	<b>208,783</b>
52075: FOOD	-	1,509	4,000	4,000	4,085
52170: POSTAGE	26	-	50	50	51
52185: DUES & SUBSCRIPTIONS	-	150	-	-	-
52700: TRAINING	1,436	6,410	6,165	8,000	8,170
52911: MAIN & SERVICE	27,676	43,391	20,390	24,633	25,155
52912: REPAIRS TO AUTOS & TRUCKS	-	1,144	3,000	3,000	3,064
52913: COPIERS LEASE AND MAINTENANCE	135	1,951	6,552	3,000	3,064
53227: MISCELLANEOUS PROFESSIONAL SERVICES	89,472	111,769	12,500	7,500	7,659
53500: MISC. EXPENSES	9,898	4,781	40,620	79,373	81,056
<b>SERVICES</b>	<b>128,642</b>	<b>171,104</b>	<b>93,277</b>	<b>129,556</b>	<b>132,304</b>
52830: COMMUNICATION EQUIPMENT	1,567	143	-	-	-
54000: OFFICE SUPPLIES	-	1,398	3,500	4,500	4,595
54797: SUPPLIES	5,147	23,128	10,000	31,950	32,627
<b>SUPPLIES</b>	<b>6,714</b>	<b>24,669</b>	<b>13,500</b>	<b>36,450</b>	<b>37,222</b>
42200: STATE GRANT	7,500	7,500	5,000	7,500	7,500
<b>STATE REVENUE AND AID</b>	<b>7,500</b>	<b>7,500</b>	<b>5,000</b>	<b>7,500</b>	<b>7,500</b>
48205: CIVIL DEFENSE REIMBURSEMENT	188,399	200,597	225,000	225,000	225,000
<b>OTHER REVENUES</b>	<b>188,399</b>	<b>200,597</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>



## Planning & Urban Development Budget Details





## Planning & Urban Development Administrative Summary

Mission: The Department of Planning and Development's mission is to shape the future of Providence and ensure a high quality of life for city residents and a vibrant, attractive urban environment for businesses, workers and visitors by:

- Generating a progressive and broad community vision in the City's Comprehensive Plan, neighborhood plans, special area plans and redevelopment plans;
- Encouraging excellent design in our built environment through regulatory tools and development review;
- Promoting a high-quality public realm that enhances civic life;
- Creating strong and vibrant neighborhoods through strategic investments and policies;
- Engaging our community in meaningful ways;
- Preserving our unique heritage;
- Encouraging a broad range of housing options and a diverse job base; and
- Effectively managing and implementing diverse projects citywide to reach these goals.

### Department Goals:

- Develop the Compressive Plan to guide growth and development for the next 20 years.
- Develop special area plans to establish visions and action strategies for specific areas of the City and guide the implementation of those strategies.
- Improve conditions for low-income residents through planning for and investing in infrastructure and affordable housing and services.
- Engage the community in our planning efforts.
- Support small business development in Providence.
- Return blighted and abandoned structures and vacant lots to productive use.
- Provide information to the public about our initiatives.
- Develop plans for our transportation network to accommodate all modes of transportation, including driving, public transit, biking, and walking.
- Ensure historic resources and the city's built environment are preserved and enhanced.
- Promote plans, projects, and initiatives that protect and preserve the natural environment and increase Providence's sustainability and resiliency.
- Through regulation and development review processes, facilitate land development that results in a positive impact on the natural and built environment.
- Align planning efforts and projects, and project funding and implementation with the annual Capital Improvement Plan



Description:

The Planning Division develops long-range plans for growth and development of the city. These plans may be for the whole city, smaller areas, or specific topics like housing or transportation. The division plays a role in implementing these plans through crafting land use regulations and conducting development review. It also oversees public projects that implement the plans.

The Community Development Division develops plans for the disbursement of federal community development funding, creates the annual community development budget, disburses the funds, and monitors the projects for compliance with federal regulations.

The Fiscal Division manages all of the funding that flows through the department.

The Providence Redevelopment Agency carries out redevelopment plans, with the goal of eliminating conditions of blight and returning formerly blighted properties to the private market.

The Providence Business Loan Fund is a lender of last resort to small businesses within the city. It is a revolving fund, originally capitalized by federal community development dollars.

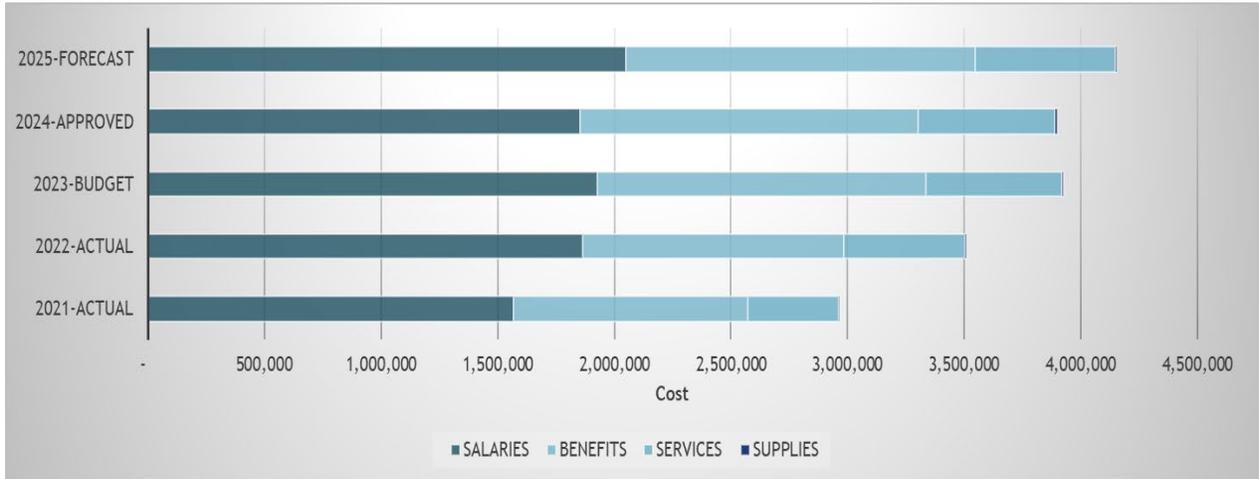
Performance Metrics:

The Department administers tens of millions of dollars in federal, state and local funding for planning and implementation. Through its boards and commissions, the department, reviews hundreds of development projects each year.

Statistical information: N/A



### Planning & Urban Development Budget



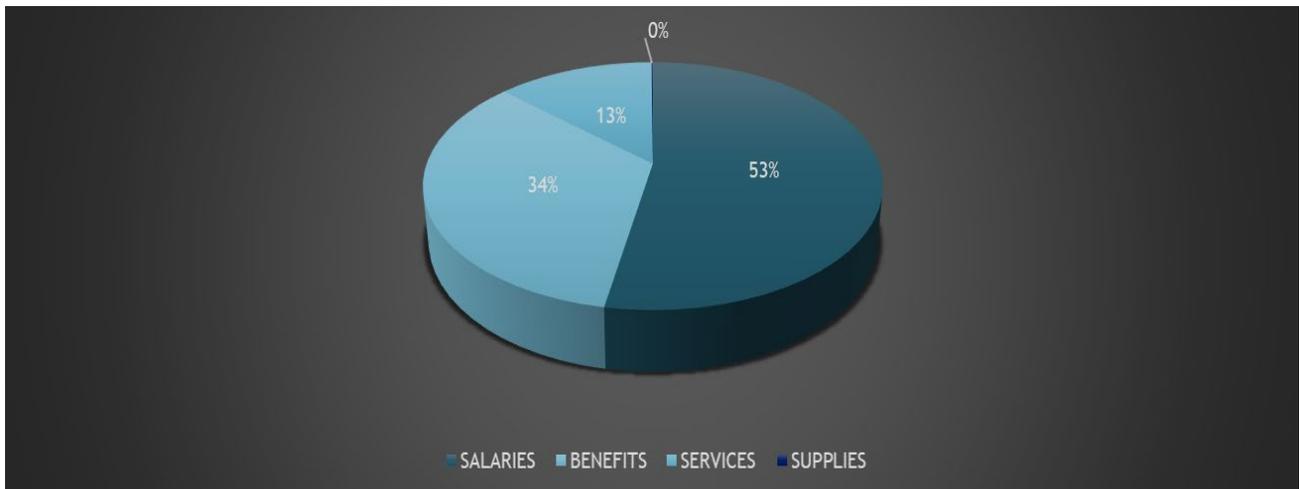
### Summary Budget

101-908: Planning & Urban Dev	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	1,566,695	1,864,085	1,926,893	1,852,526	2,048,309
BENEFITS	1,006,468	1,120,683	1,408,659	1,449,518	1,499,154
SERVICES	388,580	519,710	582,893	587,819	600,281
SUPPLIES	3,501	4,837	7,000	9,500	9,701
<b>TOTAL</b>	<b>2,965,245</b>	<b>3,509,315</b>	<b>3,925,445</b>	<b>3,899,363</b>	<b>4,157,445</b>

101-908: Planning & Urban Dev	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
MISCELLANEOUS RECEIPTS	19,065	16,993	-	-	-
<b>TOTAL</b>	<b>19,065</b>	<b>16,993</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Breakdown of Expense by Type





Budget Detail

101-908: Planning & Urban Development	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	1,270,515	1,487,928	1,872,659	1,755,113	1,948,242
50060: OVERTIME	379	2,713	4,000	4,000	4,085
50080: SICK LEAVE	26,425	46,613	-	-	-
50090: VACATION	96,575	146,360	-	-	-
50340: HOLIDAY	116,500	120,032	-	-	-
50350: LONGEVITY	56,302	60,439	50,234	93,413	95,982
<b>SALARIES</b>	<b>1,566,695</b>	<b>1,864,085</b>	<b>1,926,893</b>	<b>1,852,526</b>	<b>2,048,309</b>
51570: DENTAL INSURANCE	21,528	20,865	27,432	28,255	28,820
51820: LABORERS INT'L PENSION	72,931	74,076	106,470	108,599	110,901
51850: CITY OF PROVIDENCE PENSION EXPENSE	482,068	525,822	555,904	596,147	631,916
51980: F.I.C.A.	118,781	140,035	160,799	162,635	167,514
51996: STIPENDS	22,845	5,851	10,000	10,000	10,212
51999: LOCAL 1033 BENEFITS EXPENSE	55,018	56,516	41,097	41,919	42,808
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	233,297	297,516	506,957	501,963	506,983
<b>BENEFITS</b>	<b>1,006,468</b>	<b>1,120,683</b>	<b>1,408,659</b>	<b>1,449,518</b>	<b>1,499,154</b>
52120: FEES NOT CLASSIFIED	420	29,687	-	-	-
52125: OTHER SERVICES	2,118	4,975	15,000	12,500	12,765
52170: POSTAGE	5,024	5,288	5,800	5,800	5,923
52175: ADVERTISING/MARKETING	6,000	7,745	10,000	10,000	10,212
52185: DUES & SUBSCRIPTIONS	2,145	2,581	3,500	6,000	6,127
52210: PRINTING	50	2,344	2,500	2,500	2,553
52900: REPAIRS TO OFFICE EQUIPMENT	-	-	1,500	1,500	1,532
53000: RENTAL OF LAND AND BUILDINGS	329,100	350,621	277,593	295,519	301,784
53010: RENTAL OF EQUIPMENT	11,821	14,544	18,000	18,000	18,382
53105: TRAVEL	-	6,130	14,000	-	-
53110: TRANSPORTATION OF PERSONS-TRAINING	-	-	-	10,000	10,212
53227: MISCELLANEOUS PROFESSIONAL SERVICES	9,140	83,254	155,000	146,000	149,095
53500: MISC. EXPENSES	19,762	9,542	5,000	5,000	5,106
55142: PBA EXPENSES	3,000	3,000	75,000	75,000	76,590
<b>SERVICES</b>	<b>388,580</b>	<b>519,710</b>	<b>582,893</b>	<b>587,819</b>	<b>600,281</b>
54000: OFFICE SUPPLIES	3,501	4,837	7,000	9,500	9,701
<b>SUPPLIES</b>	<b>3,501</b>	<b>4,837</b>	<b>7,000</b>	<b>9,500</b>	<b>9,701</b>
48001: MISCELLANEOUS REVENUE	19,065	16,993	-	-	-
<b>MISCELLANEOUS RECEIPTS</b>	<b>19,065</b>	<b>16,993</b>	<b>-</b>	<b>-</b>	<b>-</b>



## Office of Economic Opportunity Budget Details





### Office of Economic Opportunity Administrative Summary

**Mission:** The mission of the Office of Economic Opportunity (OEO) is to expand opportunities for the residents of the City’s underserved communities. OEO will accomplish this through assisting residents in acquiring quality jobs, gaining new skills and credentials, and supporting small businesses owned by and that service traditionally underserved neighborhoods in the City. OEO’s mission is realized through targeted workforce development, skills training, workforce development, small business capacity building and technical assistance, entrepreneurship support, and youth programs targeting the underserved.

**Department Goals:** The Office of Economic Opportunity (OEO) is a city department that was created on July 1, 2017. OEO houses programs such as First Source Providence, management of the Mayor’s One Providence For Youth Summer Employment Program, MBE/WBE Outreach and participation, and services in support of small business.

**Description:**

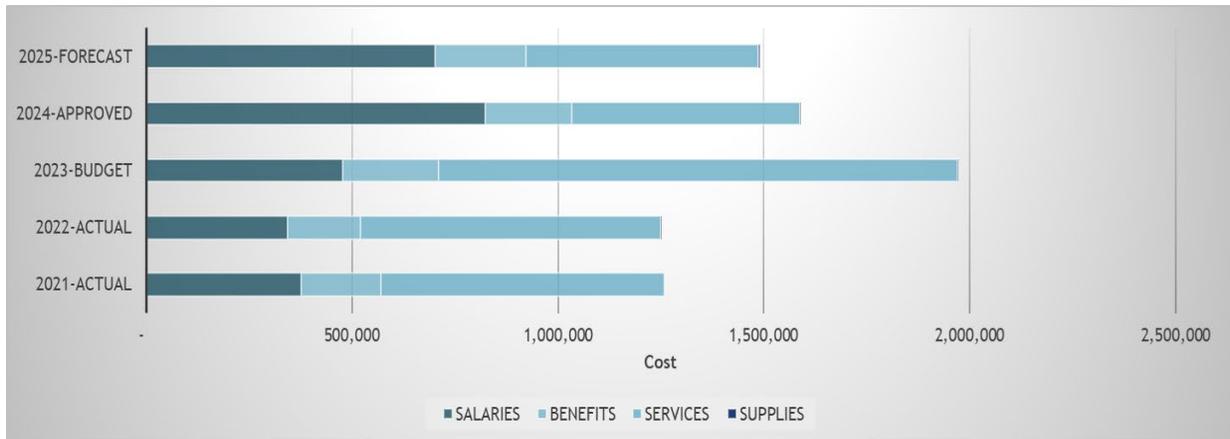
- *First Source Providence: Increasing opportunities for Providence job seekers in accordance with the First Source Ordinance.*
- *One Providence For Youth Employment Program: A workforce development system for youth and emerging adults aged 14 to 24 managed by the city and executed by local workforce development partners specializing in Youth.*
- *Small Business Division: Increase the City’s responsiveness to small business owners and increase opportunities for entrepreneurs and aspiring small business owners to start, grow, and scale their businesses.*
- *MBE/WBE Participation: Increase MBE/WBE participation to reach the City of Providence’s MWBE Participation goal of 20%.*

**Performance Metrics:** (if applicable) (some metrics are needed if possible)

Department Core Process	Performance Metric	FY 2019 Actual	FY 2020 Actual	FY 2021 Target	FY 2022 Actual	FY 2023 Target
MBE/WBE						20% Participation
First Source						TBD
Small Business Division						TBD
One Providence Youth						95% completion of program



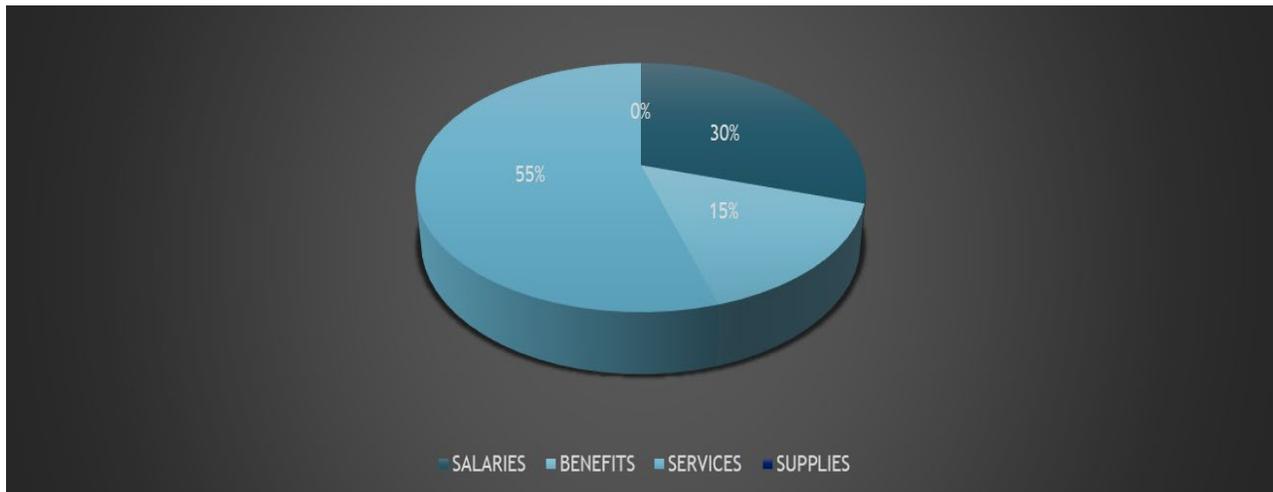
### Office of Economic Opportunity Budget



#### Summary Budget

	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
<b>101-909: Office of Economic De</b>					
SALARIES	376,118	343,448	477,384	823,264	702,431
BENEFITS	194,459	178,232	232,776	211,408	219,974
SERVICES	688,200	727,352	1,259,841	552,414	564,125
SUPPLIES	-	636	1,000	3,500	3,574
<b>TOTAL</b>	<b>1,258,777</b>	<b>1,249,669</b>	<b>1,971,001</b>	<b>1,590,586</b>	<b>1,490,104</b>

#### Breakdown of Expense by Type





Budget Detail

101-909: Office of Economic Development	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	283,207	239,803	374,316	721,918	598,894
50020: SALARIES-TEMPORARIES	1,799	7,736	94,500	94,500	96,503
50080: SICK LEAVE	32,477	29,090	-	-	-
50090: VACATION	22,442	35,226	-	-	-
50340: HOLIDAY	27,585	20,460	-	-	-
50350: LONGEVITY	8,607	11,134	8,568	6,846	7,034
<b>SALARIES</b>	<b>376,118</b>	<b>343,448</b>	<b>477,384</b>	<b>823,264</b>	<b>702,431</b>
51570: DENTAL INSURANCE	3,103	3,371	3,456	3,560	3,631
51820: LABORERS INT'L PENSION	10,010	8,785	13,650	13,923	14,218
51850: CITY OF PROVIDENCE PENSION EXPENSE	118,003	94,246	136,077	106,850	113,261
51980: F.I.C.A.	28,594	25,789	32,264	39,897	41,094
51999: LOCAL 1033 BENEFITS EXPENSE	7,552	6,701	10,538	10,749	10,977
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	27,197	39,340	36,791	36,429	36,793
<b>BENEFITS</b>	<b>194,459</b>	<b>178,232</b>	<b>232,776</b>	<b>211,408</b>	<b>219,974</b>
52120: FEES NOT CLASSIFIED	582,071	544,176	960,000	250,000	255,300
52700: TRAINING	-	-	-	5,000	5,106
53000: RENTAL OF LAND AND BUILDINGS	-	-	39,841	42,414	43,313
53110: TRANSPORTATION OF PERSONS-TRAINING	-	-	3,000	-	-
53227: MISCELLANEOUS PROFESSIONAL SERVICES	-	4,550	3,500	5,000	5,106
53500: MISC. EXPENSES	-	91	3,500	-	-
55125: GRANT EXPENDITURES	106,129	178,535	250,000	250,000	255,300
<b>SERVICES</b>	<b>688,200</b>	<b>727,352</b>	<b>1,259,841</b>	<b>552,414</b>	<b>564,125</b>
54000: OFFICE SUPPLIES	-	636	1,000	3,500	3,574
<b>SUPPLIES</b>	<b>-</b>	<b>636</b>	<b>1,000</b>	<b>3,500</b>	<b>3,574</b>



## Department of Diversity, Equity, Inclusion & Belonging Budget Details





## Department of Diversity, Equity, Inclusion & Belonging Administrative Summary

**Mission:** The mission of the DEIB department is to serve as an internal consultant and deliberately engage with the administration, senior leaders, business resource groups, City council, and community partners to create an environment where employees and residents feel a sense of connection, ownership, and belonging, throughout all mechanisms of the city.

**The DEIB Vision:** We believe that attracting, developing, and retaining a base of employees and community partners who reflect the diversity of our residents is essential to our success and sustainability. Though we center our work on Policies, Processes and Practices, this work is really about relationships, empathy, and the removal of barriers, so that we can embrace our collective power.

### Department Goals:

The department's goals include leveraging collaboration with internal (within city employment) and community partners to:

- Increase compositional Diversity across all levels of City staff, particularly in upper management, as there is Power in Visible Diversity (PVD). This will be accomplished through active recruitment, purposeful hiring and implementing retainment strategies.
  - Review of internal policies and practices to remove the barriers that serve to exclude and/or make people feel as if they don't belong.
  - Implement procedures and practices designed to instill a sense of value and appreciation among City staff and Community members.
  - Establish equitable systems for educational and economic mobility
  - Be intentional in seeking, encouraging, and incorporating various perspectives into the decision-making procedures, and
  - Invest in a City that fully integrates its residents into all aspects of its processes, and
- Expand Employee and Community engagement through CARE:
1. Cultivating inclusive spaces by engaging diverse talent and influencing recruitment, development, advancement, and retention.
  2. Assuring proactive, transparent, and culturally sensitive communication
  3. Regulating and ensuring fairness in the policies that affect employee and resident experiences, and
  4. Evaluating and monitoring our evidence-based, data-driven resolutions through systematic set of tools and resources.

The DEIB department plans to achieve some of its goals through these initiatives:

DEIB TIPS (DEIB Training Internal Providence Staff) – Series of workshops and trainings for city staff, including onboarding that instills a sense of belonging and ownership, as well as an understanding of how what they do is valuable and fits into the mechanisms of the city. Workshops will include unconscious bias and micro-aggression trainings, as well as opportunities for city staff to engage in and with constituents and community locations.

DEIB KITS (a program for community partners/leaders) - Certificate program for community leaders in partnership with local colleges/universities. DEIB KITS will endorse 4 pillars of DEI training:

1. Knowledge of social and historical context



2. Interpersonal skills for facilitation, mediation, and cultural responsiveness
3. Tools for data collection and evidence-based practices
4. Systems change and Organizational Leadership

WORC – (Workshops Opportunities and Resources for the Community) - Workshops on Diversity, Equity and Inclusion for Community members and Community agencies. Focus areas include, the Invisible Wounds of Colonial and Racial Trauma, Languages in our community, and Cultural Sensitivity in Education, and Mental Health of Diverse Communities.

LISTEN (Leveraging Internal Systems Through Employee Narratives) – This is a training for managerial staff on listening with Motivational Interviewing and other tools.

RELAY (Racial Equity Leadership Academy for Youth) – helping youth learn how to define and discuss equity issues in our City systems through Racial Literacy Training and interrupting the cycle of invisible wounds.

Description:

The DEIB Department was created in 2022 to design, drive, implement and support the efforts to ensure that Diversity, Equity, Inclusion and Belonging (DEIB) are prioritized, practiced, and incorporated throughout the City of Providence.

Performance Metrics:

A primary focus of the DEIB department has been, and will continue to be, deliberate engagement. Ameliorating systems governed by long standing practices and procedures requires one to establish trust. To develop trust, one must build relationships.

DEIB, through its director, has conducted over one hundred (100) face-to-face, partnership meetings and training opportunities. Additionally, DEIB has:

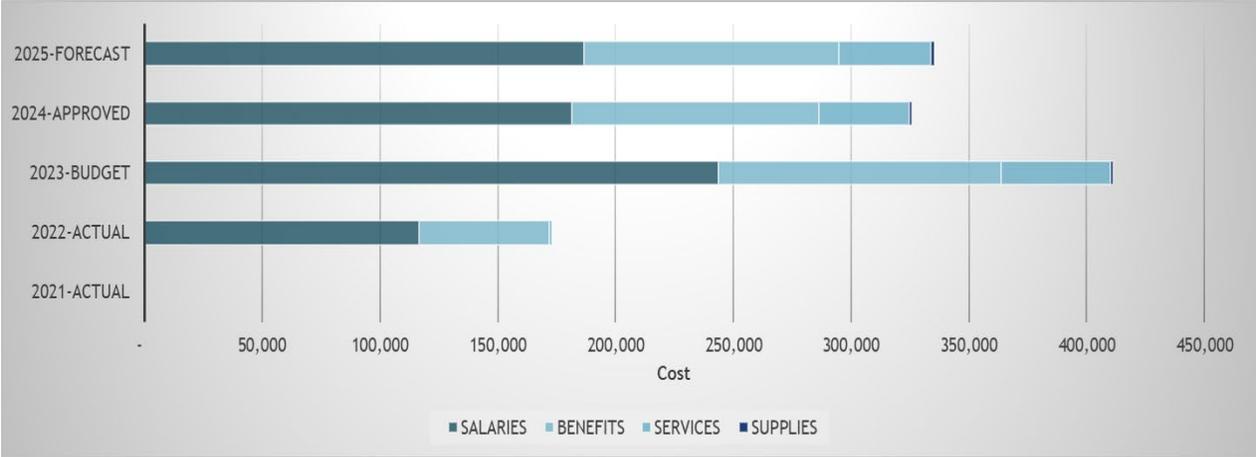
- *Helped to Establish a city-wide DEI Collaborative with Community Partners* – including Oasis International, Nonviolence Institute, New Bridges for Haitian Success, Refugee Dream Center, Providence Cultural Equity Initiative, Jewish Community Center, Bornstein Center for Holocaust and Genocide Education, Rhode Island for Community and Justice – and several others
- *Establish Train-the-Trainers program across several of the larger Departments* such as the Providence Police Department, Providence Water and Department of Public Works. The Department created a robust Cultural Sensitivity training program for the Police Recruits (covering approximately 45 hours)... and also brokered an increase in nonviolence education and training or the recruits ('23) from 3 hours to approximately 30 hours.
- *Published the intermediate step towards the Strategic DEI plan for the City, The DEI Engagement Report...* and met with internal and community partners for continuous feedback and support.
- *Served in several committees and initiatives as partner and support* including Equity in Practice, Rhode Island for Community and Justice, the PVD Co-response program, and the Police Advisory Board.



- *Organized Providence's First DEI Summer Speaker Series* centering a range of topics from unpacking isms to the role of Allies in DEI work.
- *Invested in Youth-focused Initiatives* by mentoring 2 high school interns... and has expanded to 1 college and two interns this summer '23. The hope is to grow the program to 4-5 by summer '24.
- *Co-organized/sponsored* several events including the Cape Verdean Independence Celebration, Asian Art, Health and Wellness Event, and DEI Engagement Report Gathering
- *Current Co-organizing the IMAGE AMERICA GATHERING* in partnership with College Unbound, Arts Culture and Tourism Department, and AS220.
- Current reviewing critical documents and toolkits to support the department's DEI efforts – such as the Equity Toolkit, Language Access Toolkit, Inclusive Language Guide and DEI Self-Assessments.



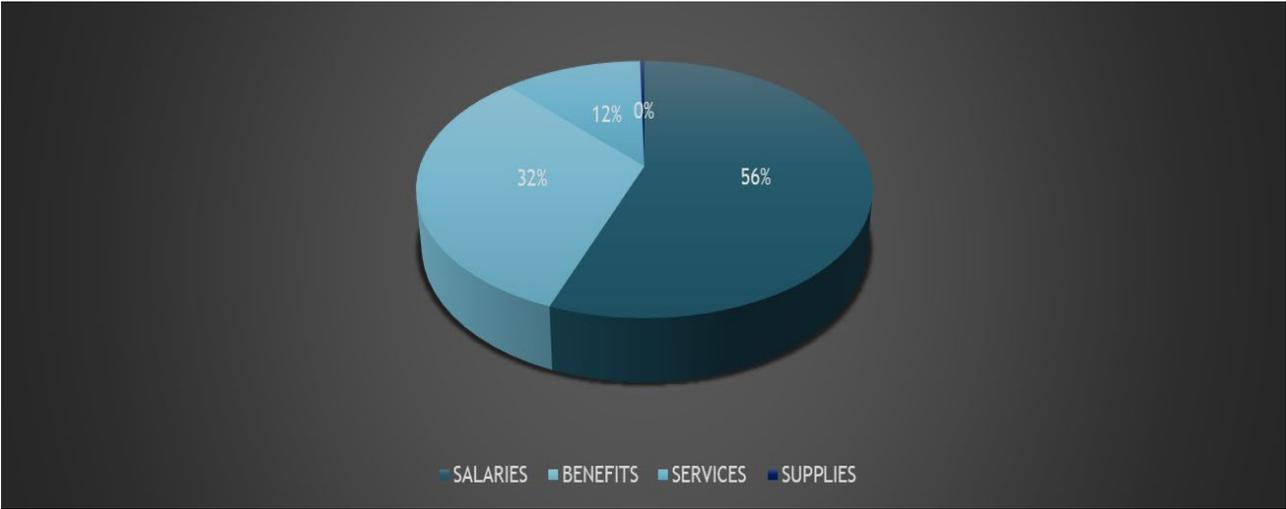
Department of Diversity, Equity, Inclusion & Belonging Budget



Summary Budget

101-919: DEPT EQUITY INCLUSI	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	-	116,769	243,589	181,355	186,781
BENEFITS	-	54,962	120,328	105,028	108,255
SERVICES	-	1,168	46,230	38,208	39,018
SUPPLIES	-	-	1,200	1,200	1,225
<b>TOTAL</b>	-	<b>172,899</b>	<b>411,347</b>	<b>325,791</b>	<b>335,279</b>

Breakdown of Expense by Type





Budget Detail

101-919: DEPT EQUITY INCLUSION BELONG.	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	-	104,301	238,807	175,420	180,683
50080: SICK LEAVE	-	2,348	-	-	-
50090: VACATION	-	3,974	-	-	-
50340: HOLIDAY	-	6,146	-	-	-
50350: LONGEVITY	-	-	4,782	5,935	6,098
<b>SALARIES</b>	-	<b>116,769</b>	<b>243,589</b>	<b>181,355</b>	<b>186,781</b>
51570: DENTAL INSURANCE	-	855	2,309	2,378	2,426
51850: CITY OF PROVIDENCE PENSION EXPENSE	-	30,899	53,970	35,032	37,134
51980: F.I.C.A.	-	8,359	16,004	20,046	20,647
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	-	14,849	48,045	47,572	48,048
<b>BENEFITS</b>	-	<b>54,962</b>	<b>120,328</b>	<b>105,028</b>	<b>108,255</b>
52120: FEES NOT CLASSIFIED	-	1,168	13,680	8,208	8,382
52210: PRINTING	-	-	1,050	1,000	1,021
52700: TRAINING	-	-	5,000	4,000	4,085
52913: COPIERS LEASE AND MAINTENANCE	-	-	1,500	-	-
53401: PRIVATE CONTRACTORS	-	-	25,000	25,000	25,530
<b>SERVICES</b>	-	<b>1,168</b>	<b>46,230</b>	<b>38,208</b>	<b>39,018</b>
54000: OFFICE SUPPLIES	-	-	950	950	970
54020: STATIONERY	-	-	250	250	255
<b>SUPPLIES</b>	-	-	<b>1,200</b>	<b>1,200</b>	<b>1,225</b>



## Department of Public Works Budget Details





## Department of Public Works Administrative Summary

Mission: The Department of Public Works provides efficient, cost effective, high-quality services relative to operations, maintenance, planning, construction and engineering of public works infrastructure and waste management for City of Providence.

### Department Goals:

- Increase City’s recycling rate to 15%.
- Establish procedures to provide city services equitably across wards.
- Reduce pothole claims to below 100 for the calendar year.
- Improve DPW snow readiness response times and reduce complaints.
- Establish automated system to manage work orders, track projects and complete electronic permitting.
- Codify critical department process.
- Establish automated system to account for major supply end-items.
- Modernize parking collection to bring 70% of parking meters to a functioning status through repair and replacement.
- Complete curb regulation inventory data collection for all business and institutional districts.
- Implement a digital work order and asset management system for parking signs to ensure inventories remain up to date.
- Improve access to loading zones and handicap parking spaces in business districts.
- Enable more web services/permitting to minimize walk-in customers so employees can focus on work.
- Develop recurring maintenance budgets to supplement intermittent CIP investments.
- Increase Asset Management program utilization.
- Improved departmental and inter-departmental cooperation.
- Increase utility compliance.
- Identify and apply for grant funding opportunities.

### Description:

Mattress & Tire Heat Map	Mattresses and Tires that are left out for collection or dumped are inventoried and placed in a GIS heat map. This will enable the department to better refine its outreach and education efforts as well as hone in on enforcement.
Sewer GIS Mapping	Continue efforts to maintain mapper. Fill GIS Coordinator position to take hosting and maintenance in-house.
Street Sweeping Map/Tracker	Post to website for real time look on Citywide sweeping status.
Street/Sidewalk Construction Map	Communicate on-going and planned work on GIS based web map. Fill GIS Coordinator position to maintain.



CDL Training	In February 2023 DPW became registered with the FMSCA as a training provider for Class b Behind the Wheel and Theory Training. By doing so we can train our employees in house for a CDL B license. We have trained and passed 5 employees since resitering.
Reporting/Compliance	Prepare and submit RIPDES and CMOM reports annually.
CIP, ARPA, NIF, CDBG funded projects	Continue planning, engineering and construction of planned and new projects. <ul style="list-style-type: none"> <li>- Allens Ave Sewer Valve rehab</li> <li>- Hurricane Barrier Road hatch replacement</li> <li>- Sewer cleaning and CCTV</li> <li>- Sidewalk and Road Paving projects</li> <li>- Collyer Street Retaining Wall Rebuild</li> <li>- Bowdoin Street safety improvements</li> </ul>
On-line Permitting	Traffic Engineering permits scheduled for Spring 2023 to be online.
Traffic Calming/Speeding	Develop Speeding Policy and City Map of future streets to receive speed mitigation.
School Zone Safety	Study and Implement Infrastructure Safety Measures in School zones.
Traffic Signal Design	Begin to study and implement signal phasing/timing including pedestrian friendly signal phasing.
Traffic Signal Infrastructure	Continue implementing major traffic signal infrastructure replacement and upgrades.
Parking	As of FY 23, nearly 80% of meter payments occur through the app, reducing reliance on physical parking meters. Around 5% of the inventory for on-street curb regulations in business districts are complete. Sign inventory (step 1 of the inventory) has been completed for around 30% of business districts. In FY23, a parking meter inventory as completed, and a digital work order system was implemented for parking meter maintenance.

Performance Metrics:

Department Core Process	Performance Metric	FY 2021 Actual	FY 2022 Actual	FY 2022 Target	FY 2023 Actual	FY 2023 Target
Street Sweeping	Curb Miles Swept	2,974		3,200 miles		
Filling Potholes	#of Potholes filled	12,836		10,000		



Mattresses disposed of as waste (cost \$2000 per ton)	Reduction in tonnage to landfill – increased recycling rate	75 tons		40 tons		
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Statistical information:

730 Sidewalk Miles

730 Curb Miles

2094 streets

15,00 catch basins

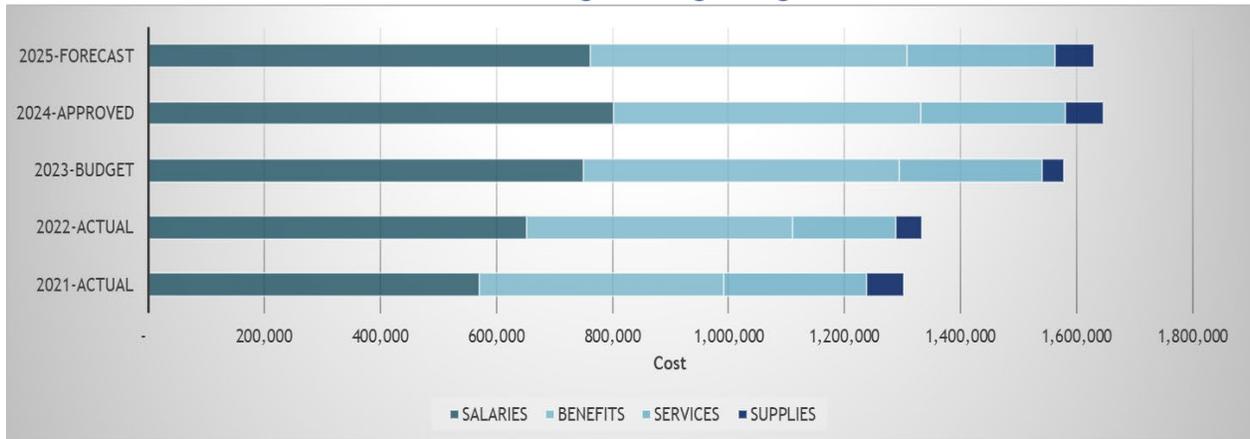
14,500 manholes

400 Sewer miles

100 person staff (Traffic Engineering, Administration, Engineering, Environmental, Highway, Sewer, Parking Divisions)



### Traffic Engineering Budget



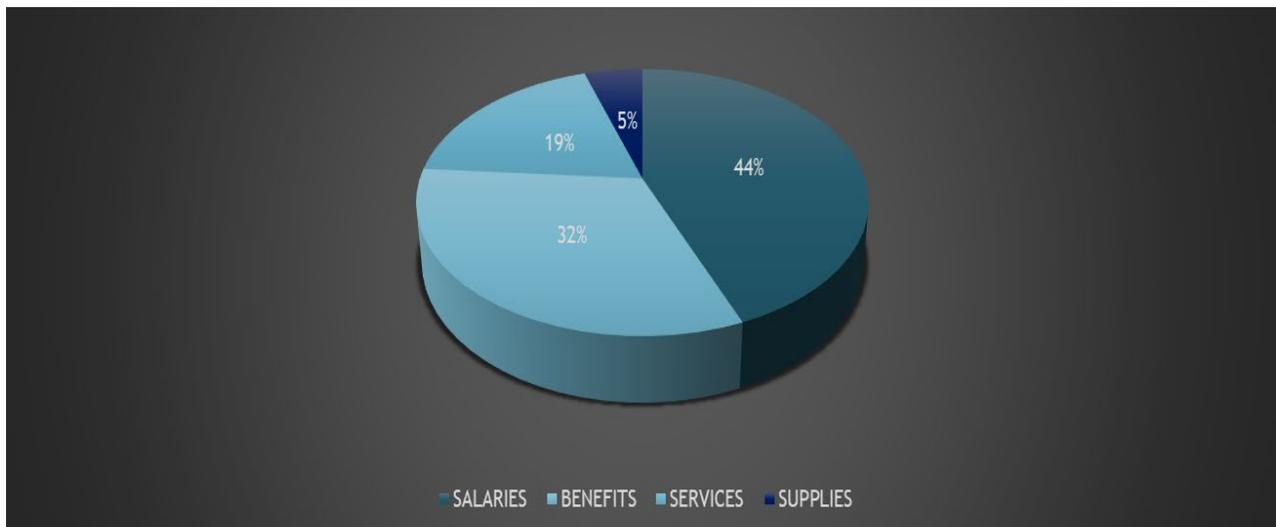
### Summary Budget

101-305: Traffic Engineering	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	571,283	651,653	750,314	801,441	761,637
BENEFITS	420,910	458,649	544,237	529,931	546,412
SERVICES	245,536	177,847	246,800	249,800	255,096
SUPPLIES	64,208	45,096	35,750	65,000	66,378
<b>TOTAL</b>	<b>1,301,937</b>	<b>1,333,244</b>	<b>1,577,101</b>	<b>1,646,172</b>	<b>1,629,523</b>

101-305: Traffic Engineering	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	80	7,280	-	-	-
MISCELLANEOUS RECEIPTS	362,845	292,410	325,000	365,000	365,000
OTHER REVENUES	68,365	28,585	135,000	135,000	135,000
<b>TOTAL</b>	<b>431,290</b>	<b>328,275</b>	<b>460,000</b>	<b>500,000</b>	<b>500,000</b>

### Breakdown of Expense by Type



### Budget Detail

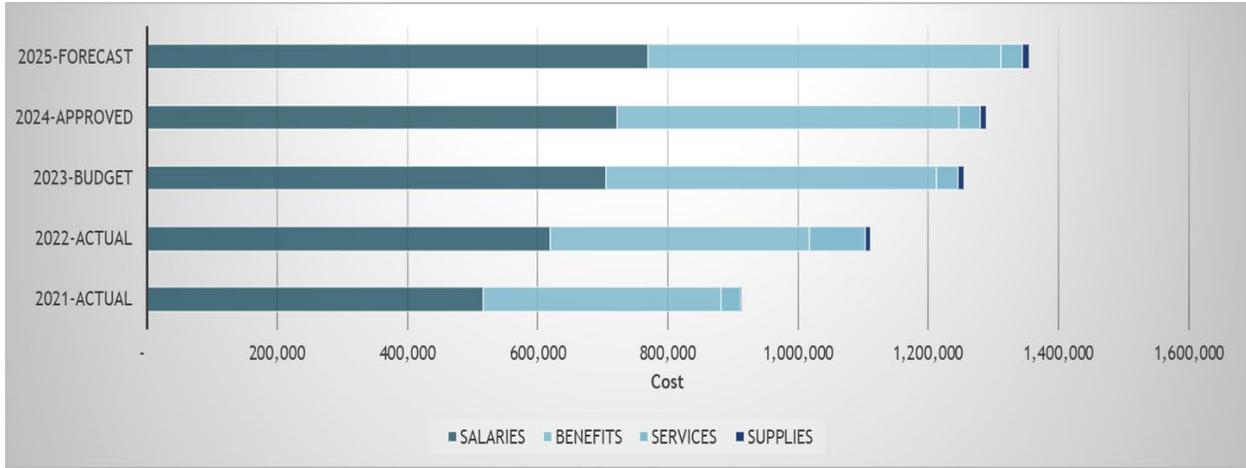


Fiscal Year 2024  
Annual Operating Budget

101-305: Traffic Engineering	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	418,022	454,653	643,541	685,187	642,785
50060: OVERTIME	19,473	73,603	90,000	90,000	91,908
50080: SICK LEAVE	21,859	22,889	-	-	-
50090: VACATION	50,083	44,574	-	-	-
50180: CALL BACK	4,159	4,044	5,000	5,000	5,106
50340: HOLIDAY	40,288	37,528	-	-	-
50350: LONGEVITY	17,399	14,361	11,773	21,254	21,838
<b>SALARIES</b>	<b>571,283</b>	<b>651,653</b>	<b>750,314</b>	<b>801,441</b>	<b>761,637</b>
51570: DENTAL INSURANCE	10,028	11,383	11,220	11,557	11,788
51820: LABORERS INT'L PENSION	50,650	54,100	50,700	51,714	52,810
51850: CITY OF PROVIDENCE PENSION EXPENSE	165,417	157,876	190,753	178,991	189,730
51980: F.I.C.A.	43,513	50,951	57,364	54,608	56,246
51999: LOCAL 1033 BENEFITS EXPENSE	37,643	38,412	39,140	39,923	40,769
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	113,659	145,927	195,060	193,138	195,069
<b>BENEFITS</b>	<b>420,910</b>	<b>458,649</b>	<b>544,237</b>	<b>529,931</b>	<b>546,412</b>
52700: TRAINING	-	-	1,000	1,000	1,021
52905: REPAIRS TO EQUIPMENT	74,992	-	-	-	-
52911: MAIN & SERVICE	162,624	175,115	235,800	235,800	240,799
53227: MISCELLANEOUS PROFESSIONAL SERVICES	-	2,732	10,000	10,000	10,212
53500: MISC. EXPENSES	7,921	-	-	3,000	3,064
<b>SERVICES</b>	<b>245,536</b>	<b>177,847</b>	<b>246,800</b>	<b>249,800</b>	<b>255,096</b>
54042: SMALL TOOLS SHOP SUPPLIES	5,529	4,526	5,000	5,000	5,106
54250: TRAFFIC SIGNS	58,679	40,570	30,750	60,000	61,272
<b>SUPPLIES</b>	<b>64,208</b>	<b>45,096</b>	<b>35,750</b>	<b>65,000</b>	<b>66,378</b>
43165: PARKING METER REVENUE - PROVPASS	80	7,280	-	-	-
<b>DEPARTMENT REVENUES</b>	<b>80</b>	<b>7,280</b>	<b>-</b>	<b>-</b>	<b>-</b>
48001: MISCELLANEOUS REVENUE	362,845	292,410	325,000	365,000	365,000
<b>MISCELLANEOUS RECEIPTS</b>	<b>362,845</b>	<b>292,410</b>	<b>325,000</b>	<b>365,000</b>	<b>365,000</b>
48350: DETAIL SALARY REVENUE	68,365	28,585	135,000	135,000	135,000
<b>OTHER REVENUES</b>	<b>68,365</b>	<b>28,585</b>	<b>135,000</b>	<b>135,000</b>	<b>135,000</b>



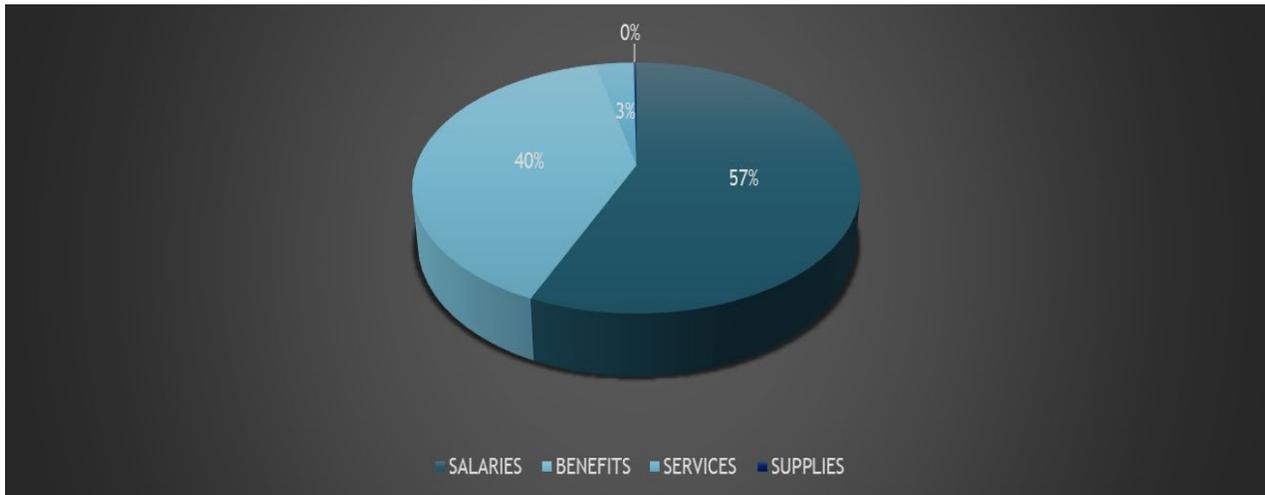
### Public Works Administration Budget



#### Summary Budget

101-501: Public Works Adminis	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	516,670	619,863	704,646	721,808	769,524
BENEFITS	364,901	397,704	508,645	525,729	542,556
SERVICES	29,871	85,184	31,900	31,900	32,576
SUPPLIES	2,080	8,263	9,800	9,800	10,008
<b>TOTAL</b>	<b>913,522</b>	<b>1,111,014</b>	<b>1,254,991</b>	<b>1,289,237</b>	<b>1,354,664</b>

#### Breakdown of Expense by Type



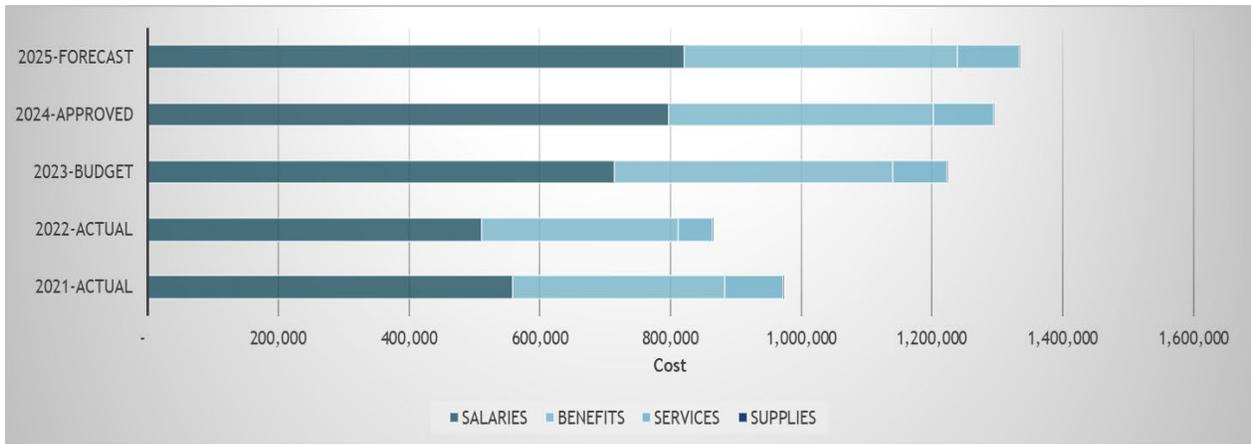


Budget Detail

101-501: Public Works Administration	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	407,907	439,730	686,508	709,139	756,507
50020: SALARIES-TEMPORARIES	8,468	-	-	-	-
50060: OVERTIME	195	13,211	-	-	-
50080: SICK LEAVE	13,614	27,494	-	-	-
50090: VACATION	29,995	78,533	-	-	-
50340: HOLIDAY	37,552	39,552	-	-	-
50350: LONGEVITY	18,940	21,342	18,138	12,669	13,017
<b>SALARIES</b>	<b>516,670</b>	<b>619,863</b>	<b>704,646</b>	<b>721,808</b>	<b>769,524</b>
51570: DENTAL INSURANCE	8,762	8,993	10,692	11,013	11,233
51820: LABORERS INT'L PENSION	27,950	30,850	27,300	27,846	28,436
51850: CITY OF PROVIDENCE PENSION EXPENSE	156,349	173,030	180,296	196,172	207,942
51980: F.I.C.A.	38,402	47,056	52,892	54,943	56,591
51999: LOCAL 1033 BENEFITS EXPENSE	20,935	21,198	21,076	21,498	21,954
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	112,503	116,577	216,389	214,257	216,400
<b>BENEFITS</b>	<b>364,901</b>	<b>397,704</b>	<b>508,645</b>	<b>525,729</b>	<b>542,556</b>
52170: POSTAGE	795	2,198	5,000	5,000	5,106
52185: DUES & SUBSCRIPTIONS	7,059	66,807	6,600	6,600	6,740
52210: PRINTING	3,655	-	-	-	-
52911: MAIN & SERVICE	10,387	4,090	7,300	7,300	7,455
52913: COPIERS LEASE AND MAINTENANCE	-	878	6,000	6,000	6,127
53500: MISC. EXPENSES	7,974	11,211	7,000	7,000	7,148
<b>SERVICES</b>	<b>29,871</b>	<b>85,184</b>	<b>31,900</b>	<b>31,900</b>	<b>32,576</b>
54000: OFFICE SUPPLIES	-	6,139	5,800	5,800	5,923
54020: STATIONERY	2,080	2,125	4,000	4,000	4,085
<b>SUPPLIES</b>	<b>2,080</b>	<b>8,263</b>	<b>9,800</b>	<b>9,800</b>	<b>10,008</b>



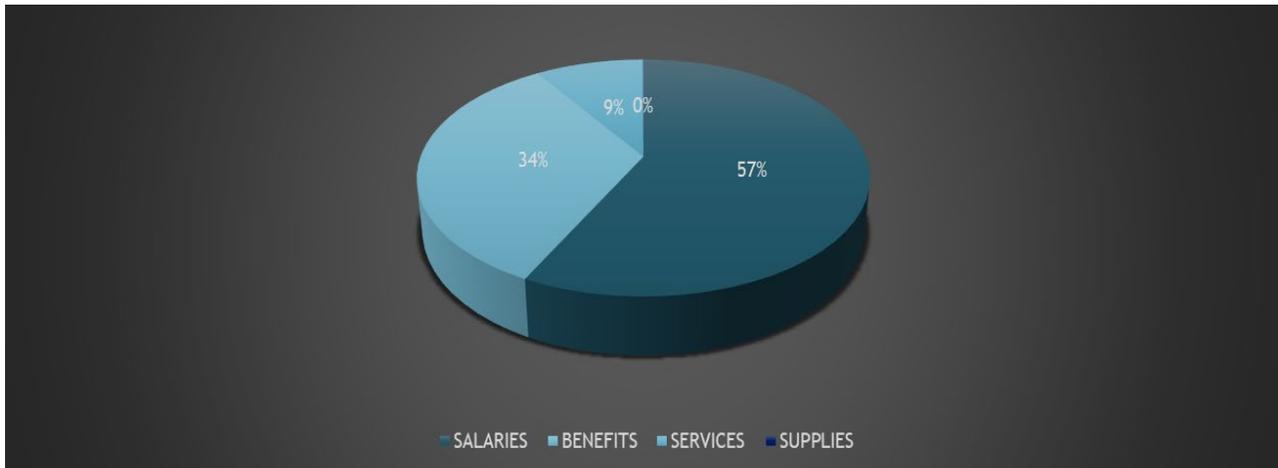
### Engineering & Sanitation Budget



### Summary Budget

101-502: Engineering & Sanitat	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	558,294	511,098	714,132	797,921	821,627
BENEFITS	325,248	301,430	426,501	403,756	417,596
SERVICES	89,717	51,545	82,500	92,500	94,461
SUPPLIES	276	1,055	1,000	1,500	1,532
<b>TOTAL</b>	<b>973,535</b>	<b>865,128</b>	<b>1,224,133</b>	<b>1,295,677</b>	<b>1,335,216</b>

### Breakdown of Expense by Type



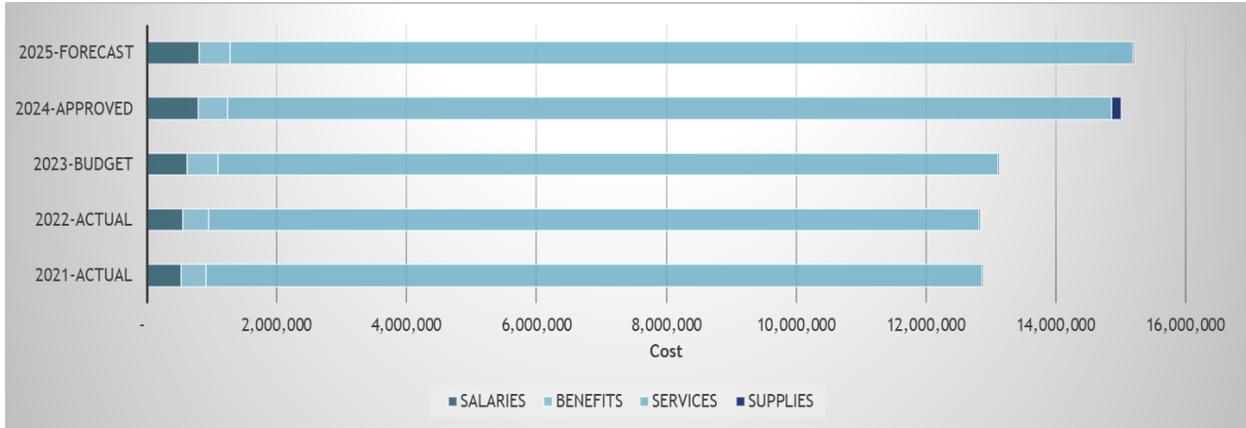


Budget Detail

101-502: Engineering & Sanitation	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	408,133	379,660	688,512	755,847	778,522
50060: OVERTIME	797	13,797	10,000	20,000	20,424
50080: SICK LEAVE	33,185	24,764	-	-	-
50090: VACATION	55,606	47,564	-	-	-
50180: CALL BACK	132	-	-	-	-
50340: HOLIDAY	37,589	29,676	-	-	-
50350: LONGEVITY	22,852	15,636	15,620	22,074	22,681
<b>SALARIES</b>	<b>558,294</b>	<b>511,098</b>	<b>714,132</b>	<b>797,921</b>	<b>821,627</b>
51570: DENTAL INSURANCE	6,772	6,007	8,172	8,417	8,585
51820: LABORERS INT'L PENSION	23,275	24,725	31,850	32,487	33,176
51850: CITY OF PROVIDENCE PENSION EXPENSE	157,193	139,528	181,269	158,189	167,680
51980: F.I.C.A.	42,525	39,640	58,018	58,187	59,933
51999: LOCAL 1033 BENEFITS EXPENSE	17,420	18,887	24,588	25,080	25,612
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	78,063	72,643	122,604	121,396	122,610
<b>BENEFITS</b>	<b>325,248</b>	<b>301,430</b>	<b>426,501</b>	<b>403,756</b>	<b>417,596</b>
52911: MAIN & SERVICE	-	3,100	4,000	5,000	5,106
52913: COPIERS LEASE AND MAINTENANCE	-	3,271	3,000	12,000	12,254
52950: HURRICANE BARRIER MAINTENANCE	53,436	20,100	25,000	25,000	25,530
53500: MISC. EXPENSES	36,281	25,074	50,500	50,500	51,571
<b>SERVICES</b>	<b>89,717</b>	<b>51,545</b>	<b>82,500</b>	<b>92,500</b>	<b>94,461</b>
54042: SMALL TOOLS SHOP SUPPLIES	276	1,055	1,000	1,500	1,532
<b>SUPPLIES</b>	<b>276</b>	<b>1,055</b>	<b>1,000</b>	<b>1,500</b>	<b>1,532</b>



### Environmental Control Budget



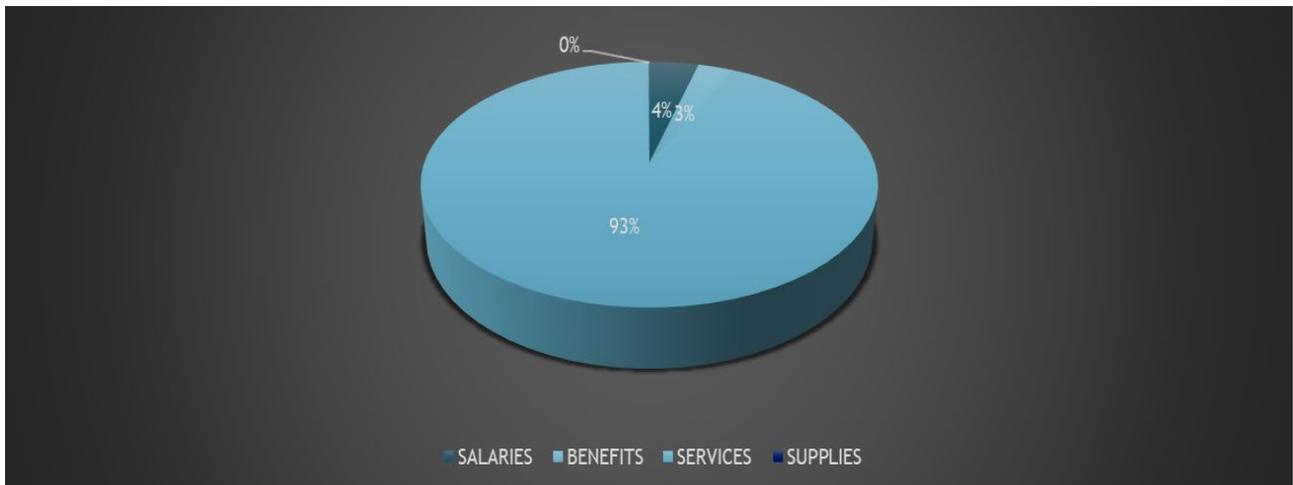
### Summary Budget

101-506: Environmental Contro	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	532,318	553,768	614,049	787,211	810,192
BENEFITS	374,484	398,588	482,605	455,179	469,461
SERVICES	11,961,091	11,866,283	12,018,394	13,620,775	13,909,536
SUPPLIES	5,296	2,070	6,000	142,675	6,127
<b>TOTAL</b>	<b>12,873,189</b>	<b>12,820,709</b>	<b>13,121,048</b>	<b>15,005,840</b>	<b>15,195,316</b>

101-506: Environmental Contro	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	62,998	52,960	71,500	71,500	71,500
<b>TOTAL</b>	<b>62,998</b>	<b>52,960</b>	<b>71,500</b>	<b>71,500</b>	<b>71,500</b>

### Breakdown of Expense by Type



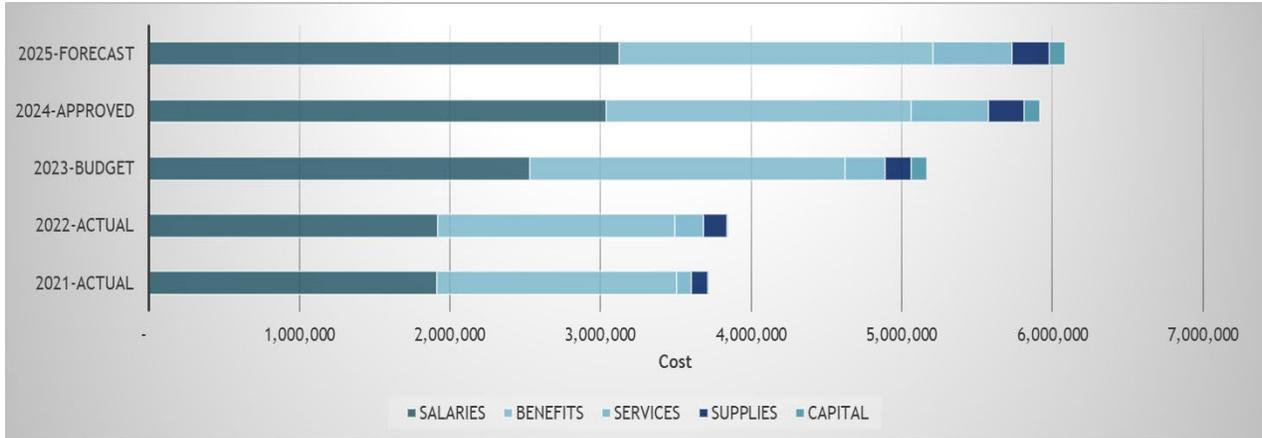


Budget Detail

101-506: Environmental Control	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	391,784	357,012	523,332	697,014	717,924
50060: OVERTIME	16,182	71,535	65,000	65,000	66,378
50080: SICK LEAVE	16,504	22,629	-	-	-
50090: VACATION	43,686	45,113	-	-	-
50340: HOLIDAY	36,816	29,630	-	-	-
50350: LONGEVITY	24,109	24,176	24,217	25,197	25,890
50400: DIFFERENTIAL PAY	1,208	1,410	1,500	-	-
50405: ALTERNATIVE WORK WEEK	2,029	2,264	-	-	-
<b>SALARIES</b>	<b>532,318</b>	<b>553,768</b>	<b>614,049</b>	<b>787,211</b>	<b>810,192</b>
51570: DENTAL INSURANCE	9,138	10,208	10,524	10,840	11,057
51820: LABORERS INT'L PENSION	43,700	48,175	42,250	43,095	44,009
51850: CITY OF PROVIDENCE PENSION EXPENSE	156,241	138,857	180,172	157,428	166,874
51980: F.I.C.A.	42,188	43,016	49,581	44,736	46,078
51999: LOCAL 1033 BENEFITS EXPENSE	32,966	33,874	32,617	33,269	33,974
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	90,251	124,458	167,461	165,811	167,469
<b>BENEFITS</b>	<b>374,484</b>	<b>398,588</b>	<b>482,605</b>	<b>455,179</b>	<b>469,461</b>
52020: REFUSE PROCESSING	4,550,862	4,050,549	3,948,888	4,100,000	4,186,920
52030: RUBBISH REMOVAL	-	-	-	255,000	260,406
52125: OTHER SERVICES	-	-	-	50,000	51,060
52199: PEST CONTROL	-	2,998	15,000	15,000	15,318
52350: RECYCLING PICK UP	3,020,166	4,093,337	3,553,506	3,823,000	3,904,048
52385: WASTE RECYCLING EDUCATION	42,984	27,171	50,000	50,000	51,060
53401: PRIVATE CONTRACTORS	179,474	173,659	270,000	270,000	275,724
53402: GARBAGE PICK UP	4,039,961	3,510,776	4,173,000	5,049,775	5,156,830
53500: MISC. EXPENSES	127,644	7,792	8,000	8,000	8,170
<b>SERVICES</b>	<b>11,961,091</b>	<b>11,866,283</b>	<b>12,018,394</b>	<b>13,620,775</b>	<b>13,909,536</b>
52870: AUTOS AND TRUCKS	-	-	-	136,675	-
54042: SMALL TOOLS SHOP SUPPLIES	372	2,070	6,000	6,000	6,127
54260: CHEMICAL SUPPLIES	4,924	-	-	-	-
<b>SUPPLIES</b>	<b>5,296</b>	<b>2,070</b>	<b>6,000</b>	<b>142,675</b>	<b>6,127</b>
43196: GARBAGE RECEPTACLES	62,998	52,960	71,500	71,500	71,500
<b>DEPARTMENT REVENUES</b>	<b>62,998</b>	<b>52,960</b>	<b>71,500</b>	<b>71,500</b>	<b>71,500</b>



### Highway Budget



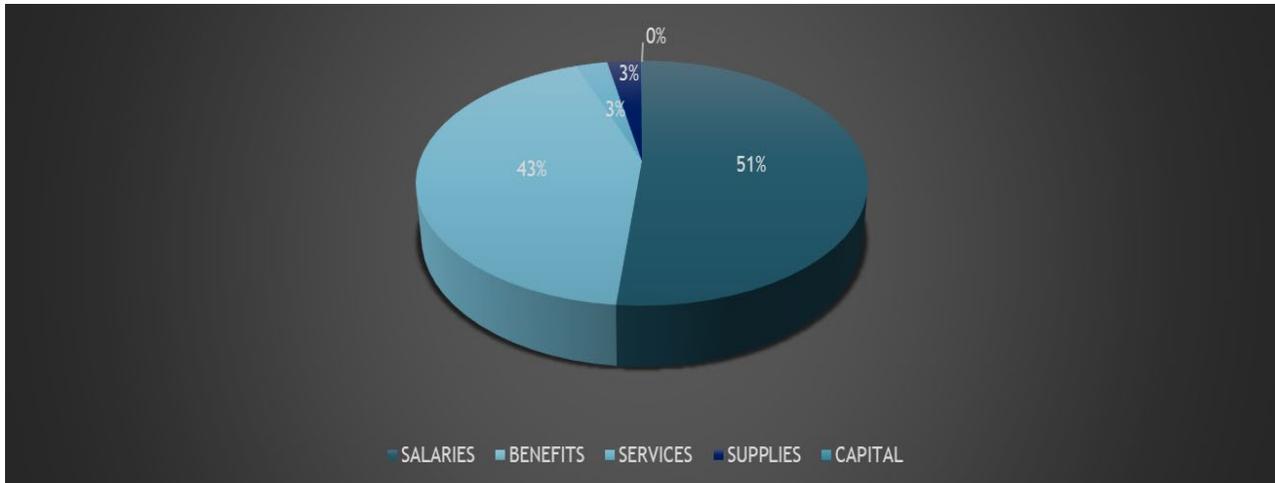
### Summary Budget

101-508: Highway	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	1,913,839	1,917,666	2,529,955	3,036,329	3,126,351
BENEFITS	1,592,139	1,577,930	2,093,093	2,024,264	2,081,821
SERVICES	99,126	186,943	265,000	515,000	525,918
SUPPLIES	107,727	155,882	177,000	240,000	245,088
CAPITAL	1,749	1,194	100,000	100,000	102,120
<b>TOTAL</b>	<b>3,714,580</b>	<b>3,839,614</b>	<b>5,165,048</b>	<b>5,915,593</b>	<b>6,081,298</b>

101-508: Highway	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	284,974	205,025	250,000	250,000	250,000
MISCELLANEOUS RECEIPTS	-	8,045	-	-	-
<b>TOTAL</b>	<b>284,974</b>	<b>213,070</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>

### Breakdown of Expense by Type





Budget Detail

101-508: Highway	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	1,391,362	1,369,802	2,312,919	2,886,190	2,972,776
50020: SALARIES-TEMPORARIES	13,457	-	62,298	-	-
50060: OVERTIME	54,865	132,382	100,000	100,000	102,120
50063: POLICE & FIRE DETAILS FOR CITY DEPTS	12,114	62,260	10,000	10,000	10,212
50080: SICK LEAVE	97,436	71,716	-	-	-
50090: VACATION	151,059	117,563	-	-	-
50180: CALL BACK	133	357	-	-	-
50340: HOLIDAY	126,951	106,313	-	-	-
50350: LONGEVITY	56,380	48,018	44,738	40,139	41,243
50400: DIFFERENTIAL PAY	10,084	9,253	-	-	-
<b>SALARIES</b>	<b>1,913,839</b>	<b>1,917,666</b>	<b>2,529,955</b>	<b>3,036,329</b>	<b>3,126,351</b>
51570: DENTAL INSURANCE	49,115	46,481	61,284	63,123	64,385
51820: LABORERS INT'L PENSION	263,400	249,964	249,600	254,592	259,989
51850: CITY OF PROVIDENCE PENSION EXPENSE	543,750	490,055	627,033	555,596	588,932
51980: F.I.C.A.	151,219	147,340	193,024	192,527	198,303
51996: STIPENDS	8,500	-	-	-	-
51999: LOCAL 1033 BENEFITS EXPENSE	180,454	171,022	192,691	196,545	200,712
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	395,701	473,068	769,461	761,881	769,500
<b>BENEFITS</b>	<b>1,592,139</b>	<b>1,577,930</b>	<b>2,093,093</b>	<b>2,024,264</b>	<b>2,081,821</b>
52345: STREET SWEEPING	68,150	186,035	250,000	500,000	510,600
53500: MISC. EXPENSES	30,976	908	15,000	15,000	15,318
<b>SERVICES</b>	<b>99,126</b>	<b>186,943</b>	<b>265,000</b>	<b>515,000</b>	<b>525,918</b>
54042: SMALL TOOLS SHOP SUPPLIES	7,225	5,235	12,000	15,000	15,318
54280: ASPHALTIC PRODUCTS	51,714	59,829	85,000	85,000	86,802
54702: CEMENT PLASTER & PRODUCTS	2,152	10,971	10,000	60,000	61,272
54740: HOUSEKEEPING SUPPLIES	17,276	15,919	16,000	16,000	16,339
54755: LUMBER AND HARDWARE	816	5,453	4,000	6,000	6,127
54810: UNIFORMS/WEARING APPAREL	28,544	58,476	50,000	58,000	59,230
<b>SUPPLIES</b>	<b>107,727</b>	<b>155,882</b>	<b>177,000</b>	<b>240,000</b>	<b>245,088</b>
52886: STRUCTURES & IMPROVEMENTS	1,749	1,194	100,000	100,000	102,120
<b>CAPITAL</b>	<b>1,749</b>	<b>1,194</b>	<b>100,000</b>	<b>100,000</b>	<b>102,120</b>
43210: DUMPSTER FEES	31,358	39,100	100,000	100,000	100,000
43215: CURBWORK	7,700	9,100	10,000	10,000	10,000
43220: SIDEWALK CONTRACTORS	8,875	9,825	10,000	10,000	10,000
43225: SIDEWLK STNDS; NEWS STNDS; ETC.	200	150	-	-	-
43230: PERMITS REVENUE	236,841	146,850	130,000	130,000	130,000
<b>DEPARTMENT REVENUES</b>	<b>284,974</b>	<b>205,025</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>
48001: MISCELLANEOUS REVENUE	-	8,045	-	-	-
<b>MISCELLANEOUS RECEIPTS</b>	<b>-</b>	<b>8,045</b>	<b>-</b>	<b>-</b>	<b>-</b>



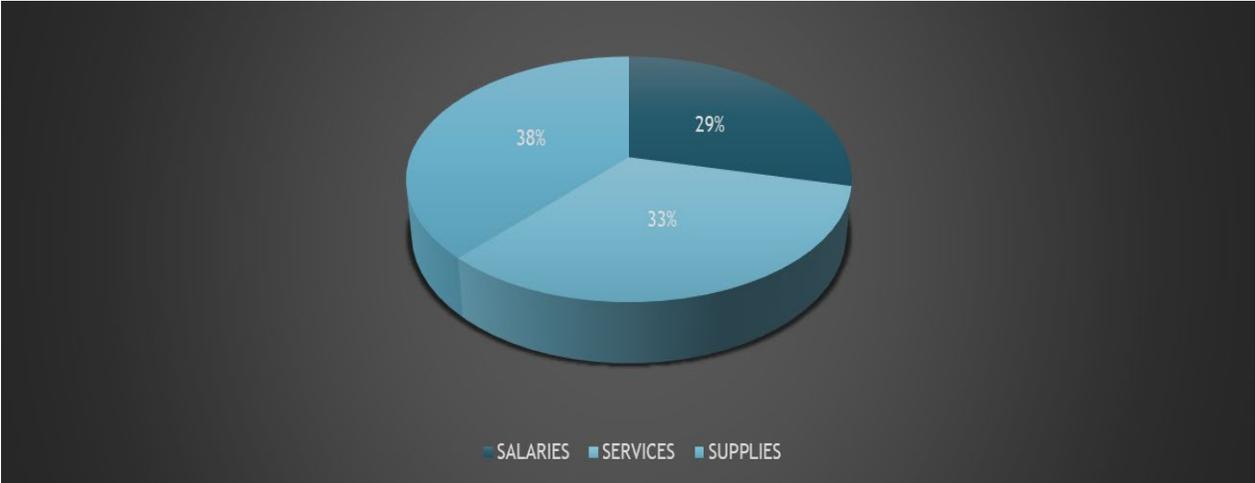
### Snow Removal Budget



### Summary Budget

101-510: Snow Removal	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	445,169	474,602	500,000	500,000	510,600
SERVICES	512,352	961,268	705,000	705,000	719,946
SUPPLIES	591,770	685,420	973,500	973,500	994,138
<b>TOTAL</b>	<b>1,549,291</b>	<b>2,121,291</b>	<b>2,178,500</b>	<b>2,178,500</b>	<b>2,224,684</b>

### Breakdown of Expense by Type



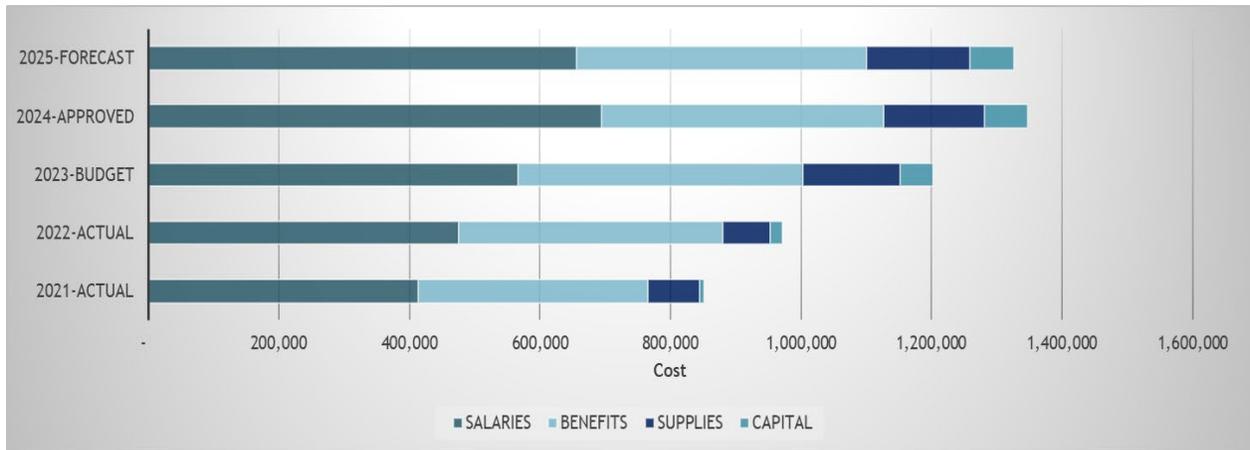


Budget Detail

101-510: Snow Removal	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	-	207	-	-	-
50060: OVERTIME	7,631	186	-	-	-
50130: SNOW REMOVAL OVERTIME	437,538	474,045	500,000	500,000	510,600
50180: CALL BACK	-	116	-	-	-
50400: DIFFERENTIAL PAY	-	49	-	-	-
<b>SALARIES</b>	<b>445,169</b>	<b>474,602</b>	<b>500,000</b>	<b>500,000</b>	<b>510,600</b>
53011: RENTALS NO CLASSIFIED	512,352	950,673	600,000	600,000	612,720
53500: MISC. EXPENSES	-	10,595	105,000	105,000	107,226
<b>SERVICES</b>	<b>512,352</b>	<b>961,268</b>	<b>705,000</b>	<b>705,000</b>	<b>719,946</b>
54215: CONST & MAINT SUPPLIES	88,584	137,224	250,000	250,000	255,300
54758: MATERIALS SNOW & ICE REMOVAL	503,186	548,196	723,500	723,500	738,838
<b>SUPPLIES</b>	<b>591,770</b>	<b>685,420</b>	<b>973,500</b>	<b>973,500</b>	<b>994,138</b>



### Sewer Construction Budget



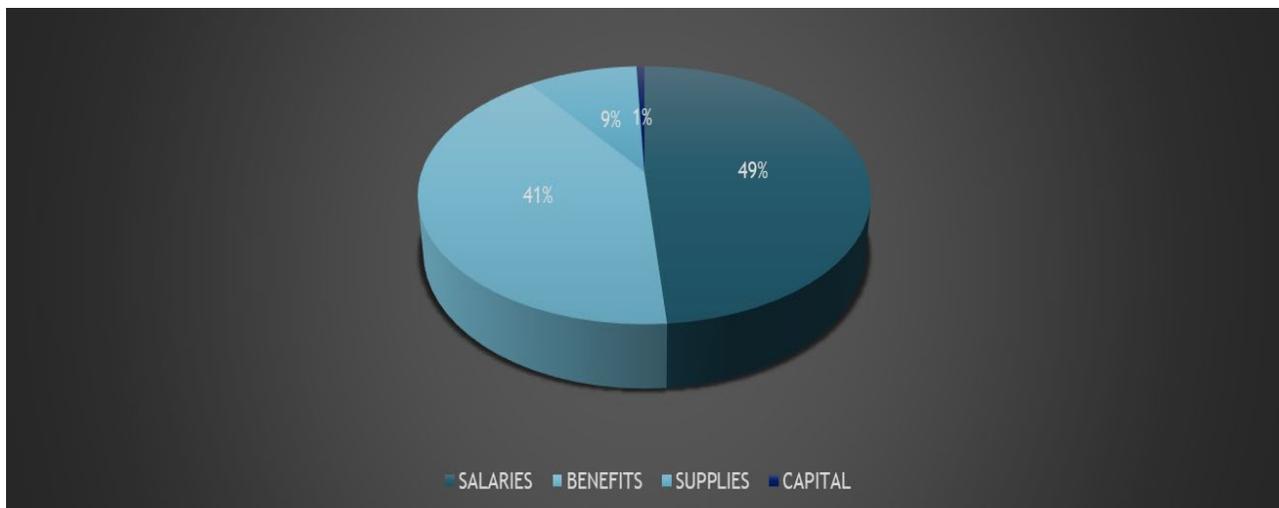
### Summary Budget

101-511: Sewer Construction	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	414,136	475,614	566,911	695,038	656,381
BENEFITS	351,590	405,118	435,734	431,556	444,346
SUPPLIES	79,482	72,566	150,000	155,000	158,286
CAPITAL	5,740	17,537	50,000	65,000	66,378
<b>TOTAL</b>	<b>850,947</b>	<b>970,836</b>	<b>1,202,645</b>	<b>1,346,594</b>	<b>1,325,391</b>

101-511: Sewer Construction	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	11,600	8,550	11,000	11,000	11,000
<b>TOTAL</b>	<b>11,600</b>	<b>8,550</b>	<b>11,000</b>	<b>11,000</b>	<b>11,000</b>

### Breakdown of Expense by Type



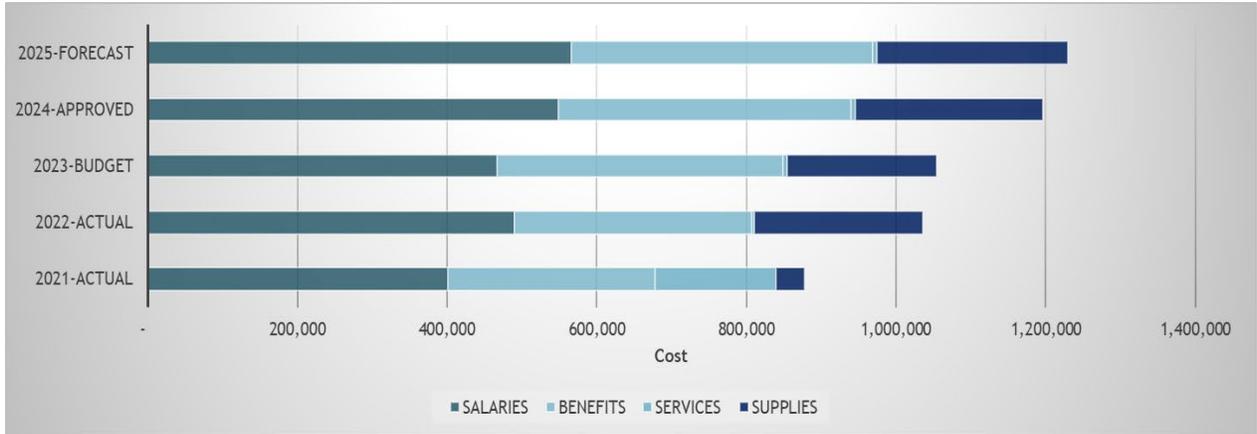


Budget Detail

101-511: Sewer Construction	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	302,550	320,823	477,028	603,753	563,090
50060: OVERTIME	29,040	69,892	80,000	80,000	81,696
50080: SICK LEAVE	16,256	17,941	-	-	-
50090: VACATION	23,455	24,416	-	-	-
50180: CALL BACK	3,851	1,378	-	-	-
50340: HOLIDAY	25,459	26,212	-	-	-
50350: LONGEVITY	13,525	14,952	9,883	11,285	11,595
<b>SALARIES</b>	<b>414,136</b>	<b>475,614</b>	<b>566,911</b>	<b>695,038</b>	<b>656,381</b>
51570: DENTAL INSURANCE	9,482	10,662	9,264	9,542	9,733
51820: LABORERS INT'L PENSION	59,700	67,600	46,800	47,736	48,748
51850: CITY OF PROVIDENCE PENSION EXPENSE	114,828	116,979	132,416	132,624	140,581
51980: F.I.C.A.	33,751	37,896	44,718	40,034	41,235
51999: LOCAL 1033 BENEFITS EXPENSE	43,898	47,797	36,130	36,853	37,634
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	89,930	124,185	166,406	164,767	166,415
<b>BENEFITS</b>	<b>351,590</b>	<b>405,118</b>	<b>435,734</b>	<b>431,556</b>	<b>444,346</b>
54042: SMALL TOOLS SHOP SUPPLIES	8,807	8,086	7,000	10,000	10,212
54215: CONST & MAINT SUPPLIES	9,778	18,641	100,000	100,000	102,120
54271: GRAVEL SAND	3,316	709	3,000	5,000	5,106
54291: SPECIAL CASTINGS	57,581	45,130	40,000	40,000	40,848
<b>SUPPLIES</b>	<b>79,482</b>	<b>72,566</b>	<b>150,000</b>	<b>155,000</b>	<b>158,286</b>
52883: MISC PROJECT EXPENSE	-	-	-	15,000	15,318
52886: STRUCTURES & IMPROVEMENTS	5,740	17,537	50,000	50,000	51,060
<b>CAPITAL</b>	<b>5,740</b>	<b>17,537</b>	<b>50,000</b>	<b>65,000</b>	<b>66,378</b>
43240: SEWER CONSTR & MAINT. DRAIN FEES	11,600	8,550	11,000	11,000	11,000
<b>DEPARTMENT REVENUES</b>	<b>11,600</b>	<b>8,550</b>	<b>11,000</b>	<b>11,000</b>	<b>11,000</b>



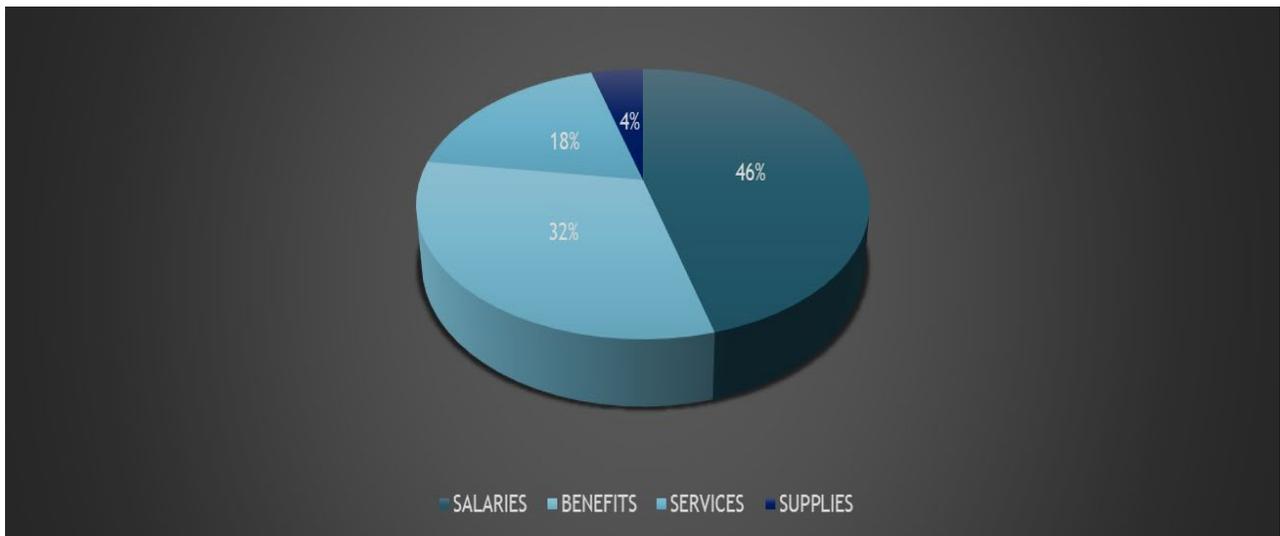
### Garage R&M Equipment Budget



### Summary Budget

101-515: Garage R&M Equipme	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	401,381	490,052	467,555	549,465	565,631
BENEFITS	276,895	317,048	380,690	390,098	402,959
SERVICES	161,321	3,612	6,000	6,000	6,127
SUPPLIES	38,444	225,166	200,000	250,000	255,300
<b>TOTAL</b>	<b>878,040</b>	<b>1,035,878</b>	<b>1,054,245</b>	<b>1,195,563</b>	<b>1,230,017</b>

### Breakdown of Expense by Type



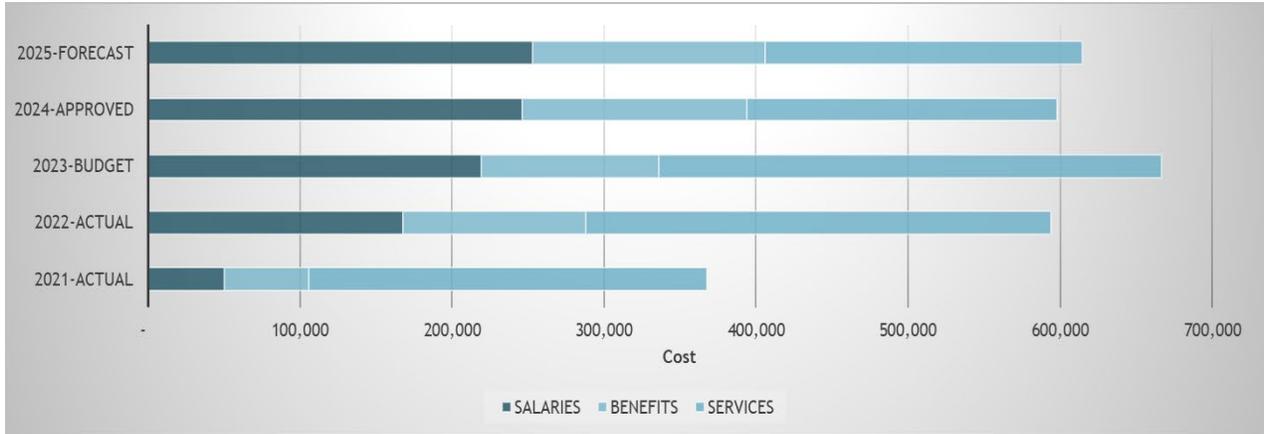


Budget Detail

101-515: Garage R&M Equipment	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	298,093	339,417	443,782	498,175	513,120
50060: OVERTIME	2,169	36,152	3,000	30,000	30,636
50080: SICK LEAVE	18,765	19,423	-	-	-
50090: VACATION	35,436	45,572	-	-	-
50340: HOLIDAY	27,044	28,002	-	-	-
50350: LONGEVITY	19,873	21,487	20,773	21,290	21,875
<b>SALARIES</b>	<b>401,381</b>	<b>490,052</b>	<b>467,555</b>	<b>549,465</b>	<b>565,631</b>
51570: DENTAL INSURANCE	6,336	6,241	9,324	9,604	9,796
51820: LABORERS INT'L PENSION	31,200	34,000	36,400	37,128	37,915
51850: CITY OF PROVIDENCE PENSION EXPENSE	120,418	130,293	138,861	147,719	156,582
51980: F.I.C.A.	32,627	39,450	36,806	37,078	38,190
51999: LOCAL 1033 BENEFITS EXPENSE	23,539	25,955	28,101	28,663	29,271
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	62,775	81,108	131,198	129,906	131,205
<b>BENEFITS</b>	<b>276,895</b>	<b>317,048</b>	<b>380,690</b>	<b>390,098</b>	<b>402,959</b>
52912: REPAIRS TO AUTOS & TRUCKS	158,476	540	-	-	-
52934: REPAIRS TO OTHER EQUIPMENT	2,845	3,072	6,000	6,000	6,127
<b>SERVICES</b>	<b>161,321</b>	<b>3,612</b>	<b>6,000</b>	<b>6,000</b>	<b>6,127</b>
54270: LUBRICANTS	10,306	16,732	20,000	20,000	20,424
54700: AUTO PARTS	1,446	194,140	150,000	200,000	204,240
54805: TIRES	26,692	14,295	30,000	30,000	30,636
<b>SUPPLIES</b>	<b>38,444</b>	<b>225,166</b>	<b>200,000</b>	<b>250,000</b>	<b>255,300</b>



### Parking Administration Budget



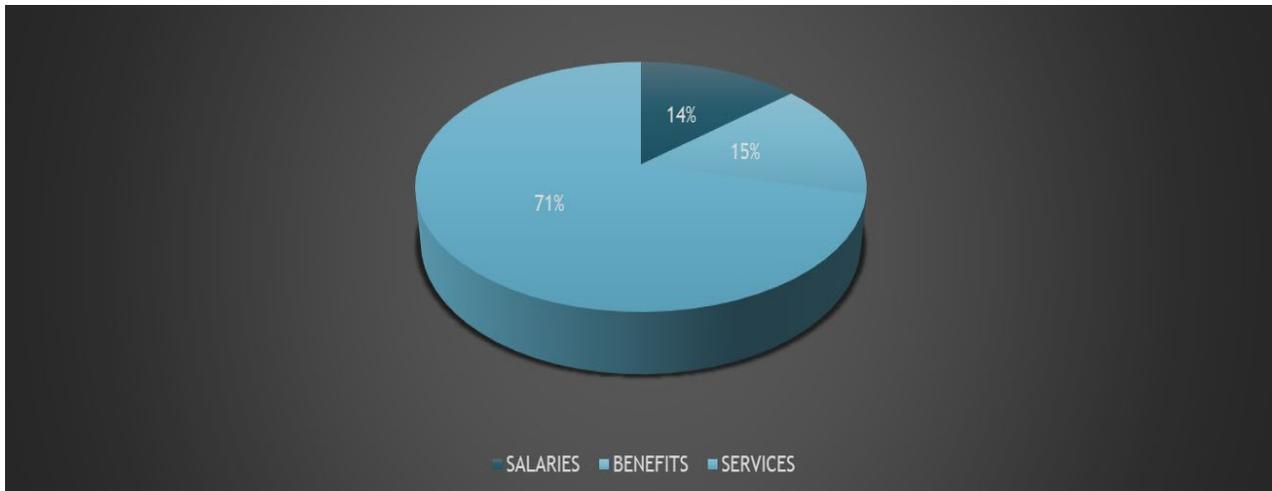
### Summary Budget

101-516: Parking Administratio	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	50,151	167,849	219,519	245,999	253,291
BENEFITS	55,572	120,310	116,540	148,247	152,962
SERVICES	261,773	305,833	330,425	203,891	208,213
<b>TOTAL</b>	<b>367,495</b>	<b>593,992</b>	<b>666,484</b>	<b>598,137</b>	<b>614,466</b>

101-516: Parking Administratio	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	1,956,598	2,353,553	3,280,000	3,120,000	3,120,000
<b>TOTAL</b>	<b>1,956,598</b>	<b>2,353,553</b>	<b>3,280,000</b>	<b>3,120,000</b>	<b>3,120,000</b>

### Breakdown of Expense by Type





Budget Detail

101-516: Parking Administration	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	36,526	138,017	214,519	235,999	243,079
50060: OVERTIME	250	11,153	5,000	10,000	10,212
50080: SICK LEAVE	3,232	5,382	-	-	-
50090: VACATION	6,282	2,775	-	-	-
50340: HOLIDAY	3,861	10,521	-	-	-
<b>SALARIES</b>	<b>50,151</b>	<b>167,849</b>	<b>219,519</b>	<b>245,999</b>	<b>253,291</b>
51570: DENTAL INSURANCE	2,884	6,281	4,656	4,796	4,892
51820: LABORERS INT'L PENSION	9,700	23,600	15,600	15,912	16,249
51850: CITY OF PROVIDENCE PENSION EXPENSE	16,503	44,375	19,030	50,310	53,329
51980: F.I.C.A.	3,792	13,061	17,512	17,716	18,247
51999: LOCAL 1033 BENEFITS EXPENSE	7,846	14,279	12,043	12,284	12,544
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	14,848	18,714	47,699	47,229	47,701
<b>BENEFITS</b>	<b>55,572</b>	<b>120,310</b>	<b>116,540</b>	<b>148,247</b>	<b>152,962</b>
52911: MAIN & SERVICE	41,478	42,427	50,000	50,000	51,060
53401: PRIVATE CONTRACTORS	220,295	263,405	280,425	153,891	157,153
<b>SERVICES</b>	<b>261,773</b>	<b>305,833</b>	<b>330,425</b>	<b>203,891</b>	<b>208,213</b>
43155: PARKING PERMITS	451,936	532,744	660,000	500,000	500,000
43160: PARKING METER CASH RETURNS	437,783	339,311	350,000	350,000	350,000
43166: PARKING CALE METERS	1,066,879	1,481,498	2,270,000	2,270,000	2,270,000
<b>DEPARTMENT REVENUES</b>	<b>1,956,598</b>	<b>2,353,553</b>	<b>3,280,000</b>	<b>3,120,000</b>	<b>3,120,000</b>



## Recreation Budget Details





### Recreation Administrative Summary

**Mission:** Improve the quality, access, and equity of The City of Providence Recreation Centers through community leader and organization collaboration, programming aligned with children and family interests and demographics, data-driven and evidence-based initiatives, and enhanced systems and processes to create sustainable growth and support to be the best run recreation department in the country.

#### Department Goals and Priorities for 2023

- An annual primary goal for the Department is to increase the participation of girls for all of our Recreation sponsored programs.
- Increased presence networking with all community partners which includes the local colleges and neighborhood schools’ community centers and other social service agencies.
- With additional staffing, upgrading current programs will continue to be a priority while instituting changes to enhance what is already in place. Understanding that there is always room to learn from previous programs and improve where necessary. Quality over quantity will remain our objective.
- Recreation has the capacity to plan one full season ahead of the current program schedule. Striving to have programs in place seasonally while understanding that weeks of planning are necessary for quality program implementation. With additional resources in place, we must do a better job with this area.
- With a growing Department, offering various non-violence trainings to educate staff and administration on the current trends within the profession which will also include Social Interaction, Social Media concerns, cancel culture, violence through guns along with methods to discipline children. Other areas determined after discussion and research.
- Continued Upgrades to the physical facilities that include roofing, windows, gutters, sinks, lockers, water fountains, hardwood flooring, lighting, heating, painting, security cameras, LED message boards, bleacher replacement and other projects determined through discussion.
- Better Marketing of the Recreation Brand. Working with all partners including our Communications Department and Community Relations Office with our primary objective being to tell the full Recreation story to all residents to increase our profile within each community.

#### Department Accomplishments during 2023

July/August 2022	11 Day Camps at all 11 Recreation are offered with full enrollment for the first time since the pandemic.	As the pandemic lessened and the residents and staff became educated and vaccinated, the momentum to increase activities served to have more families interested in coming back to summer programming.
Year Long 2022	Face lifts continue while new projects started at all recreation centers across the network.	General repairs continue along with security cameras about to be online with an administrative hub that enables full viewing of all recreation centers.
July/August 2022	Full summer program season without one single rain day along with numerous extended hour days and two heatwaves!	With a very limited Administrative Staff due to attrition, transfers and hiring concerns, along with the smallest pool of available summer applicants, Recreation programs across the board remained viable and vibrant for all of the neighborhood families.



Ongoing 2022	Upgrade IT Equipment throughout the Recreation Network.	Network equipment, which includes upgraded WIFI and computer labs at all Recreation Centers has been ordered and will be installed by IT in early 2023.
Ongoing 2022	Entire fleet of vehicles in Recreation was officially completed.	The last three new 15 passenger vans were delivered to Recreation along with two new SUV's for the Director and Deputy complete the overhaul of the vehicle fleet.
Fall 2022	Girl's Club Activities on a rotating basis at centers.	As Recreation continues to offer activities geared toward girls, the rotating Girl's Club Program has been a great success with over 80-100 young ladies participating through the network of centers. The goal is to increase these activities.

#### Department Goals and Priorities for 2023

The Providence Department of Recreation exists to provide athletic and recreation activities and programming to children aged five to fifteen in the city of Providence. While athletics and recreation activity are critical parts of early childhood development, the Department of Recreation can, and should encourage the creation of a child, youth, and family development model so that as a city, we can improve the circumstance of the children we interact with and attempt to improve the circumstance that they return to every day. The goals for FY24 are:

- Diagnose the current staff, technology, systems, and processes to understand the areas of opportunity and growth.
- Improve the accessibility, outreach, and communication of recreation center programs and initiatives through improved technology, website improvement, and the use of social media.
- Evaluate and improve the relationship with internal, and community-based organizations that align with the mission of the department of recreation and Mayor Brett Smiley
- Create opportunities for programming and trajectory changing initiatives that will enrich the experience of children, families, and community members by creating authentic opportunities to address athletics, health and wellness, food insecurity, and extended learning.
- Improve the physical infrastructure of recreation buildings through capital improvement projects, ARPA improvements, and resiliency planning.
- Focus on intentionally hiring recreation staff that drive the mission and goals of the department of recreation.
- Develop relationships with elementary and secondary schools to build extended learning opportunities that can be accessed across the city.



In order for Department of Recreation to achieve its goals, the department must prepare to be accepting of change, introduce new technology, improve systems and processes, as well as hire and collaborate with individuals who support the mission and vision of the department. Already in calendar year 2023, the Department of Recreation has proposed, introduced, or is in process of the following projects and initiatives:

- Improve the technology and communication of the recreation site directors by providing new phones, tablets, laptops, and training on new systems.
- Update the PTO and incident reporting process from paper to paperless submissions.
- introduce standard operating procedures between schools and recreation centers that share buildings with Providence Public Schools.
- In process of adapting the Resiliency Hub model for the Joslin Recreation Center and potentially other centers through the Office of Sustainability.
- Collaborating with the Parks Department and Public Property to align our software so that our shared assets and shared spaces will be managed more efficiently and provide real-time communication between the departments.
- Collaborating with the Providence Emergency Management Agency to prepare select recreation centers to assist with emergency or disaster relief, as well as support the displaced persons plan for the City of Providence.
- Introducing a 12<sup>th</sup> recreation center as the Elmwood Community Center. The ECC will be a collaborative effort between the Department of Recreation and community-based organizations, that will aim to provide services beyond athletics to all aged demographics in the community.
- The Department of Recreation will introduce the first collaborative summer program with Providence Public Schools that will offer summer recreation and summer learning all in one program. This pilot program will eliminate the choice that families make every summer between childcare, summer learning, and summer camps.
- The introduction of the Municipal Exploration Program to recreation camps will break down the racial economic barriers that some Providence residents generationally experience when attempting to use, or avoiding the city's amazing resources.
- The proposed hiring of a Media Content Manager, Coordinator of Community-Based Organizations, and interns to support specific initiatives in recreation will extend the department's reach across the city departments and the community.
- Supporting the Providence Police Community Engagement Team to introduce the community policing model to the youth to build relationships and trust.



### Recognition and Accolades

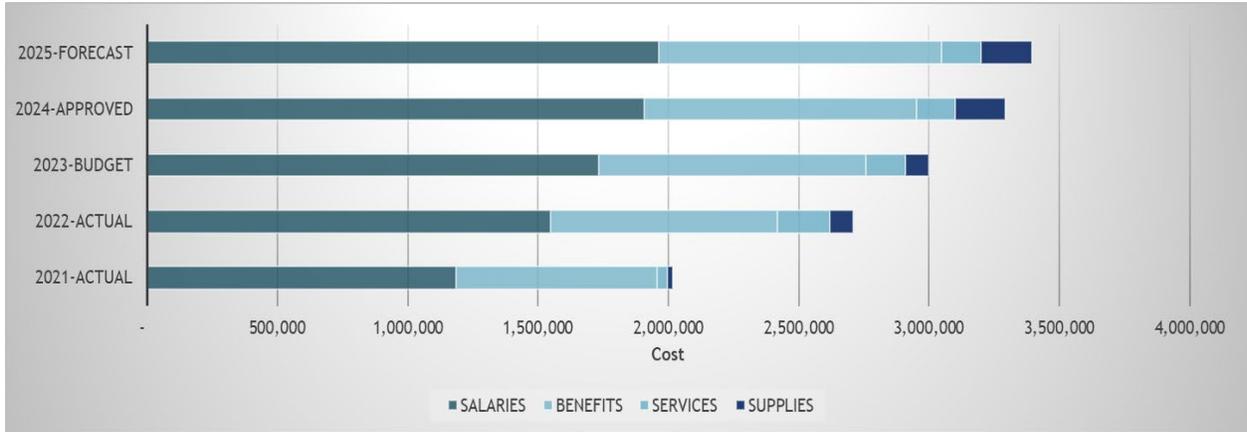
The return of the Recreation Youth Basketball Program made a successful return to the program lineup after a two-year break due to the COVID19 Pandemic. The season was capped off with the Championship Day games hosted by the John Hope Settlement House.

For the first time in memory, the Recreation Summer Programs went through a entire season without one official rain day and numerous extended hour days along with two confirmed heatwaves. Congratulations to the entire Recreation Administrative Staff and seasonal employees who stepped up to provide the activities daily.

With the assistance from the Partnership for Providence Parks, the Girl's Club monthly programs have been a success at several centers with more scheduled in future months. The goal is to continue to have the young ladies come together regularly and become part of establishing new activities to incorporate into the program that will entice more young ladies to attend. While a work in progress, the program continues to show promise.



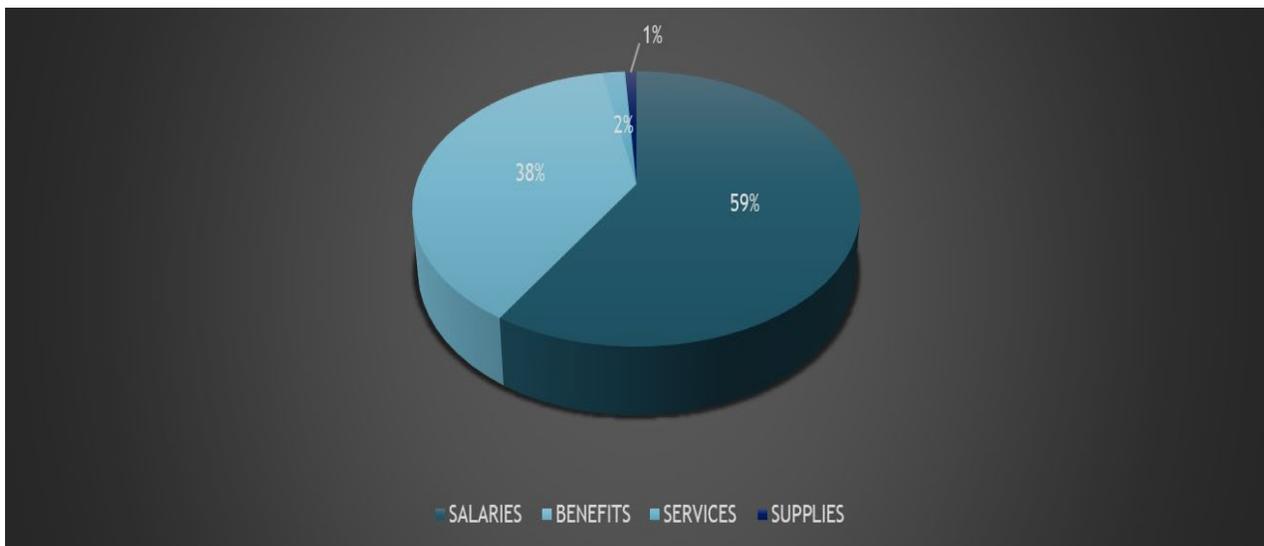
### Recreation Budget



### Summary Budget

101-601: Recreation	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	1,185,674	1,549,638	1,734,661	1,908,115	1,965,131
BENEFITS	772,334	868,611	1,022,725	1,045,660	1,083,149
SERVICES	38,945	200,597	153,000	148,000	151,137
SUPPLIES	19,710	89,619	88,000	191,000	195,050
<b>TOTAL</b>	<b>2,016,663</b>	<b>2,708,466</b>	<b>2,998,386</b>	<b>3,292,775</b>	<b>3,394,467</b>

### Breakdown of Expense by Type



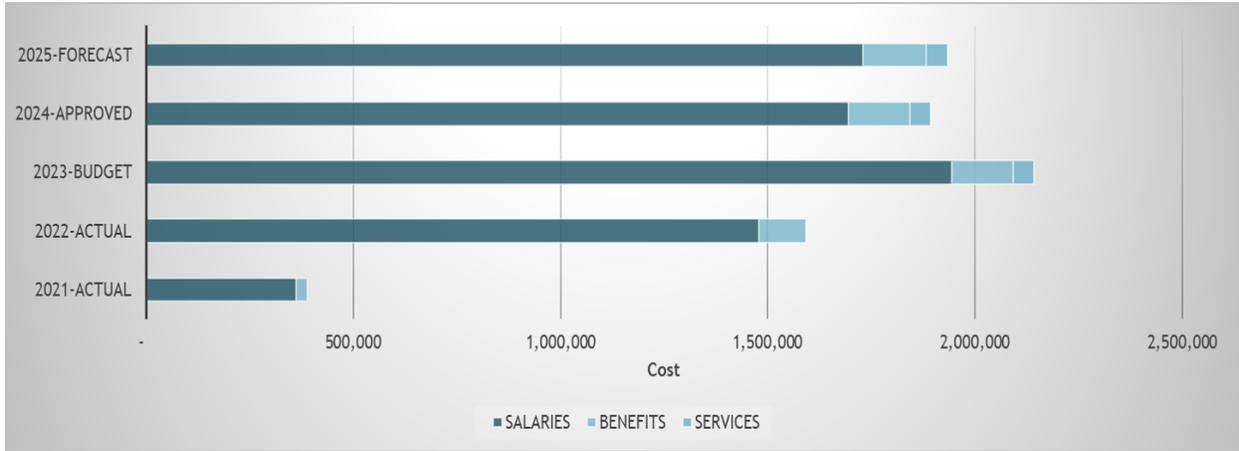


Budget Detail

101-601: Recreation	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	972,528	1,236,648	1,693,041	1,867,612	1,923,640
50020: SALARIES-TEMPORARIES	-	52,180	-	-	-
50060: OVERTIME	3,468	30,645	20,000	20,000	20,424
50080: SICK LEAVE	27,695	44,273	-	-	-
50090: VACATION	56,532	67,816	-	-	-
50340: HOLIDAY	94,003	95,425	-	-	-
50350: LONGEVITY	31,447	22,651	21,620	20,503	21,067
<b>SALARIES</b>	<b>1,185,674</b>	<b>1,549,638</b>	<b>1,734,661</b>	<b>1,908,115</b>	<b>1,965,131</b>
51570: DENTAL INSURANCE	17,563	16,717	16,524	17,020	17,360
51820: LABORERS INT'L PENSION	13,650	12,950	14,300	14,586	14,895
51850: CITY OF PROVIDENCE PENSION EXPENSE	400,831	419,135	462,224	475,191	503,702
51980: F.I.C.A.	85,677	109,904	127,888	140,703	144,924
51999: LOCAL 1033 BENEFITS EXPENSE	10,298	9,888	11,040	11,261	11,500
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	244,315	300,016	390,749	386,899	390,768
<b>BENEFITS</b>	<b>772,334</b>	<b>868,611</b>	<b>1,022,725</b>	<b>1,045,660</b>	<b>1,083,149</b>
52170: POSTAGE	2	37	-	-	-
52245: TAXES - REAL ESTATE	11,912	-	12,000	12,000	12,254
52250: PROGRAM EXPENSE	18,627	114,299	96,000	96,000	98,035
52911: MAIN & SERVICE	8,314	67,896	25,000	20,000	20,424
53500: MISC. EXPENSES	90	18,366	20,000	20,000	20,424
<b>SERVICES</b>	<b>38,945</b>	<b>200,597</b>	<b>153,000</b>	<b>148,000</b>	<b>151,137</b>
54020: STATIONERY	-	452	3,000	3,000	3,064
54150: MED CHEM & LAB SUPPLIES	-	31,023	32,000	135,000	137,862
54725: FOOD	-	42,444	30,000	30,000	30,636
54740: HOUSEKEEPING SUPPLIES	19,710	15,701	23,000	23,000	23,488
<b>SUPPLIES</b>	<b>19,710</b>	<b>89,619</b>	<b>88,000</b>	<b>191,000</b>	<b>195,050</b>



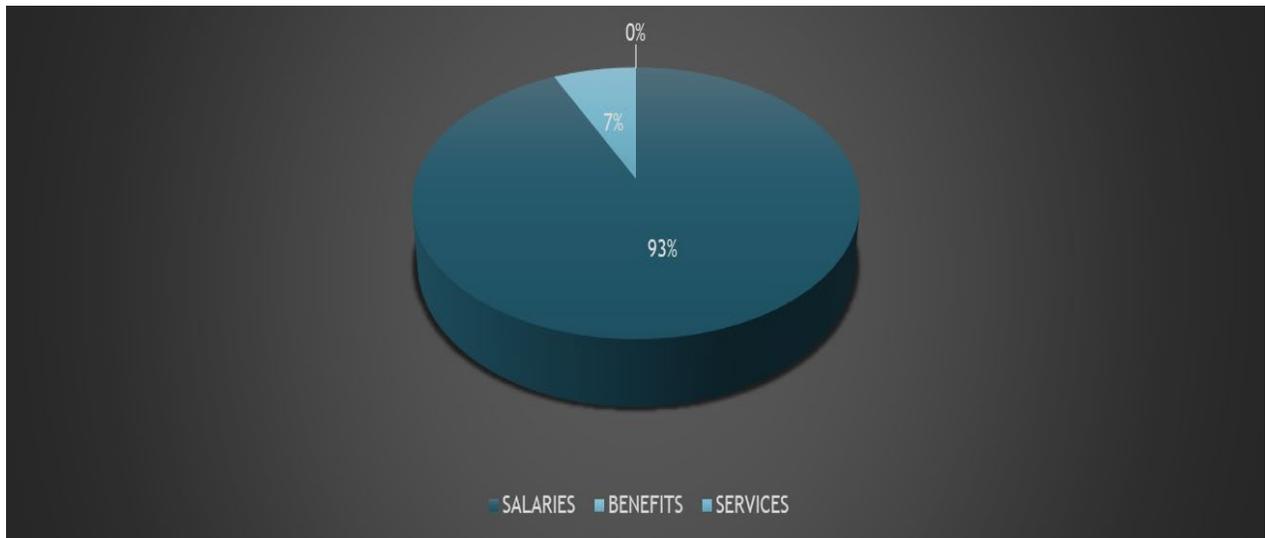
### Recreation Seasonal Budget



### Summary Budget

101-602: Recreation Seasonal	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	361,388	1,479,656	1,944,000	1,694,000	1,729,913
BENEFITS	27,646	113,148	148,716	148,716	153,177
SERVICES	-	-	50,000	50,000	51,060
<b>TOTAL</b>	<b>389,034</b>	<b>1,592,805</b>	<b>2,142,716</b>	<b>1,892,716</b>	<b>1,934,150</b>

### Breakdown of Expense by Type





Budget Detail

101-602: Recreation Seasonal	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	8,647	7,150	-	-	-
50020: SALARIES-TEMPORARIES	352,723	1,472,506	1,944,000	1,694,000	1,729,913
50060: OVERTIME	19	-	-	-	-
<b>SALARIES</b>	<b>361,388</b>	<b>1,479,656</b>	<b>1,944,000</b>	<b>1,694,000</b>	<b>1,729,913</b>
51980: F.I.C.A.	27,646	113,148	148,716	148,716	153,177
<b>BENEFITS</b>	<b>27,646</b>	<b>113,148</b>	<b>148,716</b>	<b>148,716</b>	<b>153,177</b>
53500: MISC. EXPENSES	-	-	50,000	50,000	51,060
<b>SERVICES</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>51,060</b>



## Parks Budget Details





## Parks Department Administrative Summary

### Parks Overview:

Providence is home to a network of 120 diverse and beautiful public parks. The City's public spaces include city squares, athletic fields, basketball courts, playgrounds, conservation areas, walking/running tracks and trails, historic buildings and grounds, community gardens, boat docks, nontraditional recreation areas (including skateboard features and bike tracks), dog parks, cemeteries, an ice rink, and the flagship Roger Williams Park. The Providence Parks Department is proud to nurture and maintain these spaces, which provide the surrounding communities and visitors with unique and inspiring opportunities to play, relax, gather, and explore. In addition, the Forestry Division manages the city's 28,000+ street trees, as well as the trees in City parks and on public property.

The Parks Department's skilled and innovative team embraces best management practices in urban park care, maintenance, and management. The team includes highly skilled and creative in-house groups with mastery of park design, project management, and construction, as well as innovative education, fitness, meal service, and conservation programs.

### Year in Review

In the Parks Department, this was a year of successful collaboration, innovation, and partnership. Enhanced by partnerships, we managed numerous small and large-scale projects to completion. Highlights include the addition of the Roger Williams Park Gateway Center, RWP BearGround, Bailey Baxter Green Schoolyard, the revitalization of Dexter Park, Ascham Street Park playground, Mary Sharpe Park, and four playful art installations. Many more projects are under construction and will be completed in early 2023. Our Neighborhood Parks and Maintenance teams worked together to restore lighting, historic structures, landscaping, and improve curb appeal at many of our parks.

One of the great joys of 2022 was seeing productive relationships develop within and across our teams. These collaborations had a major positive impact on our operations. We added a systems specialist position and adjusted other positions to enable managers and crews to fully utilize Asset Essentials for work orders and asset management. Our City Center Team provided resources and technical assistance and support to our managers and crews. This yielded some amazing results. For the first time, we can track and schedule out preventive maintenance and recurring work orders to ensure that recent investments in parks are reliably maintained for years to come. Asset Essentials also provides us with the data needed to optimize our daily operations and, when needed, provide appropriate training and staff support. We created further efficiencies by fully implementing Gigatrak for inventory control and centralized purchasing. Significant Improvements were also made in on-boarding new employees.

In the past year, each of our venues benefitted from innovative, collaborative, and resourceful managers and teams. Each saw enhanced programming and attendance, including over 400 visitors to North Burial Ground for programs and events, the return of Fairy Garden Days, and record attendance at the Museum of Natural History and the Providence Rink. The Natural History Museum and the North Burial Ground co-hosted the popular Moonlit Walks. We reinstated the afterschool meals program and expanded our Urban Wildlife Partnership, Playcorps, and Fitness-in-the-Parks to meet increased demand. One of the most successful events of the year was the Michael Van Leesten Bridge Wicked Walk that included so many fabulous partner organizations and was attended by over 3,000 people. The RI Philharmonic Pops saw similarly elevated attendance numbers. A key component of their success was a multi-department and multi-partner collaboration to organize and host these events that gets better every year.



In closing out 2022, we would like to thank the Board of Park Commissioners, Mayor Jorge O. Elorza, the Providence City Council, our colleagues in City Hall and our community partners for the support, collaboration and resources that helped us realize our mission. As Mayor Jorge O. Elorza's tenure ends we want to express our gratitude for the support our department has received this year and over the past 8 years that has allowed us to improve our operations and create spaces that positively impact the quality of life in every Providence neighborhood.

We look forward to working under the leadership of Mayor Brett Smiley and his new administration to complete some key projects that will continue to build a sustainable future for our city that includes the best parks and open spaces for years to come.

We are proud. We are Parks!

#### Mission:

Providence Parks are a vital component of our healthy, inclusive and thriving community. Through our Parks Department we aim to provide city residents with inspiring outdoor spaces that dramatically impact the quality of life within each neighborhood. It is our belief that all residents should have access to a public park that is safe, brings community together and encourages our youth to play, learn and explore. By working in collaboration with local friends-groups, we will work to support the needs of each neighborhood and provide programming that is reflective of the children, adults and staff that use these spaces daily.

#### Goals

- Develop parks, public spaces, and programs that engage and inspire
- Develop brand-recognition for quality services
- Continue to build the city's tree canopy
- Establish a national reputation for best practices and the creative use of resources
- Be renowned for our responsiveness to community needs and interests
- Continue building a team of dedicated, talented, and committed employees who are proud to make Providence parks exceptional
- Increase biodiversity and ecological habitat as an integral part of parks design

#### Priorities

- Create safe, healthy, welcoming spaces that meet the needs of Providence's distinct and diverse neighborhoods
- Provide enhanced outdoor recreation opportunities by developing innovative, sustainable, and responsive parks, facilities, amenities and programs
- Develop facilities and programs appropriate for multiple generations of residents including those interested in traditional sports and those interested in alternative forms of recreation
- Connect children and families to nature and strengthen communities through our shared spaces that inspire
- Ensure safety and sustainability of all park features through preventive and planned maintenance as well as asset and inventory tracking systems

#### Operations

The Parks Department currently maintains 120 outdoor spaces. These include traditional parks, athletic fields, basketball courts, playgrounds, conservation areas, walking/running tracks and trails, non-traditional recreation areas (skateboard features, bike tracks, parkour), dog parks, cemeteries, an ice rink, and the flagship Roger Williams Park.



We continued with the 7th year of our “Parks Academy” training initiative. Courses included Certified Playground Safety Inspections for 11 managers and supervisors. 10 crewmembers attended, Workforce Safety Training, and our Roger Williams Park and Botanical Center crews received additional training in stormwater feature maintenance. All managers and crews participated in a variety of trainings to optimize the tools for managing and monitoring work, assets, and inventory.

#### Maintenance

The Maintenance division is responsible for the care of all the department’s assets, which includes playgrounds, irrigation systems, fountains, fencing, electrical/lighting, graffiti removal, splash pads, and much more. The Department’s mechanics have a fleet of over 40 vehicles and keep it ready for whatever New England’s weather may bring, be it hurricanes, heavy rain, or snow.

Some of the key projects completed in 2022 include: preparing RWP for its 150th Anniversary, painting of the Black Footbridge, and showing “love” to the Lover’s Retreat Bridge with a new, red cedar roof and a fresh coat of paint. Most of the railings and fences also received new coats of paint. Approximately 1600 feet of fencing along Elmwood Avenue, including the Anna Mann gates, have been repaired and painted. Our heavy equipment operators prepared the “Old Bear Pen” area for the new Bear Ground Playground by demolishing the concrete foundation and “bear pens”. The heavy equipment operators also assisted in the installation of new underground piping for lights at Hopkins Square. In addition to continuing the historic bench restoration project, this team also restored all benches in Garibaldi Square with sustainable Ipe wood.

#### Neighborhood Parks Services

Neighborhood Park Services (NPS) performs crucial daily maintenance and upkeep of all Providence Parks and public spaces, including Roger Williams Park, ensuring that all our parks look great every day. Excluding special events, NPS crews have emptied over 118,600 trash barrels, spread 1200 yards of playground safety mulch, over 100 yards of pine bark mulch, over 25 tons of fresh infield mix on Little League and Softball fields, extended turf aeration in smaller neighborhood parks, and seeded almost 1800 pounds of grass seed throughout the parks.

By mulching leaves across our City Parks, (instead of bagging and hauling them away), NPS significantly reduced Parks’ carbon footprint and helped save \$25,000 in hauling and dumping fees.

In a continuing effort to improve efficacy and efficiency, NPS provided training to its employees on Asset Essentials software, which enables NPS to prioritize, assign, track and manage the broad range of maintenance services that we provide.

#### Forestry

The Forestry division maintained more than 27,400 street trees, every City park tree, and other public trees for safety and health in 2022. These trees greatly benefit the city, its residents, and the environment. The street trees alone sequestered 3,543,378 lbs. of CO<sub>2</sub>, the equivalent of 313 homes’ energy use for one year<sup>1</sup>. These trees also collected more than 28,184,979 gallons of stormwater, helping to reduce flooding. The shade from street trees in Providence saved residents 1,642,577 kWh for a value of \$1,085,324, a direct reduction in costs for cooling and heating their homes. The trees also kept pollutants from the environment, reduced the city’s heat, provided habitat for vertebrates and invertebrates, and produced oxygen.

Continuing the partnership with Providence Neighborhood Planting Program (PNPP), Forestry trained 86 PVD Community Tree Keepers who pruned and maintained young City trees. Forestry managed over 2,000 service requests from Providence residents, including pruning, dead tree removals, and clearing Providence’s roads and sidewalks of debris. Forestry also transported the holiday trees displayed at City Hall and the Ice Rink.



#### Forestry by Numbers:

- 815 total trees planted by Forestry:
- 555 trees planted by PVD Neighborhood Planting Program
- 260 additional trees planted by other means (City Council, RWP, grants, volunteers)
- 86 PVD Community Tree Keepers trained in 2021
- 242 Community Tree Keepers trained since 2016
- 2,225 total trees pruned, including:
- 441 street trees pruned by City staff
- 1,682 street trees pruned via block pruning
- 102 park trees pruned]
- <sup>1</sup> (<https://www.epa.gov/energy/greenhouse-gas-equivalencies-calculator>)

#### PARK IMPROVEMENTS

38 major projects completed totaling \$10,050,000

#### The 2022 Design and Project Management

The Parks' Design Team continued to perform at a high level on all phases of design including community engagement and visioning, master planning, design development, construction documents and on-site project management. Every Parks Department designed improvement included creative measures towards sustainability, innovation and ease of maintenance.

This year, all members of the design team became Certified Playground Safety Inspectors (CPSI), helping ensure that all our playgrounds meet safety standards.

The design team has also been instrumental in developing new, or improving existing CAD standards and graphics, including park signage throughout our Parks system.

#### Playgrounds

- Major Park
- Bailey Baxter Green Schoolyard
- Ascham Street Park phase 3
- Roger Williams Park – Bear Ground

#### Ballfields & Courts

- Davis Park – My Home Court
- Prete-Metcalf ball field drainage
- Donigian futsal field major repairs
- James Ahearn futsal field addition and irrigation
- Mt. Pleasant Fields and concession stand
- J.T. Owens new scoreboards

#### Sustainable Circulation and Gathering Spaces

- Blackstone Boulevard
- Dexter Training Ground pathways and benches
- Mary E. Sharpe Park Pratt Street park expansion, amenities, and landscaping
- Locust Grove Cemetery entrance, signage, lighting and fencing



- Roger Williams Park Botanical Center Rose Meadow Path, Dia-Log, goat run and pergola

#### New Fencing, Benches and Brickwork

- Richardson Park fencing
- Arthur and Ruby Lawrence Park fencing
- Gladys Potter Park entryway
- Garibaldi Square benches

#### Lighting, Cameras and Electrical

- New security lights at Roger Williams Park Casino, Floral Ave, Botanical Center, and Todd Morsilli Courts
- Decorative lighting at Hopkins Square, Scalabrini Piazza and Memorial Park
- New security cameras at Roger Williams Park
- Gateway, RWP Casino, RWP Botanical Center, and North Burial Ground

#### New Signage

- Cranston Street Park Gateway
- Mary E. Sharpe Park Gateway
- Michael S. Van Leesten Pedestrian Bridge
- Roger Williams Park Broad Street Gateway
- Waterparks Safety Guidelines
- Botanical Center Parking
- Stormwater Innovations
- Roger Williams Park tree trenches
- Roger Williams Park plantings at Cunliff Lake

#### Building Upgrades

- Roger Williams Park Botanical Center
- Sound system upgrades
- Epoxy flooring upgrade
- Boiler replacement
- Vesda Box replacements
- Roger Williams Park Boathouse boiler replacement
- BankNewport City Center Rink HVAC upgrades
- North Burial Ground HVAC upgrades
- Roger Williams Park Mounted Command HVAC

#### Design Project Highlights:

##### *Bailey Baxter Green Schoolyard*

The Bailey Baxter Green Schoolyard project comprises a safe connection between the Baxter Park and Bailey School Outdoor Classroom that added a total of 4 formerly blighted properties transformed into green space and play space.

##### *Roger Williams Park – Broad Street Gateway*

The Roger Williams Park Gateway Center transformed vacant, blighted land on Broad Street into a gateway for the Park and event space for the community and surrounding neighborhoods. Led by the Providence



Redevelopment Agency (PRA) and the Providence Parks Department in close partnership with the City of Providence's Department of Planning and Development and Rhode Island Housing, the Gateway Center has made Roger Williams Park's Broad Street entrance into a tourism and community destination. The Gateway Center is home to a welcoming visitor's center, restrooms, picnic tables, and play areas. The exterior features colorful fins that represent colors found within the neighborhood.

#### *Providence Station Park*

Sitting atop of a parking garage, the Providence Amtrak Station Park has been reimagined as an urban wildflower meadow. In collaboration with USF&WF, we planted 7,000 ecotypic native plants, 11,500 bulbs and dozens of species of wildflower and grass seed.

#### ROGER WILLIAMS PARK

Collaborations with The Steel Yard and Roger Williams Park Conservancy led to some amazing art installations of the Sheep Hill and Monkey Island at Roger Williams Park.

We completed several major capital improvement projects in Roger Williams Park, as noted in the Design section. Many of these projects were in partnership and with matching funding provided by the Roger Williams Park Conservancy. These projects included the Bear Ground, Monkey Island, Sheep Hill and the Botanical Center Rose Meadow Path.

We were thrilled to work with community partners to host the Rhode Island Philharmonic Orchestra's "Pops in the Park" for the fifth year, as well as the Annual Rain Harvest Festival. Additionally, we added Walk with a Doc and Adopt-a-pup trots to the line-up of great Fitness in the Parks events that also included Zumba and Tai Chi. The Roger Williams Park Conservancy partnered with us on a number of these events and continued with their Firstwork Series as well as a number of other family-friendly events.

A master gardener from Japan, Karatsu Fujimoto, helped develop and install support braces to the Betsy Williams Sycamore and provided pruning lessons in the Japanese Garden.

#### Holiday Cheer

Many community partners contributed to this year's 22 magnificent displays. In addition to the 15 Parks teams, we had great displays by Mounted Command, the Boating Concession, Roger Williams Park Conservancy, and the Rhode Island Zoological Society.

#### Roger Williams Park Botanical Center

This year, the Roger Williams Park Botanical Center hosted 42,312 visitors. The Center also increased membership by 52%, and conducted numerous shops, tours and field trips, all with the mission of connecting people to nature.

The Center focused to include more art and offered interactive art exhibits from both local and national artists as well as performances by TEN31 and the Providence Ballet. The Center hosted exhibitions in partnership with the Tomaquag Museum, RISD, Providence College and Southside Cultural Arts Center. The Center was also honored to exhibit at the VIP Newport Flower Show. An educator was hired, enabling the Center to increase educational programs. Programming broadened to focus on toddlers and young adults and programming increased. The Center made investments in its employees, including professional development, employee appreciation meetings and a retreat. Overall, visitor revenue was boosted by 80%.

#### The Botanical Center by Numbers:

- 52% increase in memberships



- 22 nature-based workshops
- 6 art exhibitions and performances
- 1 workshop on Japanese pruning with Master Gardener, Karatsu Fujimoto, from Japan
- 1 workshop on Jumping Worms with Dr. Josef Gorres of UVM
- 9 inhouse trainings and employee appreciation meetings and events
- 1 two-acre meadow with 1000 plants
- 33% increase in volunteer participation at the Center
- 43% overall increase and corps of volunteers by 33%
- 3500 volunteer hours in programs such as the Food Donation Project, The Flavor Lab, Perennial gardens, Rose gardens, Japanese gardens, propagation, events, the Goat Ambassadors and other projects
- 1 annual Marshmallow Roast & Movie night for volunteer appreciation
- 4 new volunteer trainings and 2 education programs
- 11 trees planted with partners in the Japanese Garden

*Center Investments/Achievements:*

- Installed a meadow path and pergola, including a new goat enclosure, and Dia-Log exhibit with partners
- Installed a new sound system with new speakers in each greenhouse with the ability to program music via Spotify and Sonos applications
- Increased visitor revenue by 80%
- Created 4 new public programs for families and 2 new goat programs for visitors and private tours
- Established new partnership with Green Re-Entry Training
- Installed 3 self-guided tours and iPads
- Doubled social media followers to 8,000 on Facebook and 2,100 on Instagram
- Created a children's play space indoors and began installation of a children's garden outdoors

The Museum of Natural History

The Museum of Natural History and Planetarium continues to grow as a local and regional learning and discovery destination for all.

We welcomed a record 37,500 visitors to the Museum of Natural History and Planetarium including school children and special program attendees. We are especially excited about our innovative field trip programs, that include planetarium shows and hands-on workshops, for schools, homeschool families, camps, scouts, community groups, and student mentorships.

The Museum by the Numbers:

- Customized free programs for 1,000 Providence students and 15 teachers.
- Provided on-site Providence Recreation Center programming to 120 participants.
- Supported 100 Providence students, through a NASA grant, to participate in observing plants in space on the International Space Station, at the Museum and in their classrooms.
- Expanded walking tour offerings in Roger Williams Park and at North Burial Ground
- Welcomed back visitors to the Betsey Williams Cottage.
- Offered new family programming at the Roger Williams Park Gateway Center.



- Created Museum-on-the-Go kits for Providence Parks Summer Programming; bringing the Museum Collections to the community.
- Installed two new exhibits (one of which was funded by NASA Rhode Island Space Grant Consortium) and produced a new planetarium show.
- Offered a variety of community programming working with Tomaquag Museum, Providence Stormwater Innovation Center, local artists, colleges and Roger Williams Park Conservancy.
- Awarded a Rhode Island Historical Preservation and Heritage Commission grant to improve Museum accessibility.
- Expanded Museum Lifelong Learners Programming including art classes at the Museum and new lectures.

## PROGRAMMING

2022 was a year of transition as we welcomed many back to programming and partnerships that foster the health and wellness of our communities. As always, we provided safe, high-quality opportunities for engagement in nature for a variety of ages and abilities.

The downtown parks team launched “In the Parks Programming Series,” which took place at some or all of the downtown parks, including the Michael S. Van Leesten Memorial Bridge, Burnside Park, and The Providence Rink at BankNewport City Center and featured Art in the Parks, Stories in the Parks, Learn in the Parks, Perform in the Parks, Movement in the Parks and Walk in the Parks.

Over 80 community meetings held or attended. Hosted 10+ volunteer projects with over 500 volunteers.

### City Center & Downtown Parks

The Parks Programming Series, which took place at downtown parks including the Michael S. Van Leesten Memorial Bridge, Burnside Park, and The Providence Rink at BankNewport City Center (BNCC), featured:

#### *Art in the Parks*

- Adventure Arts with Beth Silvia featuring themed crafts, imaginative play and storytelling
- Printmaking Supply Swap & Art Demonstrations presented by PVD Printmakers
- Pop-up Art ITP Crafts Make-A-Monster & Upcycled Animal

#### *Stories in the Parks*

Storytime & Book Party Giveaways in collaboration with *Books Are Wings*, created an opportunity for anyone to pick up a new book and take it home with them

#### *Learn in the Parks*

The Mobile Museum in partnership with the Roger Williams Park Museum of Natural History and Planetarium provided educational opportunities related to oceanography, paleontology, dendrology, geology and ecology

Chess in the Park with RI4CTV at the Michael S. Van Leesten Bridge provided opportunities to play a casual game, learn to play, and tell your story to be featured on RI4CTV’s YouTube channel

#### *Perform in the Parks*

- Performances at the Michael S. Van Leesten Bridge by Head Trick Theatre Company, *The Assembly Women*



- Music Club programming series with Beth Silvia featuring instrument making, song singing, and games at The Providence Rink at BNCC
- Movies at The Rink featuring Jurassic Park (May), Bones Brigade & The Devil's Toy (Aug.), In The Heights (Sept.), & Hocus Pocus (Oct.) at The Providence Rink at BNCC
- Movement in the Parks at The Providence Rink at BNCC
- Roller Disco weekly
- Open Air Saturday Public Roller Skating
- Super Fun Activities Club
- Recreation Center Roller Skating
- Roller Hockey League
- Promotion of Fitness in the Parks Programming at various parks

#### *Walk in the Parks*

- Interactive Story Maps on the ArcGIS Website the for the following:
- Downtown Monument & Memorial Walk for Memorial Day (2022)
- Urban Nature Walk in partnership with the Providence Parks Urban Wildlife Refuge Partnership (currently in progress)
- Skate Your City Providence Skate Park Guide
- Summer Fitness in the Parks Classes Map (2022)
- Fitness & Parkour Courses of Providence Parks Map]

#### Fitness in the Parks

The philosophy behind our Fitness in the Parks (FITP) programming is to create free, outdoor fitness opportunities for all ages and abilities, all year around. "Outside Every Day" is a mantra we strongly believe leads to a healthier self and a great way to enjoy the diversity of our greenspaces during all four seasons. In addition, we have partnered with indoor park facilities to provide continuity in fitness for those who prefer to exercise inside during the colder months. As of November 2022, we will be offering many of our spring and summer fitness classes inside the brand-new Roger Williams Park Gateway.

To date, we provide free fitness equipment in 12 of our City parks for citizens to use whenever convenient. We also offered a diverse menu of organized group classes.

Programming with PlayCorps and Community Partners included:

- Books on the Square for lunchtime story hour
- Brown Women's Soccer Team for skills and drills
- Betty Boop Hula Hoop for classes and hoop making
- Roger Williams Park Zoo mobile for meeting critters large and small
- Walk with a Cop for lunchtime walks and talks with local law enforcement
- PlayCorps at the Parks facilitated some creative processes:
- Arts and crafts from found and recycled materials (fairy houses were popular this year)
- Obstacle courses, musical instruments and forts
- Self-portraits made from leaves, sticks, grass and pebbles
- Story telling based on real or imaginary park adventures
- Fitness in the Parks (FITP) Programming offered diverse menu of organized group classes:
- Yoga at Roger Williams and India Point Park
- Boot camp on the Michael S. Van Leesten Pedestrian Bridge



- Wildlife walks with the Urban Wildlife Education Center
- Zumba at the Temple to Music
- Tai Chi on the grounds of the Japanese Garden
- Walk with a Doc at various parks throughout the city
- Free kayak tours at the Downtown Boat Launch

#### Food & Play Access

The focus of these initiatives is to provide children and youth with the fuel and opportunities for healthy physical, social, and emotional growth and to be able to enjoy their neighborhood park.

#### *PlayCorps*

Our PlayCorps program employed 27 youth staff members working at 10 parks each day. As in past years, this staff facilitated unstructured free and open play and provided materials and loose parts to support. In addition, we added structured programming within the hours of PlayCorps so that park visitors could partake in both.

#### *Summer Meals*

The PlayCorps staff were also trained to serve summer meals, to create a seamless connection between social and food-service interactions between our staff and the youth. This proved to be a beneficial practice as we saw an increase in the number of free meals served at parks with PlayCorps staff present. 59,000 Summer meals served.

Moving forward, we anticipate that the numbers of park engagement will reach pre-pandemic levels. We anticipate that our best practices of stacking programming with unstructured activities and partnering PlayCorps with summer meal service will continue to draw families to our City parks as a location where mind and body are nurtured safely--reducing stress and naturally boosting our immunities all while enjoying beautiful, stimulating outdoor spaces.

#### Artful Parks

We continue our commitment to public art. This year, we partnered with My HomeCourt and PC Galleries for the installation of Providence's 4th My HomeCourt. This bold and vibrant installation at Davis Park was designed by local artist, Lois Harada. We also celebrated Roger Williams Park's 150th anniversary with the Roger Williams Park Conservancy by collaborating on 2 projects in partnership with the Steelyard, Monkey Island and Sheep Hill. Each of these installations pays homage to the parks' history as a menagerie.

#### Providence Urban Wildlife Partnership

In 2022, the Providence Parks Urban Wildlife Refuge Partnership was recognized as one of the top Urban Partnerships nationwide, landing in the Tier 1 designation. Out of the 20 evaluated, the Providence Parks Urban Wildlife Refuge Partnership was the only Tier 1 program on the East Coast. We continue to connect children and their families to nature using city parks and neighborhood walks as outdoor learning areas. These connections are made through in-school programming with Providence students throughout the year, afterschool programs at schools and recreation centers, and through public events and programs hosted in partnership with RI organizations throughout the state. We hosted multiple on-site trainings focusing on environmental education and urban ecology, particularly with teachers in Providence, as well as used Providence parks as a learning hubs and models for teachers from all over the state. Throughout the summer, we hosted a series of family-focused fishing events, introducing Providence families to the hobby of fishing through steppingstones of engagement; starting with fishing in Providence City parks and culminating with an offshore fishing trip in Narragansett. Through our partnership with the Hispanic Access Foundation, we were able to host STEAM-focused programming to youth visitors in our city



parks, allowing for immersive, hands-on, exploration experiences that strengthen connections between our park visitors and the natural world.

14 schools took walking field trips to local parks, along with 12 free bird walks and 1 free bird banding program hosted in partnership with the Audubon Society of Rhode Island at 12 parks throughout the city. There were over 120 participants who spotted 60+ species of birds.

#### CITY CEMETERIES

Manages Locust Grove Cemetery, Roger Williams Family Cemetery, and North Burial Ground (NBG). NBG is an active cemetery with over 200 burials a year whose mission is to memorialize the deceased, comfort the living, and serve as a historical destination for the community. They foster an active community of families of the deceased, affinity groups, and regular visitors. Additionally, they host many public programs to promote the diverse cultures, history, and wildlife that make these places special.

NBG's burial practice continues to be robust. Though we have completed about 10 fewer interments than last year at this time, we increased our new land sold, both as-need and pre-need. To date, we have made 123 new land sales. In contrast, we sold 129 new pieces of land in total for 2021. We continue to primarily serve Providence residents (over 50% of new land sales) and residents in other towns in Providence County.

This year we started the process to purchase a cloud-based cemetery management system, which will streamline our operations, allow constituents to search for relatives without office assistance.

The following programs are a few of our best attended events. We love being able to develop community partnerships, so seeing our best programs come from some of our new partnerships is really special.

#### Programs

- Moonlight Walks
- NBG Presents
- Sunday 1899
- Archibald & Angell Market and the Mausoleum Hill Sessions
- The North Burial Ground "Ghost" Tour
- Día de los Muertos

#### Cemetery Operations by the Numbers:

- 195 interments, averaging about 15 interments per month
- 21 cremations, 5 of which were inurnments in our new columbaria garden
- 122 lots sold overall
- 24 lots purchased "pre-need," meaning families are choosing North Burial Ground during their end-of-life planning before a loss
- 68 of these new land sales, were by citizens of Providence
- 46 live in other municipalities in Providence County
- 2 in South County
- 8 reside in Massachusetts
- 89 headstone foundations set
- 1700 customer service interactions
- 150 genealogy requests facilitated via email
- 7 visitors daily average of people coming in to ask for grave locations
- \$458,627 in gross revenue from the sale of land, burial services (opening and closing graves), and setting headstone foundations from 1 January-1 November 2022



- 56 single graves available in “South of Front” our most recently opened section

#### Community Engagement

- 1 NBG feature in Providence Journal! Columnist Amy Russo joined NBG director Annalisa for a tour of the cemetery
- 1 wedding held at Locust Grove Cemetery
- 17 partnerships with community organizations
- \$4,000 in gross revenue from ticketed programs and merchandise sales
- 25 unique programs focusing on North Burial Ground as a cultural and historical space, including:
  - 450 participants in all October programming
  - 162 viewers of the NBG Presents Virtual Lecture Series
  - 130 attendees of the Dia de los Muertos celebration]

#### INFORMATION & ACCESS

Asset Essentials (AE) has been the driving force in 2022 for managing the Parks Department collection of assets and keeping track of work orders and requests within each division in 1 park-wide database. This year we have trained about 90% of the union staff, collecting and adding more assets to the database, and are constantly updating and improving our GIS Mapping system.

We have worked with other City departments and incorporated more programs that work well with Asset Essentials. Programs include GIGatrak, TreeKeeper, the City’s GIS, Venue Ops and PlotBox. We also have been updating the Parks Department website and have created a new GIS Hub that can house everything and anything park related, GIS and mapping-related, and even new programs and events.

Currently, we are working with the Department of Public Works and Department of Planning and Development to integrate the city-wide GIS Tracking Systems for the current snow season for snow plowing.

Along with our asset management databases and collections, our team has revamped the Parks Department website where you can find events, employment opportunities, contact information and many links to all our specialized divisions that make us a unique team!

#### FISCAL MANAGEMENT

The Fiscal Office develops, maintains and tracks the Parks Department Budget, which totals \$15,533,859 in Operating Expenses. The office also manages payroll and Parks hiring with the assistance of the Payroll Personnel Assistant and Clerk.

This year we focused on revamping our requisition, purchase order and payment processes. These processes were restructured so that the fiscal office handles the requesting, tracking and payment of all Parks Department money, while working closely with Neighborhood Parks Services to manage their particularly large budget.

We also streamlined our hiring process by posting and tracking all vacancies and new work opportunities. These updated systems allow division directors to focus on their functions, and create a stronger relationship between the Fiscal Advisor’s office and our divisions.

In the coming year, we’re looking forward to further improving the efficacy and efficiency of our functions, including the parks event planning processes, as well as expanding our blanket contracts to make it easier



for division to obtain the parts, services and materials they need to keep our parks looking and performing great!

Human Resource Services:

- 14 Parks/Zoo positions posted resulting in 18 vacancies filled
- 485 requisitions processed over 4 general fund divisions out of 13 revolving fund divisions
- \$1,193,323 procured for the General Fund

Fund Development & Revenue

- \$400,000 RIDEM Outdoor Recreation Grant – RWP Boardwalk & Fishing/Boating Pier
- \$500,000 Congressman Langevin’s Community Directed Spending – Neutaconkanut Park Playground Improvements
- \$470,000 Rhode Island Infrastructure Bank – Mashapaug Watershed Stormwater Controls
- NASA Rhode Island Space Grant – Museum Space Exhibits & Planetarium Show
- \$88,500 Rhode Island Historical Preservation & Heritage Commission – Natural History Museum Building Restoration
- \$6,000 Brown University Turf management equipment grant
- \$130,000 Partners on Providence Foundation from Rhode Island Commerce Association for WaterPlace decorative lighting project
- \$50,000 My Home Court match for Davis Park
- \$50,000 Helen Walker Raleigh Trust grant for Block Pruning Program match
- \$55,000 USFWS Grant for Urban Wildlife Partnership through P3

Events & Permits

- 78 total events at Roger Williams Park Casino \$73,600.49 net revenue
- 245 fees waived for Small Park Permits \$73,600.49 net revenue
- 84 Special Events Permits \$46,700 net revenue
- 98 events at the RWP Botanical Center \$214,022 net revenue

PERFORMANCE METRICS:

*Embedded within this document.*

LOOKING AHEAD

The Parks Department enters 2023 with a dedicated, energized, talented and innovative team. We are stalwart in our commitment to provide excellent service and outstanding public spaces. We look forward to completing some projects that will forever change how our parks are used and loved. The second Green Schoolyard at Mary Fogarty School and Harriet and Sayles Park will be the largest investment in a Providence play space, ever. Along with the completion of Jacqueline Clements Park, Jennifer Rivera Park, JT Owens playground, and Richardson Street Park, all of the parks in the South End will be ready for some serious play! The new Neutaconkanut ADA Accessible playground, completion of Donigian playground, and Viscoloso playground will mean the same for the West End. Similarly, the completion of General Street playground and waterpark and a re-imagined Corliss Park will impact the North End’s playful offerings. The East Side will benefit from some projects that have been long in the works, including major improvements at Brassil Park, Lippitt Park, Prospect Terrace, Billy Taylor Park, and India Point Park. We are also very excited about the new shade sail for The Providence Rink at BankNewport City Center, and big changes to Waterplace Park that include fun lighting and a permanent stage. The Roger Williams Park renaissance will continue with the revitalization of the Mounted Command facility, decorative lighting and new event space for the Museum of Natural History and Planetarium, repairs to the Casino’s back porch,



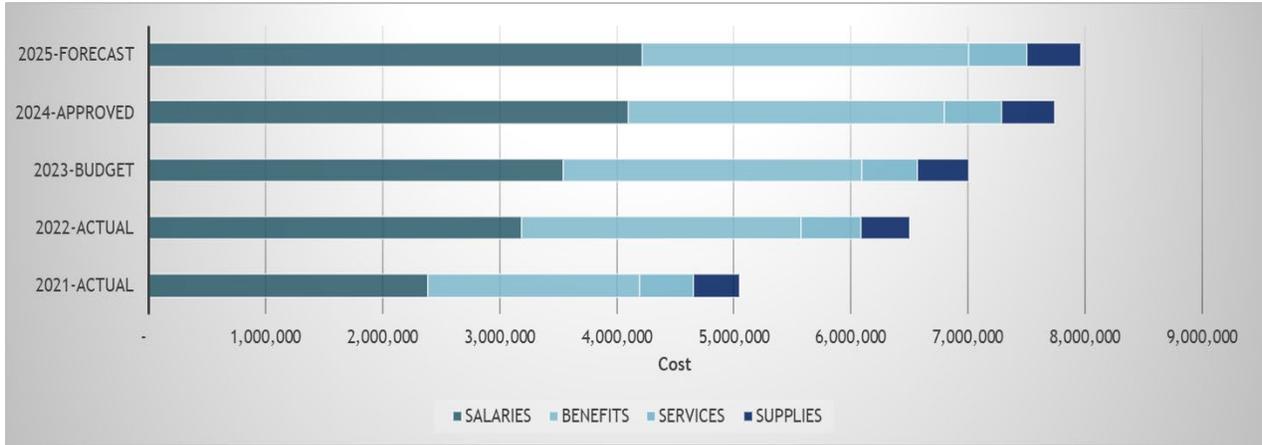
and phase two of the restoration of the Bandstand. The new Botanical Center event tent will allow for expanded programs and events. We are also looking forward to expanding programs and welcoming visitors from near and far at the new Gateway Center.

We are confident that all the new training, technical assistance, data collection, systems, partnerships, and innovations that we have invested in, will ensure that 2023 is a great year for all who work in, relax in, play in, or explore our parks!

We are excited to work with Mayor Brett Smiley and his administrative team, as well as some new Park Commissioners and City Councilors. The new year will surely bring opportunities and challenges and we will make the best of these to create and maintain spectacular parks, venues, and programs.



### Neighborhood Park Services Budget



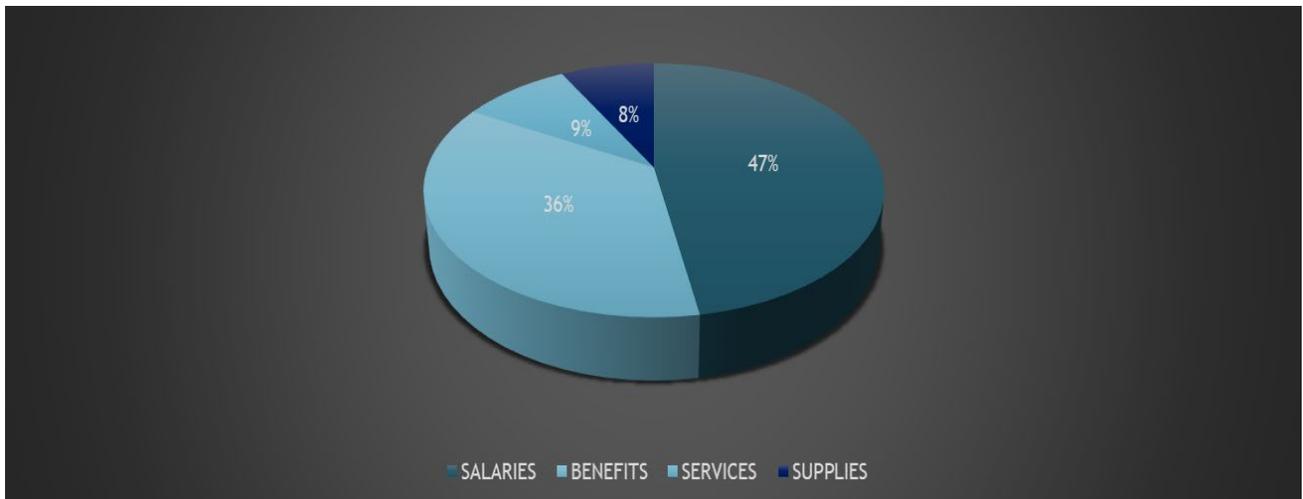
### Summary Budget

101-702: Neighborhood Park Se	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	2,388,186	3,191,099	3,540,274	4,096,068	4,214,567
BENEFITS	1,810,277	2,387,592	2,555,359	2,705,131	2,789,532
SERVICES	454,166	505,801	474,100	490,100	500,490
SUPPLIES	393,164	416,423	436,100	446,100	455,556
<b>TOTAL</b>	<b>5,045,793</b>	<b>6,500,915</b>	<b>7,005,833</b>	<b>7,737,399</b>	<b>7,960,145</b>

101-702: Neighborhood Park Se	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
STATE REVENUE AND AID	20,000	-	-	-	-
<b>TOTAL</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Breakdown of Expense by Type



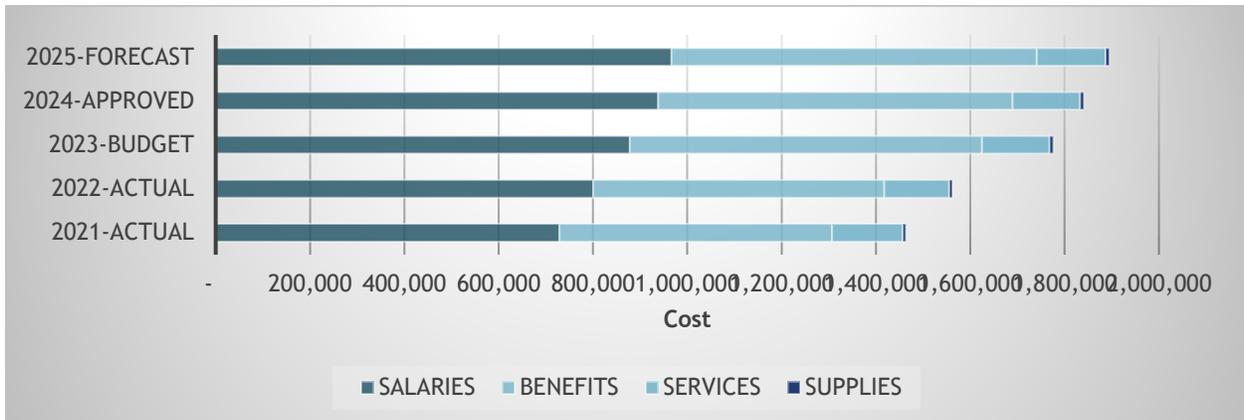


Budget Detail

101-702: Neighborhood Park Services	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	1,744,794	2,178,304	3,040,102	3,539,373	3,645,554
50020: SALARIES-TEMPORARIES	32,587	258,268	300,180	338,580	345,758
50060: OVERTIME	78,820	155,616	125,252	136,252	139,141
50080: SICK LEAVE	116,046	135,888	-	-	-
50090: VACATION	185,074	207,837	-	-	-
50180: CALL BACK	1,950	6,277	-	-	-
50340: HOLIDAY	151,712	174,777	-	-	-
50350: LONGEVITY	76,763	73,792	74,740	81,863	84,114
50400: DIFFERENTIAL PAY	439	341	-	-	-
<b>SALARIES</b>	<b>2,388,186</b>	<b>3,191,099</b>	<b>3,540,274</b>	<b>4,096,068</b>	<b>4,214,567</b>
51570: DENTAL INSURANCE	46,798	58,135	59,388	61,170	62,393
51820: LABORERS INT'L PENSION	245,200	297,188	321,750	328,185	335,143
51850: CITY OF PROVIDENCE PENSION EXPENSE	651,488	794,667	751,273	900,947	955,004
51980: F.I.C.A.	191,195	253,593	262,924	258,818	266,583
51996: STIPENDS	12,000	-	-	-	-
51999: LOCAL 1033 BENEFITS EXPENSE	178,916	220,956	248,391	253,359	258,730
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	484,680	763,052	911,633	902,652	911,679
<b>BENEFITS</b>	<b>1,810,277</b>	<b>2,387,592</b>	<b>2,555,359</b>	<b>2,705,131</b>	<b>2,789,532</b>
52020: REFUSE PROCESSING	-	-	190,000	196,000	200,155
52210: PRINTING	-	-	800	800	817
52911: MAIN & SERVICE	25,175	73,777	100,800	100,800	102,937
52912: REPAIRS TO AUTOS & TRUCKS	39,735	29,142	-	-	-
52934: REPAIRS TO OTHER EQUIPMENT	36,617	55,595	43,600	48,600	49,630
52940: REPAIRS TO BUILDINGS	54,371	74,827	80,000	85,000	86,802
53401: PRIVATE CONTRACTORS	275,842	244,695	58,900	58,900	60,149
53500: MISC. EXPENSES	22,426	27,765	-	-	-
<b>SERVICES</b>	<b>454,166</b>	<b>505,801</b>	<b>474,100</b>	<b>490,100</b>	<b>500,490</b>
52865: OFFICE FURNITURE	480	-	-	-	-
54000: OFFICE SUPPLIES	-	428	4,400	4,400	4,493
54020: STATIONERY	5,352	4,546	-	-	-
54042: SMALL TOOLS SHOP SUPPLIES	10,329	16,941	25,100	25,100	25,632
54210: PLUMBING	60,495	57,827	22,700	22,700	23,181
54215: CONST & MAINT SUPPLIES	90,433	98,537	53,400	53,400	54,532
54270: LUBRICANTS	5,142	6,053	6,000	6,000	6,127
54271: GRAVEL SAND	39,014	54,091	90,000	90,000	91,908
54700: AUTO PARTS	64,424	60,444	100,000	100,000	102,120
54740: HOUSEKEEPING SUPPLIES	26,121	31,946	30,000	30,000	30,636
54752: LOAM	3,545	-	4,500	4,500	4,595
54755: LUMBER AND HARDWARE	6,425	27,234	27,000	27,000	27,572
54776: PIPE	25,630	11,221	-	-	-
54780: ELECTRICAL SUPPLIES	-	595	24,000	29,000	29,615
54805: TIRES	21,622	6,523	9,000	9,000	9,191
54810: UNIFORMS/WEARING APPAREL	28,251	31,141	30,000	35,000	35,742
57022: SEEDS FERTILIZER TREES & SHRUBS	5,902	8,897	10,000	10,000	10,212
<b>SUPPLIES</b>	<b>393,164</b>	<b>416,423</b>	<b>436,100</b>	<b>446,100</b>	<b>455,556</b>
42200: STATE GRANT	20,000	-	-	-	-
<b>STATE REVENUE AND AID</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



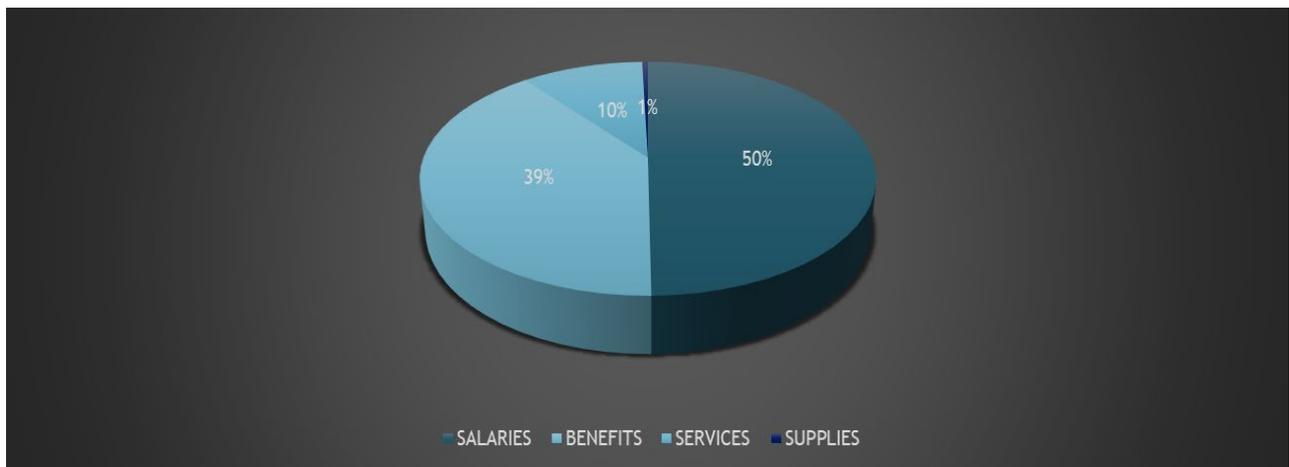
### Forestry Services Budget



### Summary Budget

101-703: Forestry Services	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	728,959	800,732	877,905	938,407	966,384
BENEFITS	577,746	617,163	746,999	751,452	774,462
SERVICES	150,108	137,568	143,106	143,106	146,141
SUPPLIES	7,012	6,520	8,000	8,000	8,170
<b>TOTAL</b>	<b>1,463,824</b>	<b>1,561,983</b>	<b>1,776,010</b>	<b>1,840,965</b>	<b>1,895,157</b>

### Breakdown of Expense by Type





Budget Detail

101-703: Forestry Services	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	549,793	559,978	834,065	898,706	925,667
50060: OVERTIME	9,271	11,506	12,000	12,000	12,254
50080: SICK LEAVE	28,030	45,940	-	-	-
50090: VACATION	65,291	98,903	-	-	-
50180: CALL BACK	2,899	2,525	-	-	-
50340: HOLIDAY	49,046	50,330	-	-	-
50350: LONGEVITY	24,629	31,551	31,840	27,701	28,463
<b>SALARIES</b>	<b>728,959</b>	<b>800,732</b>	<b>877,905</b>	<b>938,407</b>	<b>966,384</b>
51570: DENTAL INSURANCE	17,440	15,205	17,220	17,737	18,092
51820: LABORERS INT'L PENSION	88,450	72,950	72,150	73,593	75,153
51850: CITY OF PROVIDENCE PENSION EXPENSE	211,767	220,799	244,202	250,329	265,349
51980: F.I.C.A.	55,843	61,314	68,962	67,059	69,071
51999: LOCAL 1033 BENEFITS EXPENSE	60,380	52,698	55,700	56,814	58,018
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	143,867	194,196	288,765	285,920	288,779
<b>BENEFITS</b>	<b>577,746</b>	<b>617,163</b>	<b>746,999</b>	<b>751,452</b>	<b>774,462</b>
52185: DUES & SUBSCRIPTIONS	-	115	1,000	1,250	1,277
52900: REPAIRS TO OFFICE EQUIPMENT	239	-	250	-	-
52911: MAIN & SERVICE	3,133	3,825	2,856	2,856	2,917
53401: PRIVATE CONTRACTORS	146,204	124,000	139,000	139,000	141,947
53500: MISC. EXPENSES	532	9,628	-	-	-
<b>SERVICES</b>	<b>150,108</b>	<b>137,568</b>	<b>143,106</b>	<b>143,106</b>	<b>146,141</b>
54000: OFFICE SUPPLIES	-	-	500	500	511
54042: SMALL TOOLS SHOP SUPPLIES	5,604	5,716	6,500	7,500	7,659
54810: UNIFORMS/WEARING APPAREL	1,408	805	1,000	-	-
<b>SUPPLIES</b>	<b>7,012</b>	<b>6,520</b>	<b>8,000</b>	<b>8,000</b>	<b>8,170</b>



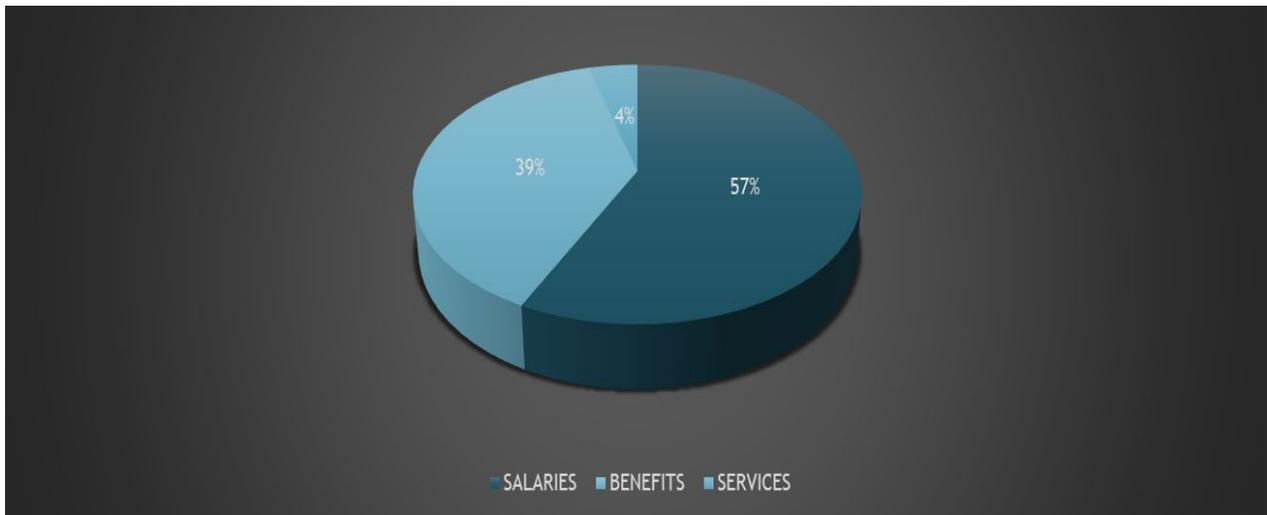
### Zoological Services Budget



### Summary Budget

101-706: Zoological Services	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	1,658,348	1,760,656	1,757,337	2,006,696	2,064,988
BENEFITS	1,118,013	1,251,375	1,415,570	1,413,847	1,458,156
SERVICES	120,000	100,047	100,000	100,000	102,120
<b>TOTAL</b>	<b>2,896,361</b>	<b>3,112,078</b>	<b>3,272,907</b>	<b>3,520,543</b>	<b>3,625,264</b>

### Breakdown of Expense by Type





Budget Detail

101-706: Zoological Services	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	1,150,861	1,097,831	1,504,169	1,753,006	1,805,596
50060: OVERTIME	108,917	217,137	117,439	117,439	119,929
50080: SICK LEAVE	66,029	85,232	-	-	-
50090: VACATION	98,800	125,354	-	-	-
50180: CALL BACK	2,700	4,440	-	-	-
50340: HOLIDAY	95,643	88,628	-	-	-
50350: LONGEVITY	56,609	62,769	57,729	51,387	52,800
50405: ALTERNATIVE WORK WEEK	78,788	79,265	78,000	84,864	86,663
<b>SALARIES</b>	<b>1,658,348</b>	<b>1,760,656</b>	<b>1,757,337</b>	<b>2,006,696</b>	<b>2,064,988</b>
51570: DENTAL INSURANCE	32,308	37,423	40,548	41,764	42,599
51820: LABORERS INT'L PENSION	164,900	183,825	161,200	164,424	167,910
51850: CITY OF PROVIDENCE PENSION EXPENSE	418,476	419,050	482,571	475,094	503,600
51980: F.I.C.A.	125,561	132,262	133,291	136,781	140,884
51999: LOCAL 1033 BENEFITS EXPENSE	120,941	127,580	124,446	126,935	129,626
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	255,828	351,236	473,514	468,849	473,537
<b>BENEFITS</b>	<b>1,118,013</b>	<b>1,251,375</b>	<b>1,415,570</b>	<b>1,413,847</b>	<b>1,458,156</b>
52185: DUES & SUBSCRIPTIONS	120,000	100,000	100,000	100,000	102,120
53500: MISC. EXPENSES	-	47	-	-	-
<b>SERVICES</b>	<b>120,000</b>	<b>100,047</b>	<b>100,000</b>	<b>100,000</b>	<b>102,120</b>



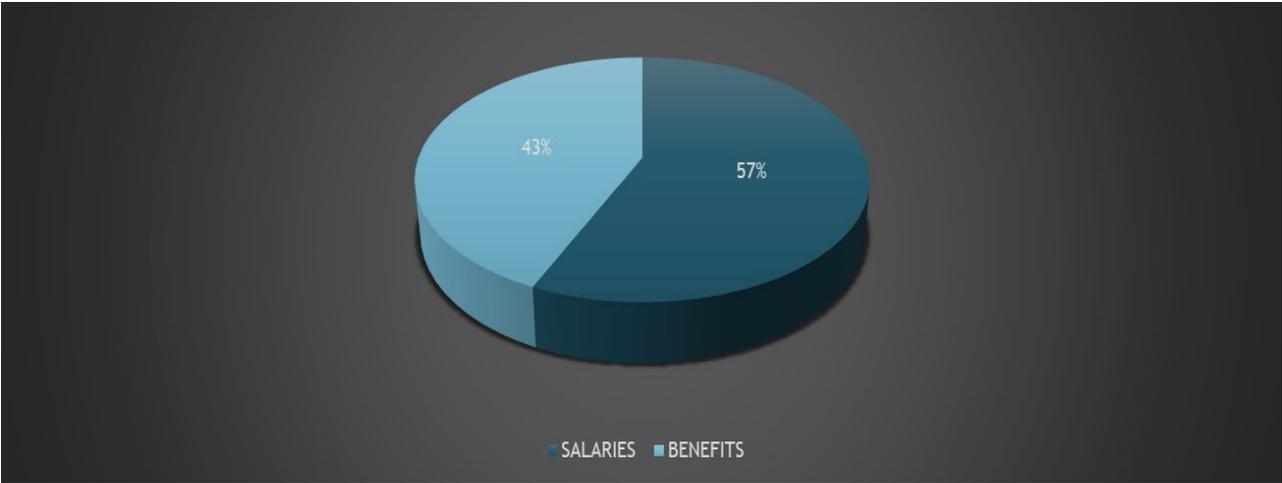
Botanical / Greenhouse Budget



Summary Budget

101-707: Botanical / Greenhou:	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	361,827	380,351	370,165	407,038	418,725
BENEFITS	276,239	285,201	308,132	295,494	304,888
<b>TOTAL</b>	<b>638,066</b>	<b>665,552</b>	<b>678,297</b>	<b>702,532</b>	<b>723,613</b>

Breakdown of Expense by Type



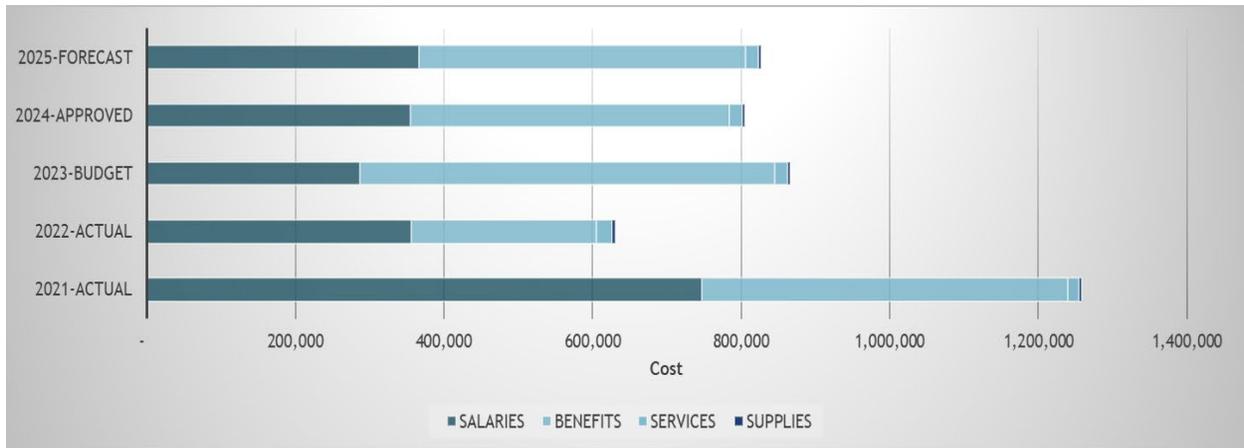


Budget Detail

101-707: Botanical / Greenhouse	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	242,954	237,201	302,814	336,828	346,933
50060: OVERTIME	37,254	61,780	53,000	53,000	54,124
50080: SICK LEAVE	19,127	16,980	-	-	-
50090: VACATION	21,888	25,640	-	-	-
50180: CALL BACK	740	758	-	-	-
50340: HOLIDAY	23,049	19,263	-	-	-
50350: LONGEVITY	12,441	13,873	11,855	14,714	15,119
50400: DIFFERENTIAL PAY	982	1,389	-	-	-
50405: ALTERNATIVE WORK WEEK	3,392	3,469	2,496	2,496	2,549
<b>SALARIES</b>	<b>361,827</b>	<b>380,351</b>	<b>370,165</b>	<b>407,038</b>	<b>418,725</b>
51570: DENTAL INSURANCE	8,114	8,555	7,332	7,552	7,703
51820: LABORERS INT'L PENSION	38,800	46,000	36,400	37,128	37,915
51850: CITY OF PROVIDENCE PENSION EXPENSE	96,561	90,402	111,351	102,493	108,643
51980: F.I.C.A.	28,178	31,308	29,427	25,078	25,830
51999: LOCAL 1033 BENEFITS EXPENSE	28,449	32,530	28,101	28,663	29,271
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	76,137	76,406	95,521	94,580	95,526
<b>BENEFITS</b>	<b>276,239</b>	<b>285,201</b>	<b>308,132</b>	<b>295,494</b>	<b>304,888</b>



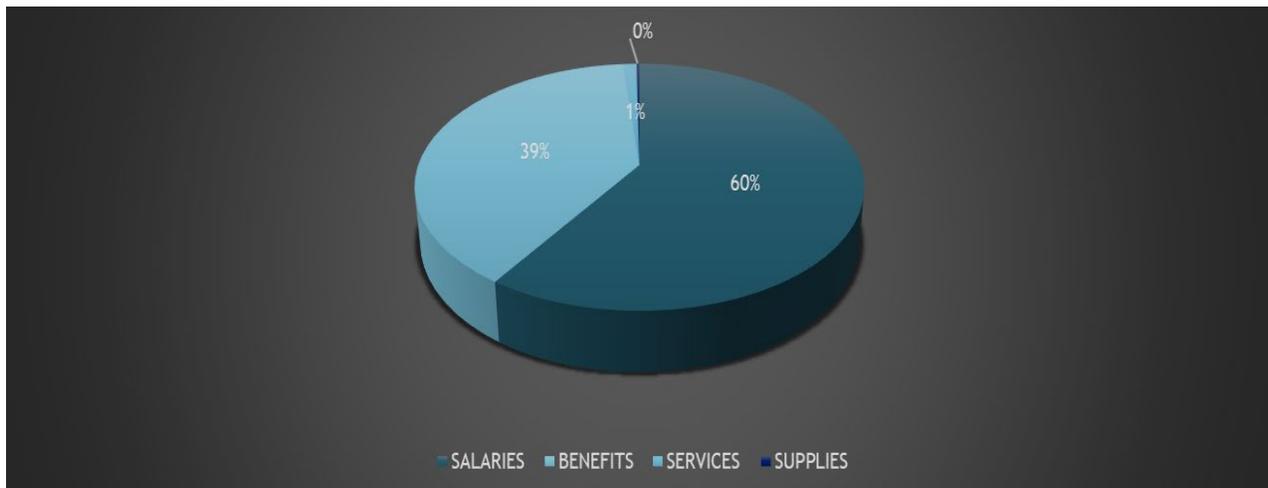
### Roger Williams Park Services Budget



#### Summary Budget

101-708: Roger Williams Park Services	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	746,870	356,450	287,428	355,641	366,271
BENEFITS	493,399	248,542	558,234	428,423	439,919
SERVICES	14,694	21,446	17,000	17,000	17,360
SUPPLIES	3,159	3,987	3,610	3,610	3,687
<b>TOTAL</b>	<b>1,258,122</b>	<b>630,425</b>	<b>866,272</b>	<b>804,674</b>	<b>827,237</b>

#### Breakdown of Expense by Type



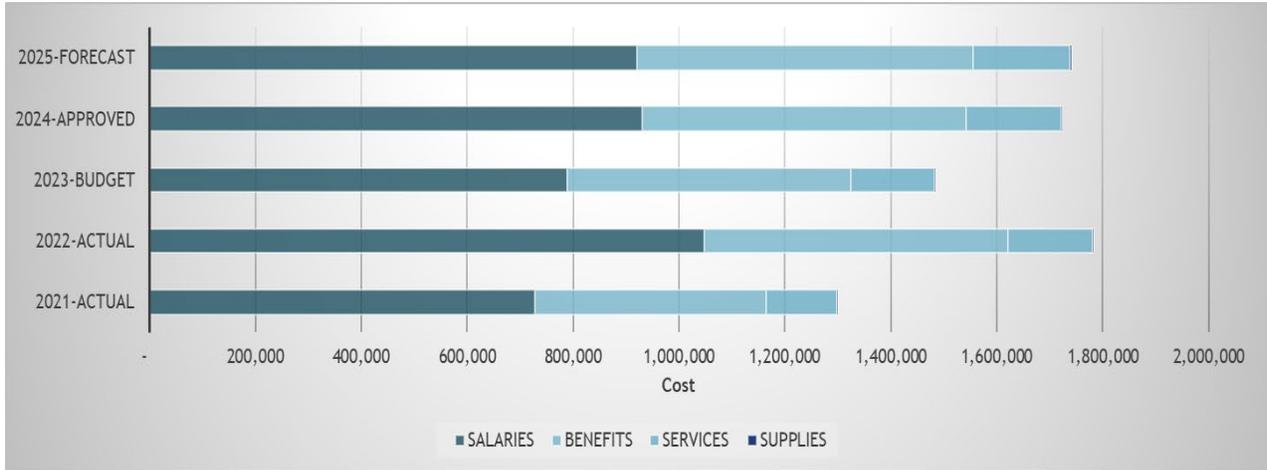


Budget Detail

101-708: Roger Williams Park Services	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	525,101	273,170	277,150	339,962	350,161
50060: OVERTIME	21,059	3,347	-	-	-
50080: SICK LEAVE	37,343	11,421	-	-	-
50090: VACATION	74,297	33,589	-	-	-
50180: CALL BACK	73	218	-	-	-
50340: HOLIDAY	51,738	20,898	-	-	-
50350: LONGEVITY	35,625	12,798	10,278	15,679	16,110
50400: DIFFERENTIAL PAY	1,493	1,009	-	-	-
50405: ALTERNATIVE WORK WEEK	140	-	-	-	-
<b>SALARIES</b>	<b>746,870</b>	<b>356,450</b>	<b>287,428</b>	<b>355,641</b>	<b>366,271</b>
51570: DENTAL INSURANCE	14,222	7,139	18,360	18,911	19,289
51820: LABORERS INTL PENSION	51,625	16,900	39,650	40,443	41,300
51850: CITY OF PROVIDENCE PENSION EXPENSE	211,879	100,747	244,331	114,222	121,075
51980: F.I.C.A.	56,772	26,392	25,203	25,516	26,281
51996: STIPENDS	3,500	-	-	-	-
51999: LOCAL 1033 BENEFITS EXPENSE	37,964	12,594	30,610	31,222	31,884
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	117,436	84,768	200,080	198,109	200,090
<b>BENEFITS</b>	<b>493,399</b>	<b>248,542</b>	<b>558,234</b>	<b>428,423</b>	<b>439,919</b>
52185: DUES & SUBSCRIPTIONS	269	833	1,000	1,000	1,021
52911: MAIN & SERVICE	14,425	20,381	16,000	16,000	16,339
53500: MISC. EXPENSES	-	231	-	-	-
<b>SERVICES</b>	<b>14,694</b>	<b>21,446</b>	<b>17,000</b>	<b>17,000</b>	<b>17,360</b>
54000: OFFICE SUPPLIES	-	-	910	910	929
54020: STATIONERY	350	546	-	-	-
54767: MIS PAINT SUPPLIES	564	775	-	-	-
54782: PROGRAM SUPPLIES	-	-	500	500	511
54821: CURATORIAL SUPPLIES & SERVICES	-	-	2,200	2,200	2,247
54830: MISCELLANEOUS MATERIALS AND SUPPLIES	2,245	2,667	-	-	-
<b>SUPPLIES</b>	<b>3,159</b>	<b>3,987</b>	<b>3,610</b>	<b>3,610</b>	<b>3,687</b>



### Superintendent of Parks Budget



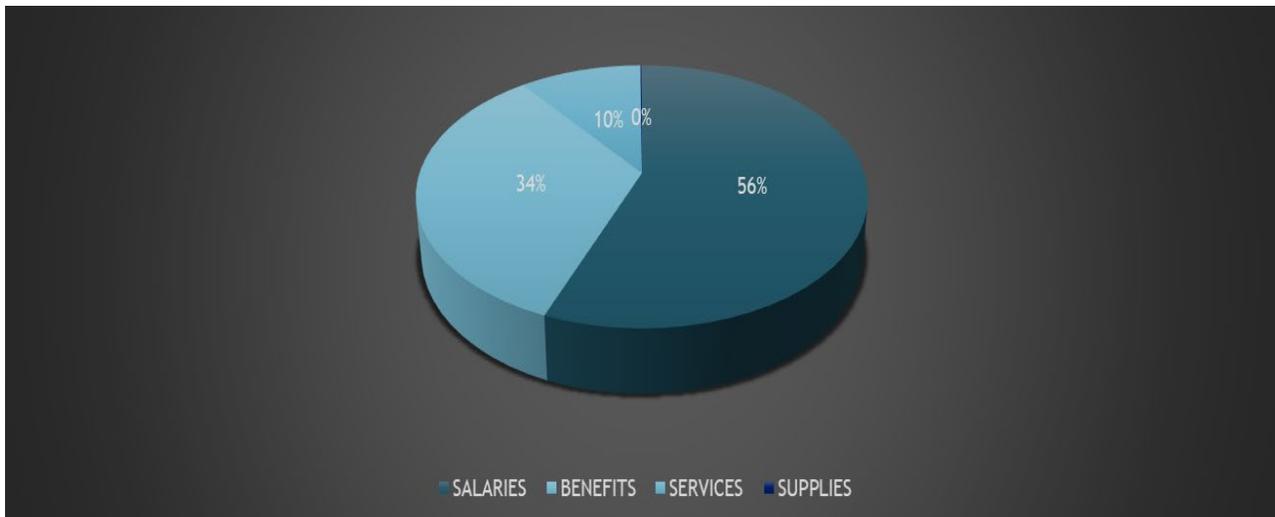
### Summary Budget

101-709: Superintendent of Pa	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	727,695	1,048,050	789,465	930,895	920,262
BENEFITS	436,808	572,902	534,882	611,190	635,409
SERVICES	134,440	159,610	158,000	179,000	182,795
SUPPLIES	1,804	2,178	2,688	2,688	2,745
<b>TOTAL</b>	<b>1,300,747</b>	<b>1,782,739</b>	<b>1,485,035</b>	<b>1,723,773</b>	<b>1,741,211</b>

101-709: Superintendent of Pa	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
OTHER REVENUES	35,251	144,453	-	-	-
<b>TOTAL</b>	<b>35,251</b>	<b>144,453</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Breakdown of Expense by Type





Budget Detail

101-709: Superintendent of Parks	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	606,250	856,295	713,727	853,451	841,044
50020: SALARIES-TEMPORARIES	15,274	36,518	56,300	56,376	57,571
50060: OVERTIME	-	285	-	-	-
50080: SICK LEAVE	11,908	24,676	-	-	-
50090: VACATION	29,898	50,639	-	-	-
50340: HOLIDAY	50,933	64,313	-	-	-
50350: LONGEVITY	13,433	15,324	19,438	21,068	21,647
<b>SALARIES</b>	<b>727,695</b>	<b>1,048,050</b>	<b>789,465</b>	<b>930,895</b>	<b>920,262</b>
51570: DENTAL INSURANCE	10,051	11,505	11,712	12,063	12,304
51820: LABORERS INT'L PENSION	22,713	18,900	28,600	29,172	29,790
51850: CITY OF PROVIDENCE PENSION EXPENSE	221,212	283,893	255,093	321,862	341,174
51980: F.I.C.A.	56,004	79,995	55,988	65,752	67,725
51999: LOCAL 1033 BENEFITS EXPENSE	17,132	14,437	22,079	22,521	22,998
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	109,697	164,172	161,410	159,820	161,418
<b>BENEFITS</b>	<b>436,808</b>	<b>572,902</b>	<b>534,882</b>	<b>611,190</b>	<b>635,409</b>
52100: BUILDING INSURANCE	122,022	137,399	135,000	155,000	158,286
52170: POSTAGE	325	196	1,000	500	511
52250: PROGRAM EXPENSE	-	5,499	9,000	9,000	9,191
52913: COPIERS LEASE AND MAINTENANCE	-	599	8,500	10,000	10,212
52930: REPAIRS OFFICE MACH. FURNITURE	2,192	1,150	-	-	-
53011: RENTALS NO CLASSIFIED	8,014	11,480	-	-	-
53110: TRANSPORTATION OF PERSONS-TRAINING	434	1,815	2,000	2,000	2,042
53500: MISC. EXPENSES	1,454	1,471	2,500	2,500	2,553
<b>SERVICES</b>	<b>134,440</b>	<b>159,610</b>	<b>158,000</b>	<b>179,000</b>	<b>182,795</b>
54000: OFFICE SUPPLIES	-	-	2,688	2,688	2,745
54020: STATIONERY	1,804	2,178	-	-	-
<b>SUPPLIES</b>	<b>1,804</b>	<b>2,178</b>	<b>2,688</b>	<b>2,688</b>	<b>2,745</b>
48375: PAYROLL REIMBURSEMENT	35,251	144,453	-	-	-
<b>OTHER REVENUES</b>	<b>35,251</b>	<b>144,453</b>	<b>-</b>	<b>-</b>	<b>-</b>



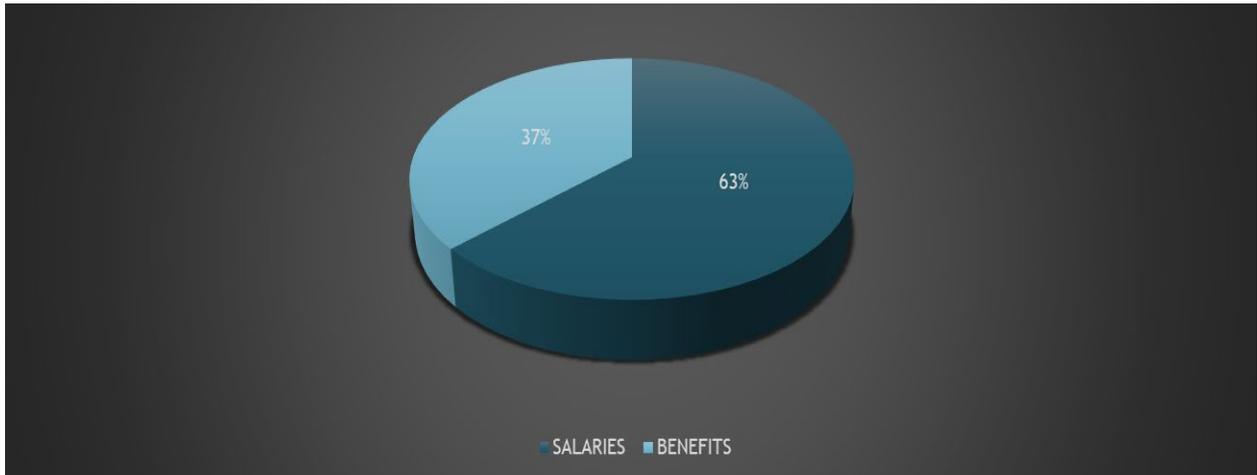
### North Burial Ground Budget



### Summary Budget

101-710: North Burial Ground	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	383,499	440,824	436,547	422,116	434,484
BENEFITS	226,112	281,229	352,958	372,118	383,374
<b>TOTAL</b>	<b>609,611</b>	<b>722,053</b>	<b>789,505</b>	<b>794,234</b>	<b>817,858</b>
101-710: North Burial Ground	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	589,555	523,124	340,000	340,000	340,000
<b>TOTAL</b>	<b>589,555</b>	<b>523,124</b>	<b>340,000</b>	<b>340,000</b>	<b>340,000</b>

### Breakdown of Expense by Type





**Budget Detail**

101-710: North Burial Ground	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	250,444	302,655	399,121	379,632	391,021
50060: OVERTIME	79,422	65,356	30,000	30,000	30,636
50080: SICK LEAVE	8,900	12,151	-	-	-
50090: VACATION	17,851	31,011	-	-	-
50180: CALL BACK	-	299	-	-	-
50340: HOLIDAY	21,299	24,953	-	-	-
50350: LONGEVITY	5,583	4,400	7,426	12,484	12,827
<b>SALARIES</b>	<b>383,499</b>	<b>440,824</b>	<b>436,547</b>	<b>422,116</b>	<b>434,484</b>
51570: DENTAL INSURANCE	6,547	6,919	11,004	11,334	11,561
51820: LABORERS INT'L PENSION	27,150	31,350	35,750	36,465	37,238
51850: CITY OF PROVIDENCE PENSION EXPENSE	86,730	106,399	100,013	120,629	127,867
51980: F.I.C.A.	27,053	33,118	34,890	33,253	34,251
51999: LOCAL 1033 BENEFITS EXPENSE	20,486	23,936	27,599	28,151	28,748
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	58,148	79,507	143,702	142,286	143,709
<b>BENEFITS</b>	<b>226,112</b>	<b>281,229</b>	<b>352,958</b>	<b>372,118</b>	<b>383,374</b>
43860: NO. BURIAL GROUNDS FEES	589,555	523,124	340,000	340,000	340,000
<b>DEPARTMENT REVENUES</b>	<b>589,555</b>	<b>523,124</b>	<b>340,000</b>	<b>340,000</b>	<b>340,000</b>



## Department of Inspections & Standards Budget Details





## Department of Inspections & Standards Administrative Summary

### Mission:

State of the art professional services for managing the City's development and growth.

### Vision:

The Department of Inspections and Standards represents Rhode Island's highest standards for the coordinated planning, permitting, and development of projects that grow the City's economic and community foundation.

### Values:

We respect investment in the city when people and businesses put their capital at risk. We value a "time-is-money" philosophy for development and construction and commit to getting projects launched as soon and as safely possible. We value land use policy and building codes to promote growth and ensure safe development throughout the City of Providence.

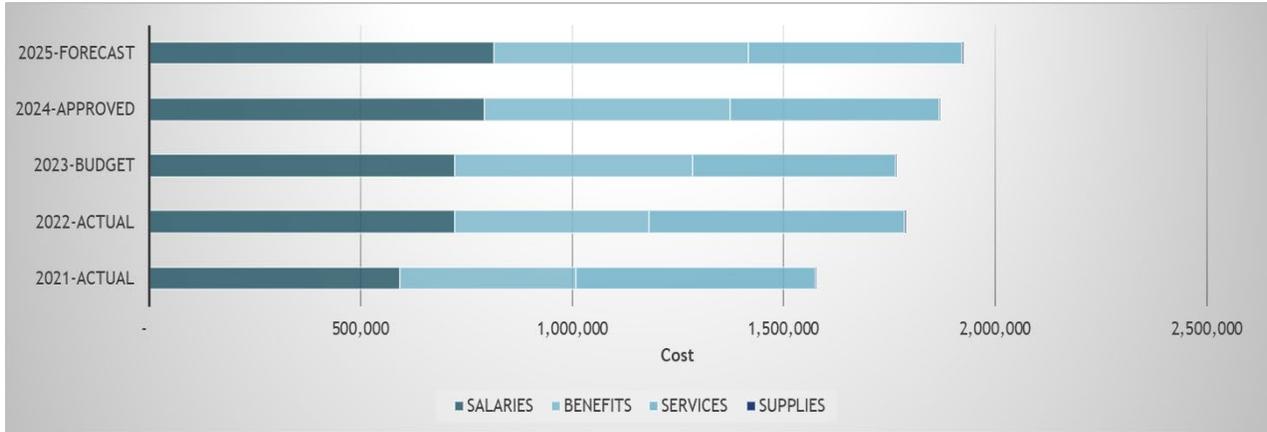
### Description:

The department of inspection and standards is tasked with the enforcement of all adopted codes related to building construction, zoning ordinances, and other city ordinances, along with the property maintenance code. Inspects construction and land use development within the city, as well as investigating complaints of substandard living conditions by way of the property maintenance code.

Statistical information: Inspection and Standards has overseen more than \$2.8 million dollars' worth of construction projects since January of this year.



### Building Administration Budget



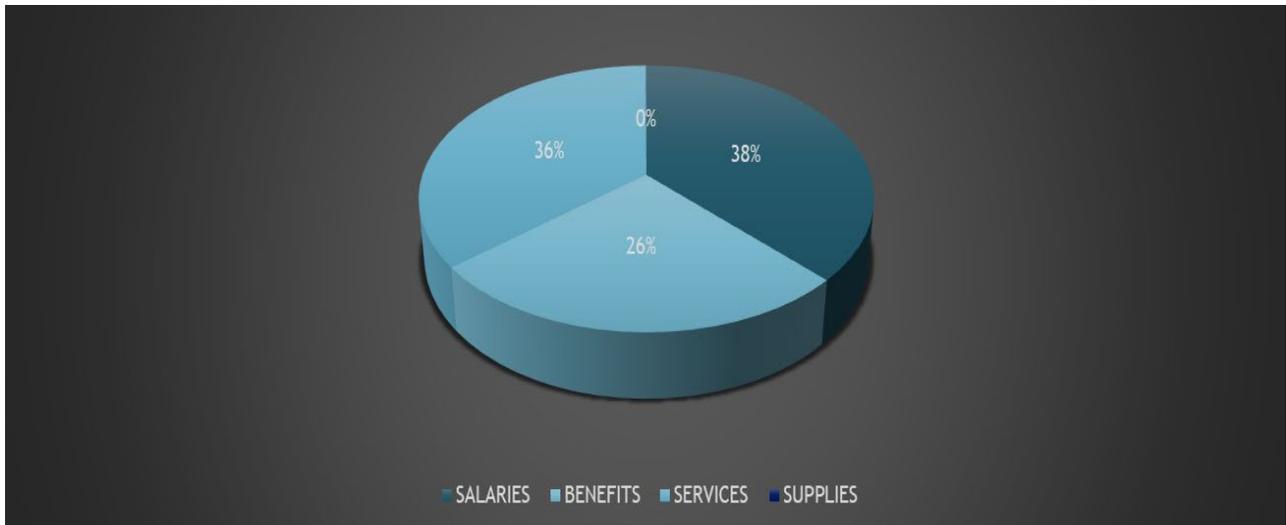
### Summary Budget

101-401: Building Administratic	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	592,574	721,940	723,143	792,202	815,919
BENEFITS	415,820	459,367	561,311	581,279	601,017
SERVICES	566,557	604,926	480,134	494,713	505,199
SUPPLIES	540	2,580	2,500	2,500	2,553
<b>TOTAL</b>	<b>1,575,491</b>	<b>1,788,813</b>	<b>1,767,088</b>	<b>1,870,694</b>	<b>1,924,688</b>

101-401: Building Administratic	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	6,540,331	8,263,426	8,343,000	7,023,000	7,023,000
MISCELLANEOUS RECEIPTS	17,948	18,960	-	5,000	5,000
<b>TOTAL</b>	<b>6,558,279</b>	<b>8,282,386</b>	<b>8,343,000</b>	<b>7,028,000</b>	<b>7,028,000</b>

### Breakdown of Expense by Type





Budget Detail

101-401: Building Administration	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	492,729	565,236	707,059	772,810	795,994
50060: OVERTIME	-	1,143	-	-	-
50080: SICK LEAVE	17,267	42,054	-	-	-
50090: VACATION	26,470	51,796	-	-	-
50340: HOLIDAY	45,551	47,131	-	-	-
50350: LONGEVITY	10,558	14,580	16,084	19,392	19,925
<b>SALARIES</b>	<b>592,574</b>	<b>721,940</b>	<b>723,143</b>	<b>792,202</b>	<b>815,919</b>
51570: DENTAL INSURANCE	9,119	8,013	12,828	13,213	13,477
51820: LABORERS INT'L PENSION	36,525	29,525	36,400	37,128	37,915
51850: CITY OF PROVIDENCE PENSION EXPENSE	189,366	210,651	218,370	238,824	253,153
51980: F.I.C.A.	44,242	53,679	55,867	55,773	57,446
51999: LOCAL 1033 BENEFITS EXPENSE	27,554	22,532	28,101	28,663	29,271
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	109,014	134,968	209,745	207,678	209,755
<b>BENEFITS</b>	<b>415,820</b>	<b>459,367</b>	<b>561,311</b>	<b>581,279</b>	<b>601,017</b>
52170: POSTAGE	2,341	3,679	6,000	6,000	6,127
52175: ADVERTISING/MARKETING	27,294	26,035	26,244	26,244	26,800
52185: DUES & SUBSCRIPTIONS	1,632	14,282	20,415	20,415	20,848
52210: PRINTING	-	-	1,200	1,200	1,225
52700: TRAINING	-	2,287	12,000	12,000	12,254
52900: REPAIRS TO OFFICE EQUIPMENT	10,255	10,602	12,000	12,000	12,254
53000: RENTAL OF LAND AND BUILDINGS	383,998	404,736	225,767	240,346	245,441
53105: TRAVEL	375	4,378	-	-	-
53307: COURT REPORTERS	15,421	8,574	14,008	14,008	14,305
53401: PRIVATE CONTRACTORS	120,524	113,969	150,000	150,000	153,180
53500: MISC. EXPENSES	4,718	16,383	12,500	12,500	12,765
<b>SERVICES</b>	<b>566,557</b>	<b>604,926</b>	<b>480,134</b>	<b>494,713</b>	<b>505,199</b>
54020: STATIONERY	540	2,580	-	-	-
54810: UNIFORMS/WEARING APPAREL	-	-	2,500	2,500	2,553
<b>SUPPLIES</b>	<b>540</b>	<b>2,580</b>	<b>2,500</b>	<b>2,500</b>	<b>2,553</b>
43001: MISCELLANEOUS FEES	33	322	-	-	-
43170: BUILDING INSPECTOR MISCELLANEOUS	1,200	800	-	-	-
43171: STRUCTURE ZONING	4,578,724	5,785,494	5,800,000	4,500,000	4,500,000
43172: PLUMBING DRAIN GAS	221,795	328,812	325,000	325,000	325,000
43173: ELECTRICAL	1,005,020	1,169,041	1,350,000	1,350,000	1,350,000
43174: MECHANICAL	643,552	893,255	815,000	815,000	815,000
43175: STATE FEES - ADA	14,355	30,775	-	-	-
43176: STATE FEES - RADON	2,033	-	-	-	-
43178: ABANDONED PROPERTIES REVENUE	13,700	9,300	3,000	5,000	5,000
43901: BLDG/INSP-BOARDING LIEN REVENUE	59,920	45,627	50,000	28,000	28,000
<b>DEPARTMENT REVENUES</b>	<b>6,540,331</b>	<b>8,263,426</b>	<b>8,343,000</b>	<b>7,023,000</b>	<b>7,023,000</b>
48001: MISCELLANEOUS REVENUE	17,948	18,960	-	5,000	5,000
<b>MISCELLANEOUS RECEIPTS</b>	<b>17,948</b>	<b>18,960</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>



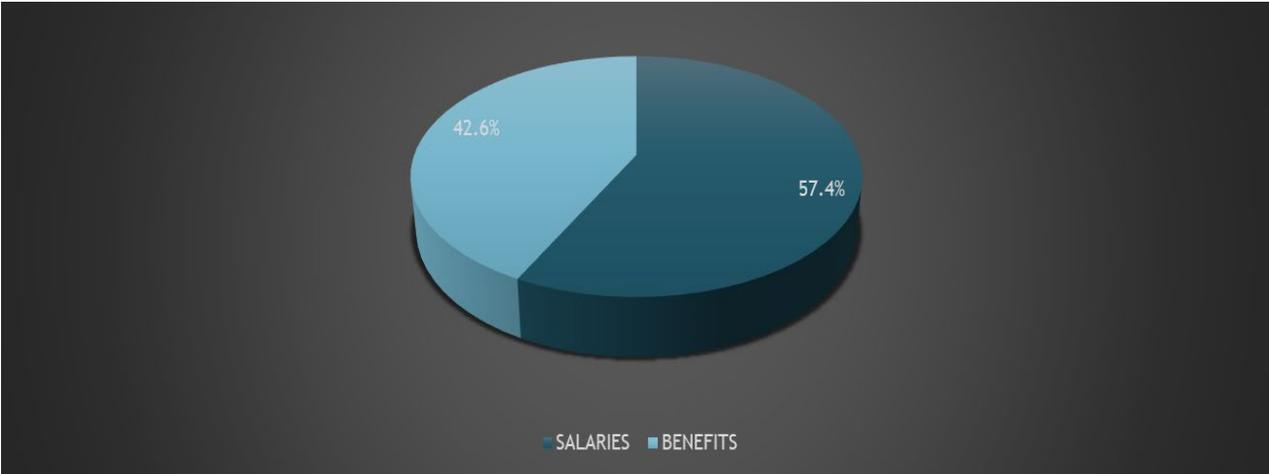
### Structures & Zoning Budget



### Summary Budget

101-402: Structures & Zoning	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	620,950	802,027	1,040,112	1,174,442	1,209,624
BENEFITS	542,636	632,046	855,434	871,289	896,599
<b>TOTAL</b>	<b>1,163,586</b>	<b>1,434,073</b>	<b>1,895,546</b>	<b>2,045,731</b>	<b>2,106,223</b>

### Breakdown of Expense by Type





**Budget Detail**

<b>101-402: Structures &amp; Zoning</b>	<b>2021-Actual</b>	<b>2022-Actual</b>	<b>2023-Budget</b>	<b>2024-Approved</b>	<b>2025-Forecast</b>
50010: SALARIES	495,197	605,962	1,019,324	1,154,180	1,188,805
50060: OVERTIME	-	326	-	-	-
50080: SICK LEAVE	31,150	49,947	-	-	-
50090: VACATION	27,873	67,378	-	-	-
50180: CALL BACK	3,937	5,513	-	-	-
50340: HOLIDAY	49,802	55,927	-	-	-
50350: LONGEVITY	12,991	16,975	20,788	20,262	20,819
<b>SALARIES</b>	<b>620,950</b>	<b>802,027</b>	<b>1,040,112</b>	<b>1,174,442</b>	<b>1,209,624</b>
51570: DENTAL INSURANCE	13,930	15,829	18,960	19,529	19,920
51820: LABORERS INT'L PENSION	64,575	75,775	91,000	92,820	94,788
51850: CITY OF PROVIDENCE PENSION EXPENSE	206,624	226,625	238,271	256,934	272,350
51980: F.I.C.A.	45,294	58,677	88,790	85,618	88,187
51999: LOCAL 1033 BENEFITS EXPENSE	48,516	54,384	70,252	71,657	73,176
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	163,696	200,755	348,161	344,731	348,178
<b>BENEFITS</b>	<b>542,636</b>	<b>632,046</b>	<b>855,434</b>	<b>871,289</b>	<b>896,599</b>



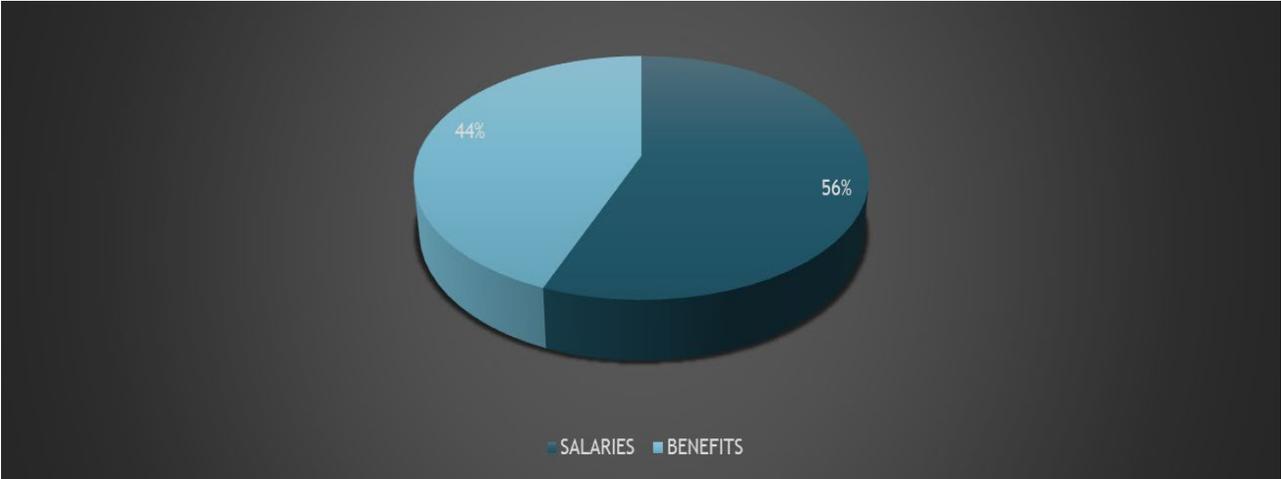
### Plumbing Drainage & Gas Piping Budget



#### Summary Budget

101-403: Plumbing Drainage &	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	261,725	277,808	257,476	297,869	306,784
BENEFITS	189,031	194,402	243,737	234,572	242,066
<b>TOTAL</b>	<b>450,756</b>	<b>472,210</b>	<b>501,213</b>	<b>532,441</b>	<b>548,850</b>

#### Breakdown of Expense by Type





Budget Detail

101-403: Plumbing Drainage & Gas Piping	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	209,130	185,300	249,903	289,194	297,870
50060: OVERTIME	-	33	-	-	-
50080: SICK LEAVE	7,290	22,607	-	-	-
50090: VACATION	15,660	40,708	-	-	-
50340: HOLIDAY	19,120	15,963	-	-	-
50350: LONGEVITY	10,526	13,197	7,573	8,675	8,914
<b>SALARIES</b>	<b>261,725</b>	<b>277,808</b>	<b>257,476</b>	<b>297,869</b>	<b>306,784</b>
51570: DENTAL INSURANCE	4,224	3,926	3,912	4,029	4,110
51820: LABORERS INT'L PENSION	18,200	16,625	18,200	18,564	18,958
51850: CITY OF PROVIDENCE PENSION EXPENSE	81,831	76,506	94,365	86,739	91,943
51980: F.I.C.A.	19,392	20,620	21,502	20,105	20,708
51999: LOCAL 1033 BENEFITS EXPENSE	13,731	12,684	14,050	14,331	14,635
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	51,653	64,040	91,708	90,804	91,712
<b>BENEFITS</b>	<b>189,031</b>	<b>194,402</b>	<b>243,737</b>	<b>234,572</b>	<b>242,066</b>



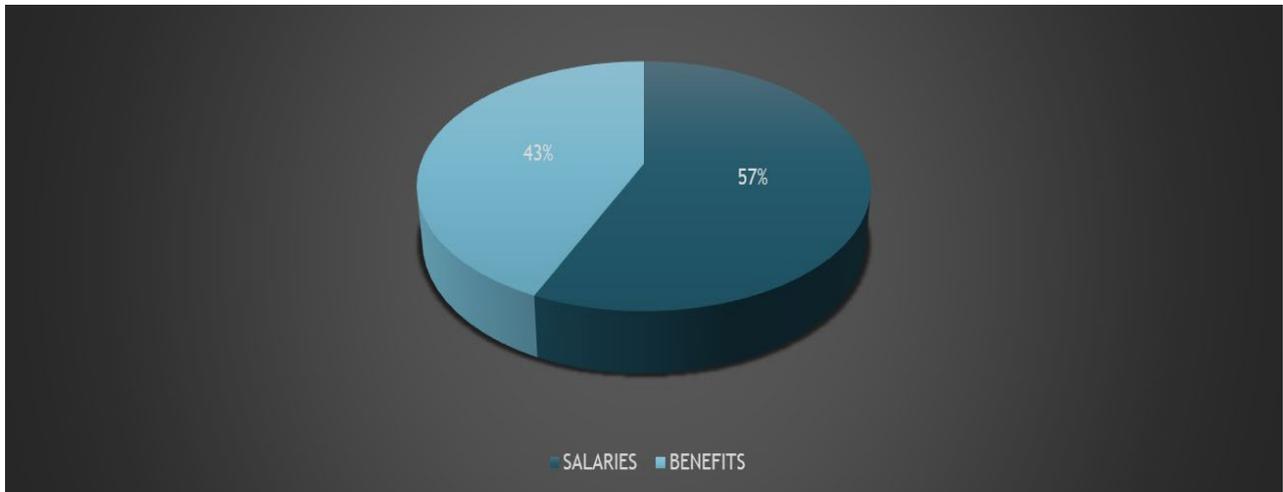
### Electrical Budget



### Summary Budget

101-404: Electrical Installation	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	162,239	181,282	202,115	214,451	220,880
BENEFITS	123,784	134,385	147,149	142,171	147,074
<b>TOTAL</b>	<b>286,023</b>	<b>315,667</b>	<b>349,264</b>	<b>356,622</b>	<b>367,954</b>

### Breakdown of Expense by Type



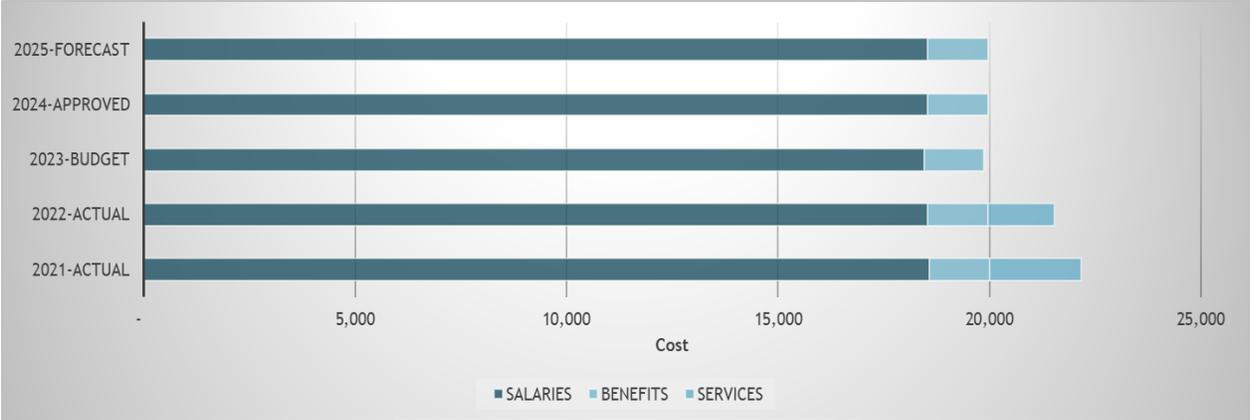


Budget Detail

101-404: Electrical Installation	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	141,238	147,519	202,115	212,811	219,195
50060: OVERTIME	-	3,207	-	-	-
50080: SICK LEAVE	3,336	6,788	-	-	-
50090: VACATION	2,742	9,398	-	-	-
50180: CALL BACK	2,080	2,205	-	-	-
50340: HOLIDAY	12,843	12,165	-	-	-
50350: LONGEVITY	-	-	-	1,640	1,685
<b>SALARIES</b>	<b>162,239</b>	<b>181,282</b>	<b>202,115</b>	<b>214,451</b>	<b>220,880</b>
51570: DENTAL INSURANCE	3,168	3,637	4,308	4,437	4,526
51820: LABORERS INT'L PENSION	13,650	15,400	13,650	13,923	14,218
51850: CITY OF PROVIDENCE PENSION EXPENSE	53,080	50,881	61,209	57,686	61,147
51980: F.I.C.A.	11,863	13,350	15,458	13,804	14,218
51999: LOCAL 1033 BENEFITS EXPENSE	10,298	10,553	10,538	10,749	10,977
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	31,726	40,563	41,986	41,572	41,988
<b>BENEFITS</b>	<b>123,784</b>	<b>134,385</b>	<b>147,149</b>	<b>142,171</b>	<b>147,074</b>



### Zoning Board of Review Budget



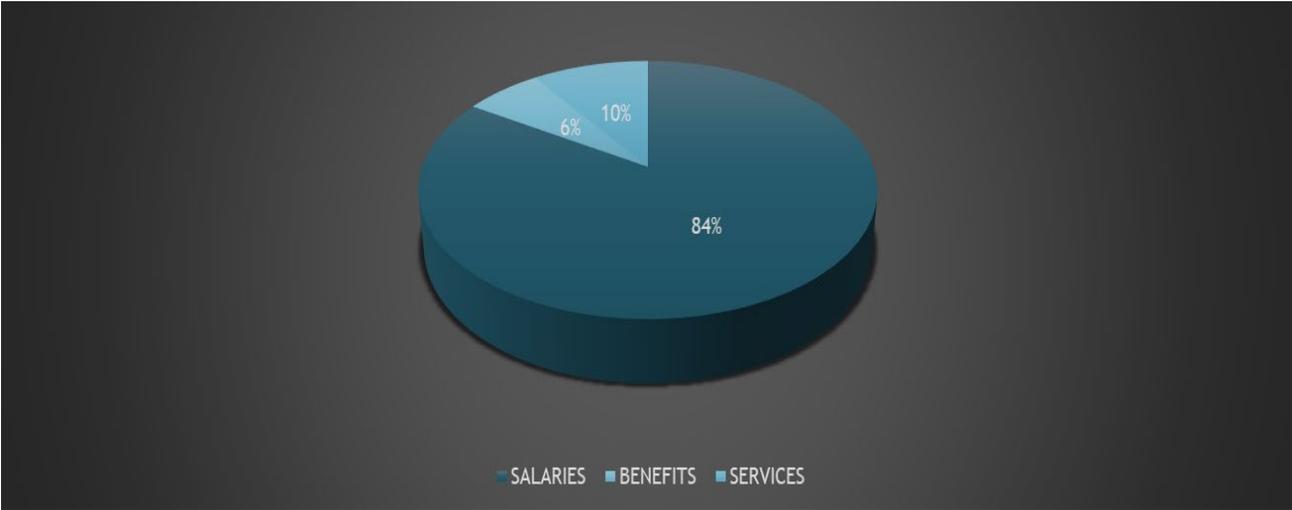
### Summary Budget

101-406: Zoning Board of Revie	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	18,583	18,540	18,450	18,540	18,540
BENEFITS	1,422	1,418	1,411	1,418	1,418
SERVICES	2,152	1,575	-	-	-
<b>TOTAL</b>	<b>22,156</b>	<b>21,533</b>	<b>19,861</b>	<b>19,958</b>	<b>19,958</b>

101-406: Zoning Board of Revie	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	42,241	36,858	30,000	38,000	38,000
<b>TOTAL</b>	<b>42,241</b>	<b>36,858</b>	<b>30,000</b>	<b>38,000</b>	<b>38,000</b>

### Breakdown of Expense by Type





Budget Detail

101-406: Zoning Board of Review	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	18,583	18,540	18,450	18,540	18,540
SALARIES	18,583	18,540	18,450	18,540	18,540
51980: F.I.C.A.	1,422	1,418	1,411	1,418	1,418
BENEFITS	1,422	1,418	1,411	1,418	1,418
52170: POSTAGE	2,152	1,575	-	-	-
SERVICES	2,152	1,575	-	-	-
43180: ZONING APPLICATION FEES & HOUSING	42,241	36,858	30,000	38,000	38,000
DEPARTMENT REVENUES	42,241	36,858	30,000	38,000	38,000



### Building Board Budget



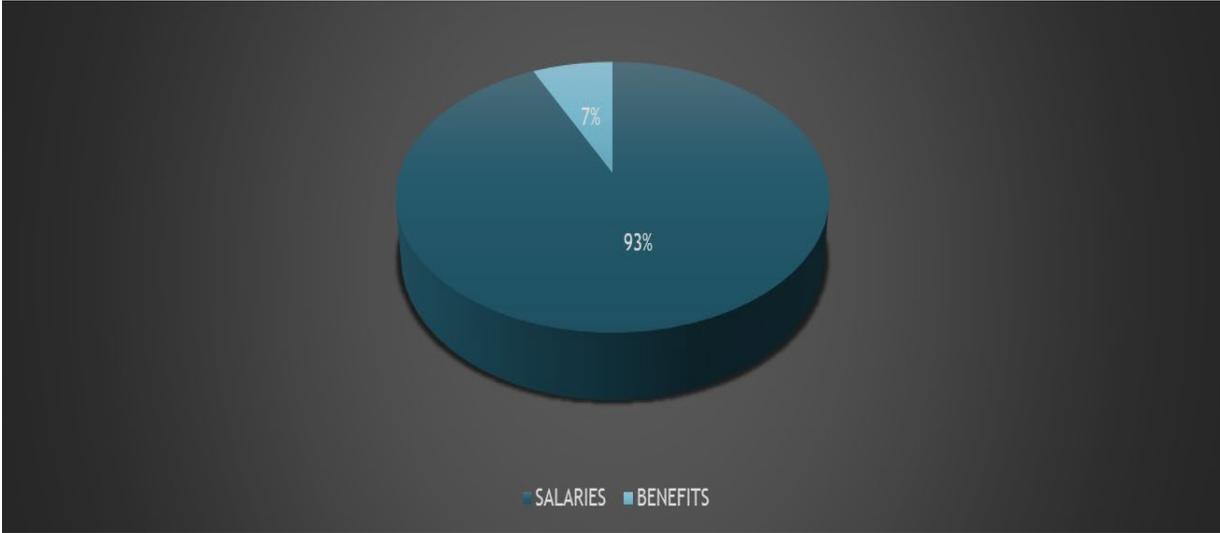
### Summary Budget

101-407: Building Board	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	10,808	10,815	13,000	13,390	13,390
BENEFITS	827	827	995	1,024	1,024
<b>TOTAL</b>	<b>11,635</b>	<b>11,642</b>	<b>13,995</b>	<b>14,414</b>	<b>14,414</b>

101-407: Building Board	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	3,080	880	3,000	2,640	2,640
<b>TOTAL</b>	<b>3,080</b>	<b>880</b>	<b>3,000</b>	<b>2,640</b>	<b>2,640</b>

### Breakdown of Expense by Type



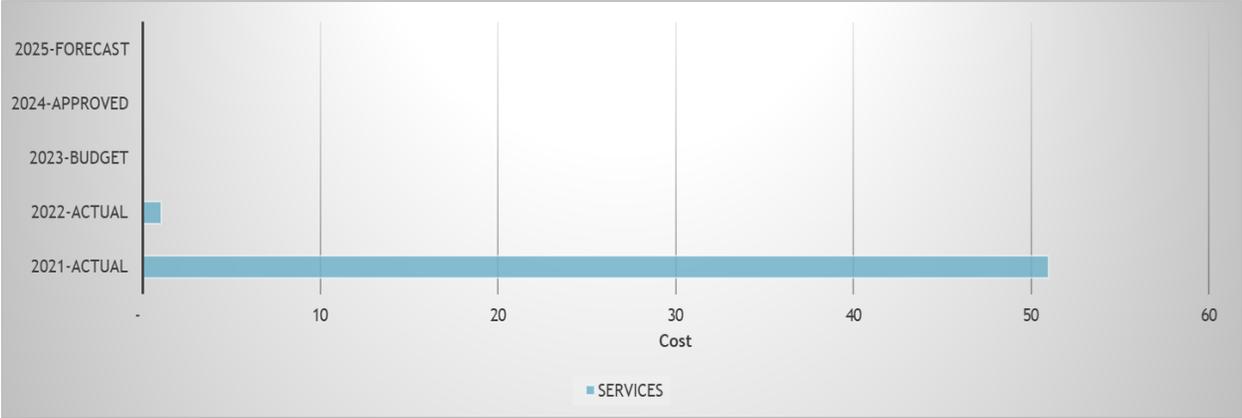


Budget Detail

101-407: Building Board	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	10,808	10,815	13,000	13,390	13,390
SALARIES	10,808	10,815	13,000	13,390	13,390
51980: F.I.C.A.	827	827	995	1,024	1,024
BENEFITS	827	827	995	1,024	1,024
43185: BUILDING APPLICATION FEES	3,080	880	3,000	2,640	2,640
DEPARTMENT REVENUES	3,080	880	3,000	2,640	2,640



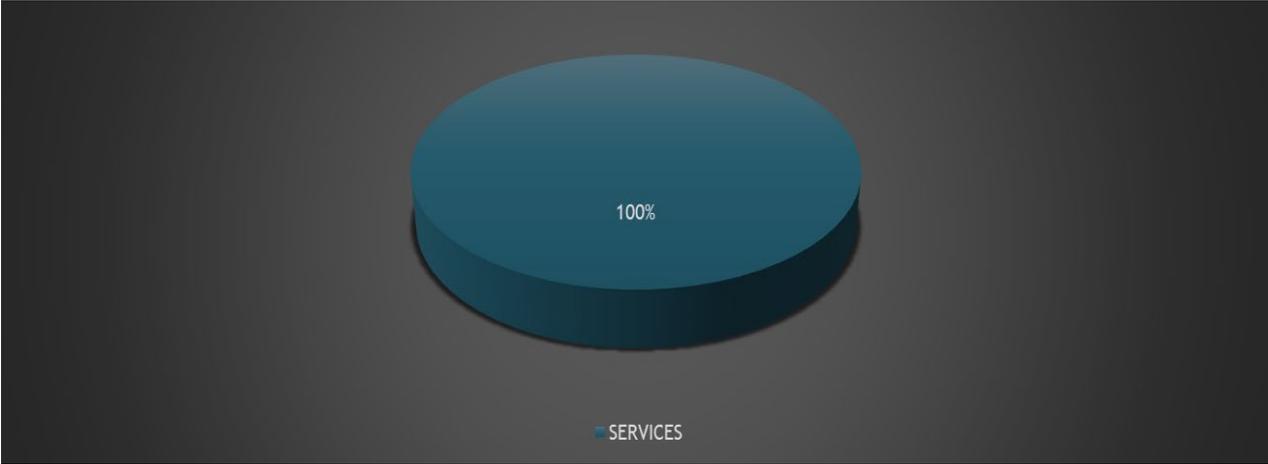
### Housing Board Budget



### Summary Budget

101-408: Housing Board	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SERVICES	51	1	-	-	-
<b>TOTAL</b>	<b>51</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Breakdown of Expense by Type





Budget Detail

101-408: Housing Board	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
52170: POSTAGE	51	1	-	-	-
SERVICES	51	1	-	-	-



## Public Property & Purchasing Budget Details





## Public Property Administrative Summary

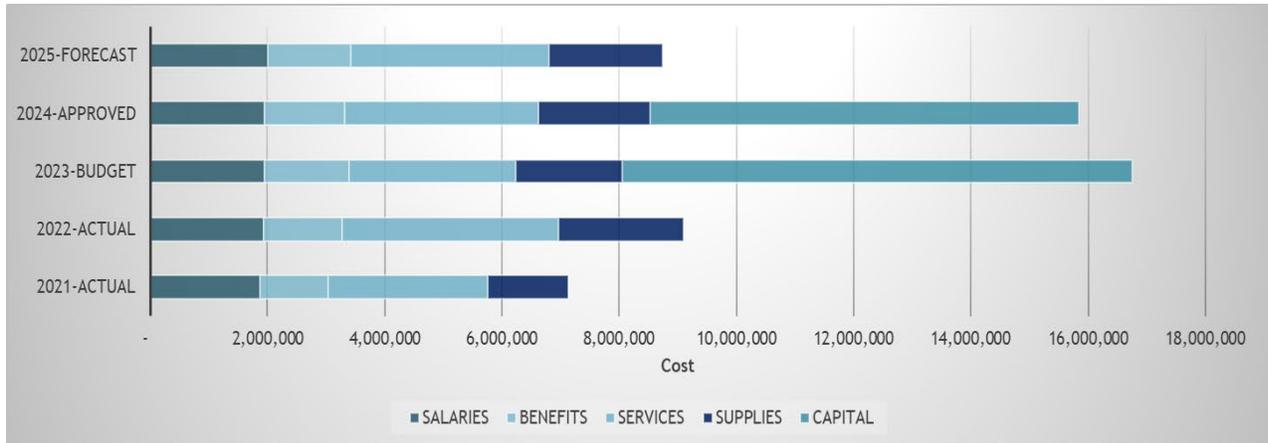
Mission: The Department of Public Property strives to ensure Providence residents have access to high-quality, secure, and efficiently maintained public infrastructure.

Department Goals: Public Property will continue to build our internal capacity to mitigate the higher cost of vendors. Our goal is to further develop the department to be self-sufficient, more responsive, and cost-effective. Expanding our scope of work for graffiti removal, snow removal, carpentry, and maintenance is a priority for Public Property. Purchasing the proper equipment to accomplish these goals is also high on the priority list. Our capital funding has also greatly increased due to new funding sources and Public Property maintains the goal of managing capital projects from start to finish in the most efficient way possible.

Description: Public Property has a wide array of responsibilities, and operates in four distinct divisions: Facilities, Capital Projects, Fleet, & Purchasing. We are responsible for overall facility maintenance, but also capital funding and project management of capital projects within the city, which oversight of will increase in the upcoming fiscal year. Our goals are to continue to strive for efficiency in all areas of the department and make an overall positive impact throughout the city.



## Public Property Budget



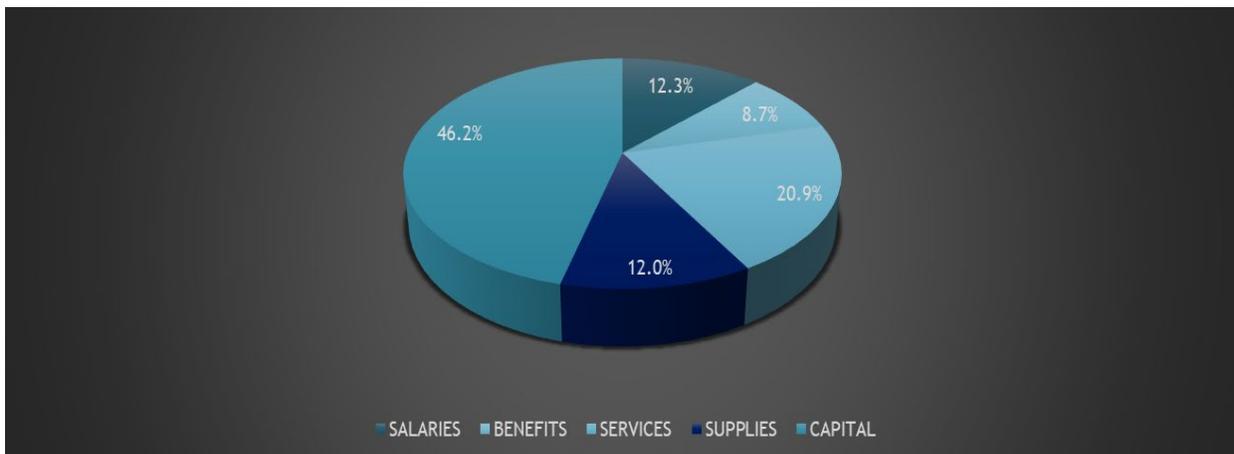
### Summary Budget

101-1801: Public Property	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	1,876,128	1,934,218	1,954,884	1,949,875	2,007,858
BENEFITS	1,166,248	1,341,306	1,439,421	1,375,542	1,419,702
SERVICES	2,720,733	3,691,158	2,840,817	3,304,710	3,374,769
SUPPLIES	1,365,281	2,123,249	1,824,700	1,898,250	1,938,493
CAPITAL	-	-	8,697,000	7,314,900	-
<b>TOTAL</b>	<b>7,128,390</b>	<b>9,089,931</b>	<b>16,756,822</b>	<b>15,843,277</b>	<b>8,740,822</b>

101-1801: Public Property	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	301,315	301,155	301,155	111,386	111,386
MISCELLANEOUS RECEIPTS	216,048	37,406	-	113,740	113,740
OTHER REVENUES	-	128,072	-	-	-
<b>TOTAL</b>	<b>517,363</b>	<b>466,633</b>	<b>301,155</b>	<b>225,126</b>	<b>225,126</b>

### Breakdown of Expense by Type





Budget Detail

101-1801: Public Property	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	1,370,261	1,549,831	1,873,356	1,872,667	1,928,847
50020: SALARIES-TEMPORARIES	76,711	15,567	-	-	-
50060: OVERTIME	47,661	34,421	35,000	35,000	35,742
50080: SICK LEAVE	76,393	58,718	-	-	-
50090: VACATION	126,575	111,491	-	-	-
50340: HOLIDAY	115,195	122,399	-	-	-
50350: LONGEVITY	50,649	29,683	31,528	26,296	27,019
50400: DIFFERENTIAL PAY	10,118	9,623	12,500	10,920	11,152
50405: ALTERNATIVE WORK WEEK	2,565	2,484	2,500	4,992	5,098
<b>SALARIES</b>	<b>1,876,128</b>	<b>1,934,218</b>	<b>1,954,884</b>	<b>1,949,875</b>	<b>2,007,858</b>
51570: DENTAL INSURANCE	28,590	31,975	28,458	25,794	26,310
51820: LABORERS INT'L PENSION	124,188	120,250	124,312	108,234	110,529
51850: CITY OF PROVIDENCE PENSION EXPENSE	492,891	529,889	483,127	492,167	521,697
51980: F.I.C.A.	139,468	142,713	143,841	151,784	156,338
51996: STIPENDS	5,000	-	-	-	-
51999: LOCAL 1033 BENEFITS EXPENSE	90,808	87,587	112,905	115,163	117,604
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	285,304	428,892	546,778	482,400	487,224
<b>BENEFITS</b>	<b>1,166,248</b>	<b>1,341,306</b>	<b>1,439,421</b>	<b>1,375,542</b>	<b>1,419,702</b>
52020: REFUSE PROCESSING	-	14,985	15,000	18,000	18,382
52105: LIABILITY INSURANCE	-	131,302	187,000	191,200	195,253
52120: FEES NOT CLASSIFIED	1,387,149	1,741,330	1,119,720	1,300,960	1,328,540
52170: POSTAGE	92	89	1,000	100	102
52185: DUES & SUBSCRIPTIONS	3,695	5,703	22,700	8,500	8,680
52199: PEST CONTROL	-	19,192	21,600	21,600	22,058
52210: PRINTING	-	12,188	16,360	7,500	7,659
52700: TRAINING	-	600	350	350	357
52900: REPAIRS TO OFFICE EQUIPMENT	-	140	300	-	-
52911: MAIN & SERVICE	151,741	105,927	184,787	171,600	175,238
52912: REPAIRS TO AUTOS & TRUCKS	11,599	16,711	16,200	20,000	20,424
52913: COPIERS LEASE AND MAINTENANCE	-	3,615	5,000	4,000	4,085
52940: REPAIRS TO BUILDINGS	518,624	953,361	821,100	1,218,400	1,244,230
53000: RENTAL OF LAND AND BUILDINGS	-	101,184	106,500	-	-
53010: RENTAL OF EQUIPMENT	10,522	22,444	25,000	26,000	26,551
53401: PRIVATE CONTRACTORS	170,485	224,191	219,700	213,500	218,026
53500: MISC. EXPENSES	466,827	338,196	78,500	103,000	105,184
<b>SERVICES</b>	<b>2,720,733</b>	<b>3,691,158</b>	<b>2,840,817</b>	<b>3,304,710</b>	<b>3,374,769</b>
52870: AUTOS AND TRUCKS	-	-	-	50,000	51,060
54000: OFFICE SUPPLIES	-	4,946	4,500	4,500	4,595
54020: STATIONERY	948	4,817	1,500	500	511
54042: SMALL TOOLS SHOP SUPPLIES	-	-	20,000	20,000	20,424
54270: LUBRICANTS	-	-	3,000	-	-
54700: AUTO PARTS	-	4,445	6,200	11,000	11,233
54730: FUEL	117,919	116,252	150,000	150,000	153,180
54740: HOUSEKEEPING SUPPLIES	32,287	60,056	60,000	75,000	76,590
54767: MIS PAINT SUPPLIES	20,212	13,194	15,000	15,000	15,318
54770: MOTOR FUEL	1,169,521	1,863,966	1,500,000	1,500,000	1,531,800
54805: TIRES	-	-	2,000	3,500	3,574
54810: UNIFORMS/WEARING APPAREL	5,251	12,553	12,500	18,750	19,148
54830: MISCELLANEOUS MATERIALS AND SUPPLIES	19,143	43,021	50,000	50,000	51,060
<b>SUPPLIES</b>	<b>1,365,281</b>	<b>2,123,249</b>	<b>1,824,700</b>	<b>1,898,250</b>	<b>1,938,493</b>
52869: URGENT CAPITAL IMPROVEMENTS	-	-	8,697,000	7,314,900	-
<b>CAPITAL</b>	<b>-</b>	<b>-</b>	<b>8,697,000</b>	<b>7,314,900</b>	<b>-</b>
43089: APPLICATION FEE-PLASTIC BAG BAN EXEMPTION	160	-	-	-	-
43876: ARAMARK ADD'L CAPITAL PROJECTS FINANCIAL COM	301,155	301,155	301,155	111,386	111,386
<b>DEPARTMENT REVENUES</b>	<b>301,315</b>	<b>301,155</b>	<b>301,155</b>	<b>111,386</b>	<b>111,386</b>
45200: RENTAL INCOME	214,233	25,525	-	30,000	30,000
46236: INSURANCE PROCEEDS	-	4,760	-	75,000	75,000
48001: MISCELLANEOUS REVENUE	1,815	7,121	-	8,740	8,740
<b>MISCELLANEOUS RECEIPTS</b>	<b>216,048</b>	<b>37,406</b>	<b>-</b>	<b>113,740</b>	<b>113,740</b>
48375: PAYROLL REIMBURSEMENT	-	128,072	-	-	-
<b>OTHER REVENUES</b>	<b>-</b>	<b>128,072</b>	<b>-</b>	<b>-</b>	<b>-</b>



## Purchasing Division Administrative Summary

Mission: The mission of the Purchasing Department is to support City departments and programs by purchasing high quality goods and services at a reasonable cost. All procurement work is performed with an emphasis on high integrity and ethical standards, legal compliance, impartiality, and timeliness through streamlined processes in support of City goals and initiatives.

### Department Goals:

- Identifying procurement performance by department
  - Performance measures:
    - List of items that may be exempt from three-quote requirement (e.g. dues and memberships)
    - Number of emergency purchases by department.
    - Average dollar amount of emergency purchases by department.
- Verifying and validating departments requests for small purchases under t.
  - Performance measures:
    - Number of requisitions for small purchases exceeding the thresholds

Description: The Department of Purchasing oversees the procurement of goods and services for use by City departments. The department assists with shopping requests and compliance-related questions, and it coordinates the preparation of the agenda for the Board of Contract and Supply.

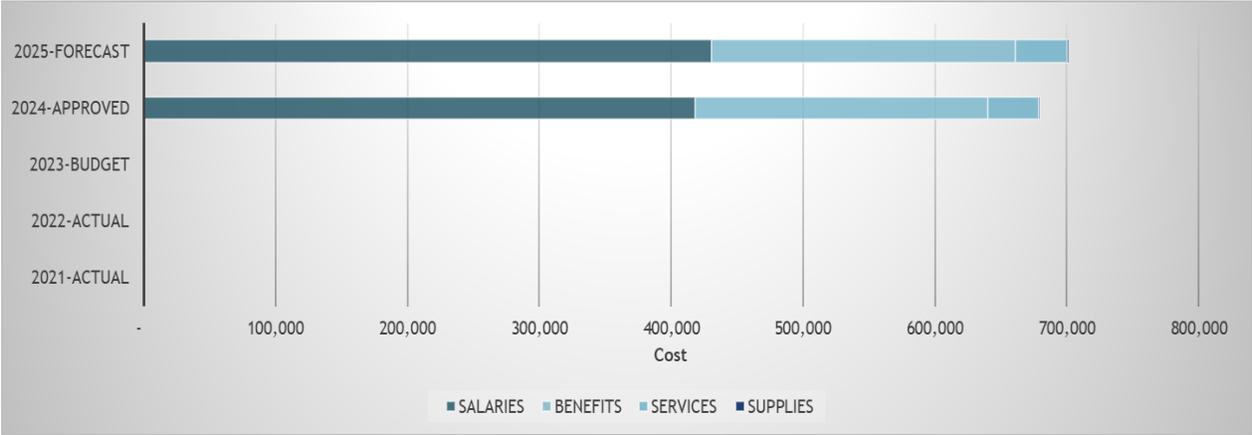
The department is performing a comprehensive analysis of the procurement performance of each department. The goal is to identify strengths and opportunities to ensure compliance with rules and regulations.

Recently, we created a dashboard in Monday.com that serves a repository for all purchase orders approved and released by the department. This system allows us to track all purchase orders and their backup to ensure compliance. The system also allows us to identify when departments may exceed the small purchase thresholds.

The department is working closely with the department of Information Technology and the Law Department to identify a strategy to procure an eProcurement software. The goal is to increase efficiency and ensure compliance within a seamless process.



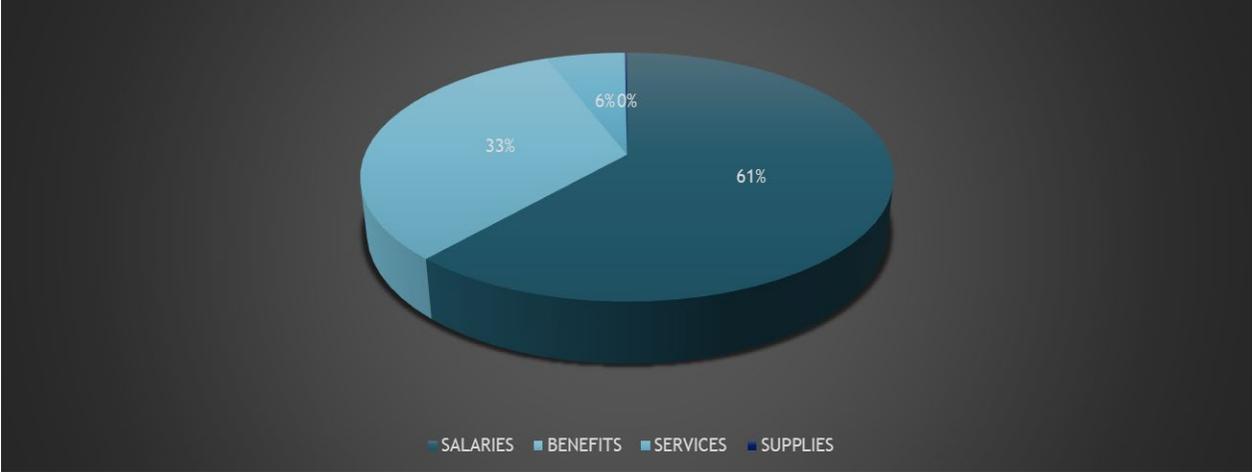
### Purchasing Budget



### Summary Budget

101-1802: Purchasing	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	-	-	-	418,181	430,723
BENEFITS	-	-	-	221,834	230,368
SERVICES	-	-	-	38,700	39,521
SUPPLIES	-	-	-	1,000	1,021
<b>TOTAL</b>	-	-	-	<b>679,715</b>	<b>701,633</b>

### Breakdown of Expense by Type





Budget Detail

101-1802: Purchasing	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	-	-	-	416,905	429,412
50350: LONGEVITY	-	-	-	1,276	1,311
<b>SALARIES</b>	-	-	-	<b>418,181</b>	<b>430,723</b>
51570: DENTAL INSURANCE	-	-	-	3,518	3,588
51820: LABORERS INT'L PENSION	-	-	-	18,564	18,958
51850: CITY OF PROVIDENCE PENSION EXPENSE	-	-	-	108,590	115,105
51980: F.I.C.A.	-	-	-	32,170	33,135
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	-	-	-	58,992	59,582
<b>BENEFITS</b>	-	-	-	<b>221,834</b>	<b>230,368</b>
52120: FEES NOT CLASSIFIED	-	-	-	32,800	33,495
52185: DUES & SUBSCRIPTIONS	-	-	-	1,500	1,532
52700: TRAINING	-	-	-	500	511
52913: COPIERS LEASE AND MAINTENANCE	-	-	-	2,600	2,655
53500: MISC. EXPENSES	-	-	-	1,300	1,328
<b>SERVICES</b>	-	-	-	<b>38,700</b>	<b>39,521</b>
54000: OFFICE SUPPLIES	-	-	-	1,000	1,021
<b>SUPPLIES</b>	-	-	-	<b>1,000</b>	<b>1,021</b>



## City Courts Budget Details





## Municipal Court Administrative Summary

Mission: The Municipal Court is responsible for the collection and adjudication of traffic and parking fines as well as environmental violations.

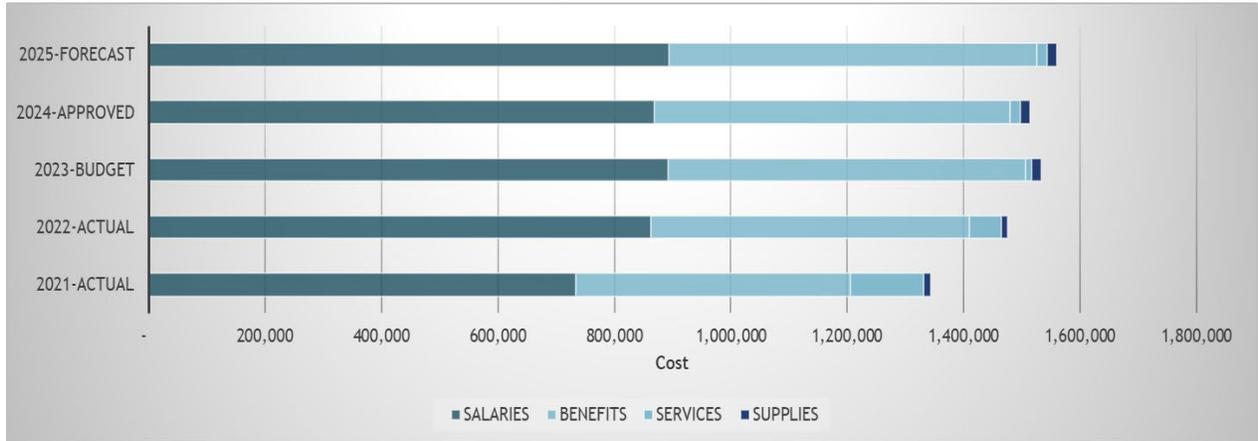
Department Goals: To promote the health and safety of the residents of Providence and to ensure compliance with any and all local ordinances.

Description: The municipal court consists of three (3) judges. Each judge must be a member of the bar of the State of Rhode Island and elected by the city council for a term of four (4) years or until his or her successor is elected and qualified. There is a clerk of said court elected by the city council to serve for a term of four (4) years. The municipal court shall have all of the powers, duties, and jurisdiction provided for by law within the city's Charter.

Statistical Information: Last year, 19,850 people passed through the Providence Municipal Court system.



### Municipal Court Budget



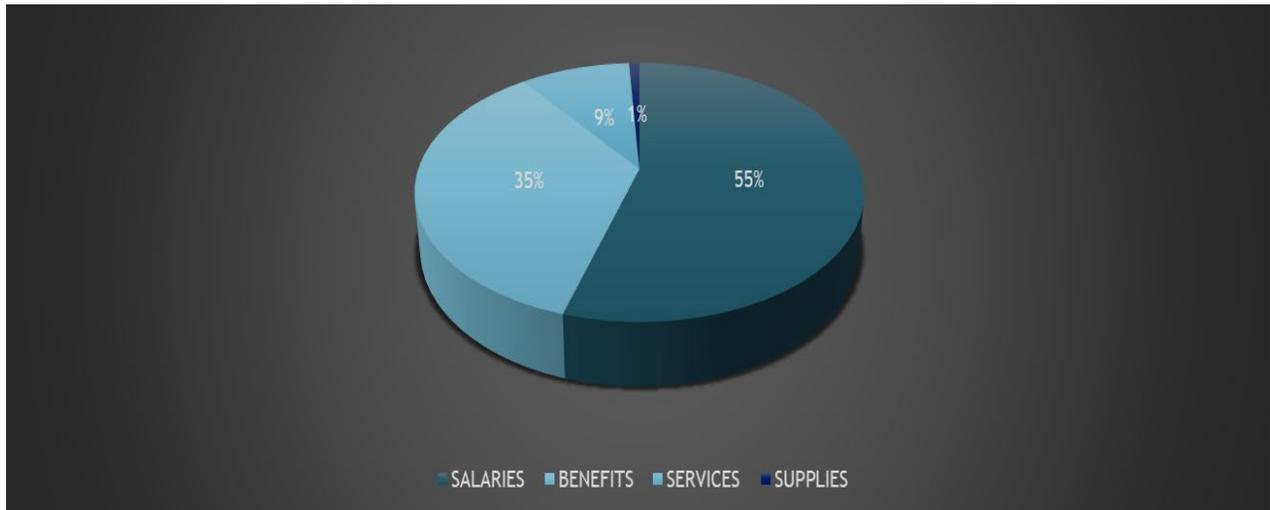
### Summary Budget

101-106: Municipal Court	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	734,106	863,196	892,212	869,032	894,754
BENEFITS	471,801	547,348	614,059	610,167	630,611
SERVICES	125,976	54,295	10,500	18,300	18,688
SUPPLIES	11,946	10,831	16,200	16,200	16,543
<b>TOTAL</b>	<b>1,343,829</b>	<b>1,475,671</b>	<b>1,532,971</b>	<b>1,513,699</b>	<b>1,560,596</b>

101-106: Municipal Court	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
MISCELLANEOUS RECEIPTS	154	-	-	-	-
<b>TOTAL</b>	<b>154</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Breakdown of Expense by Type





Budget Detail

101-106: Municipal Court	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	562,985	595,934	832,055	805,211	829,367
50060: OVERTIME	15,930	96,100	30,000	30,000	30,636
50080: SICK LEAVE	27,561	25,314	-	-	-
50090: VACATION	50,871	71,598	-	-	-
50340: HOLIDAY	48,004	44,881	-	-	-
50350: LONGEVITY	28,756	29,368	30,157	33,821	34,751
<b>SALARIES</b>	<b>734,106</b>	<b>863,196</b>	<b>892,212</b>	<b>869,032</b>	<b>894,754</b>
51570: DENTAL INSURANCE	12,482	13,425	14,040	14,461	14,750
51820: LABORERS INT'L PENSION	45,500	45,500	59,150	59,150	60,404
51850: CITY OF PROVIDENCE PENSION EXPENSE	204,679	208,353	236,028	236,028	250,190
51980: F.I.C.A.	54,287	63,767	63,510	61,125	62,959
51999: LOCAL 1033 BENEFITS EXPENSE	34,328	34,734	45,664	45,664	46,632
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	120,525	181,570	195,667	193,739	195,676
<b>BENEFITS</b>	<b>471,801</b>	<b>547,348</b>	<b>614,059</b>	<b>610,167</b>	<b>630,611</b>
52115: WITNESS FEES	20	20	-	-	-
52120: FEES NOT CLASSIFIED	125,756	53,270	7,200	15,000	15,318
52170: POSTAGE	200	1,005	2,400	2,400	2,451
52210: PRINTING	-	-	900	900	919
<b>SERVICES</b>	<b>125,976</b>	<b>54,295</b>	<b>10,500</b>	<b>18,300</b>	<b>18,688</b>
52850: COMPUTER EQUIPMENT	-	-	12,000	12,000	12,254
54020: STATIONERY	11,946	10,831	4,200	4,200	4,289
<b>SUPPLIES</b>	<b>11,946</b>	<b>10,831</b>	<b>16,200</b>	<b>16,200</b>	<b>16,543</b>
48001: MISCELLANEOUS REVENUE	154	-	-	-	-
MISCELLANEOUS RECEIPTS	154	-	-	-	-



## Probate Court Administrative Summary

Mission: The role of the Probate Court is to make sure that a deceased person's debts are paid and assets are allocated to the correct beneficiaries. Probate is multifaceted in that it covers the overall legal process of dealing with a deceased person's assets and debt, the court that manages the process, and the actual distribution of assets itself.

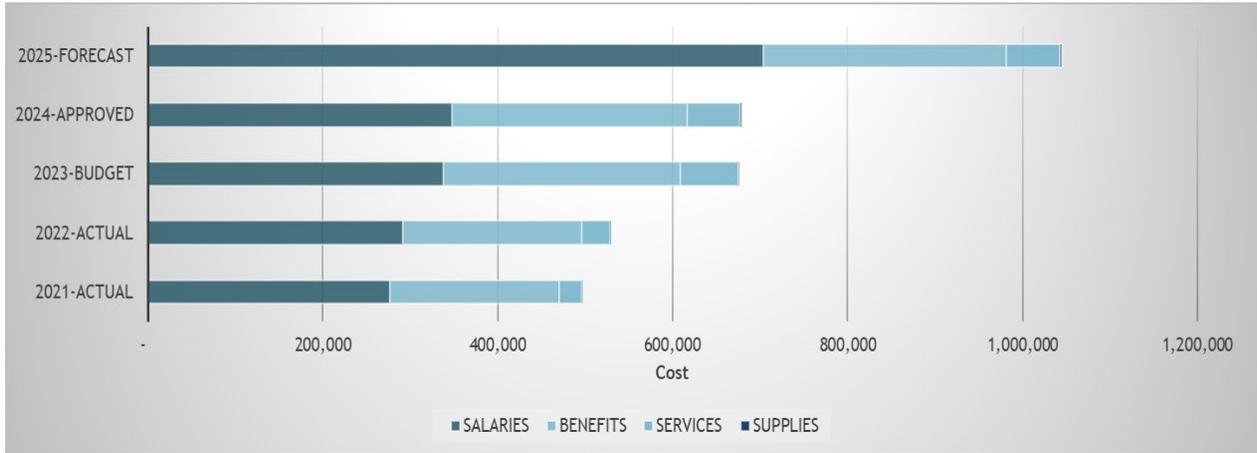
Department Goals: The goal of the Probate Court is to facilitate procedures where the affairs of a deceased person are handled. When a person dies all property owned by him or her at the time of death that does not pass directly to others through the right of survivorship, or through a trust, or life insurance payable to a named beneficiary is subject to probate. The only exceptions are the small estate provisions.

Description: In the city of Providence, Probate Court is made up of one judge and one clerk, who are both elected by the City Council and serve for a term of six (6) years. If the judge is unable to hear a particular case, the clerk sits in his stead. Probate Court has jurisdiction over the following types of case: decedent's estates; this includes persons who have died with a will (testate) or those without one (intestate), adult limited guardianships, either of the person, estate, or both, minor guardianships, either of the person, estate or both, adult adoptions, and name changes.

Statistical Information: In 2021, the Providence Probate Court reviewed 655 cases. So far in 2022, the court has reviewed 349 cases. Out of the 39 probate courts in Rhode Island, Providence serves the largest population.



### Probate Court Budget



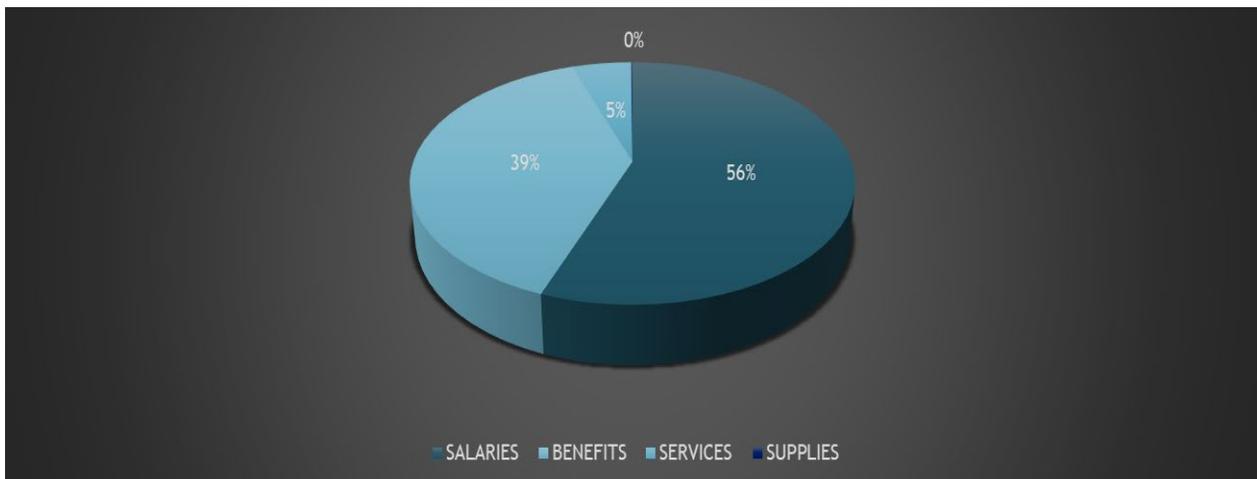
### Summary Budget

101-107: Probate Court	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	276,288	291,352	337,979	347,711	704,294
BENEFITS	194,270	204,375	270,870	269,336	277,625
SERVICES	25,396	33,427	66,605	59,800	61,068
SUPPLIES	586	637	400	2,200	2,246
<b>TOTAL</b>	<b>496,540</b>	<b>529,792</b>	<b>675,854</b>	<b>679,047</b>	<b>1,045,233</b>

101-107: Probate Court	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	120,282	164,924	136,392	218,066	218,066
MISCELLANEOUS RECEIPTS	-	116	-	880	880
<b>TOTAL</b>	<b>120,282</b>	<b>165,040</b>	<b>136,392</b>	<b>218,946</b>	<b>218,946</b>

### Breakdown of Expense by Type





Budget Detail

101-107: Probate Court	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	236,116	227,019	328,455	336,098	692,362
50080: SICK LEAVE	3,817	11,381	-	-	-
50090: VACATION	10,521	25,982	-	-	-
50340: HOLIDAY	17,282	17,655	-	-	-
50350: LONGEVITY	8,553	9,316	9,524	11,613	11,932
<b>SALARIES</b>	<b>276,288</b>	<b>291,352</b>	<b>337,979</b>	<b>347,711</b>	<b>704,294</b>
51570: DENTAL INSURANCE	4,764	5,096	5,820	5,995	6,115
51820: LABORERS INT'L PENSION	13,650	14,000	18,200	18,564	18,958
51850: CITY OF PROVIDENCE PENSION EXPENSE	83,142	82,142	95,876	93,128	98,716
51980: F.I.C.A.	19,663	20,918	24,003	25,509	26,274
51999: LOCAL 1033 BENEFITS EXPENSE	10,298	10,688	14,050	14,331	14,635
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	62,753	71,531	112,921	111,809	112,927
<b>BENEFITS</b>	<b>194,270</b>	<b>204,375</b>	<b>270,870</b>	<b>269,336</b>	<b>277,625</b>
52170: POSTAGE	731	1,260	1,000	1,500	1,532
52175: ADVERTISING/MARKETING	18,675	25,357	30,000	50,000	51,060
52185: DUES & SUBSCRIPTIONS	508	4,663	4,600	5,500	5,617
52210: PRINTING	-	-	500	600	613
52900: REPAIRS TO OFFICE EQUIPMENT	5,244	2,029	28,745	-	-
52913: COPIERS LEASE AND MAINTENANCE	-	-	1,000	1,200	1,225
53500: MISC. EXPENSES	238	119	760	1,000	1,021
<b>SERVICES</b>	<b>25,396</b>	<b>33,427</b>	<b>66,605</b>	<b>59,800</b>	<b>61,068</b>
54000: OFFICE SUPPLIES	-	82	200	1,200	1,225
54020: STATIONERY	586	555	200	1,000	1,021
<b>SUPPLIES</b>	<b>586</b>	<b>637</b>	<b>400</b>	<b>2,200</b>	<b>2,246</b>
43002: CERTIFIED COPIES	1,503	2,014	2,628	2,900	2,900
43060: PROBATE COURT FEES	5,331	5,276	1,716	6,276	6,276
43061: ADVERTISING REVENUE	27,139	31,668	20,376	42,475	42,475
43062: NAME CHANGE FEES	2,940	3,811	3,024	4,120	4,120
43064: PETITION FOR ADMINISTRATION	3,330	3,665	2,172	2,220	2,220
43065: PETITION FOR GUARDIANSHIP	1,341	3,654	3,072	3,904	3,904
43066: CERTIFICATE OF APPOINTMENT	2,652	2,682	2,436	28,437	28,437
43067: PROBATE OF WILL	3,656	4,197	3,720	3,920	3,920
43068: ADDITIONAL PERCENTAGE	69,671	104,745	93,900	120,000	120,000
43069: AFFIDAVIT OF COMPLETED ADMIN.	2,719	3,212	3,348	3,814	3,814
<b>DEPARTMENT REVENUES</b>	<b>120,282</b>	<b>164,924</b>	<b>136,392</b>	<b>218,066</b>	<b>218,066</b>
48001: MISCELLANEOUS REVENUE	-	116	-	880	880
<b>MISCELLANEOUS RECEIPTS</b>	<b>-</b>	<b>116</b>	<b>-</b>	<b>880</b>	<b>880</b>



### Housing Court Administrative Summary

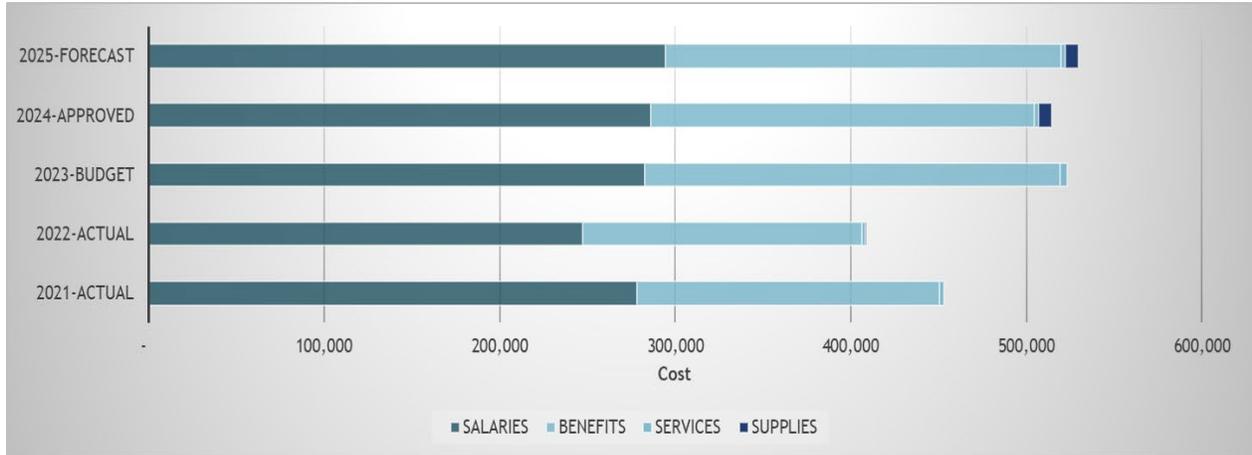
Mission: To protect and promote the health, safety and general welfare of the people of the City of Providence and fulfill the City’s Mission of creating and maintaining healthy neighborhoods. In fulfilling its mission, the Housing Court will seek to achieve enforcement and safeguard public health and safety without impairing property ownership.

Description: The Housing Court enforces the municipal ordinances and state laws governing minimum residential requirements, lead paint abatement, zoning and building requirements to the end that all the people in the City of Providence be housed in dwellings that are safe, sanitary, and fit for human habitation, and that all structures be utilized in accordance with state and municipal lead, code, zoning and building laws.

Department Core Process	Performance Metric	FY 2020 Actual	FY 2021 Actual	FY 2022 Target	FY 2023 Actual	FY 2024 Target
Hearings	Court Costs	8,885.90	14,220.03	21,931.21	8,067.90	20,000



### Housing Court Budget



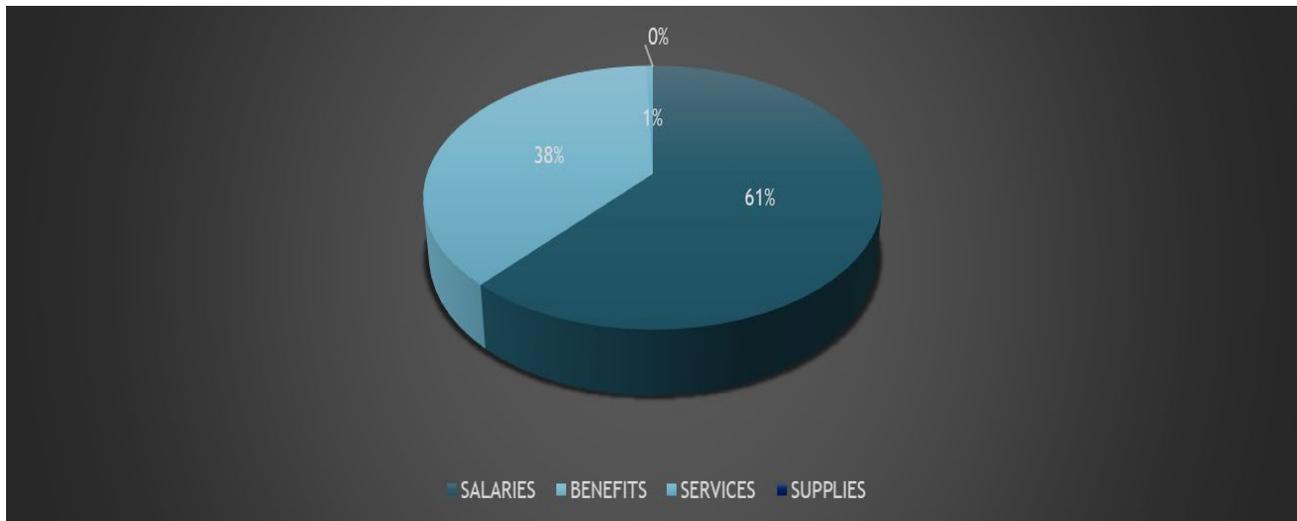
### Summary Budget

101-110: Housing Court	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	278,470	247,240	282,777	286,151	294,714
BENEFITS	172,077	159,365	236,522	218,715	225,395
SERVICES	2,590	1,669	3,840	2,100	2,145
SUPPLIES	-	71	-	7,460	7,618
<b>TOTAL</b>	<b>453,137</b>	<b>408,344</b>	<b>523,139</b>	<b>514,426</b>	<b>529,872</b>

101-110: Housing Court	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	11,396	18,572	20,000	20,000	20,000
<b>TOTAL</b>	<b>11,396</b>	<b>18,572</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>

### Breakdown of Expense by Type



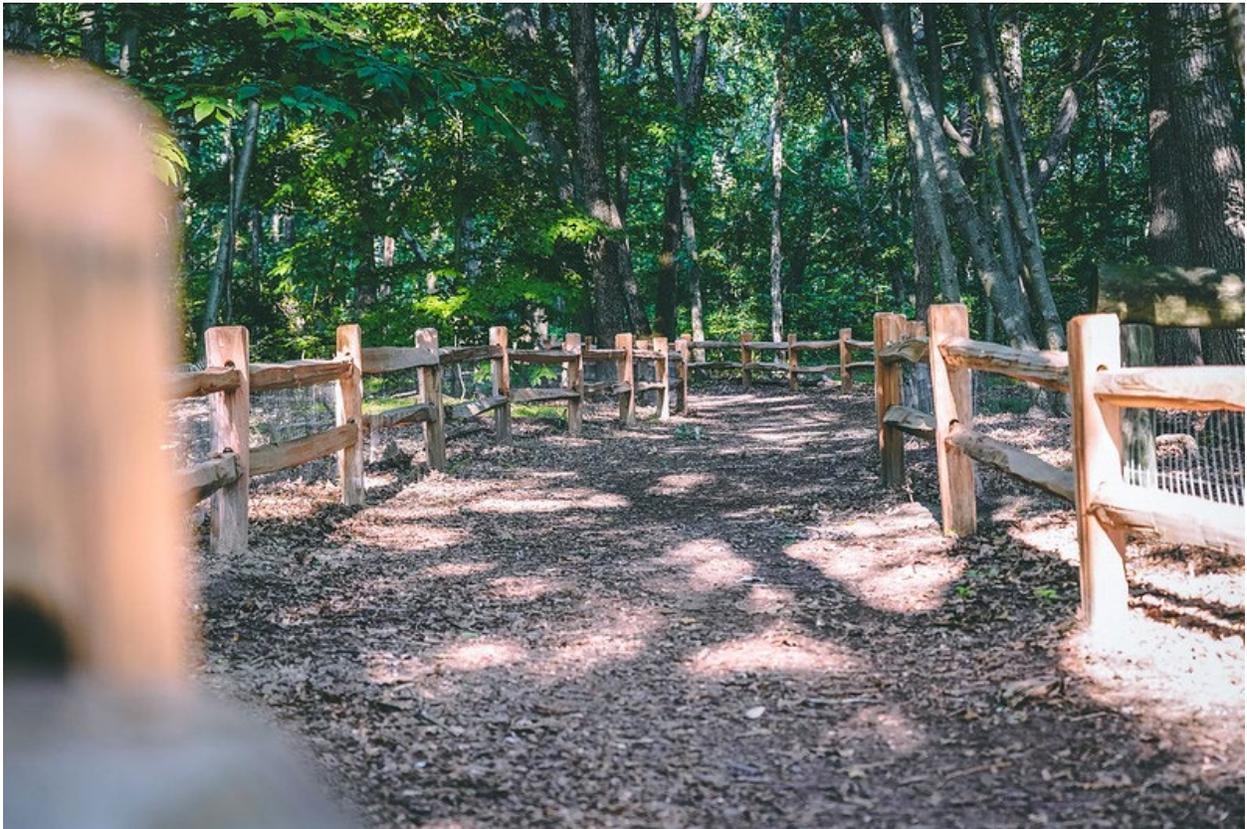


Budget Detail

101-110: Housing Court	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	230,534	183,766	270,176	277,616	285,944
50080: SICK LEAVE	11,592	18,178	-	-	-
50090: VACATION	16,835	25,464	-	-	-
50340: HOLIDAY	10,219	8,277	-	-	-
50350: LONGEVITY	9,290	11,555	12,601	8,535	8,770
<b>SALARIES</b>	<b>278,470</b>	<b>247,240</b>	<b>282,777</b>	<b>286,151</b>	<b>294,714</b>
51570: DENTAL INSURANCE	5,304	4,728	7,488	7,713	7,867
51820: LABORERS INT'L PENSION	9,100	9,100	13,650	13,923	14,218
51850: CITY OF PROVIDENCE PENSION EXPENSE	79,261	65,736	91,401	74,527	78,999
51980: F.I.C.A.	20,397	18,130	21,404	20,669	21,289
51999: LOCAL 1033 BENEFITS EXPENSE	6,866	6,947	10,538	10,749	10,977
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	51,149	54,724	92,041	91,134	92,045
<b>BENEFITS</b>	<b>172,077</b>	<b>159,365</b>	<b>236,522</b>	<b>218,715</b>	<b>225,395</b>
52170: POSTAGE	158	534	1,020	500	511
52913: COPIERS LEASE AND MAINTENANCE	-	-	1,600	1,600	1,634
53500: MISC. EXPENSES	2,432	1,135	1,220	-	-
<b>SERVICES</b>	<b>2,590</b>	<b>1,669</b>	<b>3,840</b>	<b>2,100</b>	<b>2,145</b>
54000: OFFICE SUPPLIES	-	-	-	1,220	1,246
54020: STATIONERY	-	71	-	-	-
54615: REFERENCE BOOKS	-	-	-	6,240	6,372
<b>SUPPLIES</b>	<b>-</b>	<b>71</b>	<b>-</b>	<b>7,460</b>	<b>7,618</b>
43070: COURT COSTS	11,396	18,572	20,000	20,000	20,000
<b>DEPARTMENT REVENUES</b>	<b>11,396</b>	<b>18,572</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>



## Human Services Budget Details





## Healthy Communities Administrative Summary

### Mission:

The Healthy Communities Office (HCO) works to ensure that Providence residents have equitable access to the resources they need to live healthy lives.

### Department Goals:

HCO provides programs and activities to connect Providence residents to the resources they need to live healthy lives. Specific areas of focus include health education outreach, youth and adult substance misuse prevention, behavioral health crisis response, opioid overdose prevention, food security, maternal/child and senior health.

Goals are to reduce substance misuse, connect individuals experiencing behavioral health or substance use related crises with appropriate care, opioid overdose morbidity and mortality, strengthen and increase equity in local food security, and enhance quality of life for senior residents.

### Description:

The City of Providence Health Communities Office serves as the City's coordinating body for healthy living policies, activities, and funding initiatives; designs and implements policy and systems changes to increase health in Providence; and empowers residents with public education and information to promote healthy environments in their communities and make healthy, positive, informed choices for themselves. Growing from the initial focus on substance use prevention and serving as the home of the Mayor's Substance Abuse Prevention Council, in 2012 the Healthy Communities Office was formed and broadened its mission to "ensure that Providence residents have equitable access to the resources they need to lead healthy lives." With this broadened mission, the Office continued its focus on prevention of substance use - alcohol, tobacco and other drugs - and expanded program funding and partnerships to improve health through access to healthy food, physical activity, improved maternal and child health and health equity. In recent years, the Office has expanded its activities and approaches to reflect a broader understanding of behavioral health, and now oversees significant programs and funding addressing the current opioid crisis and other emerging behavioral health issues. HCO continues to address other key issues that determine health for Providence's residents, including food insecurity and maternal/child health.

### Major accomplishments:

- Increased funding from Rhode Island Department of Health and expansion of related opioid overdose prevention activities from \$150,000/yr with focus on Downtown to \$500,000/yr citywide
- Started up PAIRED, the City's behavioral health crisis response program, to ensure that constituents experiencing mental health and/or substance use-related crises get help from those trained and qualified to effectively help them
- Completed first Providence Green Schoolyard at Bailey School and Baxter Park, integrating a city park and four formerly vacant City properties into innovative outdoor learning and physical activity space; Second Green Schoolyard at Mary Fogarty School/Harriet and Sayles Park to be completed in Spring 2023.



Ongoing Projects:

With the addition of a Data & Evaluation Manager, the HCO is prioritizing data-driven decision making and evaluation. The goal is to move from project-based, mostly qualitative reporting to a cross-project reporting system focused on measurable progress and success. To achieve this, the HCO has developed cross-project key performance indicators that will measure performance in HCO's two overarching bodies of work; 1. Increasing Public Health Infrastructure (policy development, workforce development, organizational change, environmental change, partnership/collaboration, equity, and programming) 2. Health Promotion and Prevention (awareness, training, screening, outreach, referral, and access). Key performance indicators will be incorporated into all projects. Indicators based on HCO priority areas and project-specific indicators will continue to be collected as well. The HCO is also standardizing collection of internal data starting with educational outreach. In August 2022, HCO began using an outreach form to collect information on all educational outreach activities conducted by staff, regardless of program or priority area. Building a “culture of evaluation” will continue to be a major theme in all of HCO’s work going forward.

As need and opportunities have expanded HCO’s portfolio of behavioral health and substance use related activities continues to grow. New funding sources include long-term Opioid Settlement Funds and ARPA funds allocated to behavioral health crisis response. Expansion of RIDOH Opioid Overdose Prevention funds is discussed above. In FY24, HCO will prioritize synchronization of these disparate funding sources, plus long-standing prevention funding, into a coordinated behavioral health portfolio. In the FY24 budget, HCO is proposing the creation of a new staff position to oversee this portfolio. This work will be partially guided by the creation of a Citywide Overdose Prevention Plan, currently being developed as a part of this year’s CODE Overdose Prevention as funded by RIDOH.

HCO is in the process of developing the City of Providence’s Emergency Food Security and Prioritization plan. The planning process is being facilitated by Health Resources in Action, a non-profit health consulting firm. The plan and the process to create it will focus on equity in addressing the emergency food needs and long-term food security of vulnerable and hard-to-reach populations including communities of color, new immigrants and refugees, individuals experiencing homelessness and elders. HCO has convened a working group of close to 30 individuals representing key food security partners and vulnerable populations to guide the development of this plan. Outcomes of this process will be the identification of priorities for use of ARPA, City and other funds to improve Providence’s food infrastructure, and development of an emergency plan to activate in the case of future disruptions to the food system.

In the coming year, HCO anticipates partnering with the Department of Planning and Development to integrate public health goals and metrics into the coming update of the City’s Comprehensive Plan.

Performance Metrics:

NOTE: FY 2023 metrics are to date as of 1/31/2023. Some FY 2023 programs/activities have not yet been carried out.

Department Core Process	Performance Metric	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 To Date



Health Education Outreach	Number of resident contacts at events				300	1606
Youth Substance Misuse Prevention	Alcohol and Tobacco Compliance Checks				419	243
	Teachers trained in Classroom Management				10	17
	Early Childhood staff trained in Incredible Beginnings				22	24
	Families trained via Family Matters curriculum				70	25
Adult Substance Misuse Prevention	Pounds of medication collected through Prescription Drug takeback				381	100.5
	Retailers receiving SERV Safe training				150	44
	Medication Lock Bags distributed				2000	200
PAIRED BH Crisis Response	Individuals served				36	63
	Diversions from ER				12	44
	Individuals/EMTs completing Crisis Intervention Training				9	9
Mental Health First Aid	Instructors trained and certified				5	None to date
	Individuals trained				100	38
Opioid Overdose Prevention	Outreach encounters			1785	5615	3077
	Referrals to services and treatment			655	1105	251
	Doses of NARCAN distributed			2187	3412	2318
	Fentanyl test strips Distributed			686	1164	610
Safe Stations	Connections to treatment				78	18
SOAR	Connections to SSI/SSDI benefits				48	56



Food Security	Take-home boxes provided to Rec youth for long weekends				1870	660
	Local produce meal kits delivered to food pantry clients				300	900
	Food Pantry Client families provided with meal kits				25	50
Maternal Health	Doula businesses supported				9	None to date
	\$ value of doula support provided to local families				\$15,425	None to date
	Births supported				12	None to date
	Mothers provided with postpartum support				8	None to date
	Families provided with childbirth education				9	None to date
	Families provided with lactation support				5	None to date
	Support groups conducted				2	None to date
Senior Services	Site visits to provide resources to senior centers				36	
	Senior group outings				123	97
	Seniors trained in technology use				24	21
	Seniors participating in fitness programming				2196	40

Statistical information:

In addition to the above metrics, HCO has produced and printed 500 copies of a Mental Health Resource Guide to be distributed to service providers and other partners throughout the city. HCO has also delivered Chronic Pain Self-Management training to 40 seniors as a part of our overdose prevention activities.



In partnership with the Rhode Island Public Health Institute, HCO surveyed 1017 patients at 5 local safety net health clinics to determine their health literacy about COVID-19 and other health needs. COVID-19 specific findings:

- 48.5% reported resting positive for COVID-19 more than once.
- 17% reported being diagnosed with “long COVID”
- 86% reported being vaccinated against COVID-19
- 79% report having received the COVID-19 Booster

HCO will use other health needs identified through this survey to direct future programming and priorities:

**Mental Health:**

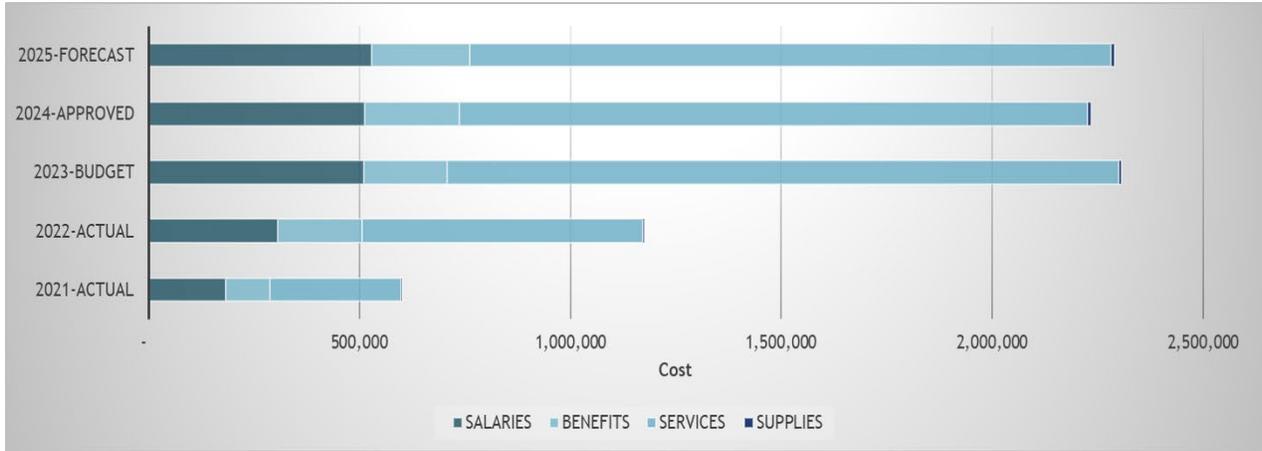
- 26% report suffering from anxiety
- 23% report suffering from depression
- 38% report poor mental health for more than 5 days in the past month; 18% report more than 10 days in the past month
- 31% report that poor physical or mental health kept them from doing their usual activities at least once in the past month

**Other Support Service Needs:**

- 31% report cutting the size of their meals or skipping meals due to lack of food
- 31% report needing help with food
- 25% with housing
- 22% with utilities
- Only 26% report not needing assistance of any kind



### Human Services Budget



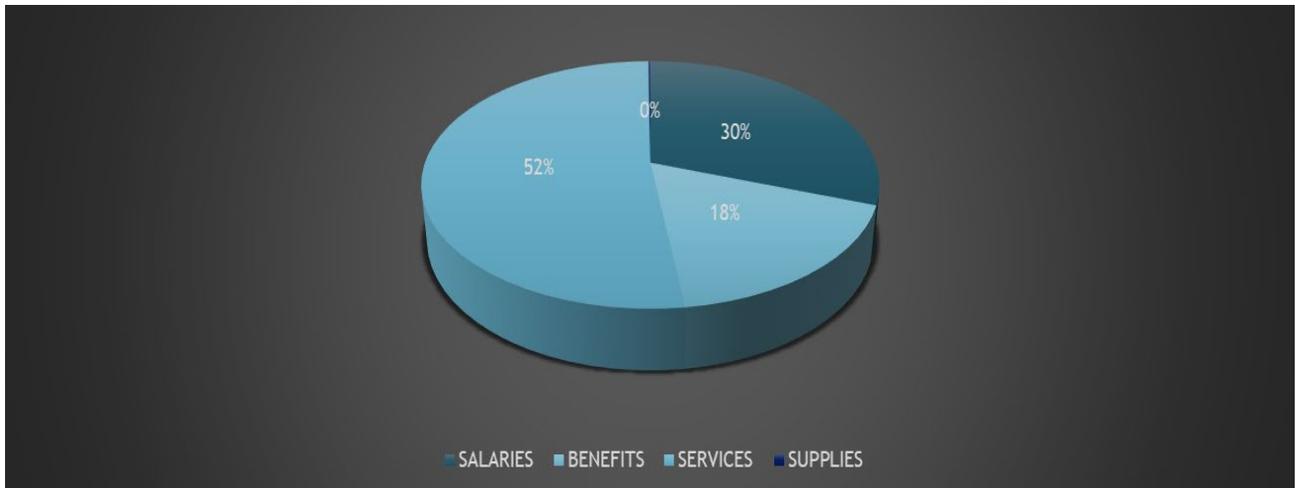
### Summary Budget

101-917: Human Services	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	183,010	306,823	510,962	513,070	528,442
BENEFITS	105,332	198,739	198,179	224,901	232,512
SERVICES	311,663	665,255	1,592,067	1,489,398	1,520,972
SUPPLIES	1,061	4,695	5,900	7,200	7,353
<b>TOTAL</b>	<b>601,066</b>	<b>1,175,513</b>	<b>2,307,108</b>	<b>2,234,569</b>	<b>2,289,279</b>

101-917: Human Services	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
STATE REVENUE AND AID	-	11,186	-	-	-
MISCELLANEOUS RECEIPTS	-	3	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>11,189</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Breakdown of Expense by Type





Budget Detail

101-917: Human Services	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	145,661	266,567	504,594	505,106	520,259
50080: SICK LEAVE	2,818	4,374	-	-	-
50090: VACATION	11,332	12,058	-	-	-
50340: HOLIDAY	15,191	19,517	-	-	-
50350: LONGEVITY	8,007	4,307	6,368	7,964	8,183
<b>SALARIES</b>	<b>183,010</b>	<b>306,823</b>	<b>510,962</b>	<b>513,070</b>	<b>528,442</b>
51570: DENTAL INSURANCE	2,774	5,337	3,348	3,448	3,517
51820: LABORERS INT'L PENSION	-	-	4,550	4,641	4,739
51850: CITY OF PROVIDENCE PENSION EXPENSE	56,416	80,479	65,057	91,243	96,718
51980: F.I.C.A.	13,786	21,902	32,503	33,656	34,666
51999: LOCAL 1033 BENEFITS EXPENSE	-	-	3,513	3,583	3,659
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	32,356	91,021	89,208	88,330	89,213
<b>BENEFITS</b>	<b>105,332</b>	<b>198,739</b>	<b>198,179</b>	<b>224,901</b>	<b>232,512</b>
52120: FEES NOT CLASSIFIED	-	-	13,320	13,320	13,602
52170: POSTAGE	-	-	500	500	511
52175: ADVERTISING/MARKETING	1,000	14,362	30,700	30,700	31,351
52185: DUES & SUBSCRIPTIONS	10,328	9,638	13,550	13,550	13,837
52210: PRINTING	4,944	935	2,000	2,000	2,042
52250: PROGRAM EXPENSE	45,300	18,056	116,750	97,000	99,056
53000: RENTAL OF LAND AND BUILDINGS	-	-	66,402	70,690	72,189
53105: TRAVEL	-	-	345	345	352
53420: CONTRACTUAL SERVICES	199,111	610,098	1,348,500	1,261,293	1,288,032
53500: MISC. EXPENSES	50,980	12,166	-	-	-
<b>SERVICES</b>	<b>311,663</b>	<b>665,255</b>	<b>1,592,067</b>	<b>1,489,398</b>	<b>1,520,972</b>
54000: OFFICE SUPPLIES	456	1,804	2,700	2,700	2,757
54020: STATIONERY	409	2,307	2,700	3,200	3,268
54725: FOOD	196	584	500	1,300	1,328
<b>SUPPLIES</b>	<b>1,061</b>	<b>4,695</b>	<b>5,900</b>	<b>7,200</b>	<b>7,353</b>
42200: STATE GRANT	-	11,186	-	-	-
<b>STATE REVENUE AND AID</b>	<b>-</b>	<b>11,186</b>	<b>-</b>	<b>-</b>	<b>-</b>
48001: MISCELLANEOUS REVENUE	-	3	-	-	-
<b>MISCELLANEOUS RECEIPTS</b>	<b>-</b>	<b>3</b>	<b>-</b>	<b>-</b>	<b>-</b>



## Arts, Culture, Film, & Tourism Administration Summary

### Mission:

The City of Providence Department of Art, Culture + Tourism (ACT) ensures the continued development of a vibrant and creative city by integrating arts and culture into community life while showcasing Providence as an international cultural destination.

### Department Goals:

ACT envisions a Providence that is a global destination for arts, humanities, and design, where neighbors celebrate diverse cultural and artistic experiences, and where all residents and visitors feel that a relationship to arts practice, making, and culture is a part of their everyday lives.

### Description:

The City of Providence’s Department of Art, Culture + Tourism (ACT) ensures the continued development of a vibrant and creative city by integrating arts and culture into community life while showcasing Providence as an international cultural destination. It commissions public art and produces public programming in all 25 of the City’s neighborhoods; facilitates education partnerships in schools and libraries; and produces multiple flagship festivals, an annual arts and humanities lecture, and other dynamic public programs, all while stewarding a small portfolio of grants for organizations and independent practitioners and supporting interdepartmental city service delivery.

Artists and culture bearers are always asked to prove the value of their work, never more so than during times of economic precarity. As members of, and advocates for, the City’s creative workforce, we also know that art making, and design thinking are critical to solving our city’s most intractable problems. Art may express the ineffable, but it is always about action; about getting things done. If ACT is responsible for a project, its staff makes sure that project gets completed. This efficacy is not magic, rather it is as a testament to the power of creative problem solving and teamwork.

### Performance Metrics:







INSTRUCTIONS

This calculator is customized for organizations that are located in the City of Providence, RI.  
Provide the information below to calculate the economic impact of your organization (or a group of organizations).

Total Expenses: \$

Total Attendance:

CALCULATE →
RESET →
PRINT →

TOTAL ECONOMIC IMPACT

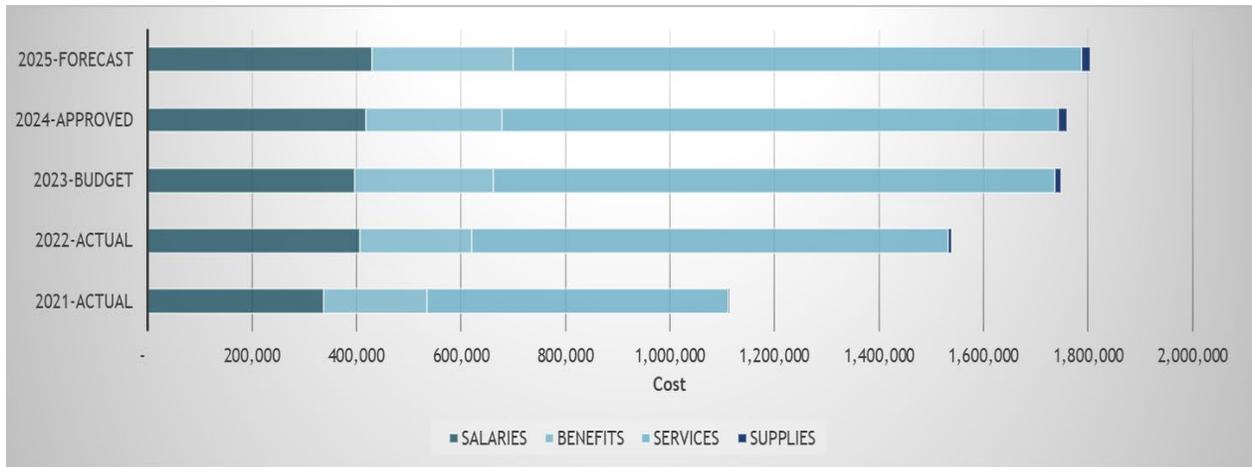
	TOTAL EXPENDITURES	FTE JOBS	HOUSEHOLD INCOME	LOCAL GOVERNMENT REVENUE	STATE GOVERNMENT REVENUE
ORGANIZATION(S):	<input style="width: 80px;" type="text" value="\$11,000,000"/>	<input style="width: 80px;" type="text" value="267"/>	<input style="width: 80px;" type="text" value="\$8,446,570"/>	<input style="width: 80px;" type="text" value="\$489,500"/>	<input style="width: 80px;" type="text" value="\$584,210"/>
AUDIENCES:	<input style="width: 80px;" type="text" value="\$5,539,146"/>	<input style="width: 80px;" type="text" value="140"/>	<input style="width: 80px;" type="text" value="\$2,434,565"/>	<input style="width: 80px;" type="text" value="\$289,365"/>	<input style="width: 80px;" type="text" value="\$293,242"/>
TOTAL:	<input style="width: 80px;" type="text" value="\$16,539,146"/>	<input style="width: 80px;" type="text" value="407"/>	<input style="width: 80px;" type="text" value="\$10,881,135"/>	<input style="width: 80px;" type="text" value="\$778,865"/>	<input style="width: 80px;" type="text" value="\$877,452"/>



- City Service Permitted events FY22 & FY23
- Total # of Events Permitted= 461
- 50 people or less: 81
- 51-100 people: 118
- 101-500 People: 172
- 501-1000 People: 35
- 1001-5,000 People: 42
- 5,001-10,000: 13
- hours spent with constituents- 1,040 hours.
- neighborhood/wards served- 25 neighborhoods.



### Arts, Culture, Film, & Tourism Budget



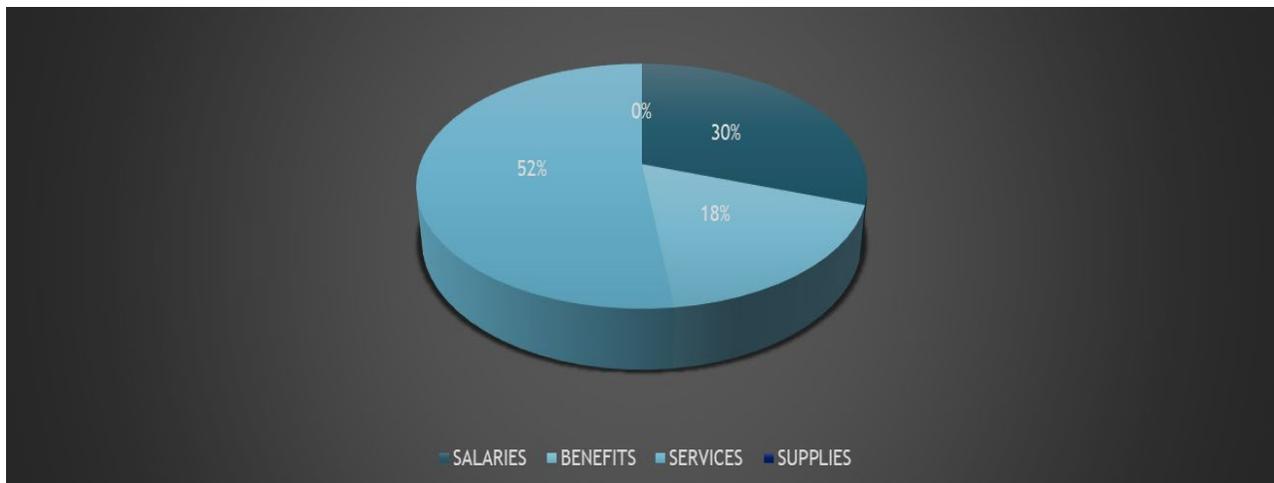
### Summary Budget

101-916: Arts, Culture, Film, &	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	336,842	406,781	397,632	418,071	430,424
BENEFITS	197,954	213,948	264,426	260,618	270,176
SERVICES	577,279	911,204	1,075,102	1,064,990	1,087,568
SUPPLIES	9	7,352	10,700	15,200	15,522
<b>TOTAL</b>	<b>1,112,083</b>	<b>1,539,285</b>	<b>1,747,860</b>	<b>1,758,879</b>	<b>1,803,690</b>

101-916: Arts, Culture, Film, &	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	900	5,850	16,000	16,000	16,000
MISCELLANEOUS RECEIPTS	-	50	2,500	2,500	2,500
OTHER REVENUES	108,125	108,000	118,000	118,200	118,200
<b>TOTAL</b>	<b>109,025</b>	<b>113,900</b>	<b>136,500</b>	<b>136,700</b>	<b>136,700</b>

### Breakdown of Expense by Type





Budget Detail

101-916: Arts, Culture, Film, & Tourism	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	281,305	308,906	373,646	395,441	407,304
50020: SALARIES-TEMPORARIES	-	-	2,000	2,000	2,042
50060: OVERTIME	734	7,104	19,000	19,000	19,403
50080: SICK LEAVE	4,060	23,944	-	-	-
50090: VACATION	21,675	33,348	-	-	-
50340: HOLIDAY	24,252	24,166	-	-	-
50350: LONGEVITY	4,817	9,313	2,986	1,630	1,675
<b>SALARIES</b>	<b>336,842</b>	<b>406,781</b>	<b>397,632</b>	<b>418,071</b>	<b>430,424</b>
51570: DENTAL INSURANCE	4,111	3,833	4,332	4,462	4,551
51850: CITY OF PROVIDENCE PENSION EXPENSE	111,818	111,507	128,945	126,420	134,005
51980: F.I.C.A.	24,878	29,730	29,745	29,331	30,211
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	57,147	68,878	101,404	100,405	101,409
<b>BENEFITS</b>	<b>197,954</b>	<b>213,948</b>	<b>264,426</b>	<b>260,618</b>	<b>270,176</b>
52170: POSTAGE	-	-	300	300	306
52175: ADVERTISING/MARKETING	6,713	12,884	10,500	5,500	5,617
52185: DUES & SUBSCRIPTIONS	3,450	6,449	6,500	8,500	8,680
52210: PRINTING	1,759	2,215	6,000	6,000	6,127
52220: TRANSPORTATION	287	308	900	-	-
53000: RENTAL OF LAND AND BUILDINGS	-	-	66,402	70,690	72,189
53011: RENTALS NO CLASSIFIED	16,386	13,012	44,500	40,000	40,848
53499: CONTRACTUAL SERVICES/OTHER SERVICES	390,340	732,099	770,000	764,000	780,197
53500: MISC. EXPENSES	28,295	1,551	5,000	5,000	5,106
55125: GRANT EXPENDITURES	130,050	142,685	165,000	165,000	168,498
<b>SERVICES</b>	<b>577,279</b>	<b>911,204</b>	<b>1,075,102</b>	<b>1,064,990</b>	<b>1,087,568</b>
54000: OFFICE SUPPLIES	-	-	700	700	715
54020: STATIONERY	9	164	-	-	-
54725: FOOD	-	7,188	10,000	14,500	14,807
<b>SUPPLIES</b>	<b>9</b>	<b>7,352</b>	<b>10,700</b>	<b>15,200</b>	<b>15,522</b>
43083: VENDOR INCOME	-	-	3,000	3,000	3,000
43090: APPLICATION FEES	900	5,850	13,000	13,000	13,000
<b>DEPARTMENT REVENUES</b>	<b>900</b>	<b>5,850</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>
48001: MISCELLANEOUS REVENUE	-	50	2,500	2,500	2,500
<b>MISCELLANEOUS RECEIPTS</b>	<b>-</b>	<b>50</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
48375: PAYROLL REIMBURSEMENT	108,125	108,000	118,000	118,200	118,200
<b>OTHER REVENUES</b>	<b>108,125</b>	<b>108,000</b>	<b>118,000</b>	<b>118,200</b>	<b>118,200</b>



## Miscellaneous Departments Budget Details





## Board of Canvassers Administrative Summary

Mission: The Board of Canvassers works jointly with the State Board of Elections and the Secretary of State to provide the highest level of integrity in the electoral process. The Board operates in accordance with title 17 of the Rhode Island General Laws and the Charter of the City of Providence.

Department Goals: The goals of our department are to increase voter turnout across the city. We do this by:

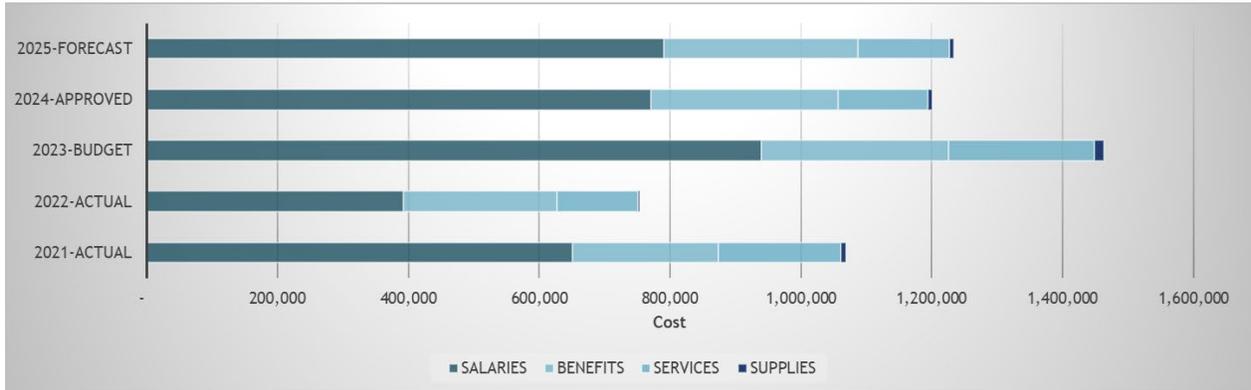
- Work with community groups on registering voters and voter education.
- Engaging in community events.
- Engage young voters visit high schools in the city.
- Social Media Market.
- Work with other departments in getting the voters engaged.

Description: Maintaining and accepting voter registration applications and inputting them into the CVRS (States Voter Registration System). Keep the voter list as accurate as possible pertaining to federal and state law. Implement all projects that are mandated by RI Election Law and the BOC. Election activities such as but limited to hiring polling officials, processing mail ballot applications certifying of candidates and processing signature papers. All other functions that are under the prevue of the Board of Canvassers.

Statistical information: The City of Providence currently has 106,079 registered voters. This number includes roughly 7,900 voters that are Inactive. Inactive voters are voters who have been sent a piece of official mail and was returned to the BOC by the USPS as undeliverable. These voters, if they do not show up to vote in two federal elections under state and federal law can be removed from the voter list. In January of this year, we removed roughly 19,000 voters who fit this criterion as part of our voter list maintenance efforts. Under a recent law change we now participate in the USPS National Change of Address Program (NCOA) four times a year if time allows. We continue to monitor the death notices form the state department of health and remove voters who have been tagged as deceased. For example, in 2022 we canceled 941 voters due to death.



### Board of Canvassers Budget



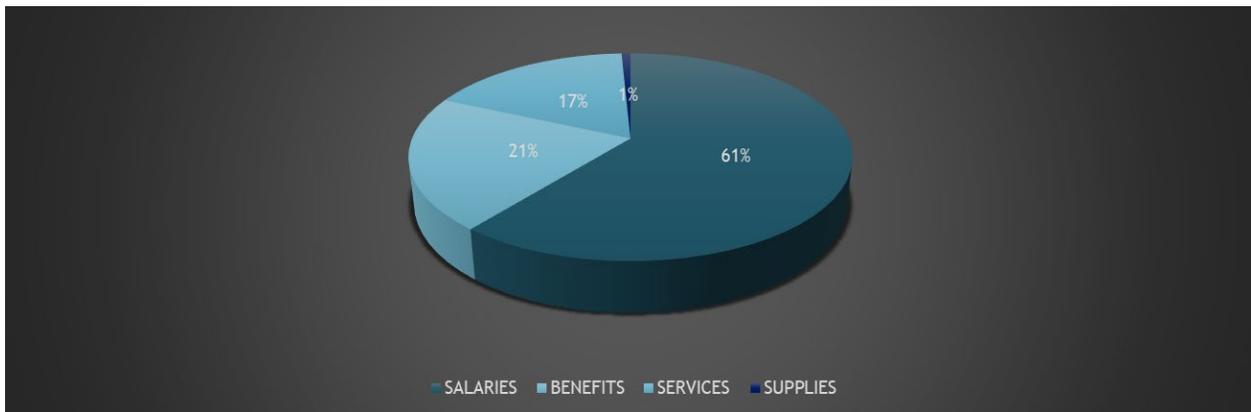
### Summary Budget

101-904: Board of Canvassers	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	650,385	392,778	939,508	771,502	791,372
BENEFITS	222,811	234,997	285,937	286,038	295,806
SERVICES	187,574	123,887	223,300	137,300	140,212
SUPPLIES	8,224	1,867	15,000	6,000	6,127
<b>TOTAL</b>	<b>1,068,993</b>	<b>753,530</b>	<b>1,463,745</b>	<b>1,200,840</b>	<b>1,233,517</b>

101-904: Board of Canvassers	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
STATE REVENUE AND AID	189,391	-	-	-	-
DEPARTMENT REVENUES	225	375	-	-	-
<b>TOTAL</b>	<b>189,616</b>	<b>375</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Breakdown of Expense by Type





Budget Detail

101-904: Board of Canvassers	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	325,288	302,654	417,400	393,725	405,537
50020: SALARIES-TEMPORARIES	6,636	-	60,700	30,000	30,636
50060: OVERTIME	53,343	9,226	40,000	40,000	40,848
50080: SICK LEAVE	5,299	5,461	-	-	-
50090: VACATION	10,978	22,625	-	-	-
50150: ELECTION OFFICIALS	219,488	24,896	413,000	300,000	306,360
50340: HOLIDAY	21,382	19,822	-	-	-
50350: LONGEVITY	7,971	8,095	8,408	7,777	7,991
<b>SALARIES</b>	<b>650,385</b>	<b>392,778</b>	<b>939,508</b>	<b>771,502</b>	<b>791,372</b>
51570: DENTAL INSURANCE	6,249	5,822	6,984	7,194	7,338
51820: LABORERS INT'L PENSION	17,150	15,400	22,750	23,205	23,697
51850: CITY OF PROVIDENCE PENSION EXPENSE	98,207	99,861	113,249	113,217	120,010
51980: F.I.C.A.	31,264	27,281	35,712	35,712	36,783
51999: LOCAL 1033 BENEFITS EXPENSE	12,942	11,753	17,563	17,914	18,294
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	56,998	74,880	89,679	88,796	89,684
<b>BENEFITS</b>	<b>222,811</b>	<b>234,997</b>	<b>285,937</b>	<b>286,038</b>	<b>295,806</b>
52120: FEES NOT CLASSIFIED	86,438	102,504	40,000	50,000	51,060
52170: POSTAGE	45,049	15,527	91,000	5,000	5,106
52175: ADVERTISING/MARKETING	8,516	2,032	10,000	10,000	10,212
52185: DUES & SUBSCRIPTIONS	-	200	1,300	1,300	1,328
52210: PRINTING	3,592	2,200	60,000	60,000	61,272
53000: RENTAL OF LAND AND BUILDINGS	8,372	-	15,000	5,000	5,106
53010: RENTAL OF EQUIPMENT	1,178	886	3,000	3,000	3,064
53500: MISC. EXPENSES	34,429	537	3,000	3,000	3,064
<b>SERVICES</b>	<b>187,574</b>	<b>123,887</b>	<b>223,300</b>	<b>137,300</b>	<b>140,212</b>
52820: MACHINERY & EQUIPMENT	568	225	1,000	1,000	1,021
54020: STATIONERY	7,655	1,642	14,000	5,000	5,106
<b>SUPPLIES</b>	<b>8,224</b>	<b>1,867</b>	<b>15,000</b>	<b>6,000</b>	<b>6,127</b>
42500: OTHER SUBGRANTED REVENUES	189,391	-	-	-	-
<b>STATE REVENUE AND AID</b>	<b>189,391</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
43270: CERTIFIED LISTS	225	375	-	-	-
<b>DEPARTMENT REVENUES</b>	<b>225</b>	<b>375</b>	<b>-</b>	<b>-</b>	<b>-</b>



### Board of Licenses/Vital Statistics Administrative Summary

**Mission:** The mission of both departments is the timely, efficient, and accurate processing of licenses and records in accordance with applicable State and Local laws. Compiling and issuance of documents preserving past and present vital information required to ensure a sound- functioning government while being ever mindful of neutrality, empathy, and impartiality, rendering equal, courteous service to all. It is the goal of the Board of Licenses and Vital Records Departments to provide the highest quality of customer service to the public, and its affiliates with the administration, recording and issuance of vital records, licenses, and permits. Through these applicable laws and the City Code of Ordinances we may provide equitable accommodations to process, and issue business and individual licenses, while ensuring compliance with the cities licensing laws; and to protect the health, safety, and rights of the consumer through assistance, education, and enforcement of rules and regulations through transparency measures.

**Departmental Goals:**

- Suggest collective brainstorming with affiliated state offices to potentially find creative ways to streamline the liquor renewal processes.
- Cross-training Licensing and Vitals Staff to ensure maximized staffing levels, efficiency, and productivity while optimizing services.
- Continue to improve and develop the license inspection process and utilize data to identify inspection targets by also hiring a secondary Inspector to join forces and work strategically as a team to enforce non-compliant issues, noise complaints, etc. in the field throughout the city.
- Explore options on a Point-of-Sale system for Vital Records. This will result in more accurate and efficient bookkeeping to transition from the manual current process. It will also enable staff to perform more efficiently in other key areas of the department.

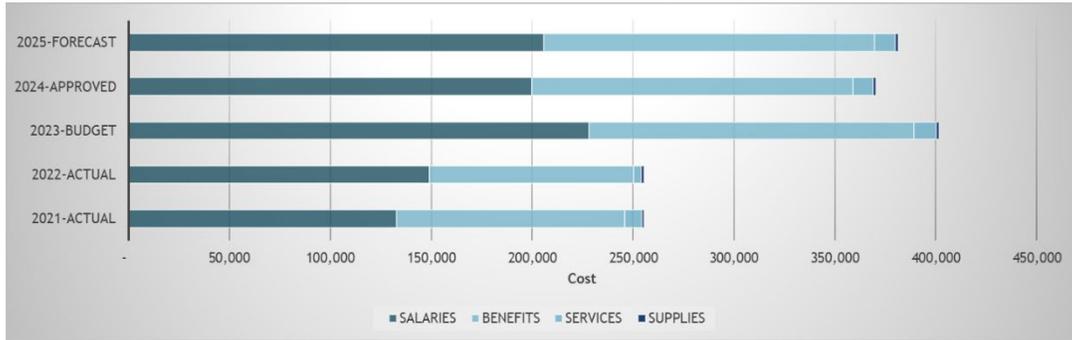
**Departmental Accomplishments:**

DATE	ACCOMPLISHMENT	DESCRIPTION
May 2023	Purchased two (2) new RICOH printers for both departments to help mitigate and reduce the expenditure in the repairs to office equipment category.	Licensing and Vital Records purchased two new RICOH printers since considered critical functions of the department(s) – especially Vital Records.

Number of Marriage licenses issued.	1,209 (as of 5/16/2023)
Number of violations 2022	127 Incidents (Multiple violations may exist for just one incident)
Number of violations for 2023	40 Incidents (Multiple violations may exist for just one incident)
Number of Hearings	96 Regularly Scheduled Hearings
Number of licenses issued.	3,926



### Vital Statistics Budget



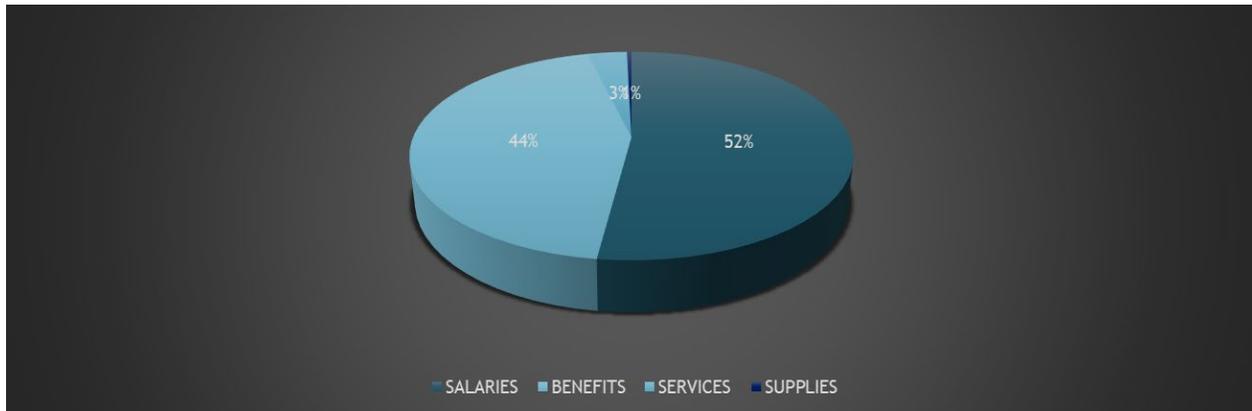
### Summary Budget

101-903: Vital Statistics	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	133,057	149,200	228,296	199,798	205,788
BENEFITS	112,762	101,116	160,916	159,213	163,868
SERVICES	8,634	3,541	11,100	10,000	10,211
SUPPLIES	1,007	1,470	1,500	1,500	1,532
<b>TOTAL</b>	<b>255,461</b>	<b>255,327</b>	<b>401,812</b>	<b>370,511</b>	<b>381,399</b>

101-903: Vital Statistics	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	344,333	276,159	336,500	260,500	260,500
<b>TOTAL</b>	<b>344,333</b>	<b>276,159</b>	<b>336,500</b>	<b>260,500</b>	<b>260,500</b>

### Breakdown of Expense by Type



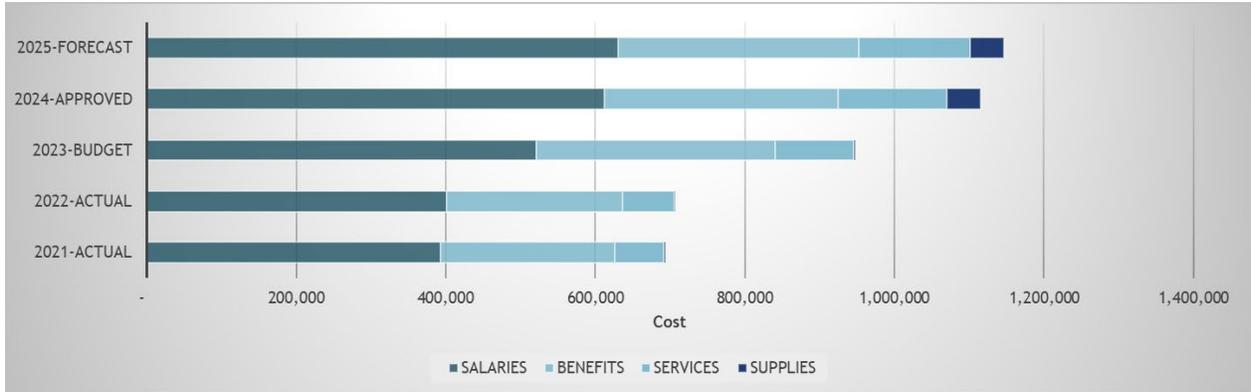


Budget Detail

101-903: Vital Statistics	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	111,902	105,637	225,897	198,129	204,073
50060: OVERTIME	-	-	1,000	-	-
50080: SICK LEAVE	3,062	7,638	-	-	-
50090: VACATION	2,559	19,479	-	-	-
50340: HOLIDAY	9,846	9,359	-	-	-
50350: LONGEVITY	5,689	7,086	1,399	1,669	1,715
<b>SALARIES</b>	<b>133,057</b>	<b>149,200</b>	<b>228,296</b>	<b>199,798</b>	<b>205,788</b>
51570: DENTAL INSURANCE	3,168	2,934	5,160	5,315	5,421
51820: LABORERS INT'L PENSION	13,650	9,800	18,200	18,564	18,958
51850: CITY OF PROVIDENCE PENSION EXPENSE	44,144	40,427	50,906	45,833	48,583
51980: F.I.C.A.	9,630	11,074	14,317	17,461	17,985
51999: LOCAL 1033 BENEFITS EXPENSE	10,298	7,473	14,050	14,331	14,635
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	31,871	29,408	58,283	57,709	58,286
<b>BENEFITS</b>	<b>112,762</b>	<b>101,116</b>	<b>160,916</b>	<b>159,213</b>	<b>163,868</b>
52120: FEES NOT CLASSIFIED	-	725	-	-	-
52170: POSTAGE	2,866	1,031	2,500	2,000	2,042
52900: REPAIRS TO OFFICE EQUIPMENT	-	-	100	2,000	2,042
52913: COPIERS LEASE AND MAINTENANCE	2,041	1,338	4,000	4,000	4,085
53500: MISC. EXPENSES	3,727	447	4,500	2,000	2,042
<b>SERVICES</b>	<b>8,634</b>	<b>3,541</b>	<b>11,100</b>	<b>10,000</b>	<b>10,211</b>
54020: STATIONERY	1,007	1,470	1,500	1,500	1,532
<b>SUPPLIES</b>	<b>1,007</b>	<b>1,470</b>	<b>1,500</b>	<b>1,500</b>	<b>1,532</b>
43001: MISCELLANEOUS FEES	489	130	1,200	500	500
43002: CERTIFIED COPIES	335,818	267,013	325,300	250,000	250,000
43260: MARRIAGE LICENSES	8,026	9,016	10,000	10,000	10,000
<b>DEPARTMENT REVENUES</b>	<b>344,333</b>	<b>276,159</b>	<b>336,500</b>	<b>260,500</b>	<b>260,500</b>



### Board of Licenses Budget



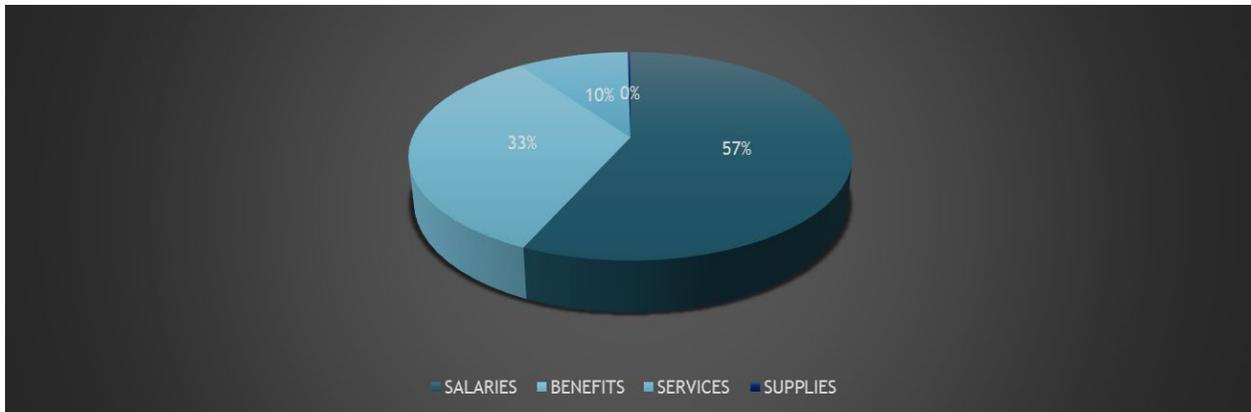
### Summary Budget

101-905: Bureau of Licenses	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	393,580	401,785	521,084	612,739	631,056
BENEFITS	232,268	234,811	319,278	311,817	321,480
SERVICES	66,427	69,520	105,300	145,850	148,942
SUPPLIES	1,703	100	1,800	44,500	45,443
<b>TOTAL</b>	<b>693,977</b>	<b>706,216</b>	<b>947,462</b>	<b>1,114,906</b>	<b>1,146,921</b>

101-905: Bureau of Licenses	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	1,302,906	1,394,421	1,316,400	1,423,900	1,423,900
FINES & FORFEITURES	-	12,020	30,000	25,000	25,000
MISCELLANEOUS RECEIPTS	73	10	-	-	-
OTHER REVENUES	82,231	112,872	98,700	164,500	164,500
<b>TOTAL</b>	<b>1,385,210</b>	<b>1,519,323</b>	<b>1,445,100</b>	<b>1,613,400</b>	<b>1,613,400</b>

### Breakdown of Expense by Type





Budget Detail

101-905: Bureau of Licenses	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	332,447	334,676	509,055	599,158	617,133
50060: OVERTIME	39	-	7,000	5,000	5,106
50080: SICK LEAVE	9,748	16,992	-	-	-
50090: VACATION	24,253	24,683	-	-	-
50340: HOLIDAY	22,432	20,274	-	-	-
50350: LONGEVITY	4,661	5,160	1,585	8,581	8,817
50400: DIFFERENTIAL PAY	-	-	1,404	-	-
50405: ALTERNATIVE WORK WEEK	-	-	2,040	-	-
<b>SALARIES</b>	<b>393,580</b>	<b>401,785</b>	<b>521,084</b>	<b>612,739</b>	<b>631,056</b>
51570: DENTAL INSURANCE	5,727	5,184	7,584	7,812	7,968
51820: LABORERS INT'L PENSION	18,850	20,950	22,750	23,205	23,697
51850: CITY OF PROVIDENCE PENSION EXPENSE	97,092	91,600	111,963	103,851	110,082
51980: F.I.C.A.	28,938	30,934	39,877	40,671	41,891
51999: LOCAL 1033 BENEFITS EXPENSE	14,222	15,986	17,563	17,914	18,294
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	67,440	70,157	119,541	118,364	119,548
<b>BENEFITS</b>	<b>232,268</b>	<b>234,811</b>	<b>319,278</b>	<b>311,817</b>	<b>321,480</b>
52120: FEES NOT CLASSIFIED	1,710	7,551	30,000	25,000	25,530
52170: POSTAGE	2,805	2,549	2,550	2,550	2,604
52175: ADVERTISING/MARKETING	43,264	19,886	40,000	80,000	81,696
52210: PRINTING	-	447	1,500	2,000	2,042
52700: TRAINING	-	-	-	5,000	5,106
52900: REPAIRS TO OFFICE EQUIPMENT	-	-	750	800	817
53200: LEGAL EXPENSES	18,563	38,588	30,000	30,000	30,636
53500: MISC. EXPENSES	86	500	500	500	511
<b>SERVICES</b>	<b>66,427</b>	<b>69,520</b>	<b>105,300</b>	<b>145,850</b>	<b>148,942</b>
52820: MACHINERY & EQUIPMENT	-	-	-	42,000	42,890
54000: OFFICE SUPPLIES	-	100	1,800	2,500	2,553
54020: STATIONERY	1,703	-	-	-	-
<b>SUPPLIES</b>	<b>1,703</b>	<b>100</b>	<b>1,800</b>	<b>44,500</b>	<b>45,443</b>
43001: MISCELLANEOUS FEES	1,340	1,775	1,000	1,400	1,400
43540: IDPVD MUNICIPAL ID FEE	31,488	41,072	30,000	30,000	30,000
43310: LIQUOR LICENSES	796,079	840,385	790,000	860,000	860,000
43320: TOBACCO LICENSES	1,600	1,000	-	-	-
43330: DANCE & EXHIBITIONS	68,235	135,870	100,000	135,000	135,000
43350: JUNK GATHERERS	1,600	1,500	1,000	1,000	1,000
43360: PAWNBROKERS	1,100	1,100	1,000	1,000	1,000
43370: SECOND HAND STORES	13,000	13,160	15,000	15,000	15,000
43380: SUNDAY SALES	123,080	116,567	120,000	125,000	125,000
43410: DETECTIVES	6,594	6,908	6,000	7,000	7,000
43440: SUNDAY PARKING	51,575	29,630	38,400	40,000	40,000
43450: LAUNDRY	2,035	1,100	1,500	2,000	2,000
43460: FOOD DISPENSERS	106,120	98,770	105,000	105,000	105,000
43470: FROZEN DESSERTS	40	540	-	1,500	1,500
43490: CONDUCT BUSINESS 1-4	5,060	4,730	6,000	5,000	5,000
43510: LICENSE TRANSFER	500	550	500	500	500
43530: PEDDLERS BADGES	2,130	7,985	6,000	6,000	6,000
43550: FOOD TRUCKS	8,400	8,100	10,000	5,000	5,000
43560: FIREWORKS LICENSE	50	-	-	-	-
43590: ADVERTISING FEES	82,880	83,680	85,000	83,500	83,500
<b>DEPARTMENT REVENUES</b>	<b>1,302,906</b>	<b>1,394,421</b>	<b>1,316,400</b>	<b>1,423,900</b>	<b>1,423,900</b>



Budget Detail – Continued

101-905: Bureau of Licenses	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
44040: FINES & PENALTIES	-	12,020	30,000	25,000	25,000
FINES & FORFEITURES	-	12,020	30,000	25,000	25,000
48001: MISCELLANEOUS REVENUE	73	10	-	-	-
MISCELLANEOUS RECEIPTS	73	10	-	-	-
48202: AMUSEMENT CENTER	1,250	1,700	1,000	1,000	1,000
48203: BOUNCER REGISTRATION	600	9,075	1,200	1,500	1,500
48209: EXTENSION OF PREMISES FILE FEES	24,005	50,455	35,000	45,000	45,000
48213: HACKNEY CARRIAGE DRIVE	-	-	300	300	300
48215: HACKNEY POWER VEHICLES	-	67	200	200	200
48218: MECHANICAL DEVICES	4,000	3,200	7,000	6,500	6,500
48219: MOTOR VEHICLE REPAIR	28,301	24,400	30,000	35,000	35,000
48223: PETROLEUM STORAGE	20,600	20,400	20,000	25,000	25,000
48241: VALET LICENSES	3,475	3,575	4,000	50,000	50,000
OTHER REVENUES	82,231	112,872	98,700	164,500	164,500



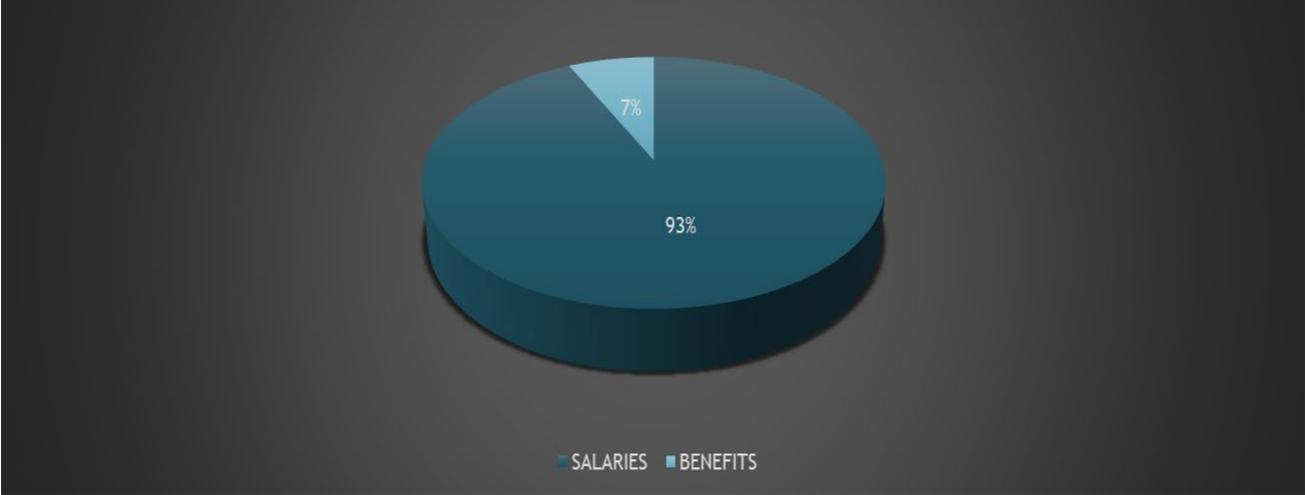
### Housing Authority Budget



### Summary Budget

101-1309; Housing Authority	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	7,416	6,675	8,000	8,000	8,240
BENEFITS	567	511	612	612	630
<b>TOTAL</b>	<b>7,983</b>	<b>7,186</b>	<b>8,612</b>	<b>8,612</b>	<b>8,870</b>

### Breakdown of Expense by Type





Budget Detail

101-1309: Housing Authority	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	7,416	6,675	8,000	8,000	8,240
SALARIES	7,416	6,675	8,000	8,000	8,240
51980: F.I.C.A.	567	511	612	612	630
BENEFITS	567	511	612	612	630



## Providence External Review Authority (PERA) Administrative Summary

Mission: To improve community and police relationships and ensure fair and impartial policing using civilian oversight to conduct policy and procedure review, and independent investigations and audits of allegations of misconduct to ensure police accountability.

Department Goals: PERA strives to increase trust and credibility between the community and the Providence Police through a transparent process of police oversight conducted by civilian members of the community. PERA aims to be a conduit through which the public may hold officers accountable for misconduct and help improve overall policies and processes in the police department that may not be adequately serving the community’s needs through thoughtful partnership and independent review.

Description: PERA serves as the civilian oversight body that investigates allegations of police misconduct, oversees and reviews internal police investigations of misconduct, audits completed investigations, reviews and recommends changes to policies and procedures of the police department, and works to create and implement community programs to support these initiatives. PERA consists of a 9-person civilian board serving 3-year terms. 1 member is appointed by the mayor and the remaining 8 members are voted in by a majority vote of the city council. PERA just recently had 6 members appointed to the Board, bringing it to full strength and has successfully secured a new office location suitable for the operation of its public service mission. It has also worked on amending the ordinance to increase its effectiveness and provide it with the tools to engage in its oversight mission. The changes are pending with the City Council. PERA is also in the process of hiring critical staff to support its goals.

### Performance Metrics:

Department Core Process	Performance Metric	FY 2021 Actual	FY 2022 Actual	FY 2023 Target	FY 2023 Actual	FY 2024 Target
complaints	Closed complaints	N/A	15	N/A	10	N/A
Policy review	Policies reviewed	N/A	5	N/A	5	20



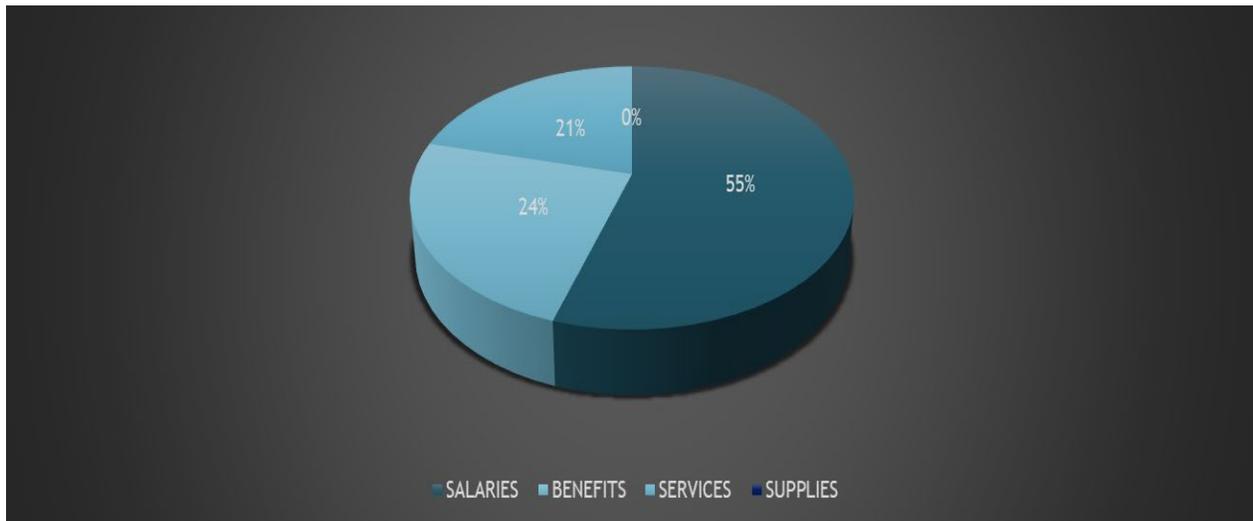
### PERA Budget



### Summary Budget

101-1311: PERA	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	40,699	54,180	431,605	447,963	461,402
BENEFITS	17,931	18,944	58,376	63,629	65,794
SERVICES	15,576	4,583	214,368	198,750	202,964
SUPPLIES	-	-	5,000	6,300	6,433
<b>TOTAL</b>	<b>74,206</b>	<b>77,707</b>	<b>709,349</b>	<b>716,642</b>	<b>736,593</b>

### Breakdown of Expense by Type



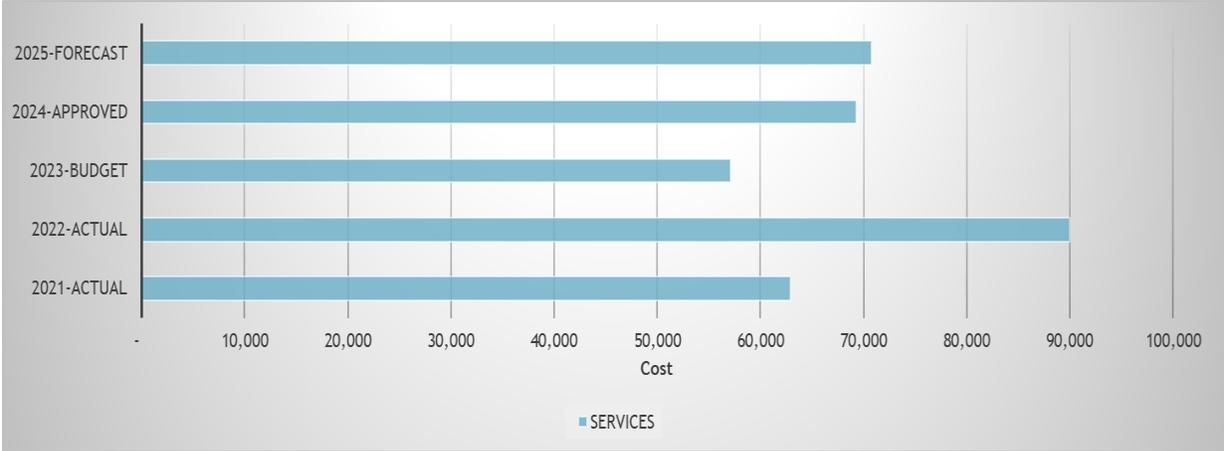


Budget Detail

101-1311: PERA	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	33,621	51,607	421,605	447,963	461,402
50020: SALARIES-TEMPORARIES	-	-	10,000	-	-
50080: SICK LEAVE	708	-	-	-	-
50090: VACATION	3,539	-	-	-	-
50340: HOLIDAY	2,831	2,573	-	-	-
<b>SALARIES</b>	<b>40,699</b>	<b>54,180</b>	<b>431,605</b>	<b>447,963</b>	<b>461,402</b>
51570: DENTAL INSURANCE	177	-	1,476	1,520	1,550
51850: CITY OF PROVIDENCE PENSION EXPENSE	10,965	14,799	12,644	16,779	17,786
51980: F.I.C.A.	3,039	4,145	32,558	33,747	34,759
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	3,751	-	11,698	11,583	11,699
<b>BENEFITS</b>	<b>17,931</b>	<b>18,944</b>	<b>58,376</b>	<b>63,629</b>	<b>65,794</b>
52170: POSTAGE	8	-	2,000	1,800	1,838
52175: ADVERTISING/MARKETING	-	-	30,000	27,000	27,572
52185: DUES & SUBSCRIPTIONS	-	-	1,200	1,080	1,103
52210: PRINTING	-	-	10,000	9,000	9,191
52700: TRAINING	-	-	25,000	22,500	22,977
52913: COPIERS LEASE AND MAINTENANCE	-	-	2,500	2,250	2,298
53000: RENTAL OF LAND AND BUILDINGS	-	-	43,668	45,120	46,077
53401: PRIVATE CONTRACTORS	-	-	80,000	72,000	73,526
53500: MISC. EXPENSES	15,569	4,583	20,000	18,000	18,382
<b>SERVICES</b>	<b>15,576</b>	<b>4,583</b>	<b>214,368</b>	<b>198,750</b>	<b>202,964</b>
54000: OFFICE SUPPLIES	-	-	5,000	4,500	4,595
54020: STATIONERY	-	-	-	1,800	1,838
<b>SUPPLIES</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>6,300</b>	<b>6,433</b>



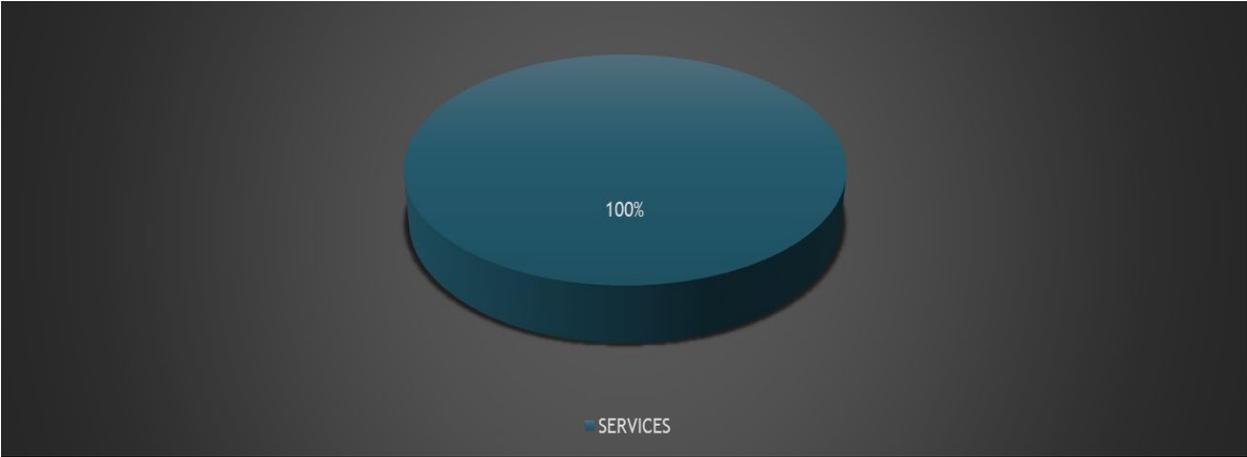
### League of Cities & Towns Budget



### Summary Budget

101-1319: League of Cities & T	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SERVICES	62,932	89,995	57,078	69,320	70,790
<b>TOTAL</b>	<b>62,932</b>	<b>89,995</b>	<b>57,078</b>	<b>69,320</b>	<b>70,790</b>

### Breakdown of Expense by Type



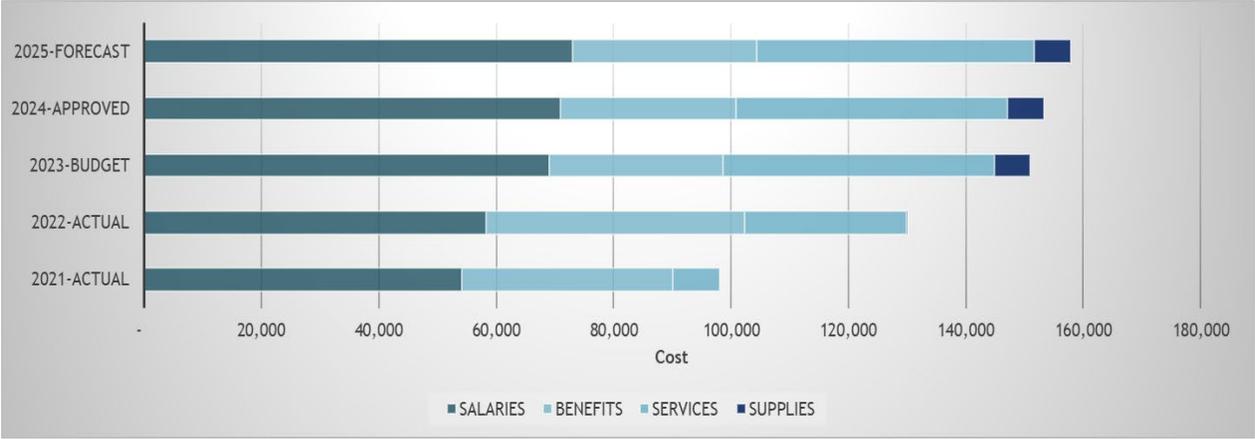


Budget Detail

101-1319: League of Cities & Towns	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
52185: DUES & SUBSCRIPTIONS	62,932	89,995	57,078	69,320	70,790
SERVICES	62,932	89,995	57,078	69,320	70,790



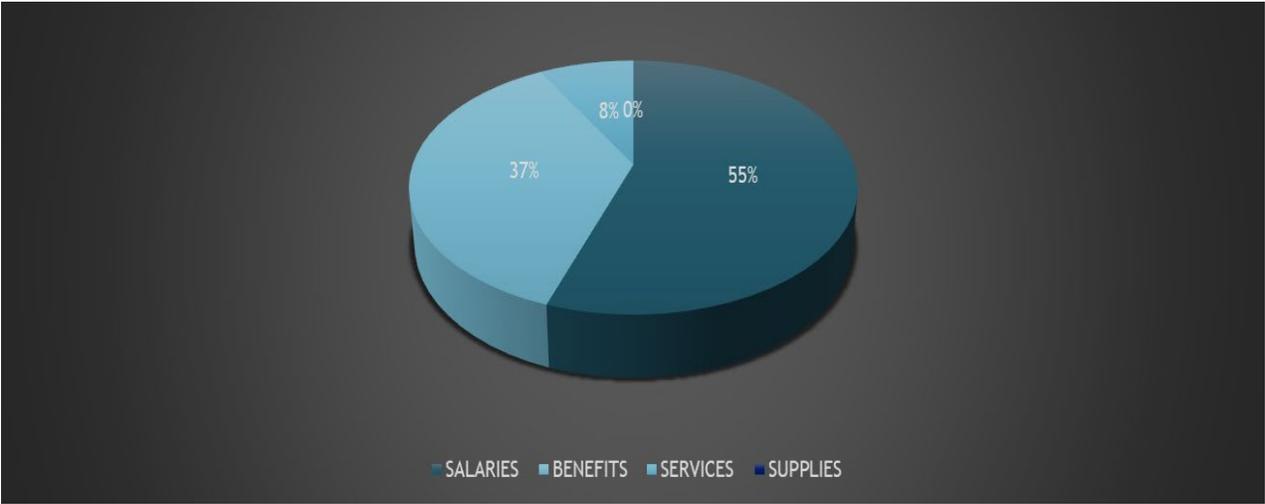
### Human Relations Budget



### Summary Budget

101-906: Human Relations	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	54,240	58,375	69,037	70,936	73,064
BENEFITS	35,904	44,022	29,555	29,904	31,279
SERVICES	7,951	27,458	46,350	46,350	47,332
SUPPLIES	-	133	6,050	6,050	6,178
<b>TOTAL</b>	<b>98,095</b>	<b>129,987</b>	<b>150,992</b>	<b>153,240</b>	<b>157,853</b>

### Breakdown of Expense by Type





Budget Detail

101-906: Human Relations	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	46,971	47,174	69,037	70,936	73,064
50080: SICK LEAVE	2,569	2,694	-	-	-
50090: VACATION	852	4,466	-	-	-
50340: HOLIDAY	3,849	4,041	-	-	-
<b>SALARIES</b>	<b>54,240</b>	<b>58,375</b>	<b>69,037</b>	<b>70,936</b>	<b>73,064</b>
51570: DENTAL INSURANCE	1,019	1,235	360	371	378
51850: CITY OF PROVIDENCE PENSION EXPENSE	16,818	17,069	19,394	19,351	20,512
51980: F.I.C.A.	3,846	4,270	4,852	5,281	5,439
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	14,222	21,449	4,949	4,901	4,950
<b>BENEFITS</b>	<b>35,904</b>	<b>44,022</b>	<b>29,555</b>	<b>29,904</b>	<b>31,279</b>
52170: POSTAGE	-	-	400	400	408
52175: ADVERTISING/MARKETING	-	-	3,000	3,000	3,064
52210: PRINTING	-	-	200	200	204
52250: PROGRAM EXPENSE	53	15,208	18,500	18,500	18,892
52700: TRAINING	-	700	5,000	5,000	5,106
53420: CONTRACTUAL SERVICES	7,897	11,550	14,250	14,250	14,552
53500: MISC. EXPENSES	-	-	5,000	5,000	5,106
<b>SERVICES</b>	<b>7,951</b>	<b>27,458</b>	<b>46,350</b>	<b>46,350</b>	<b>47,332</b>
54000: OFFICE SUPPLIES	-	-	1,050	1,050	1,072
54725: FOOD	-	133	5,000	5,000	5,106
<b>SUPPLIES</b>	<b>-</b>	<b>133</b>	<b>6,050</b>	<b>6,050</b>	<b>6,178</b>



## City Council Budget Details





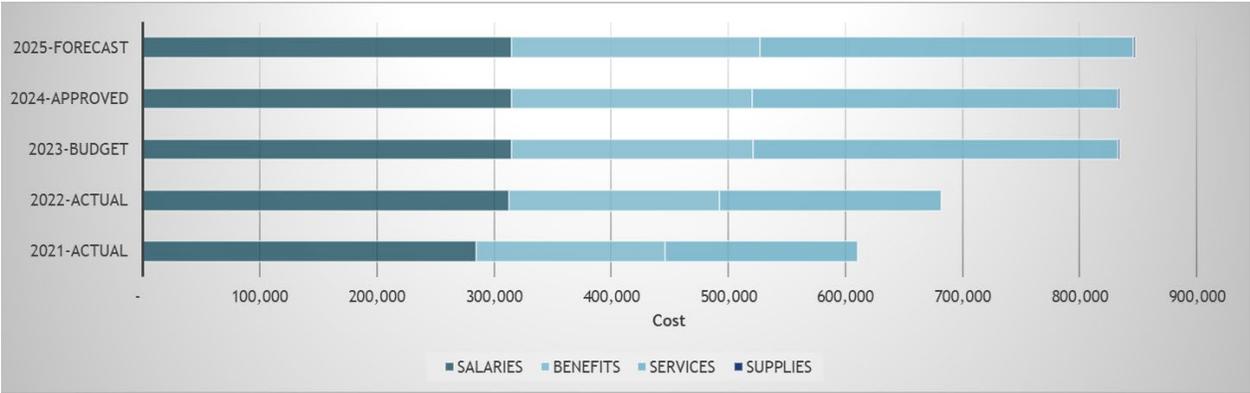
## City Council Administrative Summary

**Mission:** The Office of the City Council works to assist all fifteen Council members with their policy, constituent services and communications objectives. The Council office is responsible for fielding constituent service requests, coordination of Council events, media inquiries, social service initiatives and policy research for council members to best serve residents of all fifteen of the City's wards.

**Department Goals:** The goal of the City Council Office is to provide the highest quality of service to Council members and constituents alike. All employees prioritize the equal and fair treatment of all fifteen council members and residents from all neighborhoods of the city. This means transparent and efficient handling of constituent service requests, effective and dynamic social outreach to advance Council events and initiatives through diverse and accessible communications platforms, and well-informed, thorough analysis of municipal policy proposals.

**Description:** The City Council Office is responsible for many functions. The Council office fields phone calls from constituents and community stakeholders and directs each call to Councilors or other city departments as needed. In addition, the Council staff aides in the planning, coordination, and staffing of varying City Council events from community meetings to food drives and cultural celebrations. Council staff also promotes these events and legislative initiatives through social media, email campaigns and physical mail campaigns. Press inquires and press releases are handled by Council staff, as well as assistance with legislative research and the drafting of resolutions and ordinances to be proposed by Council members.

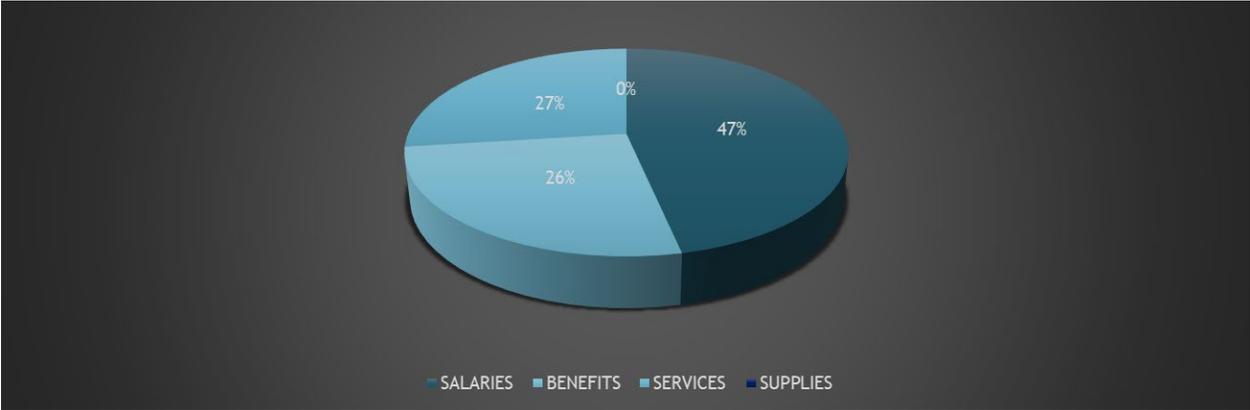
**Statistical information:** In the last year, the City Council office has helped transition seven new councilors into office due to the impact of term limits coming into effect for the first time in the City. In addition to the onboarding of an entirely new Council, the Council office has coordinated and staffed approximately 120 City Council events and community meetings, as well as 40+ City Council meetings and over 100 Council Committee meetings. The office has also overseen over \$5million in Council infrastructure projects including new parks, recreation centers, and sidewalk and street improvements throughout the City.



Summary Budget

101-102: City Council Members	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	284,855	313,151	314,875	314,875	314,875
BENEFITS	161,009	179,297	206,222	205,857	212,295
SERVICES	164,867	189,520	312,000	312,000	318,614
SUPPLIES	-	-	1,500	1,500	1,532
<b>TOTAL</b>	<b>610,730</b>	<b>681,968</b>	<b>834,597</b>	<b>834,232</b>	<b>847,316</b>

Breakdown of Expense by Type





Budget Detail

101-102: City Council Members	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	284,855	313,151	314,875	314,875	314,875
<b>SALARIES</b>	<b>284,855</b>	<b>313,151</b>	<b>314,875</b>	<b>314,875</b>	<b>314,875</b>
51570: DENTAL INSURANCE	10,519	9,098	13,704	14,115	14,397
51850: CITY OF PROVIDENCE PENSION EXPENSE	77,678	84,357	89,575	89,575	94,950
51980: F.I.C.A.	20,804	22,985	24,088	24,088	24,088
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	52,008	62,856	78,855	78,079	78,860
<b>BENEFITS</b>	<b>161,009</b>	<b>179,297</b>	<b>206,222</b>	<b>205,857</b>	<b>212,295</b>
52170: POSTAGE	30,397	43,208	45,000	45,000	45,954
53320: AUDIT	-	-	50,000	50,000	51,060
53500: MISC. EXPENSES	126,970	100,312	137,000	137,000	139,904
55980: CONTINGENCIES	4,500	-	40,000	40,000	40,848
55985: TRANSFER - COUNCIL CONTINGENCY	3,000	46,000	40,000	40,000	40,848
<b>SERVICES</b>	<b>164,867</b>	<b>189,520</b>	<b>312,000</b>	<b>312,000</b>	<b>318,614</b>
54020: STATIONERY	-	-	1,500	1,500	1,532
<b>SUPPLIES</b>	<b>-</b>	<b>-</b>	<b>1,500</b>	<b>1,500</b>	<b>1,532</b>



## City Clerk Administrative Summary

**Mission:** The City Clerk operates under the auspices of the City Council. This department is responsible for maintaining and recording all votes, orders, resolutions and ordinances made and passed by the City Council as well as those of its subcommittees, and meetings of the retirement board. Furthermore, the City Clerk furnishes the heads of departments and the chairpersons of all committees of the City Council with certified copies of such votes or resolutions as they relate to their respective departments or committees.

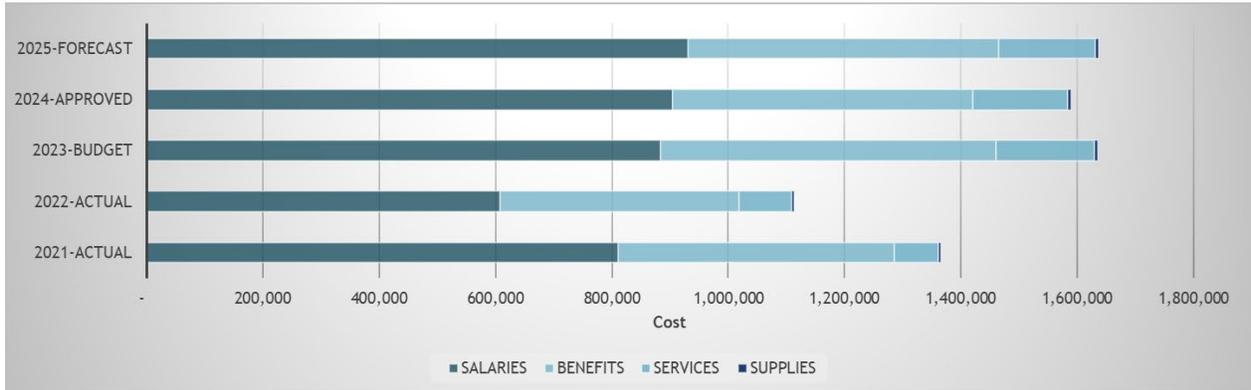
**Department Goals:** The goal of the Department of City Clerk is to provide as much information as possible to the public. Once we onboard additional staff we will begin cross-training so that knowledge and know how can continue to be shared to keep this office moving forward. An important goal that had been placed on hold is building up our Open Meetings Portal with past meetings, i.e. agendas, minutes, audios, handouts, etc. Before this project was placed on hold the Department of City Clerk had uploaded **over 6,000 meeting records; some of the records went as far back as the 1970's**. This allows the public to be able to search for prior records, agendas, exhibits and also to listen to meetings when recordings are available. Additionally, this serves the purpose of archiving items, especially old cassette tapes that will degrade over time, as we convert them to MP3s, thereby saving much of our recorded history in a more accessible format.

**Description:** The City Clerk's Office is responsible for many functions. The City Clerk collects and presents to the City Council all petitions concerning abandonment and easement of properties within the city, as well as personal injury claims, and automobile or property damage. The City Clerk also issues Trade Name (Assumed Business Name) and Going Out of Business certificates

**Statistical information:** In 2021 the Department of Clerk managed over 200 various meetings, in just the beginning 2022 we have already managed over 30 various meetings.



### City Clerk Budget



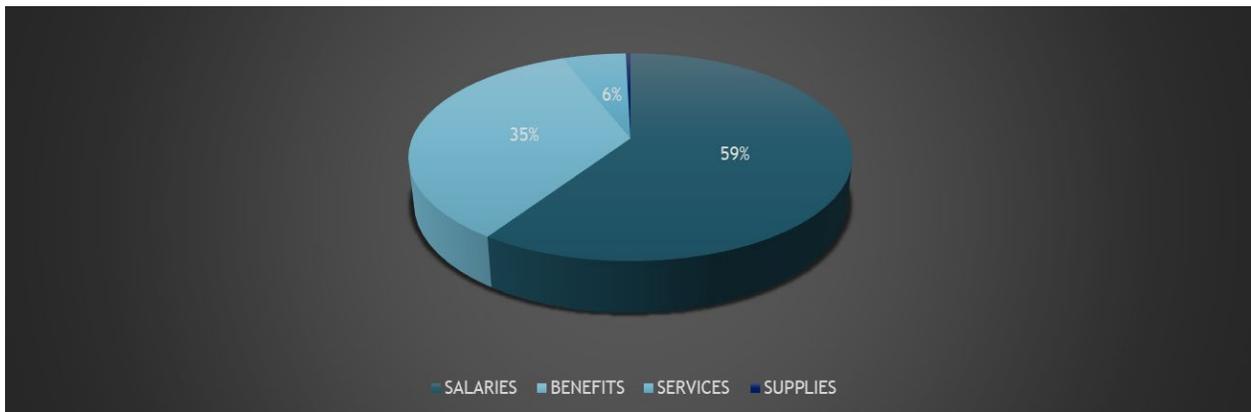
### Summary Budget

101-103: City Clerk	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	811,406	607,222	883,084	903,920	930,786
BENEFITS	474,258	411,596	577,753	516,668	533,635
SERVICES	75,107	90,212	169,340	163,040	166,497
SUPPLIES	5,516	4,503	5,460	6,000	6,127
<b>TOTAL</b>	<b>1,366,286</b>	<b>1,113,533</b>	<b>1,635,637</b>	<b>1,589,628</b>	<b>1,637,045</b>

101-103: City Clerk	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	10,674	10,943	9,780	9,780	9,780
OTHER REVENUES	-	400	600	600	600
<b>TOTAL</b>	<b>10,674</b>	<b>11,343</b>	<b>10,380</b>	<b>10,380</b>	<b>10,380</b>

### Breakdown of Expense by Type





Budget Detail

101-103: City Clerk	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	624,161	436,932	820,911	848,600	874,058
50020: SALARIES-TEMPORARIES	-	4,814	30,000	-	-
50060: OVERTIME	6,356	2,955	6,000	3,000	3,064
50080: SICK LEAVE	35,111	29,399	-	-	-
50090: VACATION	54,978	61,385	-	-	-
50180: CALL BACK	16,802	14,250	2,400	15,000	15,318
50340: HOLIDAY	52,883	32,513	-	-	-
50350: LONGEVITY	21,114	24,974	23,773	37,320	38,346
<b>SALARIES</b>	<b>811,406</b>	<b>607,222</b>	<b>883,084</b>	<b>903,920</b>	<b>930,786</b>
51570: DENTAL INSURANCE	10,409	11,706	10,008	10,308	10,514
51820: LABORERS INT'L PENSION	40,425	52,150	36,400	37,128	37,915
51850: CITY OF PROVIDENCE PENSION EXPENSE	225,435	167,879	259,964	190,331	201,751
51980: F.I.C.A.	60,310	45,113	63,460	72,190	74,356
51999: LOCAL 1033 BENEFITS EXPENSE	30,500	33,007	28,101	28,663	29,271
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	107,178	101,742	179,820	178,048	179,828
<b>BENEFITS</b>	<b>474,258</b>	<b>411,596</b>	<b>577,753</b>	<b>516,668</b>	<b>533,635</b>
52170: POSTAGE	5,390	2,528	240	240	245
52175: ADVERTISING/MARKETING	40,724	46,178	84,000	84,000	85,781
52185: DUES & SUBSCRIPTIONS	5,418	5,490	2,400	5,000	5,106
52210: PRINTING	11,542	22,576	18,000	18,000	18,382
52415: TELEPHONE	574	207	900	-	-
52700: TRAINING	-	-	18,000	10,000	10,212
52911: MAIN & SERVICE	250	196	4,800	4,800	4,902
53500: MISC. EXPENSES	11,208	13,037	41,000	41,000	41,869
<b>SERVICES</b>	<b>75,107</b>	<b>90,212</b>	<b>169,340</b>	<b>163,040</b>	<b>166,497</b>
54020: STATIONERY	5,516	4,503	5,460	6,000	6,127
<b>SUPPLIES</b>	<b>5,516</b>	<b>4,503</b>	<b>5,460</b>	<b>6,000</b>	<b>6,127</b>
43001: MISCELLANEOUS FEES	-	30	-	-	-
43002: CERTIFIED COPIES	511	439	480	480	480
43040: AUCTIONEERS RETURN	373	923	1,200	1,200	1,200
43042: REGISTRATIONS - DBAS	4,854	3,879	4,200	4,200	4,200
43043: ZONING BOOKS AND MAPS	150	-	-	-	-
43044: NOTARY FEES	2,710	2,960	1,500	1,500	1,500
43046: DRAFT COPIES	1	11	-	-	-
43054: ZONING CHANGES	2,075	2,700	2,400	2,400	2,400
<b>DEPARTMENT REVENUES</b>	<b>10,674</b>	<b>10,943</b>	<b>9,780</b>	<b>9,780</b>	<b>9,780</b>
48390: LOBBYING REGISTRATION FEES	-	400	600	600	600
<b>OTHER REVENUES</b>	<b>-</b>	<b>400</b>	<b>600</b>	<b>600</b>	<b>600</b>



## Treasury Administrative Summary

### **Mission:**

Provide prompt, accurate and courteous services to residents, employees, vendors, and stakeholders of the City of Providence.

### **Department Goals:**

Respond to all inquiries within reasonable time period.

Provide information for callers and in person request regarding any service that is within the purview of the Treasury Office.

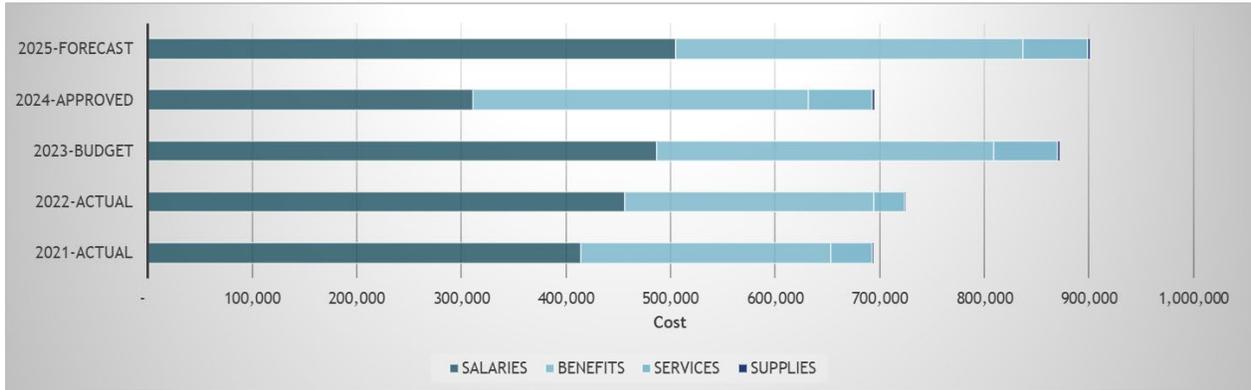
Create revenue streams from current ordinary Treasury functions.

### **Description:**

Under the current Treasury leadership, the department undertook a critical mission to create revenue for the City of Providence by developing a payment system that utilized an existing relationship, Citizens Bank, and allowed vendors to accept credit card payments from the City of Providence with the city receiving a percentage of the charged fees as revenue. Results are the vendor is paid promptly, the City only has one monthly payment, per fund, and the City of Providence receives a quarterly payment.



### Treasury Budget



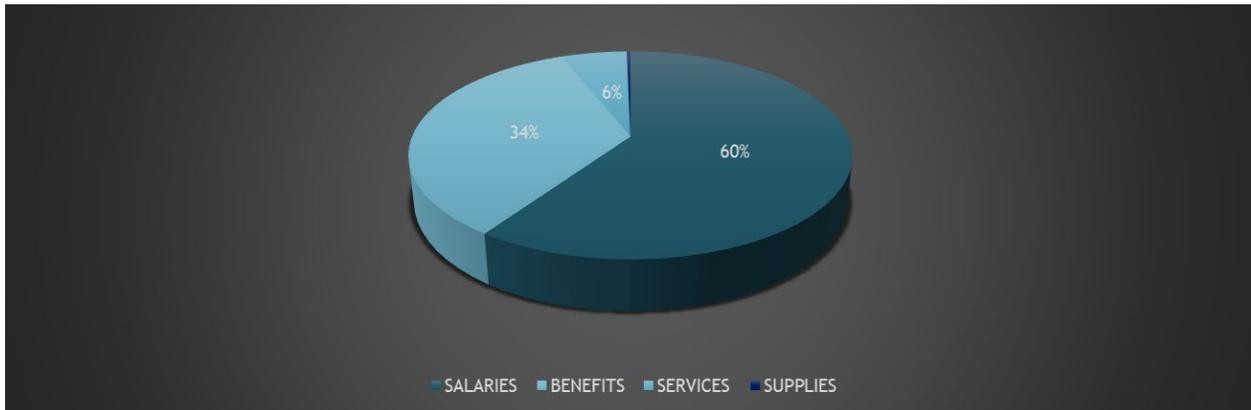
### Summary Budget

101-209: Treasury	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	414,311	456,720	486,553	311,724	504,951
BENEFITS	239,080	237,952	322,780	320,376	332,016
SERVICES	39,036	29,130	60,800	60,800	62,088
SUPPLIES	2,299	310	2,100	2,100	2,145
<b>TOTAL</b>	<b>694,726</b>	<b>724,111</b>	<b>872,233</b>	<b>695,000</b>	<b>901,200</b>

101-209: Treasury	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
DEPARTMENT REVENUES	31	12	-	-	-
<b>TOTAL</b>	<b>31</b>	<b>12</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Breakdown of Expense by Type





Budget Detail

101-209: Treasury	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	341,948	294,387	463,285	287,223	479,780
50060: OVERTIME	-	56	600	600	613
50080: SICK LEAVE	5,365	40,227	-	-	-
50090: VACATION	17,590	65,874	-	-	-
50340: HOLIDAY	26,862	28,520	-	-	-
50350: LONGEVITY	22,545	27,656	22,668	23,901	24,558
<b>SALARIES</b>	<b>414,311</b>	<b>456,720</b>	<b>486,553</b>	<b>311,724</b>	<b>504,951</b>
51570: DENTAL INSURANCE	5,752	4,558	6,828	7,033	7,174
51820: LABORERS INT'L PENSION	9,100	7,175	13,650	13,650	13,939
51850: CITY OF PROVIDENCE PENSION EXPENSE	128,346	126,071	148,004	148,004	156,884
51980: F.I.C.A.	29,330	32,268	36,357	34,806	35,850
51999: LOCAL 1033 BENEFITS EXPENSE	6,866	5,468	10,538	10,538	10,761
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	59,686	62,411	107,403	106,345	107,408
<b>BENEFITS</b>	<b>239,080</b>	<b>237,952</b>	<b>322,780</b>	<b>320,376</b>	<b>332,016</b>
52170: POSTAGE	13,345	17,670	22,000	22,000	22,466
52185: DUES & SUBSCRIPTIONS	-	80	600	600	613
52205: FISCAL AGENTS FEES	25,315	9,990	25,000	25,000	25,530
52900: REPAIRS TO OFFICE EQUIPMENT	301	196	1,200	1,200	1,225
53500: MISC. EXPENSES	75	1,193	12,000	12,000	12,254
<b>SERVICES</b>	<b>39,036</b>	<b>29,130</b>	<b>60,800</b>	<b>60,800</b>	<b>62,088</b>
54000: OFFICE SUPPLIES	-	133	-	-	-
54020: STATIONERY	2,299	177	2,100	2,100	2,145
<b>SUPPLIES</b>	<b>2,299</b>	<b>310</b>	<b>2,100</b>	<b>2,100</b>	<b>2,145</b>
43001: MISCELLANEOUS FEES	31	12	-	-	-
<b>DEPARTMENT REVENUES</b>	<b>31</b>	<b>12</b>	<b>-</b>	<b>-</b>	<b>-</b>



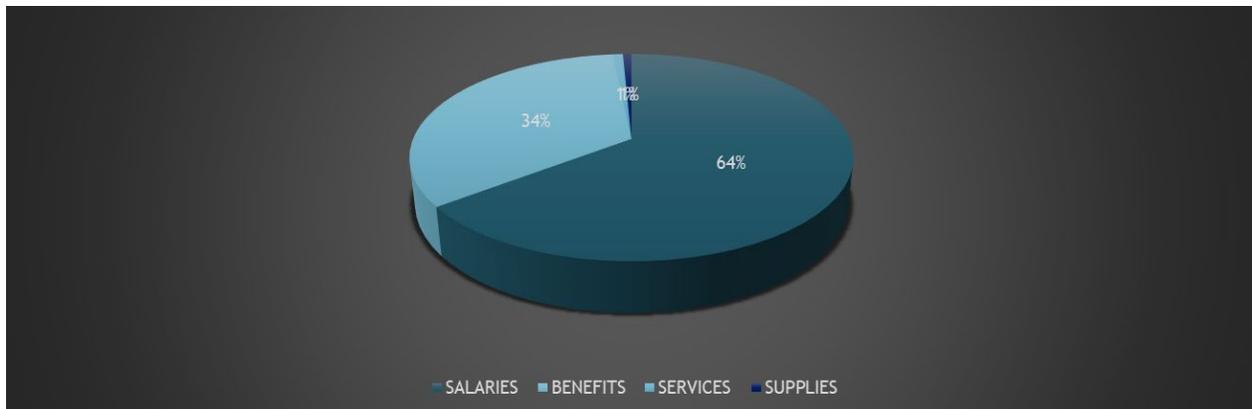
### City Council Administration Budget



### Summary Budget

101-910: City Council Administration	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	856,569	1,083,143	1,215,926	1,392,457	1,375,838
BENEFITS	446,794	588,151	527,813	587,569	612,394
SERVICES	11,772	24,959	144,200	144,200	147,256
SUPPLIES	9,847	11,511	21,200	21,200	21,649
<b>TOTAL</b>	<b>1,324,983</b>	<b>1,707,765</b>	<b>1,909,139</b>	<b>2,145,426</b>	<b>2,157,137</b>

### Breakdown of Expense by Type





Budget Detail

101-910: City Council Administration	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	719,711	849,967	1,184,426	1,363,453	1,346,162
50020: SALARIES-TEMPORARIES	-	12,869	20,000	20,000	20,424
50060: OVERTIME	-	315	-	-	-
50080: SICK LEAVE	17,366	52,392	-	-	-
50090: VACATION	44,702	78,487	-	-	-
50340: HOLIDAY	59,316	70,523	-	-	-
50350: LONGEVITY	15,473	18,590	11,500	9,004	9,252
<b>SALARIES</b>	<b>856,569</b>	<b>1,083,143</b>	<b>1,215,926</b>	<b>1,392,457</b>	<b>1,375,838</b>
51570: DENTAL INSURANCE	7,638	8,688	9,240	9,517	9,707
51820: LABORERS INT'L PENSION	17,500	19,250	13,650	13,923	14,218
51850: CITY OF PROVIDENCE PENSION EXPENSE	239,496	295,708	276,179	335,256	355,371
51980: F.I.C.A.	63,543	80,368	89,625	90,810	93,534
51999: LOCAL 1033 BENEFITS EXPENSE	13,188	14,633	10,538	10,749	10,977
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	105,429	169,505	128,581	127,314	128,587
<b>BENEFITS</b>	<b>446,794</b>	<b>588,151</b>	<b>527,813</b>	<b>587,569</b>	<b>612,394</b>
52170: POSTAGE	-	-	1,200	1,200	1,225
52185: DUES & SUBSCRIPTIONS	3,113	3,490	7,000	7,000	7,148
52210: PRINTING	-	-	6,000	6,000	6,127
53110: TRANSPORTATION OF PERSONS-TRAINING	-	-	15,000	15,000	15,318
53401: PRIVATE CONTRACTORS	-	-	90,000	90,000	91,908
53500: MISC. EXPENSES	8,660	21,469	25,000	25,000	25,530
<b>SERVICES</b>	<b>11,772</b>	<b>24,959</b>	<b>144,200</b>	<b>144,200</b>	<b>147,256</b>
54020: STATIONERY	-	-	1,200	1,200	1,225
54830: MISCELLANEOUS MATERIALS AND SUPPLIES	9,847	11,511	20,000	20,000	20,424
<b>SUPPLIES</b>	<b>9,847</b>	<b>11,511</b>	<b>21,200</b>	<b>21,200</b>	<b>21,649</b>



## Internal Auditor Administrative Summary

**Mission:** Independently promote ethical, efficient, and effective governance for the Citizens of Providence.

**Department Goals:**

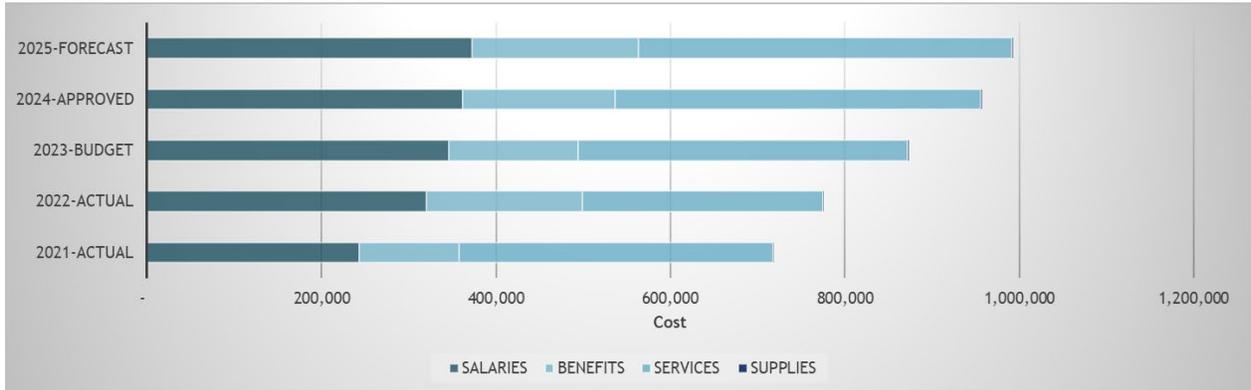
1. Provide objective analysis, appraisal and recommendation to the City Council members
2. Complete the following audits:
  - a. Forensic Audit of Towing contracts
  - b. Municipal Court Best practices
  - c. Law Department outside attorneys
  - d. Payroll accuracy
  - e. Purchasing Processes
3. Continue to improve on transparency of tax Stabilization Agreements

**Description:**

- Attend all Committee on Finance meeting to provide objective analyses, appraisals and recommendations for all matters brought to committee.
- Attend all URRP meetings to provide financial assistance with the Community Development Block Grants
  - Review ordinance for accuracy
- Provide recommendations throughout the budget season to ensure passage of the fiscal year budget in compliance with State Law
  - Review ordinances for accuracy
  - Conduct departmental reviews
- Independently review budget reports, contractual agreements, operational processes and report on any anomalies not immediately corrected
- Meet regularly with auditors from Clifton, Larson and Allen to monitor progress for forensic audit and the municipal court audit and provide assistance as requested.
- The ongoing audit of the outside attorneys was delayed due to budget preparation. This will be continued beginning in August with a projected completion date of January.
- The department selects five random payroll numbers and reviews all action for the previous three years to determine compliance.
- The department selects five random purchase orders and reviews for compliance



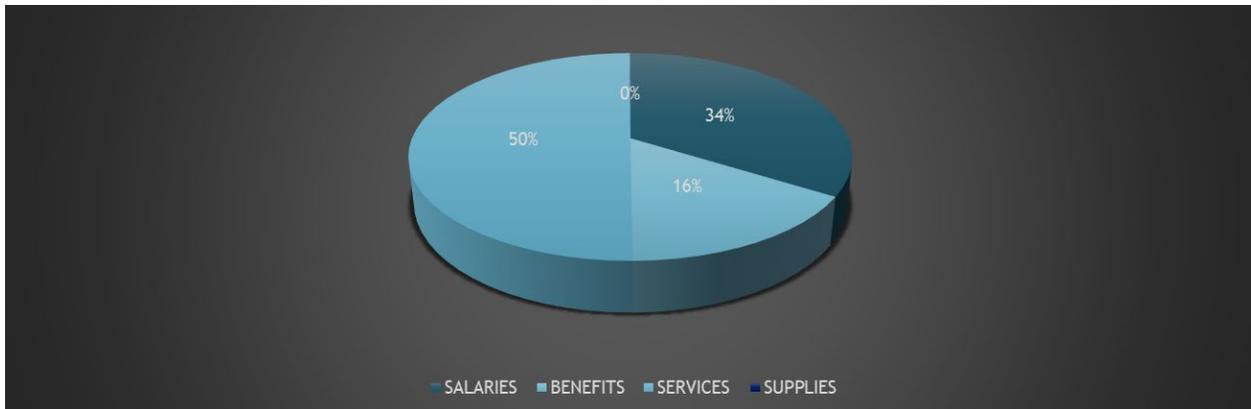
### Office of the Internal Auditor Budget



### Summary Budget

101-911: Office of the Internal	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	242,946	320,705	346,288	361,948	372,768
BENEFITS	114,963	178,391	148,453	174,618	190,320
SERVICES	359,508	275,577	377,072	419,374	428,264
SUPPLIES	268	1,206	1,800	1,800	1,837
<b>TOTAL</b>	<b>717,686</b>	<b>775,878</b>	<b>873,613</b>	<b>957,740</b>	<b>993,189</b>

### Breakdown of Expense by Type





Budget Detail

101-911: Office of the Internal Auditor	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	200,313	247,158	332,631	346,640	357,039
50080: SICK LEAVE	7,864	15,240	-	-	-
50090: VACATION	11,511	26,566	-	-	-
50340: HOLIDAY	16,523	19,605	-	-	-
50350: LONGEVITY	6,736	12,135	13,657	15,308	15,729
<b>SALARIES</b>	<b>242,946</b>	<b>320,705</b>	<b>346,288</b>	<b>361,948</b>	<b>372,768</b>
51570: DENTAL INSURANCE	1,783	2,859	2,280	2,348	2,395
51820: LABORERS INT'L PENSION	700	4,550	-	-	4,646
51850: CITY OF PROVIDENCE PENSION EXPENSE	68,617	92,930	79,126	105,359	111,681
51980: F.I.C.A.	17,934	23,220	25,870	26,140	26,924
51999: LOCAL 1033 BENEFITS EXPENSE	526	3,422	-	-	3,495
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	25,403	51,410	41,177	40,771	41,179
<b>BENEFITS</b>	<b>114,963</b>	<b>178,391</b>	<b>148,453</b>	<b>174,618</b>	<b>190,320</b>
52120: FEES NOT CLASSIFIED	228	5,784	5,472	6,480	6,617
52185: DUES & SUBSCRIPTIONS	-	1,217	1,000	1,230	1,256
52210: PRINTING	-	715	3,500	3,500	3,574
53110: TRANSPORTATION OF PERSONS-TRAINING	-	366	4,600	4,000	4,085
53320: AUDIT	335,393	259,398	315,000	356,664	364,225
53500: MISC. EXPENSES	23,888	8,096	47,500	47,500	48,507
<b>SERVICES</b>	<b>359,508</b>	<b>275,577</b>	<b>377,072</b>	<b>419,374</b>	<b>428,264</b>
54000: OFFICE SUPPLIES	52	517	200	1,100	1,123
54020: STATIONERY	216	690	1,200	300	306
54830: MISCELLANEOUS MATERIALS AND SUPPLIES	-	-	400	400	408
<b>SUPPLIES</b>	<b>268</b>	<b>1,206</b>	<b>1,800</b>	<b>1,800</b>	<b>1,837</b>



## Archives Administrative Summary

**Mission:** The mission of the Division of Archives is to acquire, preserve, catalog, and make available archived municipal records and supervise the city's records management program.

### **Description:**

The Division of Archives and History was established in 1978 by the City of Providence with financial assistance from a grant awarded by the National Historical Publications and Records Commission (NHPRC). A professional archivist and staff were hired to begin collection, cataloging and arranging a large collection of municipal records and developing records retention schedules for non-permanent records. In 1983 a new Home Rule Charter went into effect and among its provisions was the formalization of the Providence City Archives as a permanent division within the City Clerk's Office.

In addition to serving the records needs of various city departments, the archives are used daily by architects, engineers, lawyers, title examiners, historians, genealogists, and house researchers, among others. Many school children and college and university students utilize our collections, and we host tours of the archives and City Hall. The archives also host many historical exhibits in both City Hall and the community.

### **Department Goals:**

In 2009, the Providence City Council created a special commission to examine the archival program and the storage of municipal records. In April 2010, the commission issued its final report, which included seventeen separate recommendations to improve the conditions under which documents are stored, enhance security, accelerate the preservation program, and adopt strategies to coordinate the city's records management program better.

Currently, the archival holdings include nearly 40,000 cubic feet of records, blueprints, maps, atlases, and visual images that span the period from the arrival of Roger Williams in 1636 to the present day. The lack of storage space in City Hall has necessitated off-site storage. Currently, approximately 7,000 cubic feet of records are stored there. In addition, to maintaining and making the city's permanent records available, the City Archives supervise the records management program for the city. This presents a significant challenge given the continued proliferation of municipal records and the transition to electronic storage. Archives staff works closely with Rhode Island State Archives personnel in coordinating records retention strategies and the destruction of non-permanent records.



As of the fiscal year 2019 through the present, the archives' major projects include bringing the department into the 21<sup>st</sup> century, which consists of a significant digitization effort of the repository's collections. The goal is to electronically catalog these records and make digital content available through the archives' website. Electronic records are made possible with IT and professional software such as the ArchivesSpace cataloging program and Preservica, which archives digital documents and media. The City Archives department obtained these much-needed programs in the fiscal years 2021 and 2022. This software allows the department to maintain and control the archives' collections and gives access to view what is available through an online public access catalog. So far, in the fiscal year 2023, with the help of professional interns, the archives have managed to complete the cataloging of most of its significant collections. Scanning efforts continue aggressively, including the probate court's collection of wills and administrations spanning nearly four centuries.

Structural conditions in the City Archives continue to deteriorate, including crumbling plaster and water leaks due to an aging roof. The disrepair is a significant source of grief for the department and its effort to preserve the city's collections. The department's current goal is to continue preservation and access through digitization and reduce the volume of records kept on the 5<sup>th</sup> Floor of City Hall due to the environment.

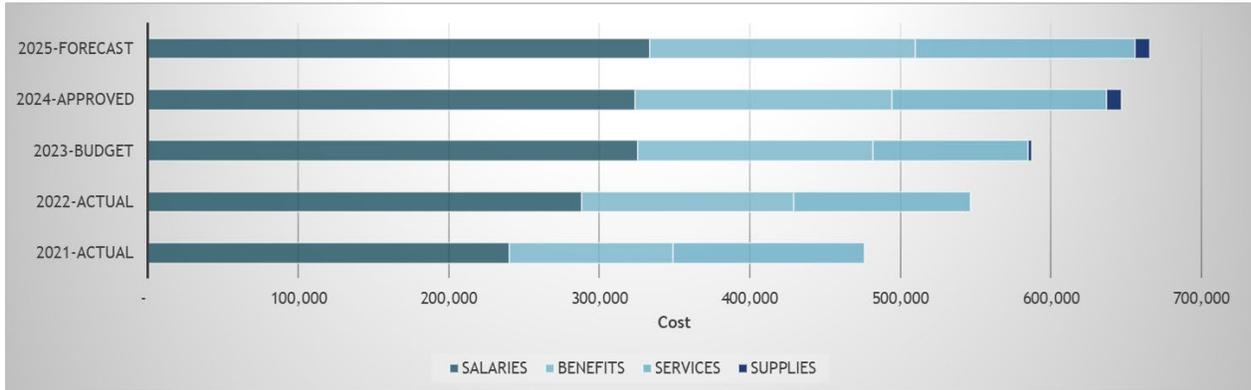
Attempts at moving the archives were made in the past, including an initiative in 2016 with the Rhode Island Secretary of State to move the department into a shared archival facility and state museum, which would include the Rhode Island State Archives, Rhode Island Judicial Archives, and Rhode Island Historical Society Library. However, this effort has not come to fruition. It is unclear if the project will continue. A primary goal since 2009 has been to move the archives to an adequate facility for storing and preserving records and an adequate public-facing office and reading room. If this cannot be achieved, major renovations to the roof of City Hall must be made to repair the exterior walls of the archives' office. Once completed, an appropriate HVAC system of the repository's collections can be considered. Efforts to investigate and create a feasibility study for the possible move or repair of the City Archives' current location must be a fundamental goal continuing into fiscal year 2024.

**Performance Metrics:**

Department Process	Core	Performance Metric	FY 2020 Actual	FY 2021 Actual	FY 2022 Target	FY 2023 Actual	FY 2024 Target
Catalogued		Number of paper records and photos	1,000	2,000	5,000	7,431	5,500
Classification		Number of digital and paper records	100	500	1,000	2,000	1,500
Preservation		Paper records to Digital files conversion – Book binding	100	20,000	1,000	1,300	2,000



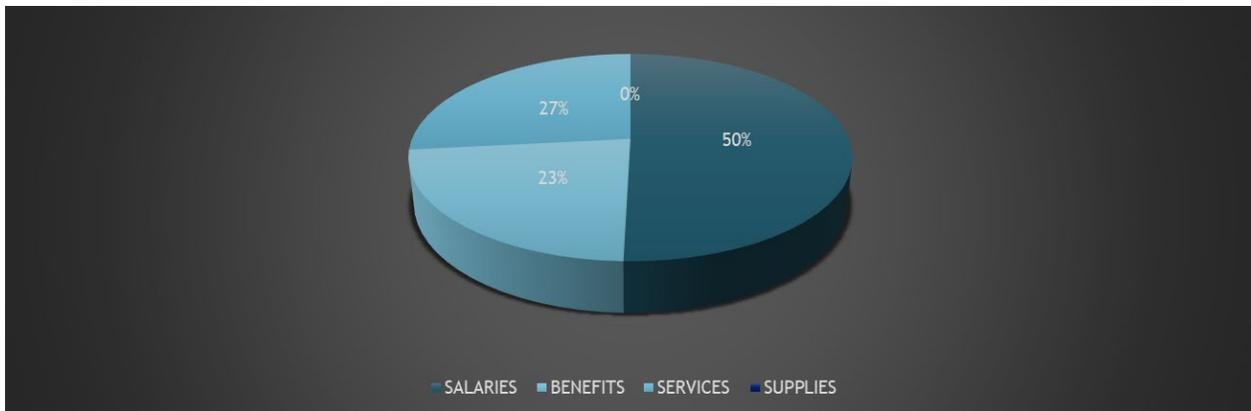
### Archives



### Summary Budget

101-913: Archives	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	240,074	288,279	325,338	323,879	333,494
BENEFITS	109,107	140,652	156,599	170,306	176,440
SERVICES	126,977	117,638	103,050	142,830	145,859
SUPPLIES	-	-	2,000	9,500	9,702
<b>TOTAL</b>	<b>476,157</b>	<b>546,570</b>	<b>586,987</b>	<b>646,515</b>	<b>665,495</b>

### Breakdown of Expense by Type





Budget Detail

101-913: Archives	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	183,358	201,368	303,288	308,150	317,395
50020: SALARIES-TEMPORARIES	38,546	49,786	20,000	10,000	10,212
50080: SICK LEAVE	1,827	2,845	-	-	-
50090: VACATION	3,150	18,356	-	-	-
50340: HOLIDAY	11,192	13,761	-	-	-
50350: LONGEVITY	2,001	2,163	2,050	5,729	5,887
<b>SALARIES</b>	<b>240,074</b>	<b>288,279</b>	<b>325,338</b>	<b>323,879</b>	<b>333,494</b>
51570: DENTAL INSURANCE	3,123	3,478	3,708	3,819	3,895
51850: CITY OF PROVIDENCE PENSION EXPENSE	57,123	68,894	65,872	78,108	82,794
51980: F.I.C.A.	17,726	21,296	22,445	24,441	25,174
59891: TRANSFER TO ACTIVE MEDICAL INS FUND	31,134	46,984	64,574	63,938	64,577
<b>BENEFITS</b>	<b>109,107</b>	<b>140,652</b>	<b>156,599</b>	<b>170,306</b>	<b>176,440</b>
52170: POSTAGE	26	2	50	30	31
52185: DUES & SUBSCRIPTIONS	-	1,635	1,800	19,600	20,016
52210: PRINTING	-	-	1,200	3,000	3,064
53500: MISC. EXPENSES	126,951	116,001	100,000	120,200	122,748
<b>SERVICES</b>	<b>126,977</b>	<b>117,638</b>	<b>103,050</b>	<b>142,830</b>	<b>145,859</b>
52865: OFFICE FURNITURE	-	-	-	9,000	9,191
54000: OFFICE SUPPLIES	-	-	1,500	500	511
54020: STATIONERY	-	-	500	-	-
<b>SUPPLIES</b>	<b>-</b>	<b>-</b>	<b>2,000</b>	<b>9,500</b>	<b>9,702</b>



## General (Non-Departmental) Budget Details





### Non-Departmental General Fund Budget



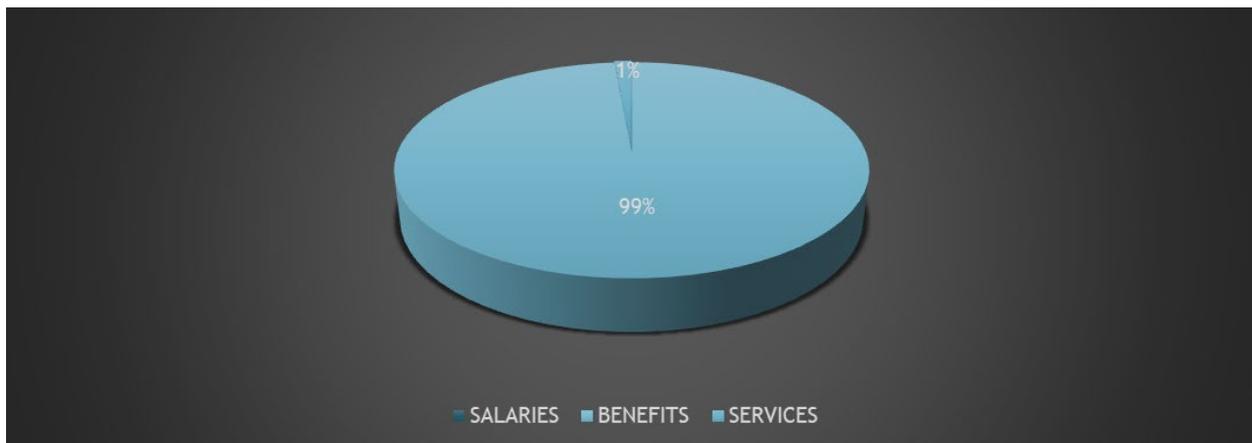
### Summary Budget

101-000: Non Departmental-Ge	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SALARIES	-	810	-	-	-
BENEFITS	135,494,697	136,948,426	130,146,611	130,146,611	130,146,611
SERVICES	1,895,464	1,357,737	2,840,000	2,840,000	2,840,000
<b>TOTAL</b>	<b>137,390,161</b>	<b>138,306,973</b>	<b>132,986,611</b>	<b>132,986,611</b>	<b>132,986,611</b>

101-000: Non Departmental-Ge	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
TAX REVENUES	348,354,211	355,001,527	362,442,038	364,284,579	372,760,821
STATE REVENUE AND AID	74,554,080	97,239,374	101,384,473	116,595,960	114,124,373
FINES & FORFEITURES	1,820,294	4,014,034	3,591,275	3,500,000	3,500,000
INTEREST INCOME	4,972,407	4,936,852	4,700,000	7,061,663	4,900,000
MISCELLANEOUS RECEIPTS	30,745	100,875	-	-	-
OTHER REVENUES	23,961,708	25,295,220	26,334,548	31,124,623	31,124,623
TRANSFERS FROM FUNDS	5,346,677	8,383,039	32,470,280	27,194,900	8,380,000
<b>TOTAL</b>	<b>459,040,122</b>	<b>494,970,921</b>	<b>530,922,614</b>	<b>549,761,725</b>	<b>534,789,817</b>

### Breakdown of Expense by Type





Budget Detail

101-000: Non Departmental-General Fund	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
50010: SALARIES	-	810	-	-	-
<b>SALARIES</b>	-	810	-	-	-
51570: DENTAL INSURANCE	0	-	-	-	-
59001: RAINY DAY & DEFICIT REDUCTION	-	-	100,000	100,000	100,000
59010: TRANSFER TO SCHOOL CO. 10	134,897,350	136,270,250	130,046,611	130,046,611	130,046,611
59829: TRANSFER TO 829	531,253	572,656	-	-	-
59830: TRANSFER TO 830	66,094	105,520	-	-	-
<b>BENEFITS</b>	135,494,697	136,948,426	130,146,611	130,146,611	130,146,611
52505: TELLER SHORTAGE/OVERAGE	591	-	-	-	-
53500: MISC. EXPENSES	53,316	-	-	-	-
55980: CONTINGENCIES	1,005,000	533,478	1,090,000	1,090,000	1,090,000
55981: NEIGHBORHOOD REINVESTMENT	572,763	574,259	1,500,000	1,500,000	1,500,000
55982: NEIGHBORHOOD SERVICES	263,794	250,000	250,000	250,000	250,000
<b>SERVICES</b>	1,895,464	1,357,737	2,840,000	2,840,000	2,840,000
41000: PROPERTY TAX REVENUE	277,917,990	285,387,343	290,755,926	296,748,080	302,591,186
41100: TANGIBLE TAX REVENUE	57,768,088	59,839,665	63,363,974	66,885,909	69,519,045
41200: EXCISE TAX REVENUE	12,668,133	9,774,518	8,322,138	650,590	650,590
<b>TAX REVENUES</b>	348,354,211	355,001,527	362,442,038	364,284,579	372,760,821
42002: PAYMENT IN LIEU OF TAXES - RI	34,027,865	35,772,362	34,041,052	37,514,506	37,514,506
42004: SCHOOL DEBT CONSTRUCTION PAYMENTS	22,890,399	22,179,463	22,854,864	27,547,150	25,378,897
42006: TELEPHONE TAX	2,137,706	2,223,355	2,137,706	2,223,355	2,267,822
42007: FEDERAL GRANTS	164,619	-	1,500,000	500,000	-
42008: STATE REIMBURSEMENT EXCISE TAX	8,543,071	24,894,557	27,912,357	34,131,596	34,131,596
42009: DISTRESSED CITY REVENUE	1,120,549	5,265,375	6,171,331	7,069,428	7,069,428
42015: MEALS & BEVERAGES TAX	4,884,912	6,761,100	6,767,163	7,609,925	7,762,124
45152: CORONAVIRUS RELIEF FUNDS	784,958	143,162	-	-	-
<b>STATE REVENUE AND AID</b>	74,554,080	97,239,374	101,384,473	116,595,960	114,124,373
43025: D P REIMBURSE SCHOOL DEPARTMENT	-	-	1,009,927	1,009,927	1,009,927
43026: ONE TIME REIMBURSEMENT WAIVER	-	-	(1,009,927)	(1,009,927)	(1,009,927)
44005: FINES & FORFEITS / MOVING VIOLATIONS	110,224	111,817	-	-	-
44006: FINES & FORFEITS/BOOTS	102,209	165,626	-	-	-
44010: FINES \$ FORFEITS/REG PARKING	1,498,633	3,570,593	-	-	-
44015: FINES & FORFEITS / ENVIRONMENTAL	90,393	136,093	-	-	-
44020: FINES & FORFEITS INSTATE DELQ	18,835	29,905	3,591,275	3,500,000	3,500,000
<b>FINES &amp; FORFEITURES</b>	1,820,294	4,014,034	3,591,275	3,500,000	3,500,000
45100: INTEREST	376	794	400,000	2,561,663	400,000
45105: INTEREST OVERDUE CITY TAXES	4,972,008	4,936,035	4,300,000	4,500,000	4,500,000
45150: INTEREST-PORTFOLIO	23	23	-	-	-
<b>INTEREST INCOME</b>	4,972,407	4,936,852	4,700,000	7,061,663	4,900,000
48001: MISCELLANEOUS REVENUE	30,544	100,669	-	-	-
48002: ANNEXATION FEE- TOWN OF JOHNSTON	201	206	-	-	-
<b>MISCELLANEOUS RECEIPTS</b>	30,745	100,875	-	-	-

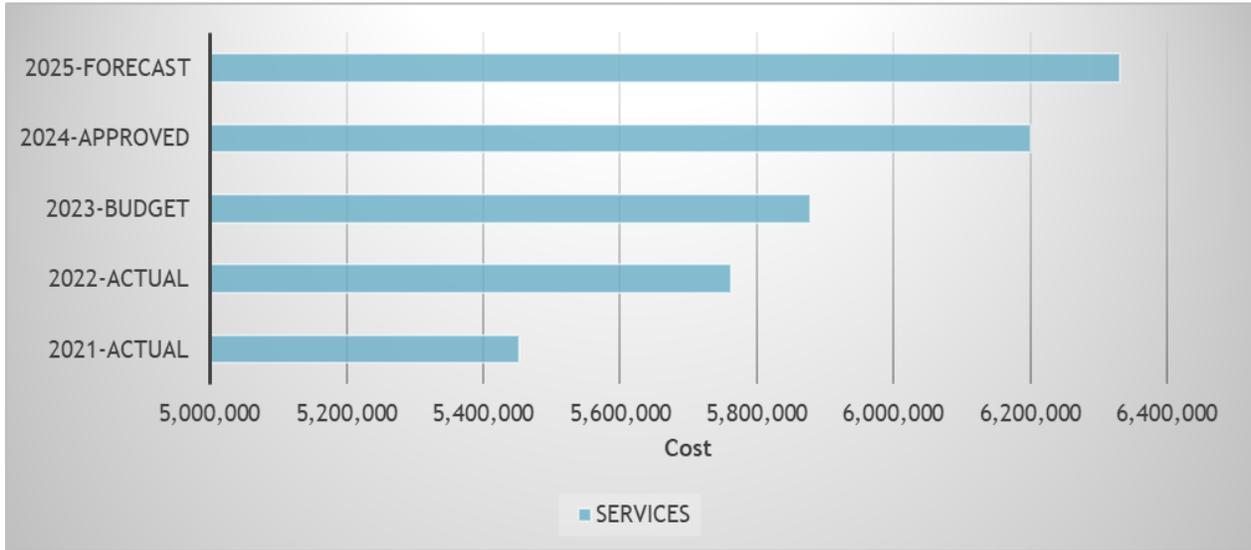


Budget Detail – Continued

101-000: Non Departmental-General Fund	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
48227: REIMBURSEMENT - W.S.B.	839,167	839,167	839,167	839,167	839,167
48230: REIMBURSEMENTS	-	250	-	-	-
48236: ROOM TAX	794,010	1,937,424	2,000,000	2,503,041	2,503,041
48239: TAX STABILIZATION PLAN - ADMIN FEES	40,261	60,511	35,000	40,000	40,000
48245: NON-UTILIZATION TAX	90,677	28,016	-	-	-
48320: IN LIEU OF TAX ON EXEMPT PROPERTY	15,000	15,500	15,000	15,000	15,000
48321: PAYMENT IN LIEU OF TAXES: COLLEGES, UNIVERSITIES	8,126,534	6,765,325	7,177,936	7,177,936	7,177,936
48341: PROVIDENCE PLACE MALL	1,000,232	1,006,235	1,017,878	1,017,878	1,017,878
48342: PILOT - PROVIDENCE HOUSING AUTHORITY	150,918	173,351	140,000	150,000	150,000
48343: TAX STABILIZATION AGREEMENTS - REAL PROP	11,800,620	13,014,332	13,791,378	16,805,299	16,805,299
48344: TAX STABILIZATION AGREEMENTS - TANGIBLE PROP	648,183	935,010	868,189	1,826,302	1,826,302
48362: PORT OF PROVIDENCE	456,105	520,101	450,000	750,000	750,000
<b>OTHER REVENUES</b>	<b>23,961,708</b>	<b>25,295,220</b>	<b>26,334,548</b>	<b>31,124,623</b>	<b>31,124,623</b>
49252: TRANSFER FROM FUND 252	1,504,568	2,196,896	1,700,000	2,000,000	2,000,000
49256: TRANSFER FROM FUND 256	151,700	139,076	100,000	120,000	120,000
49263: TRANSFER FROM ARPA FUND 263	-	-	25,210,280	18,814,900	-
49283: TRANSFER FROM FUND 283	3,669,536	5,970,192	5,200,000	6,000,000	6,000,000
49801: TRANSFER FROM NO BURIAL GD (FD 801)	20,873	76,876	260,000	260,000	260,000
<b>TRANSFERS FROM FUNDS</b>	<b>5,346,677</b>	<b>8,383,039</b>	<b>32,470,280</b>	<b>27,194,900</b>	<b>8,380,000</b>



### Heat Power & Light Budget



### Summary Budget

101-01803: Heat Power & Light	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SERVICES	5,452,355	5,761,717	5,878,659	6,200,000	6,331,440
<b>TOTAL</b>	<b>5,452,355</b>	<b>5,761,717</b>	<b>5,878,659</b>	<b>6,200,000</b>	<b>6,331,440</b>

101-01803: Heat Power & Light	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
OTHER REVENUES	-	-	1,100,000	1,800,000	1,800,000
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>1,100,000</b>	<b>1,800,000</b>	<b>1,800,000</b>

### Breakdown of Expense by Type



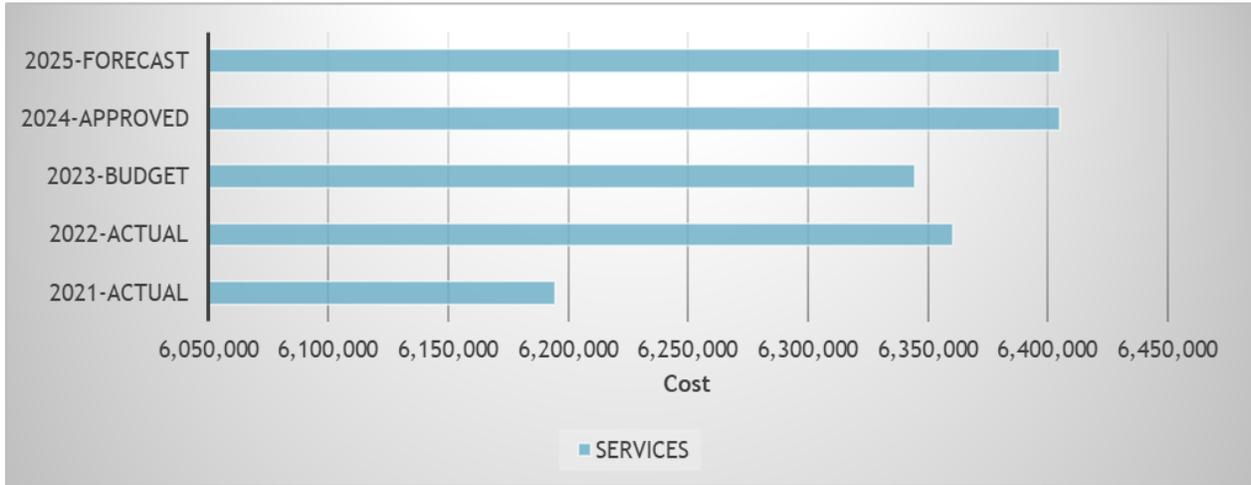


Budget Detail

101-01803: Heat Power & Light	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
52430: HEAT & LIGHT & POWER	5,452,355	5,761,717	5,878,659	6,200,000	6,331,440
SERVICES	5,452,355	5,761,717	5,878,659	6,200,000	6,331,440
48870: SALE OF ENERGY CREDITS	-	-	1,100,000	1,800,000	1,800,000
OTHER REVENUES	-	-	1,100,000	1,800,000	1,800,000



### Grants Commissions & Misc. Budget



### Summary Budget

101-1400: Grants Commissions	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SERVICES	6,194,662	6,360,407	6,344,750	6,404,750	6,404,750
<b>TOTAL</b>	<b>6,194,662</b>	<b>6,360,407</b>	<b>6,344,750</b>	<b>6,404,750</b>	<b>6,404,750</b>

### Breakdown of Expense by Type





Budget Detail

101-1400: Grants Commissions & Misc.	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
55125: GRANT EXPENDITURES	6,194,662	6,360,407	6,344,750	6,404,750	6,404,750
SERVICES	6,194,662	6,360,407	6,344,750	6,404,750	6,404,750

**Budget Fiscal Year 2024 - Grant Expenditure Addendum**

The following schedule outlines the City's grant expenditures for the 2024 fiscal year:

Recipient	Award Amount
Amos House	250,000
Capital City Community Center	27,000
City Arts	18,000
City Year	50,000
Crossroads	129,350
Davinci Center	27,000
Downtown Providence Parks Conervancy	175,000
Family Service of RI	217,000
Federal Hill House	27,000
Institute of Non-Violence	237,900
Joslin Community Center	27,000
Mary Sharpe Tree Fund	25,000
Mount Hope Neighborhood Assoc	27,000
Nickerson Community Library	27,000
Providence After School Alliance	385,000
Providence Community Library	3,995,000
Providence Public Library Lease	279,500
Providence Talks	400,000
Silver Lake Annex	27,000
Washington Park Citizens Assoc	27,000
West End Community Center	27,000
<b>Total</b>	<b>6,404,750</b>



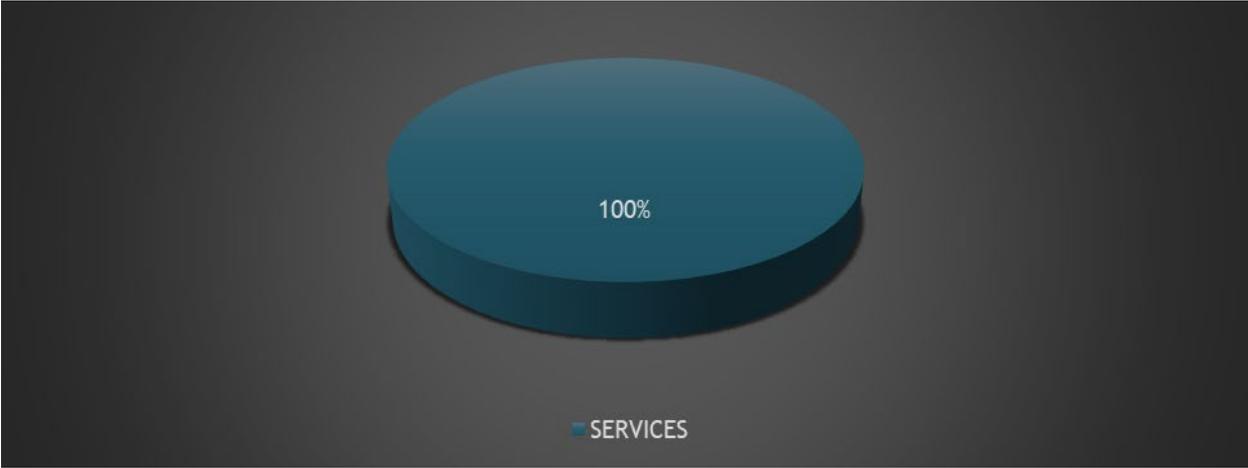
### Ceremonies Budget



### Summary Budget

101-1500: Ceremonies	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SERVICES	2,500	12,500	9,030	9,330	2,250
<b>TOTAL</b>	<b>2,500</b>	<b>12,500</b>	<b>9,030</b>	<b>9,330</b>	<b>2,250</b>

### Breakdown of Expense by Type



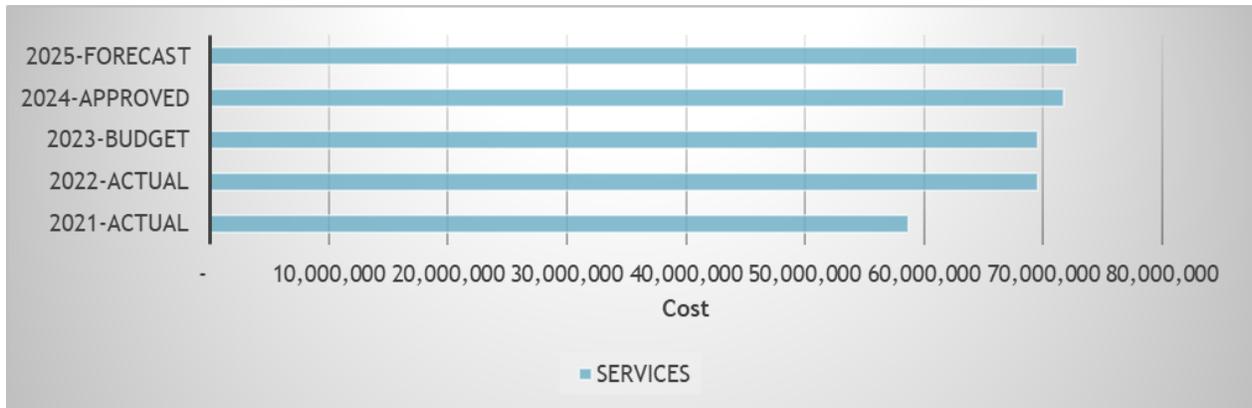


### Budget Detail

101-1500: Ceremonies	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
55110: CEREMONIES	2,500	12,500	9,030	9,330	2,250
SERVICES	2,500	12,500	9,030	9,330	2,250



### Debt Service Budget



### Summary Budget

101-223: Debt Service	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
SERVICES	58,680,909	69,496,373	69,552,177	71,690,208	72,892,418
<b>TOTAL</b>	<b>58,680,909</b>	<b>69,496,373</b>	<b>69,552,177</b>	<b>71,690,208</b>	<b>72,892,418</b>
101-223: Debt Service	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
MISCELLANEOUS RECEIPTS	5,420,295	1,261,376	5,798,812	1,276,258	1,297,500
<b>TOTAL</b>	<b>5,420,295</b>	<b>1,261,376</b>	<b>5,798,812</b>	<b>1,276,258</b>	<b>1,297,500</b>

### Breakdown of Expense by Type





Budget Detail

101-223: Debt Service	2021-Actual	2022-Actual	2023-Budget	2024-Approved	2025-Forecast
52200: DEBT SERVICE - PRINCIPAL	30,339,147	33,570,390	10,068,223	14,200,223	14,200,223
52201: DEBT SERVICE - INTEREST	12,202,138	17,629,971	8,199,679	7,563,674	7,563,674
52202: PRINCIPAL PAYMENTS - MASTER LEASES	3,046,157	5,549,067	5,591,736	4,366,701	5,719,368
52203: INTEREST PAYMENTS - MASTER LEASES	50,066	616,688	569,873	372,653	442,241
52205: FISCAL AGENTS FEES	65,553	5,868	-	-	-
53045: PRINCIPAL RENTAL PAYMENTS - PPBA	5,255,000	5,740,000	30,279,167	31,430,167	31,430,167
53046: INTEREST RENTAL PAYMENTS - PPBA	7,722,848	6,384,389	14,843,499	13,756,790	13,536,745
<b>SERVICES</b>	<b>58,680,909</b>	<b>69,496,373</b>	<b>69,552,177</b>	<b>71,690,208</b>	<b>72,892,418</b>
48001: MISCELLANEOUS REVENUE	5,420,295	1,261,376	5,798,812	1,276,258	1,297,500
MISCELLANEOUS RECEIPTS	5,420,295	1,261,376	5,798,812	1,276,258	1,297,500



## Medical & Other Benefits Summary



		City Pension	Medical Benefits	Delta Dental
<b>Mayoral Offices</b>				
101-101: Mayor's Office	101-101	709,616	430,508	16,698
101-104: City Sergeant	101-104	11,151	29,188	1,520
<b>Law Department / City Solicitor</b>				
101-105: Law Department	101-105	869,383	565,033	29,392
<b>Finance Departments</b>				
101-201: Finance	101-201	248,274	97,794	5,772
101-202: City Controller	101-202	293,536	199,480	16,093
101-203: Retirement Office	101-203	89,933	92,103	5,451
101-205: City Collector	101-205	258,628	210,181	20,110
101-207: City Tax Assessor	101-207	305,979	247,438	16,649
101-901: Recorder of Deeds	101-901	85,551	128,664	6,637
<b>Information Technology</b>				
101-204: Data Processing	101-204	516,910	323,215	19,640
<b>Personnel / Human Resources</b>				
101-212: Personnel	101-212	411,247	339,820	18,521
<b>Public Safety</b>				
101-301: Commissioner of Public Safety	101-301	231,456	124,904	10,333
101-302: Police	101-302	36,538,855	4,861,759	539,403
101-303: Fire	101-303	35,960,938	5,451,755	519,772
101-304: Communications:	101-304	1,468,688	1,124,011	79,178
101-907: Emergency Mgmt. / Homeland Sec	101-907	108,958	47,184	5,438
<b>Planning &amp; Urban Development</b>				
101-908: Planning & Urban Development	101-908	596,147	501,963	28,255
<b>Office of Economic Opportunity</b>				
101-909: Office of Economic Opportunity	101-909	106,850	36,429	3,560
<b>Department of Equity, Inclusion, and Belonging</b>				
101-919: Department of Equity, Inclusion, and Belonging	101-919	35,032	47,572	2,378
<b>Department of Public Works</b>				
101-305: Traffic Engineering	101-305	178,991	193,138	11,557
101-501: Public Works Administration	101-501	196,172	214,257	11,013
101-502: Engineering & Sanitation	101-502	158,189	121,396	8,417
101-506: Environmental Control	101-506	157,428	165,811	10,840
101-508: Highway	101-508	555,596	761,881	63,123
101-511: Sewer Construction:	101-511	132,624	164,767	9,542
101-515: Garage R&M Equipment	101-515	147,719	129,906	9,604
101-516: Parking Administration	101-516	50,310	47,229	4,796



Approved Budget Fiscal Year 2024 - Benefits Summary				
		City Pension	Medical Benefits	Delta Dental
<b>Recreation</b>				
101-601: Recreation	101-601	475,191	386,899	17,020
<b>Parks</b>				
101-702: Neighborhood Park Services	101-702	900,947	902,652	61,170
101-703: Forestry Services	101-703	250,329	285,920	17,737
101-706: Zoological Services	101-706	475,094	468,849	41,764
101-707: Greenhouse	101-707	102,493	94,580	7,552
101-708: Roger Williams Park Services	101-708	114,222	198,109	18,911
101-709: Superintendent of Parks	101-709	321,862	159,820	12,063
101-710: North Burial Ground	101-710	120,629	142,286	11,334
<b>Department of Inspections &amp; Standards</b>				
101-401: Building Administration	101-401	238,824	207,678	13,213
101-402: Structures & Zoning	101-402	256,934	344,731	19,529
101-403: Plumbing Drainage & Gas Piping	101-403	86,739	90,804	4,029
101-404: Electrical Installation	101-404	57,686	41,572	4,437
<b>Sustainability</b>				
101-1804: Sustainability	101-1804	85,258	158,574	5,173
<b>Public Property</b>				
101-1801: Public Property	101-1801	492,167	482,400	25,794
<b>Purchasing</b>				
101-1802: Purchasing	101-1802	108,590	58,992	3,518
<b>City Courts</b>				
101-106: Municipal Court	101-106	236,028	193,739	14,461
101-107: Probate Court	101-107	93,128	111,809	5,995
101-110: Housing Court	101-110	74,527	91,134	7,713
<b>Human Services</b>				
101-1311: PERA	101-1311	16,779	11,583	1,520
101-906: Human Relations	101-906	19,351	4,901	371
101-916: Arts, Culture, Film, & Tourism	101-916	126,420	100,405	4,462
101-917: Human Services	101-917	91,243	88,330	3,448
<b>Miscellaneous Departments</b>				
101-903: Vital Statistics	101-903	45,833	57,709	5,315
101-904: Board of Canvassers	101-904	113,217	88,796	7,194
101-905: Bureau of Licenses	101-905	103,851	118,364	7,812
<b>City Council</b>				
101-102: City Council Members	101-102	89,575	78,079	14,115
101-103: City Clerk	101-103	190,331	178,048	10,308
101-209: Treasury	101-209	148,004	106,345	7,033
101-910: City Council Administration	101-910	335,256	127,314	9,517
101-911: Office of the Internal Auditor	101-911	105,359	40,771	2,348
101-913: Archives	101-913	78,108	63,938	3,819
<b>GENERAL FUND TOTALS</b>		<b>86,378,136</b>	<b>22,142,517</b>	<b>1,842,367</b>



**Approved Budget Fiscal Year 2024 - Benefits Summary**

	<b>City Pension</b>	<b>Medical Benefits</b>	<b>Delta Dental</b>
<b>School</b>	13,733,059	40,187,856	
<b>School Non-Local</b>		-	
<b>Water Supply Board</b>	4,655,976	3,059,825	
<b>Workforce Solutions</b>	176,212	110,000	
<b>Retiree - City</b>		26,120,491	
<b>Retiree - School</b>		8,078,791	
<b>Retiree - Water Supply Board</b>		466,298	
<b>Retiree - Workforce Solutions</b>		78,817	
<b>Co-Share - Employee City</b>		4,300,000	
<b>Co-Share - Retiree City</b>		1,286,556	
<b>Co-Share - Employee School</b>		7,600,000	
<b>Co-Share - Retiree School</b>		-	
<b>Co-Share - Employee Water</b>		320,000	
<b>Co-Share - Retiree Water</b>		78,444	
<b>Co-Share - Employee Workforce Solutions</b>		21,345	
<b>Co-Share - Retiree Workforce Solutions</b>		8,031	
<b>COPS</b>			
<b>Actuarially Determined Contribution</b>	<b>104,943,383</b>	<b>113,858,971</b>	<b>1,842,367</b>

**Budget Fiscal Year 2024 - Medical Expenditure Addendum**

The following schedule outlines the City's medical expenditures for the 2024 fiscal year:

<b>Medical</b>	
Claims and Admin Fees - BCSRI and Caremark	99,036,796
Fully Insured Premiums	10,592,841
Work Related Injury	4,039,334
Mercer Consulting Fees	190,000
<b>Total</b>	<b>113,858,971</b>

<b>Delta Dental</b>	
Fully Insured Premiums	5,761,000

<b>Total</b>	<b>119,619,971</b>
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## Capital Improvement Plan



### Capital Improvement Plan – Five Year Overview

Overview of Five Year Investment						
Department	FY2024	FY2025	FY2026	FY2027	FY2028	Summary
Public Works	\$ 23,500,000	\$ 35,150,000	\$ 31,650,000	\$ 32,650,000	\$ 34,800,000	\$ 157,750,000
Public Property	\$ 49,250,000	\$ 20,500,000	\$ 16,500,000	\$ 21,000,000	\$ 30,250,000	\$ 137,500,000
Parks	\$ 17,825,000	\$ 15,505,000	\$ 16,190,000	\$ 12,680,000	\$ 5,600,000	\$ 67,800,000
Planning	\$ 7,460,000	\$ 3,650,000	\$ 3,150,000	\$ 1,950,000	\$ 750,000	\$ 16,960,000
<b>TOTAL INVESTMENT</b>	<b>\$ 98,035,000</b>	<b>\$ 74,805,000</b>	<b>\$ 67,490,000</b>	<b>\$ 68,280,000</b>	<b>\$ 71,400,000</b>	<b>\$ 380,010,000</b>

Proposed FY2024 Borrowing	
Fiscal Year	Amount
<b>FY2024</b>	<b>\$ 120,000,000</b>
<b>Less:</b>	
OPM Allocation:	\$ 9,800,000
1% Art Allocation:	\$ 1,296,000
<b>Available:</b>	<b>\$ 108,904,000</b>

Public Works Department						
Project Name	FY2024	FY2025	FY2026	FY2027	FY2028	Summary
1.1 - Roads - citywide (maintenance, repair, resurfacing, cobble/brick repairs)	\$ 12,300,000	\$ 12,000,000	\$ 12,000,000	\$ 12,000,000	\$ 13,000,000	\$ 61,300,000
1.2 - Sidewalks - citywide (maintenance repair, replacement)	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 6,000,000	\$ 26,000,000
1.4 - Sewers	\$ 3,000,000	\$ 8,000,000	\$ 8,000,000	\$ 8,000,000	\$ 8,000,000	\$ 35,000,000
1.5 - Fox Point Hurricane Barrier System	\$ 300,000	\$ 2,000,000	\$ 1,000,000	\$ 2,000,000	\$ 2,000,000	\$ 7,300,000
1.9 - Canada Dam Infrastructure	\$ 300,000	\$ 5,000,000				\$ 5,300,000
1.11 - Bridges	\$ 1,250,000	\$ 2,000,000	\$ 2,000,000	\$ 5,000,000	\$ 5,000,000	\$ 15,250,000
1.12 - Traffic Engineering	\$ 800,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 800,000	\$ 3,550,000
1.21 - Citywide Traffic Calming Study Implementation	\$ 500,000	\$ 500,000	\$ 500,000			\$ 1,500,000
1.22 - Bowdoin Street	\$ 50,000		\$ 2,500,000			\$ 2,550,000
<b>TOTAL INVESTMENT</b>	<b>\$ 23,500,000</b>	<b>\$ 35,150,000</b>	<b>\$ 31,650,000</b>	<b>\$ 32,650,000</b>	<b>\$ 34,800,000</b>	<b>\$ 157,750,000</b>



Public Property Department						
Project Name	FY2024	FY2025	FY2026	FY2027	FY2028	Summary
2.02 - City Hall roof, envelope repairs	\$ 4,000,000	\$ 4,000,000			\$ 1,000,000	\$ 9,000,000
2.04 - New DPW Complex	\$ 25,000,000					\$ 25,000,000
2.42.01 - General Improvements to Facilities: Envelope	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000
2.42.02 - General Improvements to Facilities: Mechanical	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000
2.42.03 - General Improvements to Facilities: Electrical	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000
2.42.04 - General Improvements to Facilities: Plumbing	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000
2.47 - Hazard Mitigation	\$ 250,000		\$ 250,000		\$ 250,000	\$ 750,000
2.48 - Flood and Climate Mitigation			\$ 1,000,000		\$ 1,000,000	\$ 2,000,000
5.2 - City Hall Window and Interior Repairs	\$ 2,500,000	\$ 2,500,000				\$ 5,000,000
5.3 - Recreation Center General Repairs			\$ 2,500,000		\$ 2,500,000	\$ 5,000,000
5.4 - Consolidated Fire Station 1				\$ 17,000,000		\$ 17,000,000
5.5 - Consolidated Fire Station 2					\$ 17,000,000	\$ 17,000,000
5.6 - Firestation General Repairs and Renovations	\$ 5,000,000		\$ 5,000,000		\$ 2,000,000	\$ 12,000,000
5.7 - 200 Chad Brown Rnovations - Façade, roof, interior finishes, plumbing, fire suppression, HVAC, electrical, fire alarm installation		\$ 3,000,000		\$ 2,000,000		\$ 5,000,000
5.8 - Animal Control - interior finishes, plumbing, fire suppression, HVAC, electrical, fire alarm repairs and upgrades			\$ 500,000			\$ 500,000
5.9 - Public Safety Complex Roof, interior finishes, elevators, plumbing, fire suppression, HVAC, electrical, fire alarm repairs & upgrades, women's locker room upgrades	\$ 6,000,000	\$ 6,000,000			\$ 1,000,000	\$ 13,000,000
5.10 - Public Safety Garage - Façade, roof, interior finishes, elevators, fire suppression, HVAC, electrical, fire alarm repairs & upgrades		\$ 1,500,000	\$ 1,500,000		\$ 500,000	\$ 3,500,000
5.11 - Dexter Street Garage - Site Remediation	\$ 500,000	\$ 500,000				\$ 1,000,000
5.12 - Pool Remediation (All locations)		\$ 1,000,000	\$ 1,000,000		\$ 500,000	\$ 2,500,000
5.13 - Camp Cronin	\$ 500,000		\$ 250,000			\$ 750,000
5.14 - Decorative Lighting (All locations)	\$ 2,500,000		\$ 2,500,000		\$ 2,500,000	\$ 7,500,000
5.13 - Federal Hill Lighting	\$ 1,000,000					\$ 1,000,000
<b>TOTAL INVESTMENT</b>	<b>\$ 49,250,000</b>	<b>\$ 20,500,000</b>	<b>\$ 16,500,000</b>	<b>\$ 21,000,000</b>	<b>\$ 30,250,000</b>	<b>\$ 137,500,000</b>



Parks Department						
Project Name	FY2024	FY2025	FY2026	FY2027	FY2028	Summary
3.01 - India Pt Park- Seawall Replacement		\$ 1,000,000		\$ 1,000,000	\$ 1,000,000	\$ 3,000,000
3.02 - Prospect Terrace Renovations				\$ 50,000		\$ 50,000
3.03 - Kerry Kohring Park Improvements (formerly Summit Ave Park)	\$ 360,000					\$ 360,000
3.04 - Billy Taylor Park Improvements	\$ 600,000					\$ 600,000
3.05 - Pleasant Street Park Improvements		\$ 500,000				\$ 500,000
3.08.01 - Mt. Pleasant -Field Improvements & paver upgrades		\$ 100,000				\$ 100,000
3.13 - Neutaconkanut Park Trail upgrades				\$ 200,000		\$ 200,000
3.14 - Neutaconkanut Park Improvements		\$ 300,000				\$ 300,000
3.14 - Neutaconkanut Park Improvements				\$ 500,000		\$ 500,000
3.15 - Merino Park Improvements			\$ 100,000		\$ 300,000	\$ 400,000
3.20 - Mashapaug Boating Ctr. Building Repairs/Upgrades				\$ 500,000		\$ 500,000
3.21 - Ardoene Park Improvements	\$ 100,000					\$ 100,000
3.22 - Tim O'Neill Complex (baseball field) improvements (RWP)				\$ 200,000		\$ 200,000
3.23 - Amos Early Park (Cadillac Dr.) General Park Improvements				\$ 100,000		\$ 100,000
3.24 - Miguel Luna Park Improvements	\$ 600,000					\$ 600,000
3.27 Davey Lopes Water Park			\$ 450,000		\$ 750,000	\$ 1,200,000
3.27.01 - Davey Lopes Park		\$ 100,000				\$ 100,000
3.28 - Pearl Street Park Improvements		\$ 500,000				\$ 500,000
3.29 - Warren Avenue Park - New Playground Equipment		\$ 400,000				\$ 400,000
3.34 - Lennon Park		\$ 150,000				\$ 150,000
3.37 - St. John's Park Improvements				\$ 750,000		\$ 750,000
3.39 - Dexter Training Grounds Park improvements		\$ 500,000				\$ 500,000
3.41 - Fargnoli Park Improvements		\$ 155,000				\$ 155,000
3.44 - James Ahearn Park- Waterpark and Playground (formerly Wallace St Park)		\$ 600,000				\$ 600,000
3.42 - Riverside Playground	\$ 400,000					\$ 400,000
3.46 - Adrian Hall Way Park Improvements	\$ 100,000					\$ 100,000
3.47 - Ascham St Park Improvements	\$ 100,000					\$ 100,000
3.48 - Bucklin St Park Improvements	\$ 500,000				\$ 1,000,000	\$ 1,500,000
3.49 - Collyer Park Improvements				\$ 200,000		\$ 200,000
Collyer Park						\$ -
3.50 - Diamond St - Playground Improvements					\$ 100,000	\$ 100,000
3.51 - Fenner Square Park Improvements		\$ 10,000				\$ 10,000
3.53 - Gano St Park Improvements	\$ 750,000					\$ 750,000
3.54 - George West Park Improvements	\$ 600,000					\$ 600,000
3.55 - Joe Williams Park Improvements				\$ 100,000		\$ 100,000
3.58 - Mashapaug Pond - Water Quality		\$ 500,000				\$ 500,000
3.64 - Citywide Waterparks Improvements	\$ 3,200,000					\$ 3,200,000
3.65 - Waterplace Park Improvements	\$ 500,000			\$ 3,000,000		\$ 3,500,000
3.65.01 - Waterplace Park Infrastructure (Relating to Dredging)	\$ 500,000					\$ 500,000
3.65.02 - Waterplace/Riverwalk ADA and Mobility Improvements Planning	\$ 500,000	\$ 4,000,000				\$ 4,500,000
3.66 - Pearl Street Tot Lot	\$ 150,000					\$ 150,000



Parks Department						
Project Name	FY2024	FY2025	FY2026	FY2027	FY2028	Summary
3.67 - Mattie Smith Park Upgrades					\$ 500,000	\$ 500,000
3.73 - Arthur Ruby Lawrence Park Improvements						\$ -
3.78 - Burnside and Biltmore Parks Park Improvements		\$ 200,000			\$ 200,000	\$ 400,000
3.79 - Blackstone Blvd Pathway Improvements		\$ 1,200,000				\$ 1,200,000
3.80 - Boyle Sq Improvements			\$ 20,000			\$ 20,000
3.81 - Brassil Park Improvements	\$ 250,000					\$ 250,000
3.82 - Brown St Park Improvements				\$ 200,000		\$ 200,000
3.83 - Joseph P. Hassett Park (formerly Candace St Park)				\$ 100,000	\$ 200,000	\$ 300,000
3.84 - Cathedral Sq. – Fountain, Lighting, Grove area improvements			\$ 750,000			\$ 750,000
3.85 - City Center Electrical & Site Improvements			\$ 200,000			\$ 200,000
3.85.01 - City Center Rink Buildings/Structures			\$ 200,000	\$ 1,200,000		\$ 1,400,000
3.89 - Corliss Park Improvements		\$ 400,000		\$ 500,000		\$ 900,000
3.90 - Cranston St Tot Lot Park Improvements			\$ 75,000			\$ 75,000
3.91 - Davis Park Improvements		\$ 100,000	\$ 550,000			\$ 650,000
3.93 - Donigian Park Improvements		\$ 320,000				\$ 320,000
3.94 - Fargnoli Park Improvements				\$ 250,000		\$ 250,000
3.97 - General St Park Improvements	\$ 300,000					\$ 300,000
3.98 - Gladys Potter Park Improvements				\$ 250,000		\$ 250,000
3.101 - Hopkins Park Improvements			\$ 35,000			\$ 35,000
3.102 - India Pt. Park improvements	\$ 180,000					\$ 180,000
3.103 - JT Owens Park Improvements				\$ 300,000		\$ 300,000
3.105 - Lippitt Park Improvements		\$ 500,000				\$ 500,000
3.106 - Locust Grove Improvements				\$ 250,000		\$ 250,000
3.106.01 - Locust Grove					\$ 200,000	\$ 200,000
3.107 - Conlon Jr. Park Improvements (formerly Mansion Park)	\$ 400,000	\$ 20,000				\$ 420,000
3.112 - Murphy Trainor Improvements	\$ 35,000		\$ 235,000			\$ 270,000
3.114 - North Burial Ground Improvements	\$ 4,000,000	\$ 250,000				\$ 4,250,000
3.115 - Pastore Park Improvements		\$ 500,000	\$ 35,000			\$ 535,000
3.116 - Paterson Park Improvements		\$ 300,000				\$ 300,000
3.117 - Pleasant Valley Pkwy Stormwater Improvements	\$ 500,000					\$ 500,000
3.117.01 - Pleasant Valley Parkway Walking Path		\$ 100,000				\$ 100,000
3.118 - Prete-Metcalf Park Improvements			\$ 115,000		\$ 600,000	\$ 715,000
3.119 - Prospect Terrace Park Improvements			\$ 125,000			\$ 125,000
3.120 - John O'Brien Park Improvements (formerly Regent Ave Park)		\$ 500,000				\$ 500,000
3.122 - Ridge St. Park Improvements			\$ 100,000			\$ 100,000
3.124 - Sessions St. Park Improvements	\$ 500,000					\$ 500,000



Parks Department						
Project Name	FY2024	FY2025	FY2026	FY2027	FY2028	Summary
3.125 - Iola French Park Improvements (formerly Veazie St Park)	\$ 300,000				\$ 750,000	\$ 1,050,000
3.126 - Waldo St. Park Improvements				\$ 30,000		\$ 30,000
3.128 - Roger Williams Park	\$ 1,000,000		\$ 13,000,000			\$ 14,000,000
3.132 - Roger Williams Zoo				\$ 2,000,000		\$ 2,000,000
3.133 - MVL Pedestrian Bridge				\$ 500,000		\$ 500,000
3.134 - Esek Hopkins House		\$ 1,000,000				\$ 1,000,000
3.135 - Wanskuck House and Park	\$ 300,000					\$ 300,000
3.136 - Cabral Park	\$ 800,000					\$ 800,000
3.137 - Freeman Park		\$ 100,000				\$ 100,000
3.138 - Preston & Ives Playground	\$ 200,000					\$ 200,000
3.139 - Gladys Potter Park		\$ 100,000				\$ 100,000
3.140 - Lippitt Memorial Park		\$ 400,000				\$ 400,000
3.141 - Ninth Street Park		\$ 200,000				\$ 200,000
3.142 - Davis Park		\$ 500,000				\$ 500,000
3.143 - Tom Twitchell Greenway			\$ 200,000			\$ 200,000
3.144 - Joslin Playground	\$ 100,000			\$ 500,000		\$ 600,000
<b>TOTAL INVESTMENT</b>	<b>\$ 17,825,000</b>	<b>\$ 15,505,000</b>	<b>\$ 16,190,000</b>	<b>\$ 12,680,000</b>	<b>\$ 5,600,000</b>	<b>\$ 67,800,000</b>

Planning Department						
Project Name	FY2024	FY2025	FY2026	FY2027	FY2028	Summary
1.08 - Greater Kennedy Plaza	\$ 2,000,000					\$ 2,000,000
1.15 - Funding Match for State DEM Grants	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 3,750,000
4.01 - Woonasquatucket Greenway/Woonasquacket Riverwalk	\$ 2,210,000	\$ 500,000				\$ 2,710,000
4.03 - Urban Trail Network Improvements	\$ 500,000	\$ 400,000	\$ 400,000	\$ 400,000		\$ 1,700,000
4.21 - Dike Street-Olneyville Square Area Improvements	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 800,000		\$ 6,800,000
<b>TOTAL INVESTMENT</b>	<b>\$ 7,460,000</b>	<b>\$ 3,650,000</b>	<b>\$ 3,150,000</b>	<b>\$ 1,950,000</b>	<b>\$ 750,000</b>	<b>\$ 16,960,000</b>

FY 2024 OPM & CM Services			
Project Name	FY2024	Summary	Notes
2.49 - OPM & CM	\$ 9,600,000	\$ 9,600,000	Based on 8% \$120,000,000 borrowir
<b>TOTAL INVESTMENT</b>	<b>\$ 9,600,000</b>	<b>\$ 9,600,000</b>	

FY 2024 Department Project Allocations	
Department	FY2024
Public Works	\$ 0
Public Property	
	\$ 0
Parks	\$ 0
Planning	\$ 0
<b>TOTAL INVESTMENT</b>	<b>\$ 1</b>

Department Funding Allocations		
	FY2024	Summary
100 - Public Works	\$ 965,147	\$ 965,147
101 - Public Property		
	\$ 2,843,968	\$2,843,968
102 - Parks	\$ 643,432	\$ 643,432
103 - Planning	\$ 2,573,727	\$2,573,727
<b>TOTAL OPM</b>	<b>\$ 7,026,273</b>	<b>\$7,026,273</b>

Arts, Culture, & Tourism Department			
Project Name	FY2024	Summary	Notes
2.45 - Landmark Art	\$ 1,200,000	\$ 1,200,000	Based on 8% \$120,000,000 borrowir
<b>TOTAL INVESTMENT</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>	

Arts, Culture, & Tourism Department - OPM Allocation			
Department	FY2024	Summary	Notes
104 - Arts, Culture, & Tourism	\$ 96,000	\$ 96,000	Based on 8% FY2024 funding allocat
<b>TOTAL INVESTMENT</b>	<b>\$ 96,000</b>	<b>\$ 96,000</b>	



### Capital Outlay Potential Long-term Impacts

There are many projects which will be occurring over the next 5 years and each one is potentially going to impact the operating budget of the city, however, some projects are likely to have a larger impact on the budget. We expect that the large projects listed below will have significant long-term costs associated with the improvements.

Department: Public Property			Is the project expected to change significantly by Operating Costs?	If project is expected to change costs, by approximately how much per year?	If project is adjusting costs, how so?
Project Name	Project Description	Total			
2.04 - DPW Complex	Demo existing deteriorating structure, improvements to remaining structure, new construction for offices and storage space	55,000,000	Yes	5,000,000	Replacing outdated utilities systems aides in the Citywide goal of emissions reduction/elimination and alleviates a great financial burden of inefficient systems and short term structural repairs for heavily damaged areas both in repair/maintenance costs and monthly use fees.
5.6 - Fire Station General Repairs & Renovations	Inspection and repairs to envelope, improvements to interiors at all locations	12,000,000	Yes	3,000,000	Major repairs/replacements will alleviate potential hazardous conditions and costly emergency repairs, inspections for future issues allows for better financial planning and budgeting
5.3 - Recreation Center General Repairs	New flooring, added security features, replacement of damaged and outdated systems (HVAC, plumbing, electric), cosmetic improvements, asbestos abatement, IT additions	2,500,000	Yes	1,000,000	Lowers the risk of accident or injury by faulty equipment and patched repairs, health and safety improvements, making the center a safe and inviting place for the community to enjoy



Department: Public Works			Is the project expected to change Significantly Operating Costs?	If project is expected to change costs, by approximately how much per year?	If project is adjusting costs, how so?
Project Name	Project Description	Total			
1.1 - Roads - Citywide	Maintenance, repair, resurfacing, cobble, & brick repairs	61,300,000	Yes	6,000,000	Improvements to paving infrastructure lowers upkeep of road repairs and facilitates better drainage systems, lowering repair costs
1.12 - Traffic Engineering	Improvements to traffic infrastructure	3,550,000	Yes	500,000	Regular improvements will avoid repair costs and lessen maintenance
		-			
Department: Planning			Is the project expected to change Significantly Operating Costs?	If project is expected to change costs, by approximately how much per year?	If project is adjusting costs, how so?
Project Name	Project Description	Total			
4.03 - Urban Trail Network Improvements	Shared use paths	1,700,000	Yes	500,000	Better public access throughout city, environmentally friendly way of transportation
Department: Parks			Is the project expected to change Significantly Operating Costs?	If project is expected to change costs, by approximately how much per year?	If project is adjusting costs, how so?
Project Name	Project Description	Total			
3.128 - Roger Williams Park	Roger Williams Park Improvements	14,000,000	Yes	2,000,000	Regular improvements avoid repair costs and encourage patrons to utilize facility
3.132 - Roger Williams Zoo	Roger Williams Zoo Improvements	2,000,000	Yes	1,000,000	Regular improvements avoid repair costs and encourage patrons to utilize facility
3.64 - City Waterparks Improvements	Waterpark Improvements Citywide	3,200,000	Yes	20,000	Increase efficiency and utility savings



## Statistical Compilation



Assessed Value and Estimated Actual Value of Taxable Property

CITY OF PROVIDENCE, RHODE ISLAND

Assessed Value and Estimated Actual Value of Taxable Property  
Last Ten Fiscal Years  
(in thousands)  
(unaudited)

Fiscal Year	Real Property	Tangible Personal Property	Motor Vehicle	Exemptions	Total Taxable Assessed Value	Percent Growth	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Actual Value
2013	\$10,261,120	\$685,579	\$685,618	(\$2,709,274)	\$8,923,043	0.48%	34.14	\$8,998,632	99.16%
2014	\$9,333,995	\$749,808	\$701,909	(\$243,998)	\$10,541,714	18.14%	34.62	\$10,711,777	98.41%
2015	\$9,308,593	\$879,201	\$702,310	(\$281,241)	\$10,608,863	0.64%	34.83	\$10,820,954	98.04%
2016	\$9,481,855	\$911,150	\$720,527	(\$286,566)	\$10,826,966	2.06%	30.66	\$12,770,148	97.09%
2017	\$10,172,367	\$948,202	\$741,502	(\$345,404)	\$11,516,667	6.37%	35.62	\$12,770,148	97.09%
2018	\$10,503,161	\$944,578	\$670,664	(\$554,322)	\$11,564,081	0.41%	34.48	\$13,699,296	95.43%
2019	\$10,846,517	\$979,269	\$572,751	(\$800,160)	\$11,598,377	0.30%	30.66	\$12,398,537	100.00%
2020	\$13,256,605	\$1,023,291	\$648,844	(\$1,308,126)	\$13,620,614	17.44%	29.80	\$14,928,740	100.00%
2021	\$12,616,182	\$1,077,652	\$623,858	(\$3,066,381)	\$11,251,311	-17.39%	30.50	\$14,317,692	100.00%
2022	\$12,668,817	\$1,125,525	\$651,117	(\$2,854,774)	\$11,590,684	3.02%	30.50	\$14,445,459	100.00%



## Principal Property Taxpayers

### CITY OF PROVIDENCE, RHODE ISLAND

Current Year and Ten Years Ago  
(unaudited)

Taxpayer	2022			2013			
	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value	Taxpayer	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value
Narragansett Electric Co.	591,086,010	1	5.25%	Narragansett Electric Co.	\$ 69,200,629.00	1	3.09%
Dominion Energy Manchester	151,142,284	2	1.34%	Motiva Enterprises, LLC	\$ 30,049,558.00	2	1.21%
Prospect Charter Care*	130,563,080	3	1.16%	OMNI Rhode Island	\$ 72,830,499.00	3	0.92%
Omni Rhode Island LLC	66,555,870	4	0.59%	ONA Providence Office I, LLC	\$ 61,441,368.00	4	0.83%
Triton Terminaling LLC	51,161,370	5	0.45%	One Financial Holdings, LLC	\$ 58,326,901.00	5	0.80%
Regency Plaza I LLC	54,386,070	6	0.48%	One Citizens Plaza Holdings, LLC	\$ 40,845,853.00	6	0.48%
Blue Cross & Blue Shield	77,129,230	7	0.69%	Textron Realty Corp.	\$ 41,612,842.00	7	0.47%
100 Westminster Partners LLC	51,261,400	8	0.46%	Brown University	\$ 42,072,200.00	8	0.45%
HGIT 50 Park Row West LLC	50,017,990	9	0.44%	Regency Plaza I, LLC	\$ 38,164,759.00	9	0.41%
Coxcom Inc	32,695,080	10	0.29%	Avalon Properties	\$ 32,008,982.00	10	0.35%
Providence Financial Plaza LLC	48,181,300	11	0.43%	HFP Hotel Owner II, LLC	\$ 28,921,877.00	11	0.35%
Promenade Street Owner LLC	74,206,600	12	0.66%	CJUF III MJH Providence, LLC.	\$ 26,828,604.00	12	0.34%
BROWN UNIVERSITY	46,380,500	13	0.41%	10 Memorial Boulevard Owner *	\$ 54,767,800.00	13	0.32%
Walter L Bronhard	50,194,100	14	0.45%	High Rock Westminster Street	\$ 29,686,200.00	14	0.32%
Textron Realty Corporation	38,535,690	15	0.34%	15 Park Row West Holdings, LLC	\$ 17,731,223.00	15	0.29%
CJUF III MJH PROVIDENCE LLC	36,390,830	16	0.32%	PRI I LP	\$ 19,853,115.00	16	0.29%
Verizon Online Llc	25,632,250	17	0.23%	The Providence Journal Company	\$ 19,305,053.00	17	0.28%
TFG Providence Center Property LLC	59,469,900	18	0.53%	One Financial Plaza	\$ 18,719,986.00	18	0.22%
AAA NORTHEAST	26,201,360	19	0.23%	700 Smith Street Providence	\$ 17,088,100.00	19	0.18%
Sea-3 Providence, LLC	21,169,660	20	0.19%	Capital Properties, Inc.	\$ 16,031,983.00	20	0.18%
<b>Total</b>	<b>\$ 1,682,360,574</b>		<b>14.95%</b>		<b>\$ 735,487,532</b>		<b>11.78%</b>

Source: City Records

total levy for 2022 tax roll \$370,938,370  
total levy for 2013 tax roll \$340,814,522



## Demographic and Economic Status

### Last Ten Fiscal Years

(unaudited)

Fiscal Year Ended June 30	Population***	Personal Income	Per Capita Income****	Median Age***	School Enrollment**	Unemployment(*) Rate
2013	178,042	▼ (1)	19,489	▼ 28.5	23,872	11.1%
2014	178,432	▼ (1)	21,512	▼ 28.7	23,827	9.9%
2015	178,432	▼ (1)	21,512	▼ 28.7	23,765	7.1%
2016	179,207	▼ (1)	21,512	▼ 28.8	23,867	5.5%
2017	178,710	▼ (1)	25,169	▼ 28.8	24,093	4.3%
2018	178,042	▼ (1)	25,169	▼ 29	27,548	4.1%
2019	178,042	▼ (1)	25,169	▼ 29	27,931	3.7%
2020	178,042	▼ (1)	25,169	▼ 29	23,836	12.6%
2021	180,609	▼ (1)	25,169	30.6	22,537	5.9%
2022	180,609	▼ (1)	25,169	30.6	21,830	3.1%

(1) Unavailable

\* Source: Rhode Island Department of Labor and Training

\*\* RI Department of Education

\*\*\* Source: U.S. Bureau of the Census

\*\*\*\* Source U.S. Bureau of Economic Analysis



## Acronyms

AMR	Automated Meter Reading
ARPA	American Rescue Plan Act
CAPFA	Capital Projects Finance Authority
CDBG	Community Development Block Grant
CIP	Capital Improvement Program
CM	Construction Management
COLA	Cost of Living Adjustment
CPA	Certified Public Accountant
CPFO	Certified Public Finance Officer
CPI	Consumer Price Index
CRA	Community Redevelopment Agency
EPA	Environmental Protection Agency
ERU	Equivalent Residential Unit
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
IMS	Information Management System
IT	Information Technology
MCCS	Mayor's Center for City Services
MGD	Million Gallons per Day
OPM	Owners Project Management
PEMA	Providence Emergency Management Agency
PERA	Providence External Review Authority
PO	Purchase Order
RFP	Request for Proposal
TRIM	Truth in Millage
WTP	Water Treatment Plant
WWTP	Wastewater Treatment Plant



## Glossary

**ACCURAL BASIS:** A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

**ACCOUNTING SYSTEM:** The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity or fund.

**ACTIVITY:** A specific unit of work or service performed.

**ADA:** Americans with Disabilities Act, which is the federal legislation, requiring all public buildings to be handicap accessible.

**ADJUSTED BUDGET:** The Adopted Budget as amended by the City Council and adjusted to show comparability as a result of shifts in programs or functional responsibilities.

**AD VALOREM TAXES:** Commonly referred to as property taxes, levied on both real and personal property, according to the property's valuation and tax rate.

**AMENDED BUDGET:** The Adopted Budget as formally adjusted by the City Council.

**APPROPRIATION:** An authorization made by the City Council which permits officials to incur encumbrances or obligations against and to make expenditures of City controlled governmental dollar resources. Appropriations are usually made for fixed dollar amounts and are typically granted for a one (1) fiscal year period.

**ASSESSED VALUATION:** The valuation set upon real estate and certain personal property by the Property Appraiser as a basis for levying property taxes.

**ASSETS:** Property owned by the City which has book or appraised monetary value.

**AUDIT:** A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls.

**BALANCE SHEET:** A statement purporting to present the financial position of an entity or fund by disclosing the value of its assets, liabilities, and equities as of a specified date.

**BALANCE BUDGET:** A balanced budget is described as the amount available from taxation and other sources (revenues), including amounts carried over from prior fiscal years that must equal the total appropriations for expenditures and reserves.

**BASE BUDGET:** On-going expense for personnel, contractual services, materials and supplies, and the replacement of supplies and equipment required to maintain service levels previously authorized by the City Council.

**BOND (DEBT INSTRUMENT):** A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.



**BUDGET (OPERATING):** A plan of financial operation embodying an estimate of proposed revenues and expenditures for a given period (typically a fiscal year). The term “Approved Budget” is often used to denote the City Council officially Approved Budget under which the City and its departments operate.

**BUDGET CALENDAR:** The schedule of key dates or milestones which the City follows in the preparation, processing and adoption of the budget.

**BUDGET DOCUMENT:** The official written statement prepared by the Finance Department and supporting staff, which presents the Proposed Budget to the City Council.

**BUDGET MESSAGE:** A general discussion of the Proposed Budget presented in writing as a part of the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager and Finance Director.

**CAPITAL ASSETS:** Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

**CAPITAL BUDGET:** A plan of proposed capital expenditures for buildings, parks, utilities, etc., and their financing sources. The Capital Budget should be enacted as part of the City’s Consolidated Budget which includes both the Operating Budget and the Capital Budget. The Capital Budget should be based on the first fiscal year of the five (5) (plus) year Capital Improvement Program (CIP).

**CAPITAL IMPROVEMENT PROGRAM:** A plan for capital expenditures to be incurred each year over a period of five (5) future years setting forth each capital project, identifying the expected beginning and ending date for each capital project, the amount to be expended in each year, and the method of financing those expenditures.

**CAPITAL OUTLAYS:** Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

**CAPITAL PROJECTS:** Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

**CDBG:** Community Development Block Grant

**CERTIFICATE OF DEPOSIT:** A negotiable or non-negotiable receipt for monies deposited in a bank or financial institution for a specified period for a specified rate of interest.

**CHARGES FOR SERVICES REVENUE:** An established fee charged for a particular service in addition to basic service.

**CIP:** Capital Improvement Program, which is the City’s plan for capital expenditures.

**COLLECTIVE BARGAINING AGREEMENT:** A legal contract between the employer and a verified representative of a recognized bargaining unit for specific terms and conditions of employment (e.g., hours, workings conditions, salary, fringe benefits, and matters affecting health and safety of employees).

**COMMERCIAL PAPER:** A very short-term unsecured promissory note, supported by a bank line or letter of credit, which has maturity from one (1) to 270 days. Some cities issue commercial paper for their Sewer Revenue Fund to provide some flexibility in financing the Capital Improvement Program for the Sewer System.



**COMMODITIES:** Items of expenditure (in the Operating Budget) which, after use, are consumed or show a material change in their physical condition, and which are generally of limited value and are characterized by rapid depreciation. Office supplies and motor fuel are examples of commodities.

**CONSUMER PRICE INDEX (CPI):** A statistical description of price levels provided by the Federal Government. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

**CONTINGENCY:** A budgetary reserve set aside for emergencies or unforeseen expenditures.

**CONTRACTUAL SERVICES:** Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

**COST-OF-LIVING ADJUSTMENT (COLA):** An increase in salaries to offset the adverse effect of inflation on compensation.

**DEBT SERVICE:** Payment of fees, interest and repayment of principal to holders of the City's debt instruments.

**DEFICIT:** The excess liability of an entity over its assets; or the excess of expenditures or expenses over revenues during a single accounting period.

**DEPRECIATION:** 1.) Expiration in the service life of capital asset attributable to wear and tear, deterioration, action of the physical elements, inadequacy obsolescence. 2.) That portion of the cost of a capital asset which is charged as an expense during a particular period.

**DEPARTMENT:** The basic organizational unit of government which is functionally unique in its delivery of services.

**EMPLOYEE (OR FRINGE) BENEFITS:** Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pension, medical, and life insurance plans.

**ENCUMBRANCES:** Obligations in form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set-up/recorded.

**ENTERPRISE FUND:** Public Utilities are examples of enterprise funds. Separate financial accounting used for government operations that are financed and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

**EXPENDITURES:** Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

**FICA:** Federal Insurance Contributions Act, a payroll expenditure representing social security taxes.

**FIDUCIARY FUND:** Fund that is used to account for assets held by a government in a trustee capacity or as an agent for individuals, private organizations, or other governmental units.

**FISCAL YEAR:** The twelve (12) month period beginning on July 1st and ending the following June 30th.



**FIXED ASSETS:** Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

**FRANCHISE FEE:** Fees assessed on public utility corporations in return for granting a privilege to operate inside the City limits, e.g. natural gas, electricity.

**FULL TIME EQUIVALENT:** The equivalent of one person working full time: 8 hrs/day. Example: A part-time employee works 40 hours per pay period, this person is an equivalent .5 of a full-time employee (40 x 26/2080).

**FUND:** An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

**FUND BALANCE:** The excess of an entity's or fund's assets over its liabilities. A negative fund balance is sometimes called a deficit.

**GAAP:** Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

**GENERAL FUND:** The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose.

**GENERAL OBLIGATION BONDS:** This type of bond is backed by the full faith, credit and taxing power of the government.

**GOVERNMENTAL FUND:** Fund that is used to account for activities primarily supported by taxes, grants, and similar revenue sources.

**GIS:** Geographical Information System which is a Citywide computerized mapping program.

**HVAC:** Heating, ventilating and air conditioning; the system or systems that condition air in a building.

**INFRASTRUCTURE:** The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

**INTERFUND TRANSFERS:** The movement of monies between funds of the same governmental entity.

**INTERGOVERNMENTAL REVENUE:** Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

**INVESTMENT:** Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

**LEVY:** To impose taxes for the support of government activities.

**LIABILITY:** Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. Note: The term does not include encumbrances.

**LONG-TERM DEBT:** Debt with a maturity of more than one year after the date of issuance.



**MATURITIES:** The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

**MILL** The property tax rate which is applied to the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

**MODIFIED ACCRUAL ACCOUNTING:** A basis of accounting in which revenues are recorded when collected with the current period or soon enough thereafter to be used to pay liabilities of the current period and expenditures are recognized when the related liability is incurred.

**NET POSITION:** The difference between assets and liabilities, which may or may not be available for future spending.

**OBJECT OF EXPENDITURE:** An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture.

**OBLIGATIONS:** Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

**OPERATING EXPENSES:** The cost for personnel, materials and equipment required for a department to function.

**OPERATING REVENUE:** Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

**PERSONNEL SERVICES:** Items of expenditures in the Operating Budget for salaries and wages paid for services performed by City employees, as well as the incidental fringe benefit costs associated with City employment.

**PM:** Preventative Maintenance, regular inspection to prevent problems before they happen.

**Proprietary fund:** Fund used to account for business-like activities of the government, such as utilities.

**RESERVE:** An account used to indicate that a portion of fund equity or balance is legally designated or restricted for a specific purpose, e.g., cash flow reserve.

**RESOURCES:** Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

**REVENUE:** The term designates an increase to the dollar value of a fund's assets which: - Does not increase a liability (e.g., proceeds from a loan); - Does not represent a repayment of an expenditure already made; - Does not represent a cancellation of certain liabilities; - Does not represent an increase in contributed capital.

**REVENUE BONDS:** When a government issues bonds, which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one (1) specific revenue source to repay these bonds. Revenue bonds are not included in the debt limit set by City Charter and under state law do not require voter approval.

**REVENUE ESTIMATE:** A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.



**ROLLED-BACK RATE:** The tax rate when applied to the current year's adjusted taxable value, generates the same ad valorem tax revenue as the prior year.

**SOURCE OF REVENUE:** Revenues are classified according to their source or point of origin, e.g., real estate taxes.

**TAX LEVY:** The total amount to be raised by general property taxes for operations and debt service purposes specified in the Annual Millage Resolution.

**TAX RATE:** The amount of tax levied for each \$1,000 of assessed valuations of property.

**TAX RATE LIMIT:** The maximum legal property tax rate at which a municipality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.