



CITY OF PROVIDENCE, RHODE ISLAND

Department: Police Department

**RFP Title: Citywide Speed and Red Light Camera 5 Year Contract with 5-1
Year Options For Renewal
Opening Date: 12/18/2023**

**Addendum #:
3**

Issue Date: 12/11/2023

The information, clarification and revisions contained in this addendum are to be incorporated as ADDENDUM NO. 3- Citywide Speed and Red Light Camera 5 Year Contract with 5-1 Year Options for Renewal.

All referenced changes are to become part of the contract documents:

- This addendum serves to amend sections of the original RFP.
- This addendum answers questions submitted prior to the question deadline date of November 24, 2023.

Addenda information

Page 18 paragraph 9: Operation – REMOVE the section “The company must be an NLETS Strategic Partner.”

Questions/ Answers

Proposal Content and Organization

Q: Can bidders’ number the pages by major sections (i.e., A-1, B-1)?

A: Yes, that is acceptable.

Q: Can bidders exclude signed forms, attachments, tables of content, tabs, etc. from the sequential numbering requirement?

A: Please submit all packages in the requested order stated on pages 22-23.

[Type here]

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25 Dorrance Street
Providence, RI 02903

- Bid Form
- Letter of Transmittal
- Statement of Experience and Qualifications
- Company Financial strength
- Technical Proposal
- Training and Customer Service
- Outsourcing
- Proposed Cost

Q: We will be submitting some pre-existing documents (e.g, financial reports) that have existing page numbering and some pages may or may not be numbered. Because these are long and complex documents, may we leave them unaltered?

A: Yes

Proposal Content and Organization

Q: Given the length of our audited financial statements (more than 200 pages) can bidders provide these documents in electronic format only?

A: All documents pertaining to the bid submission must be submitted as a hardcopy. Please refer to page 21 paragraph 4, “ The company must submit one (1) original plus one (1) copy of the proposal and any supporting materials. In addition, an electronic version of the proposal and supporting materials may be submitted, either on a thumb drive or flash drive”.

Operation

Q: Please confirm that a short duration of visible white light flash is acceptable.

A: Yes.

Scope of work

Q: Can the City please identify what functions are to occur in the vendors proposed system in response to this RFP, and which functions will occur in the existing Municipal Court Management system?

A: At a minimum, the Municipal Court software will handle exclusively moving violations at initial implementation. This software will facilitate communications between the DMV and Court regarding suspension of license processes, enter judgments and transmit them to RITT and DMV, provide set dockets and accept payments for moving violations and various to be determined court processes. Eventually, this system will house all citations within the city including but not limited to parking, moving, redlight, speed, animal, and environmental violations. The software the Municipal Court utilizes will require the awarded vendor to integrate into their system to convey these violations.

Request for Information

Q: May we have a copy of the current contract with your current vendor?

[Type here]

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A: Vendors can submit online requests for public records under the APRA open records portal.

Link: <https://providenceri.nextrequest.com/>

Q: May we please receive information on the number of issued citations and paid citations in total for all systems and per system per month for one system.

A: Vendors can submit online requests for public records under the APRA open records portal.

Link: <https://providenceri.nextrequest.com/>

Q: May we receive a copy of the invoices from the vendor to the city for the last 12 months that they are available?

A: Vendors can submit online requests for public records under the APRA open records portal.

Link: <https://providenceri.nextrequest.com/>

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