



CITY OF PROVIDENCE, RHODE ISLAND

Department: Providence Water

RFP Title: Water Pitchers & Filters - (Exp. 12/31/2025 with two 1-year extension options)

Opening Date: 01/29/2024

Addendum #: 2

Issue Date: 01/23/2024

The purpose of this addendum is:

Additional information and responses to questions



ADDENDUM NO. 2

TO: ALL CONTRACT DOCUMENT HOLDERS OF RECORD
ALL PROSPECTIVE BIDDERS

FROM: PROVIDENCE WATER
125 DUPONT DRIVE
PROVIDENCE, RHODE ISLAND 02907
PHONE: (401) 521-6300

DATE ISSUED: JANUARY 23, 2024

RE: WATER PITCHERS & FILTERS – 2024-2025 (CONTRACT THROUGH
12/31/2025 WITH TWO 1-YEAR EXTENSION OPTIONS)

**BID OPENING
DATE:** JANUARY 29, 2024

**BID OPENING
LOCATION:** BOARD OF CONTRACT AND SUPPLY MEETING
CITY COUNCIL CHAMBERS
PROVIDENCE CITY HALL
25 DORRANCE STREET
PROVIDENCE, RHODE ISLAND 02903

**LAST WRITTEN
QUESTIONS DUE:** JANUARY 19, 2024

This Addendum No. 2, including all referenced attachments, modifies, amends, and supplements designated parts of the Contract Documents to the above-referenced project and shall be part of the Contract Documents for the above-referenced project.

Acknowledge receipt of this Addendum by inserting its number and date on Bid Form 1. Failure to do so may subject the Bidder to disqualification.

The Contract Documents are hereby modified, amended, and supplemented as follows:

ATTACHMENTS:

The following attachments are included with this Addendum:

1. Revised Specification Section 22 32 00 – Domestic Water Filtration Equipment, dated January 23, 2024, consisting of 4 pages.
2. Revised Section 00 41 00 – Bid Form, dated January 23, 2024, consisting of 5 pages. This revised Bid Form should be submitted with all Bids.

GENERAL:

1. The bid opening date was previously changed to Monday, January 29, 2024 in Addendum No. 1.
 - a. **REQUEST FOR PROPOSALS, PAGE 1 OF 17, DATE TO BE OPENED: REPLACE** January 16, 2024 with January 29, 2024.
 - b. **REQUEST FOR PROPOSALS, PAGE 2 OF 17, INSTRUCTIONS FOR SUBMISSION, MEETING DATE: REPLACE** January 16, 2024 with January 29, 2024.

SPECIFICATIONS:

1. **SECTION 22 32 00 – DOMESTIC WATER FILTRATION EQUIPMENT: REPLACE** Section 22 32 00 – Domestic Water Filtration Equipment in its entirety with the attached revised Section 22 32 00 – Domestic Water Filtration Equipment.
2. **SECTION 00 41 00 – BID FORM: REPLACE** Section 00 41 00 – Bid Form in its entirety with the attached revised Section 00 41 00 – Bid Form.

WRITTEN COMMENTS AND QUESTIONS RECEIVED:

The following comments and questions were received. Responses are provided for each comment or question.

1. **COMMENT/QUESTION:** On the Bidders Blank, since we are not a service, can we put “Not Applicable” where the form asks for name of local agent?

RESPONSE: Please list the name and contact information for the person/contact who represents the State of Rhode Island for your company.

2. **COMMENT/QUESTION:** Since the contract is through December 31, 2025, are quoted prices to be guaranteed through that date?

RESPONSE: Yes, all quoted and submitted unit bid prices must be guaranteed through the entire contract duration through the contract end date (December 31, 2025).

3. **COMMENT/QUESTION:** Will price changes, if needed, be allowed if the contract extension options are exercised?

RESPONSE: Price increases will only be considered for the two, one-year extension options (2026 and 2027), based on the proposed unit bid price cost escalation percentages on Page 5 of the 00 41 00 – Bid Form. Bidders should list the percentages for 2026 and 2027 (extension years) that they propose to increase all unit bid prices above and beyond the submitted base unit bid prices (through 2025).

4. **COMMENT/QUESTION:** Section 22 32 00, Paragraph 1.05 requires a certified affidavit of compliance to be submitted. Since we are the manufacturer, do we still have to submit?

RESPONSE: The certified affidavit of compliance from the manufacturer for all provided products must be provided per Section 22 32 00, Paragraph 1.05. It is not required to be submitted with Bids but can be submitted with Bids at Bidder's sole discretion. This certified affidavit of compliance must be submitted to Owner prior to shipment of any materials and/or items being provided to confirm compliance with all requirements and referenced standards.

5. **COMMENT/QUESTION:** There are several different size water pitchers on the Bid Form. Is Providence Water looking to provide one size pitcher to multi-family dwellings and another size to residences?

RESPONSE: The intent of the various sizes of water pitchers on the Bid Form is to solicit pricing from different manufacturers for different options based on their standard product offers and sizes, which vary from manufacturer to manufacturer.

6. **COMMENT/QUESTION:** Section 22 32 00, Paragraph 2.02.A.2, please clarify the intent of the NSF/ANSI 53 standard and requirements for removal of the listed contaminants.

RESPONSE: See the attached revised Section 22 32 00 issued with this Addendum.

7. **COMMENT/QUESTION:** Our assumption is that pitchers and filters are shipping to Providence Water and Providence Water is distributing them to its customers. Is that assumption correct?

RESPONSE: Yes, that assumption is correct.

8. **COMMENT/QUESTION:** On the Bid Form, is the “Amount In Figures” column the Unit Price multiplied by Unit Quantity? What is the total amount that is being requested?

<u>UNIT QUANTITY</u>	<u>BRIEF DESCRIPTION OF ITEMS WITH UNIT BID PRICE IN WORDS¹</u>	<u>UNIT BID PRICE IN FIGURES¹</u>	<u>AMOUNT IN FIGURES¹</u>
1 each	Water Pitchers, 6-cup capacity, with 40-gallon filter cartridge.		
	_____	\$ _____	\$ _____
	each		

RESPONSE: The Unit Bid Price must be written in both words and figures on the provided spaces (“Unit Bid Price In Words” and “Unit Bid Price In Figures”). The Amount In Figures column is then the Unit Quantity of each item multiplied by the Unit Bid Price for a Total Amount In Figures.

-END OF ADDENDUM NO. 2-

SECTION 22 32 00
DOMESTIC WATER FILTRATION EQUIPMENT

PART 1 GENERAL

1.01 SCOPE OF WORK

- A. At locations with lead service lines (LSLs), Owner provides customers with water pitchers and a six-month supply of filter cartridges that can remove lead as part of its lead service line replacement (LSLR) programs and initiatives, water main rehabilitation (WMR) projects, and for compliance with the United States (US) Environmental Protection Agency (EPA) Lead and Copper Rule (LCR).
- B. Furnish all materials, equipment, and incidentals required to provide Owner with domestic water filtration equipment, including:
 - 1. Water pitchers with filter cartridges for lead removal. Water pitchers shall have a minimum 6-cup capacity and be provided with at least one filter cartridge with minimum 40-gallon capacity to last 2 months.
 - a. Water pitchers, 6-cup capacity, with 40-gallon filter cartridge.
 - b. Water pitchers, 6-cup capacity, with 120-gallon filter cartridge.
 - c. Water pitchers, 7-cup capacity, with 40-gallon filter cartridge.
 - d. Water pitchers, 8-cup capacity, with 40-gallon filter cartridge.
 - e. Water pitchers, 10-cup capacity, with 40-gallon filter cartridge.
 - f. Water pitchers, 10-cup capacity, with 120-gallon filter cartridge.
 - g. Water pitchers, 11-cup capacity, with 40-gallon filter cartridge.
 - h. Water pitchers, 12-cup capacity, with 40-gallon filter cartridge.
 - 2. Additional water pitcher filter cartridges for lead removal. Water pitcher filter cartridges shall have a minimum capacity of 40 gallons to last 2 months.
 - a. Filter cartridges, 40-gallon capacity, to last 2 months – 1 pack.
 - b. Filter cartridges, 40-gallon capacity, to last 2 months – 2 pack.
 - c. Filter cartridges, 40-gallon capacity, to last 2 months – 3 pack.
 - d. Filter cartridges, 40-gallon capacity, to last 2 months – 4 pack.
 - e. Filter cartridges, 40-gallon capacity, to last 2 months – 6 pack.
 - f. Filter cartridges, 120-gallon capacity, to last 6 months – 1 pack.
 - g. Filter cartridges, 120-gallon capacity, to last 6 months – 2 pack.
- C. Fulfill Owner requests and orders for water pitchers and filter cartridges and ship and deliver water pitchers and filter cartridges to Owner as required and specified.

1.02 RELATED WORK

- A. Ship and deliver water pitchers and filter cartridges to Owner as required to fulfill Owner requests/orders.

1.03 REFERENCE STANDARDS

A. National Sanitation Foundation (NSF)

1. NSF/ANSI 42: Drinking Water Treatment Units – Aesthetic Effects.
2. NSF/ANSI 53: Drinking Water Treatment Units – Health Effects.

B. Where reference is made to one of the above standards, the revision in effect at the time products being ordered and delivered shall apply. The filter cartridges shall be NSF/ANSI 42 and NSF/ANSI 53 certified to remove lead under the certification limit at the time that they are ordered by the Owner. Therefore if these standards change within the contract period, products delivered after any standard changes shall meet the most recently updated standards.

1.04 QUALITY ASSURANCE

A. All filter cartridges for water pitchers shall be both NSF/ANSI 42 and NSF/ANSI 53 tested and certified. Provide submittals as required as evidence of this testing and these certifications for all water pitcher filter cartridges.

1.05 SUBMITTALS

A. Submit shop drawings and product data, warranty information, test reports, and certifications in accordance with the requirements of this Section as evidence of compliance with the requirements of this Section and all referenced standards.

B. Submit a certified affidavit of compliance from the manufacturer, prior to shipment of any materials and/or items, stating that all materials and/or items to be provided are manufactured, tested, and certified in accordance with the specified and referenced standards.

1.06 DELIVERY, STORAGE AND HANDLING

A. All materials and equipment shall be shipped, handled, and delivered in full accordance with the manufacturer's guidance, instructions, and recommendations.

B. Manufacturer shall provide all information, instructions, and recommendations for proper storage and handling of all materials and equipment.

1.07 GUARANTY & WARRANTIES

A. Water pitchers shall be provided with warranties against all defects in materials and workmanship for a minimum of 90 days.

B. Filter cartridges for water pitchers shall be provided with warranties against all defects in materials and workmanship for a minimum of 30 days.

PART 2 PRODUCTS

2.01 WATER PITCHERS

A. Water pitchers shall:

1. Have a minimum capacity of at least 6 cups.
2. Support NSF 42 and 53 certified filter cartridges for the removal of lead.
3. Ensure that unfiltered water does not mix with filtered water.
4. Be provided with a user manual and/or quick start guide with setup, operating, and maintenance and care instructions.
5. Be provided with warranties as specified.

B. Water pitchers shall be manufactured by:

1. Brita
2. Dupont
3. PUR
4. ZeroWater
5. Or approved equal.

2.02 FILTER CARTRIDGES FOR WATER PITCHERS

A. Filter cartridges for water pitchers shall be tested and certified to reduce contaminants in drinking water in full accordance with the most recent version of the below standards. The filter cartridges shall be certified to remove lead under the certification limits of the following standards that are in effect at the time that they are ordered by the Owner. If these standards change within the contract period, products delivered after any standard changes shall meet the most recent standards.

1. NSF/ANSI 42 for reduction of non-health-related contaminants.
2. NSF/ANSI 53 for reduction of health-related contaminants.

B. Filter cartridges for water pitchers shall:

1. Filter water in accordance with the required standards for at least 40 gallons to last 2 months.
2. Be manufactured by the same manufacturer as water pitchers and compatible with the provided water pitchers.

C. Filter cartridges for water pitchers shall be manufactured by:

1. Brita
2. Dupont
3. PUR
4. ZeroWater
5. Or approved equal.

PART 3 EXECUTION

3.01 GENERAL

- A. All water pitchers and filter cartridges shall be shipped and delivered to the Owner in full accordance with the manufacturer's instructions and recommendations.
- B. All water pitchers and filter cartridges shall be delivered to Owner within two weeks of order(s) placed by Owner.
- C. Provide Owner with a minimum of 48 hours advance notice of all deliveries so that Owner can properly receive and inspect all items delivered.
- D. All shipments to Owner shall be sent and delivered to Owner's Central Operations Facility (COF), 125 Dupont Drive, Providence, Rhode Island 02907 during business hours from 8:30 AM to 3:00 PM, Monday through Friday (not including holidays).
- E. Any shipped items received by the Owner that the Owner determines to be damaged during shipment and/or delivery shall be returned to the manufacturer and immediately replaced by manufacturer at no additional cost to the Owner.

END OF SECTION



**PROVIDENCE WATER
WATER PITCHERS & FILTERS - 2024-2025**

BID FORM

<u>ITEM NO.</u>	<u>UNIT QUANTITY</u>	<u>BRIEF DESCRIPTION OF ITEMS WITH UNIT BID PRICE IN WORDS¹</u>	<u>UNIT BID PRICE IN FIGURES¹</u>	<u>AMOUNT IN FIGURES¹</u>
1a	1 each	Water Pitchers, 6-cup capacity, with 40-gallon filter cartridge. _____	\$ _____	\$ _____
		each		
1b	1 each	Water Pitchers, 6-cup capacity, with 120-gallon filter cartridge. _____	\$ _____	\$ _____
		each		
1c	1 each	Water Pitchers, 7-cup capacity, with 40-gallon filter cartridge. _____	\$ _____	\$ _____
		each		
1d	1 each	Water Pitchers, 8-cup capacity, with 40-gallon filter cartridge. _____	\$ _____	\$ _____
		each		
1e	1 each	Water Pitchers, 10-cup capacity, with 40-gallon filter cartridge. _____	\$ _____	\$ _____
		each		
1f	1 each	Water Pitchers, 10-cup capacity, with 120-gallon filter cartridge. _____	\$ _____	\$ _____
		each		



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BID FORM

<u>ITEM NO.</u>	<u>UNIT QUANTITY</u>	<u>BRIEF DESCRIPTION OF ITEMS WITH UNIT BID PRICE IN WORDS¹</u>	<u>UNIT BID PRICE IN FIGURES¹</u>	<u>AMOUNT IN FIGURES¹</u>
1g	1 each	Water Pitchers, 11-cup capacity, with 40-gallon filter cartridge. _____	\$ _____	\$ _____
		each		
1h	1 each	Water Pitchers, 12-cup capacity, with 40-gallon filter cartridge. _____	\$ _____	\$ _____
		each		
1i	1 each	Water Pitchers, ___-cup capacity, with ___-gallon filter cartridge. _____	\$ _____	\$ _____
		each		
1j	1 each	Water Pitchers, ___-cup capacity, with ___-gallon filter cartridge. _____	\$ _____	\$ _____
		each		
1k	1 each	Water Pitchers, ___-cup capacity, with ___-gallon filter cartridge. _____	\$ _____	\$ _____
		each		



**PROVIDENCE WATER
WATER PITCHERS & FILTERS - 2024-2025**

BID FORM

ITEM NO.	UNIT QUANTITY	BRIEF DESCRIPTION OF ITEMS WITH UNIT BID PRICE IN WORDS¹	UNIT BID PRICE IN FIGURES¹	AMOUNT IN FIGURES¹
2a	1 each	Filter Cartridges for water pitchers, 40-gallon capacity, to last 2 months - 1 pack	\$	\$
		each		
2b	1 each	Filter Cartridges for water pitchers, 40-gallon capacity, to last 2 months - 2 pack	\$	\$
		each		
2c	1 each	Filter Cartridges for water pitchers, 40-gallon capacity, to last 2 months - 3 pack	\$	\$
		each		
2d	1 each	Filter Cartridges for water pitchers, 40-gallon capacity, to last 2 months - 4 pack	\$	\$
		each		
2e	1 each	Filter Cartridges for water pitchers, 40-gallon capacity, to last 2 months - 6 pack	\$	\$
		each		



**PROVIDENCE WATER
WATER PITCHERS & FILTERS - 2024-2025**

BID FORM

ITEM NO.	UNIT QUANTITY	BRIEF DESCRIPTION OF ITEMS WITH UNIT BID PRICE IN WORDS¹	UNIT BID PRICE IN FIGURES¹	AMOUNT IN FIGURES¹
2f	1 each	Filter Cartridges for water pitchers, 120-gallon capacity, to last 6 months - 1 pack	\$ _____	\$ _____
		each		
2g	1 each	Filter Cartridges for water pitchers, 120-gallon capacity, to last 6 months - 2 pack	\$ _____	\$ _____
		each		
2h	1 each	Filter Cartridges for water pitchers, ___ - gallon capacity, to last ___ months - ___ pack	\$ _____	\$ _____
		each		
2i	1 each	Filter Cartridges for water pitchers, ___ - gallon capacity, to last ___ months - ___ pack	\$ _____	\$ _____
		each		
2j	1 each	Filter Cartridges for water pitchers, ___ - gallon capacity, to last ___ months - ___ pack	\$ _____	\$ _____
		each		



**PROVIDENCE WATER
WATER PITCHERS & FILTERS - 2024-2025**

BID FORM

<u>ITEM NO.</u>	<u>UNIT QUANTITY</u>	<u>BRIEF DESCRIPTION OF ITEMS WITH UNIT BID PRICE IN WORDS¹</u>	<u>UNIT BID PRICE IN FIGURES¹</u>	<u>AMOUNT IN FIGURES¹</u>
		Proposed Unit Bid Price Escalation - 2026 (Percent) =		_____ %
		Proposed Unit Bid Price Escalation - 2027 (Percent) =		_____ %

NOTES:

1. All prices shall include all administrative costs, all costs associated with fulfilling Owner orders, and all shipping and delivery costs.