



CITY OF PROVIDENCE, RHODE ISLAND

Department: Parks

RFP Title: Site Improvements at Richardson Park

Opening Date: 11/18/2024

Addendum #: 2

Issue Date: 11/12/24

The purpose of this addendum is:

See attached.



WENDY NILSSON
Superintendent of Parks

BRETT P. SMILEY
Mayor

Addendum # 2

SITE IMPROVEMENTS AT RICHARDSON PARK

November 12, 2024

Total Pages Including Cover (5 Pages)

Acknowledge Addenda on Bid Form

**** BID DUE DATE MONDAY, November 18, 2024 AT 2:15PM ****

Attachments:

1. Addendum Cover Sheet (2 Page)
2. Pre-Bid Agenda (2 Pages)
3. Pre-Bid Sign-In (1 Page)

Questions

1. Q: Will temp fencing be needed on the project?
A: Existing fencing in the park can be used for securing the park. All areas under active construction must be secured while mobilized.
2. Q: Will the basketball courts be closed during construction.
A: No – the basketball courts will remain open during construction, unless the awarded contractor makes a special request to close and secure them.
3. Q: How many benches in the play area are base bid and how many are alternates?
A: 4 of the benches with backs are alternate, the remaining 4 are base bid, along with the 2 backless benches.

PROVIDENCE PARKS DEPARTMENT
1000 Elmwood Avenue, Providence, RI 02905
Phone: 401-680-7201



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4. Q: Regarding the dugouts - please confirm that we will extend the height of existing posts to accommodate the roof (8' high to 7' high). And will the existing chain link on the front and rear remain at 5' high?
A: There are no improvements to dugout fencing. Refer to limit of fence removal on plan documents.

5. Q: Regarding the scoreboard, is Parks including the top and bottom panels to put the park name on it, or it is just the standard scoreboard without lettering?
A: Use the standard scoreboard without extra panels. Any changes will be addressed after award.

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Pre-Bid Meeting – Non-Mandatory

Date: **Wednesday, November 6, 2024 – Richardson Park**

Project: **Site Improvements at Richardson Park**

Bid Due: **Monday, November 18th, 2024 by 2:15pm**

Agenda:

1. Bid Documents, Plans & Specifications – Any Issues?
 - a. Note: Addendum #1 forthcoming
2. Funding – **ARPA & CIP**
 - a. Braided Funding – Only Requires One Invoice Copy
3. Bid Bond, Performance & Payment Bonds – **Required if over \$50k**
4. MBE/WBE Utilization – 10% MBE/10% WBE – Submit All Paperwork
 - a. Regardless of whether or not sub-contractors are utilized, the MBE/WBE Waiver Request Form needs to be signed by the MBE/WBE Outreach Director.
 - b. The form needs to be sent to mbe-wbe@providenceri.gov for a signature prior to submitting the bid
 - c. The Parks Department encourages all vendors to seek qualified MBE/WBE Sub-Contractors for utilization on this project
5. Apprenticeship Requirements
 - a. Construction contracts of \$100,000 or more requires that no less than 15% of the total labor hours performed by contractors and subcontractors on any given project are to be completed by apprentices registered in state-registered apprenticeship programs.
 - b. This requirement pertains to all labor hours for a given project, not just those for new hires.
6. “First Source” Requirements
 - a. When hiring new workers for a construction project, employers seek to hire Providence residents when available.
 - b. If the awarded contractor, regardless of tier, is a signatory to a Collective Bargaining Agreement that governs the contractor’s hiring and referral process, the contractor must contact both Building Futures and the local hiring halls to request apprentices or journey workers who are residents of Providence.
7. Retainage
 - a. 5% will be held from Pay Requests until project completion
 - b. Reduction at Substantial Completion (85%) to 2.5%
 - c. Additional 3% held for out of state contractors
8. Insurance Certificate
 - a. Issue after Award
 - b. Shall include: Project Name, City of Providence (and Funder) as ‘Additionally Insured on a primary but non-contributing basis for General Liability Insurance per Written Contract or Agreement’
9. Permits
 - a. Contractor’s responsibility to seek out if permit is needed
 - b. The City Permit Fee will be Waived (contact when submitting)

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- c. State ADA fee is not waived (only applicable if permit is required)
- 10. Prevailing Wage Requirements
 - a. Wage Decision in RFP (Date of Bid Opening)
 - b. Certified Payrolls to be Submitted with Pay Requisitions
- 11. Sub-Contractor Utilization Form
 - a. Submitted with Pay Requests
- 12. Submittals
 - a. Need Written Approval prior to purchase of Materials
 - b. Substitutions must include 'Side by Side Comparison'
- 13. Schedule of Values / Sequence of Work
 - a. Submitted prior to mobilization
 - b. City expects a Continuous Operation (No Demobilizations)
 - c. Liquidated Damages – Not Included
- 14. Working Hours
 - a. Monday – Friday 7:00 am – 4:00 pm
 - b. Weekends or Extended Hours – Requires Pre-Approval
- 15. Job Site Conduct
 - a. Parks are smoke free 'No Smoking'
 - b. No Loud Music
 - c. Equipment and Vehicles – In working Order – No Leaks
- 16. Pay Requests
 - a. Shall be submitted on the 15th of the month (or as discussed)
 - b. Certified Payrolls need to accompany pay requests or they will not be processed
- 17. Waiver of Lien or Release
 - a. May be Required with certain funding sources for all suppliers and sub-contractors
- 18. Site Restrictions
 - a. Access is limited to certain areas
 - b. Deliveries must be coordinated with project manager
 - c. Contractor has control of the site from mobilization and until demobilization
 - d. Owner will be allowed access at all times

Questions regarding this bid package shall be submitted via e-mail to Purchasing at purchasing@providenceri.gov and **contact below**, no later than five (5) working days before the bid opening date.

Parks Department Contact Information

Nicole Modi
Landscape Designer
401-489-2051 (m) / 401-680-7225 (o)
nmodi@providenceri.gov

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1000 Elmwood Avenue, Providence, RI 02905
Phone: 401-680-7201

Sign-In Sheet

Non-Mandatory Pre-Bid Meeting

Wednesday, November 6, 2024 at 10 AM – Richardson Park (Site)

Project: Site Improvements at Richardson Park

NAME	COMPANY	E-MAIL	PHONE
Nicole Modi	PVD Parks	nmodi@providenceri.gov	401-489-2051
Sam Greenwood	PVD Parks	sgreenwood@providenceri.gov	401-749-6314
Dave L.	Lucena Bros	dave@lucenabros.com	401 762-5400
MARCO CERRANO	SITE TECH	MCEPRANO@SITE-TECH.COM	401-474-3363
Chris Reynolds	Dubon Masonry	ESTIMATE@DUBONMASONRY.COM	401-500-5162
JR Dubon	Dubon Masonry	Estimating@dubonmasonry.com	401-280-8863