



**BOARD OF CONTRACT AND SUPPLY
CITY OF PROVIDENCE, RHODE ISLAND**

REQUEST FOR PROPOSALS

Item Description: Purchase of 2025 Carlton 2012 Woodchipper

or Equivalent Procurement/MinuteTraq #: 49067

Date to be opened: 5/5/2025

Issuing Department: Providence Water Supply Board

QUESTIONS

- Please direct questions related to the process, how to fill out forms, and how to submit an application(Pages 1-8) to the Purchasing Department.
 - Email: purchasing@providenceri.gov
 - Please use the subject line “**Solicitation Question**”
- Please direct questions relative to the Minority and Women’s Business Enterprise Program and the corresponding forms (Pages 10-11) to the MBE/WBE Outreach Director for the City of Providence, Grace Diaz
 - Email: gdiaz@providenceri.gov
 - Please use subject line “**MBE WBE Forms**”
- Please direct questions relative to the specifications outlined (beginning on page 14) to the issuing department’s subject matter expert:
 - Name: Tony Fernandes
 - Title: Division Manager – Support Services
 - Email Address: Tonyf@provwater.com

Pre-submission Conference

There is no pre-bid conference scheduled for this item.

Deadline for questions submissions:

April 28, 2025

INSTRUCTIONS FOR SUBMISSION

Meeting Date: 5/5/2025

Bids may be submitted up to **2:15 P.M.** on the above meeting date at the **Department of the City Clerk, Room 311, City Hall, 25 Dorrance Street, Providence.** At 2:15 P.M. all bids will be publicly opened and read at the Board of Contract Meeting in Conference Room 305, on the 3rd floor of City Hall.

- Bidders must submit **2 copies** of their bid in sealed envelopes or packages labeled with the captioned **Item Description** and the **City Department to which the solicitation and bid are related and must include the company name and address on the envelope as well.** (On page 1).
- If required by the Department, please keep the original bid bond and check in only one of the envelopes.
- Communications to the Board of Contract and Supply that are not competitive sealed bids (i.e. product information/samples) should have **“NOT A BID”** written on the envelope or wrapper.
- Only use form versions and templates included in this solicitation. If you have an old version of a form do not recycle it for use in this bid.
- The bid envelope and information relative to the bid must be addressed to:

**Board of Contract and Supply
Department of the City Clerk – City Hall, Room 311
25 Dorrance Street
Providence, RI 02903**

****PLEASE NOTE:** This bid may include details regarding information that you will need to provide (such as proof of licenses) to the issuing department before the formalization of an award.

This information is NOT requested to be provided in your initial bid by design.

All bids submitted to the City Clerk become public record. Failure to follow instructions could result in information considered private being posted to the city’s Open Meetings Portal and made available as a public record. The City has made a conscious effort to avoid the posting of sensitive information on the City’s Open Meetings Portal, by requesting that such sensitive information be submitted to the issuing department only at their request.

BID PACKAGE CHECKLIST

Digital forms are available in the City of Providence Purchasing Department Office or online at <http://www.providenceri.gov/purchasing/how-to-submit-a-bid/>

The bid package **MUST** include the following, in this order:

- Bid Form 1: Bidder's Blank as the cover page/ 1st page (*see page 6 of this document*)
- Bid Form 2: Certification of Bidder as 2nd page (*see page 7 of this document*)
- Bid Form 3: Certificate Regarding Public Records (*see page 8 of this document*)
- Bid Form 4: Affidavit of City Vendor (*see pages 9 and 10 of this document*)
- Forms from the Minority and Women Business Enterprise Program: Based on Bidder Category. See *forms and instructions enclosed (pages 10-11) or on:*
<https://www.providenceri.gov/purchasing/minority-women-owned-business-mbewbe-procurement-program/>

***Please note: MBE/WBE forms must be completed for EVERY bid submitted and must be inclusive of ALL required signatures. Forms without all required signatures will be considered incomplete.**

- Bidder's Proposal/Packet: Formal response to the specifications outlined in this RFP, including pricing information and details related to the good(s) or service(s) being provided. Please be mindful of formatting responses as requested to ensure clarity.
- Financial Assurance, *if requested* (as indicated on page 5 of this document under "Bid Terms")

All of the above listed documents are REQUIRED. (With the exception of financial assurances, which are only required if specified on page 5.)

*****Failure to meet specified deadlines, follow specific submission instructions, or enclose all required documents with all applicable signatures will result in disqualification, or in an inability to appropriately evaluate bids.**

NOTICE TO VENDORS

1. The Board of Contract and Supply will make the award to the lowest qualified and responsible bidder.
2. In determining the lowest responsible bidder, cash discounts based on preferable payment terms will not be considered.
3. Where prices are the same, the Board of Contract and Supply reserves the right to award to one bidder, or to split the award.
4. No proposal will be accepted if the bid is made in collusion with any other bidder.
5. Bids may be submitted on an "equal in quality" basis. The City reserves the right to decide equality. Bidders must indicate brand or the make being offered and submit detailed specifications if other than brand requested.
6. A bidder who is an out-of-state corporation shall qualify or register to transact business in this State, in accordance with the Rhode Island Business Corporation Act, RIGL Sec. 7-1.2-1401, et seq.
7. The Board of Contract and Supply reserves the right to reject any and all bids.
8. Competing bids may be viewed in person at the Department of the City Clerk, City Hall, Providence, immediately upon the conclusion of the formal Board of Contract and Supply meeting during which the bids were unsealed/opened. Bids may also be accessed electronically on the internet via the City's [Open Meetings Portal](#).
9. As the City of Providence is exempt from the payment of Federal Excise Taxes and Rhode Island Sales Tax, prices quoted are not to include these taxes.
10. In case of error in the extension of prices quoted, the unit price will govern.
11. The contractor will **NOT** be permitted to: a) assign or underlet the contract, or b) assign either legally or equitably any monies or any claim thereto without the previous written consent of the City Purchasing Director.
12. Delivery dates must be shown in the bid. If no delivery date is specified, it will be assumed that an immediate delivery from stock will be made.
13. A certificate of insurance will normally be required of a successful vendor.
14. For many contracts involving construction, alteration and/or repair work, State law provisions concerning payment of prevailing wage rates apply ([RIGL Sec. 37-13-1 et seq.](#))
15. No goods should be delivered, or work started without a Purchase Order.
16. **Submit 2 copies of the bid to the City Clerk, unless the specification section of this document indicates otherwise.**
17. Bidder must certify that it does not unlawfully discriminate on the basis of race, color, national origin, gender, gender identity or expression, sexual orientation and/or religion in its business and hiring practices and that all of its employees are lawfully employed under all applicable federal, state and local laws, rules and regulations. (See Bid Form 2.)

BID TERMS

1. Financial assurances may be required in order to be a successful bidder for Commodity or Construction and Service contracts. If either of the first two checkboxes below is checked, the specified assurance must accompany a bid, or the bid will not be considered by the Board of Contract and Supply. The third checkbox indicates the lowest responsible bidder will be contacted and required to post a bond to be awarded the contract.
 - a) ☐ A certified check for \$_____ must be deposited with the City Clerk as a guarantee that the Contract will be signed and delivered by the bidder.
 - b) ☐ A bid bond in the amount of _____ per centum (%) of the proposed total price, must be deposited with the City Clerk as a guarantee that the contract will be signed and delivered by the bidder; and the amount of such bid bond shall be retained for the use of the City as liquidated damages in case of default. Any person signing a bid bond as an attorney-in-fact shall include with the bid bond an original, or a photocopy or facsimile of an original, power of attorney.
 - c) ☐ A performance and payment bond with a satisfactory surety company will be posted by the bidder in a sum equal to one hundred per centum (100%) of the awarded contract.
 - d) ☒ No financial assurance is necessary for this item.
2. Awards will be made within **nighty (90) days of bid opening**. All bid prices will be considered firm, unless qualified otherwise. Requests for price increases will not be honored.
3. Failure to deliver within the time quoted or failure to meet specifications may result in default in accordance with the general specifications. It is agreed that deliveries and/or completion are subject to strikes, lockouts, accidents, and Acts of God.

The following entry applies only for COMMODITY BID TERMS:

4. Payment for partial delivery will not be allowed except when provided for in blanket or term contracts.

The following entries apply only for CONSTRUCTION AND SERVICE BID TERMS:

5. Only one shipping charge will be applied in the event of partial deliveries for blanket or term contracts.
6. Prior to commencing performance under the contract, the successful bidder shall attest to compliance with the provisions of the Rhode Island Worker's Compensation Act, [RIGL 28-29-1, et seq.](#) If exempt from compliance, the successful bidder shall submit a sworn Affidavit by a corporate officer to that effect, which shall accompany the signed contract.
7. Prior to commencing performance under the contract, the successful bidder shall, submit a certificate of insurance, in a form and in an amount satisfactory to the City.

BID FORM 1: Bidders Blank

1. Bids must meet the attached specifications. Any exceptions or modifications must be noted and fully explained.
2. Bidder's responses must be in ink or typewritten, and all blanks on the bid form should be completed.
3. The price or prices proposed should be stated both in **WRITING** and in **FIGURES**, and any proposal not so stated may be rejected. **Contracts exceeding twelve months must specify annual costs for each year.**
4. Bids **SHOULD BE TOTALED** so that the final cost is clearly stated (unless submitting a unit price bid), however **each item should be priced individually**. Do not group items. Awards may be made on the basis of *total* bid or by *individual items*.
5. All bids **MUST BE SIGNED IN INK.**

Name of Bidder (Firm or Individual): _____

Contact Name: _____

Business Address: _____

Business Phone #: _____

Contact Email Address: _____

Agrees to bid on (Write the "Item Description" here): _____

If the bidder's company is based in a state *other than Rhode Island*, list name and contact information for a local agent for service of process that *is located within Rhode Island*

Delivery Date (if applicable): _____

Name of Surety Company (if applicable): _____

Total Amount in Writing*: _____

Total Amount in Figures*: _____

****If you are submitting a unit price bid, please insert "Unit Price Bid"***

Use additional pages if necessary for additional bidding details.

Signature of Representation

Title

BID FORM 2: Certification of Bidder
(Non-Discrimination/Hiring)

Upon behalf of _____ (Firm or Individual Bidding),

I, _____ (Name of Person Making Certification),

being its _____ (Title or "Self"), hereby certify that:

1. Bidder does not unlawfully discriminate on the basis of race, color, national origin, gender, sexual orientation and/or religion in its business and hiring practices.
2. All of Bidder's employees have been hired in compliance with all applicable federal, state and local laws, rules and regulations.

I affirm by signing below that I am duly authorized on behalf of Bidder, on

this _____ day of _____ 20____.

Signature of Representation

Printed Name

BID FORM 3: Certificate Regarding Public Records

Upon behalf of _____ (Firm or Individual Bidding),

I, _____ (Name of Person Making Certification),

being its _____ (Title or "Self"), hereby certify an

understanding that:

1. All bids submitted in response to Requests for Proposals (RFP's) and Requests for Qualification (RFQ's), documents contained within, and the details outlined on those documents become public record upon receipt by the City Clerk's office and opening at the corresponding Board of Contract and Supply (BOCS) meeting.
2. The Purchasing Department and the issuing department for this RFP/RFQ have made a conscious effort to request that sensitive/personal information be submitted directly to the issuing department and only at request if verification of specific details is critical the evaluation of a vendor's bid.
3. The requested supplemental information may be crucial to evaluating bids. Failure to provide such details may result in disqualification, or an inability to appropriately evaluate bids.
4. If sensitive information that has not been requested is enclosed or if a bidder opts to enclose the defined supplemental information prior to the issuing department's request in the bidding packet submitted to the City Clerk, the City of Providence has no obligation to redact those details and bears no liability associated with the information becoming public record.
5. The City of Providence observes a public and transparent bidding process. Information required in the bidding packet may not be submitted directly to the issuing department at the discretion of the bidder in order to protect other information, such as pricing terms, from becoming public. Bidders who make such an attempt will be disqualified.

I affirm by signing below that I am duly authorized on behalf of Bidder, on

this _____ day of _____ 20 _____.

Signature of Representation

Printed Name

BID FORM 4: Affidavit of City Vendor

Per our Code of Ordinances [Sec. 21.-28.1 \(e\)](#), this form applies to a) the business, b) any political action committee whose name includes the name of the business, c) all persons holding ten (10) percent or greater equity interest or five thousand dollars (\$5,000.00) or greater cash value interest in the business at any time during the reporting period, d) all executive officers of the business entity, e) any spouse or dependent child of any individual identified in a) through d) above.

Executive officers who are not residents of the state of Rhode Island are exempted from this requirement.

Per [R.I.G.L. § 36-14-2](#), "Business" means a sole proprietorship, partnership, firm, corporation, holding company, joint stock company, receivership, trust, or any other entity recognized in law through which business for profit or not for profit is conducted.

Name of the person making this affidavit: _____

Position in the "Business" _____

Name of Entity _____

Address: _____

Phone number: _____

The number of persons or entities in your entity that are required to report under [Sec. 21.-28.1 \(e\)](#): _____

Read the following paragraph and answer one of the options:

Within the 12 month period preceding the date of this bid submission with the City of Providence, or with respect to the contracts that are not in writing within the 12 month period preceding the date of notification that the contract has reached the \$100,000 threshold, have you made campaign contributions within a calendar year to (please list all persons or entities required under [Sec. 21.-28.1 \(e\)](#)).

- a. Members of the Providence City Council? ☐ Yes ☐ No
- If Yes, please complete the following:
Recipient(s) of the Contribution: _____
Contribution Date(s): _____ Contribution Amount(s): _____
- b. Candidates for election or reelection to the Providence City Council? ☐ Yes ☐ No
- If Yes, please complete the following:
Recipient(s) of the Contribution: _____
Contribution Date(s): _____ Contribution Amount(s): _____
- c. The Mayor of Providence? ☐ Yes ☐ No
- If Yes, please complete the following:
Recipient(s) of the Contribution: _____
Contribution Date(s): _____ Contribution Amount(s): _____
- d. Candidates for election or reelection to the office of Mayor of Providence? ☐ Yes ☐ No
- If Yes, please complete the following:
Recipient(s) of the Contribution: _____
Contribution Date(s): _____ Contribution Amount(s): _____

Signed under the pains and penalties of perjury.

Position

MBE/WBE Participation Plan

Please complete separate forms for each MBE/WBE subcontractor/supplier to be utilized on the solicitation.

Bidder's Name:					
Bidder's Address:					
Point of Contact:					
Telephone:					
Email:					
Procurement #:					
Project Name:					
Which one of the following describes your business' status in terms of Minority and/or Woman Owned Business Enterprise certification with the State of Rhode Island? (Check all that apply).	<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Neither MBE nor WBE				
<p>This form is intended to capture commitments between the prime contractor/vendor and MBE/WBE subcontractors and suppliers, including a description of the work to be performed and the percentage of the work as submitted to the prime contractor/vendor. Please note that all MBE/WBE subcontractors/suppliers must be certified by the Office of Diversity, Equity and Opportunity at the time of bid. The MBE/WBE Directory can be found here. Please visit, the City's MBE/WBE page for details of the program (e.g. instructions and requirements).</p> <ul style="list-style-type: none"> • Nonprofit organizations are not required to complete the rest of this form. • Construction projects unable to identify subcontractors prior to bid submission (e.g. Design Build) are required to provide updates to the MBE/WBE Outreach Office 					
Name of Subcontractor/Supplier:					
Type of RI Certification:	<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Neither				
Address:					
Point of Contact:					
Telephone:					
Email:					
Detailed Description of Work to Be Performed by Subcontractor or Materials to be Supplied by Supplier Per the Scope of Work provided in the RFP					
Total Contract Value (\$):		Subcontract Value (\$):		Participation Rate (%):	
Anticipated Date of Performance:					
I certify under penalty of perjury that the forgoing statements are true and correct.					
Prime Contractor/Vendor Signature		Title		Date	
Subcontractor/Supplier Signature		Title		Date	

***If you did not meet the 20% MBE/WBE combined participation goal, submit a Waiver Request Form.**

MBE/WBE Waiver Request Form

Fill out this form only if you did not meet the 20% MBE/WBE participation goal.

State-certified MBE or WBE Prime Bidders are NOT REQUIRED to fill out this form.

Submit this form to the City of Providence MBE/WBE Outreach Director, Grace Diaz, at gdiaz@providenceri.gov, for review **prior to bid submission**. This waiver applies only to the current bid which you are submitting to the City of Providence and does not apply to other bids your company may submit in the future. **In case a waiver is needed, City Department Directors should not recommend a bidder for an award if this form is not included, absent or is not signed by the city of Providence MBE/WBE director.**

Prime Bidder: _____ Contact Email and Phone _____
Company Name, Address: _____ Trade _____
Project /Item Description (as seen on RFP): _____

To receive a waiver, you must list the certified MBE and/or WBE companies you contacted, the name of the primary individual with whom you interacted, and the reason the MBE/WBE company could not participate on this project.

MBE/WBE Company Name	Individual's Name	Company Name	Why did you choose not to work with this company?

I acknowledge the City of Providence's goal of a combined MBE/WBE participation is 20% of the total bid value. I am requesting a waiver of _____ % MBE/WBE (20% minus the value of **Box F** on the Subcontractor Disclosure Form). If an opportunity is identified to subcontract any task associated with the fulfillment of this contract, a good faith effort will be made to select MBE/WBE certified businesses as partners.

Signature of Prime Contractor /
or Duly Authorized Representative

Printed Name

Date Signed

Signature of City of Providence
MBE/WBE Outreach Director /
or Duly Authorized Representative

Printed Name of City of Providence
MBE/WBE Outreach Director

Date Signed

FOR CONSTRUCTION PROJECTS

APPRENTICE REQUIREMENTS (Construction Projects Valued at \$100,000 or More).

Attention of prospective bidders is called to the fact that this project is to be bid upon and executed under the City of Providence Code of Ordinances Chapter 21 Art. II [Section 21-28.1](#) c(1) and (2) related to utilizing apprentices in the contract. This ordinance outlines requirements for utilizing not less than 15% of total hours worked by apprentices. The City may lower this percentage only if it determines in writing that compliance is not feasible or that it would be unduly cost prohibitive to the project. The attention of prospective bidders is also called to the fact that reporting the efforts undertaken and progress towards achieving the requirements in this ordinance is a condition for payment. Compliance reporting shall be submitted with any contract payment requisition, in a format to be specified by the City. This demonstration of compliance through such reports shall be a condition of the requisition for payment to be processed. Upon the contract being awarded to the successful bidder, a mandatory meeting will be scheduled to review the project requirements relative to apprenticeship requirements and the process and protocols by which these goals will be achieved. At this meeting, specific forms and procedures for the documentation and achievement of these requirements by the successful bidder will be provided, discussed and agreed upon for the execution of the contract.

“FIRST SOURCE” REQUIREMENTS.

Attention of prospective bidders is called to the fact that this project is to be bid upon and executed under the City of Providence Code of Ordinances [Chapter 21 Art. III 1/2 First Source Agreements](#) Sec. 21-91 through 21-96. This ordinance outlines requirements for hiring Providence residents to work on this project. The City may waive this requirement only upon a determination in writing that qualified residents of Providence are not available for the project, pursuant to Sec. 21-94(e). The attention of prospective bidders is called to the fact that reporting the efforts undertaken and progress towards achieving the requirements in this ordinance is a condition for payment. Compliance reporting shall be submitted with any contract payment requisition, in a format to be specified by the City. This demonstration of compliance through such reports shall be a condition of the requisition for payment to be processed. Upon the contract being awarded to the successful bidder, a mandatory meeting will be scheduled to review the project requirements relative to the First Source Agreements and the process and protocols by which these goals will be achieved. At this meeting, specific forms and procedures for the documentation and achievement of these requirements by the successful bidder will be provided, discussed, and agreed upon for the execution of the contract.

SUPPLEMENTAL INFORMATION

If the issuing department for this RFP determines that your firm's bid is best suited to accommodate their need, you will be asked to provide proof of the following prior to formalizing an award.

An inability to provide the outlined items at the request of the department may lead to the disqualification of your bid.

*This information is **NOT** requested to be provided in your initial bid that you will submit to the City Clerk's office by the "date to be opened" noted on page 1. This list only serves as a list of items that your firm should be ready to provide on request.*

All bids submitted to the City Clerk become public record. Failure to follow instructions could result in information considered private being posted to the city's Open Meetings Portal and made available as a public record.

You must be able to provide:

- Business Tax ID
- Proof of Insurance.
- Certificate of Good Standing with the Rhode Island Secretary of State.



**BOARD OF CONTRACT AND SUPPLY
CITY OF PROVIDENCE, RHODE ISLAND**

CITY OF PROVIDENCE STANDARD TERMS & CONDITIONS

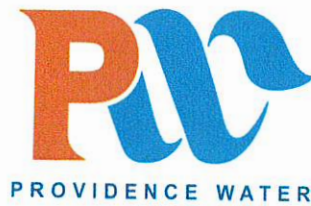
1. The terms "you" and "your" contained herein refer to the person or entity that is a party to the agreement with the City of Providence ("the City") and to such person's or entity's employees, officers, and agents.
2. The Request For Proposals ("RFP") and these Standard Terms and Conditions together constitute the entire agreement of the parties ("the Agreement") with regard to any and all matters. By your submission of a bid proposal or response to the City's RFP, you accept these Standard Terms & Conditions and agree that they supersede any conflicting provisions provided by bid or in any terms and conditions contained or linked within a bid and/or response. Changes in the terms and conditions of the Agreement, or the scope of work thereunder, may only be made by a writing signed by the parties.
3. You are an independent contractor and in no way does this Agreement render you an employee or agent of the City or entitle you to fringe benefits, workers' compensation, pension obligations, retirement or any other employment benefits. The City shall not deduct federal or state income taxes, social security or Medicare withholdings, or any other taxes required to be deducted by an employer, and this is your responsibility to yourself and your employees and agents.
4. You shall not assign your rights and obligations under this Agreement without the prior written consent of the City. Any assignment without prior written consent of the City shall be voidable at the election of the City. The City retains the right to refuse any and all assignments in the City's sole and absolute discretion.
5. Invoices submitted to the City shall be payable sixty (60) days from the time of receipt by the City. Invoices shall include support documentation necessary to evidence completion of the work being invoiced. The City may request any other reasonable documentation in support of an invoice. The time for payment shall not commence, and invoices shall not be processed for payment, until you provide reasonably sufficient support documentation. In no circumstances shall the City be obligated to pay or shall you be entitled to receive interest on any overdue invoice or payment. In no circumstances shall the City be obligated to pay any costs associated with your collection of an outstanding invoice.
6. For contracts involving construction, alteration, and/or repair work, the provisions of applicable state labor law concerning payment of prevailing wage rates (R.I. Gen. Laws §§ 37-13-1 et seq., as amended) and the City's First Source Ordinance (Providence Code of Ordinances §§ 21-91 et seq., as amended) apply.
7. With regard to any issues, claims, or controversies that may arise under this Agreement, the City shall not be required to submit to dispute resolution or mandatory/binding arbitration. Nothing prevents the parties from mutually agreeing to settle any disputes using mediation or non-binding arbitration.
8. To the fullest extent permitted by law, you shall indemnify, defend, and hold harmless the City, its employees, officers, agents, and assigns from and against any and all claims, damages, losses, allegations, demands, actions, causes of action, suits, obligations, fines, penalties, judgments, liabilities, costs and expenses, including but not limited to attorneys' fees, of any nature whatsoever arising out of, in connection with, or resulting from the performance of the work provided in the Agreement.
9. You shall maintain throughout the term of this Agreement the insurance coverage that is required by the RFP or, if none is required in the RFP, insurance coverage that is considered in your industry to be commercially reasonable, and you agree to name the City as an additional insured on your general liability policy and on any umbrella policy you carry.
10. The City shall not subject itself to any contractual limitations on liability. The City shall have the time permitted within the applicable statute of limitations, and no less, to bring or assert any and all causes of action, suits, claims or demands the City may have arising out of, in connection with, or resulting from the performance of the work provided in the Agreement, and in no event does the City agree to limit your liability to the price of the Agreement or any other monetary limit.
11. The City may terminate this Agreement upon five (5) days' written notice to you if you fail to observe any of the terms and conditions of this Agreement, or if the City believes your ability to perform the



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terms and conditions of this Agreement has been materially impaired in any way, including but in no way limited to loss of insurance coverage, lapsing of a surety bond, if required, declaration of bankruptcy, or appointment of a receiver. In the event of termination by the City, you shall be entitled to just and equitable compensation for any satisfactory work completed and expenses incurred up to the date of termination.

12. Written notice hereunder shall be deemed to have been duly served if delivered in person to the individual or member of the firm or entity or to an officer of the entity for whom it was intended, or if delivered at or sent by registered or certified mail to the last business address known by the party providing notice.
13. In no event shall the Agreement automatically renew or be extended without a writing signed by the parties.
14. You agree that products produced or resulting from the performance of the Agreement are the sole property of the City and may not be used by you without the express written permission of the City.
15. For any Agreement involving the sharing or exchange of data involving potentially confidential and/or personal information, you shall comply with any and all state and/or federal laws or regulations applicable to confidential and/or personal information you receive from the City, including but not limited to the Rhode Island Identity Theft Protection Act, R.I. Gen. Laws § 11-49.3-1, during the term of the Agreement. You shall implement and maintain appropriate physical, technical, and administrative security measures for the protection of, and to prevent access to, use, or disclosure of, confidential and/or personal information. In the event of a breach of such information, you shall notify the City of such breach immediately, but in no event later than twenty-four (24) hours after discovery of such breach.
16. The Agreement is governed by the laws of the State of Rhode Island. You expressly submit yourself to and agree that any and all actions arising out of, in connection with, or resulting from the performance of the Agreement or relationship between the parties shall occur solely in the venue and jurisdiction of the State of Rhode Island or the federal court located in Rhode Island.
17. The failure of the City to require performance of any provision shall not affect the City's right to require performance at any time thereafter, nor shall a waiver of any breach or default of this Agreement constitute a waiver of any subsequent breach or default or a waiver of the provision itself.
18. If any term or provision of this Agreement, or the application thereof to any person or circumstance shall, in any extent, be invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each term and provision shall be valid and enforceable to the fullest extent permitted by law.



Request for Proposals (RFP) - 2025 Carlton 2012 Woodchipper or Equivalent

1. Introduction

Providence Water is soliciting proposals from qualified vendors to provide ONE (1) new 2025 Model Carlton 2012 Woodchipper or equivalent. This Request for Proposals (RFP) outlines the specifications, requirements, and evaluation criteria for this procurement.

2. Scope of Work

Providence Water requires a new, fully operational woodchipper that meets or exceeds the specifications outlined in this document. The successful vendor shall provide all necessary equipment, materials, and services to deliver a complete and functional unit, including delivery, training, and warranty support.

3. Product Specifications

The woodchipper offered must meet or exceed the following specifications:

- **MAKE:** Carlton or equivalent
- **MODEL:** 2012 Series or equivalent
- **TYPE:** Disc

3.1 Engine:

- Manufacturer: Kubota or equivalent
- Number of Cylinders: Four
- Bore: 3.94 inches (100 mm)
- Stroke: 4.72 inches (120 mm)
- Displacement: 230 Cubic Inches (3.769L)
- Maximum RPM: 2600 RPM
- Horsepower: 116 HP or greater
- Torque: 318 Ft Lbs (431 NM) or greater.
- Cooling Medium: Liquid Water/Antifreeze Mixture
- Air Cleaner: Two Stage Dry Type
- Oil Filter: Full Flow Spin On
- Oil Capacity: 14 Quarts

- Oil Type: 15W-40 Rotella (CJ-4 Rating) or equivalent
- Electrical: 12 Volt
- Gauges: Oil Pres, Water Temp, Amp, Digital Tach
- Clutch: Stein 11 1/2" Over Center or equivalent

3.2 Chipper Disk:

- Wheel Diameter: 40 inches or greater
- Wheel Thickness: 2 inches or greater
- Disk Balance: Precision High Speed Balanced
- Wheel Speed: 1180 RPM or greater
- Number of Knives: 4
- Knife Dimensions: 7 1/4" x 4 1/2" x 1/2"
- Anvil: 4 1/2" x 12 1/2" x 1/2" AR400 or equivalent
- Chip Throwers: Two 3/8" x 4" x 4" x 12" long or greater

3.3 Hydraulic System:

- Hyd Pump Displacement: .87 in cu/rev (14.4cm cu/rev) or equivalent.
- Hyd Pump Drive System: Direct Drive off Engine Mount
- Flow: Variable Pressure Compensated
- System Relief: 2500 PSI or greater
- Oil Tank Capacity: 13 Gallons or greater
- Oil Type: AW32 or equivalent
- Valve: Series Type
- Hose: 16,000 PSI Burst – Exceeds SAE 100R2
- Oil Filter: 10 Micron Return with Suction Strainer

3.4 Drive System:

- Engin Sheave: 6/5V7.1 or equivalent.
- Jackshaft Sheave: 6/5V15 or equivalent.
- Drive Belt: 6/5V1000 Kevlar Construction or equivalent.
- Cutter Head Shaft: 4" or greater

3.5 Feed System:

- Feed Motors: 32 cubic Inch Displacement or greater.
- Flow: Pressure Compensated Adjustable
- Hydraulic Drive: Live Driven off engine
- Auto feed: Reversing, digital fully adjustable.
- Feed Rate: Adjustable.
- Feed Rollers: Two 10 1/2-18 1/2"
- Springs: Two 19' tight wound powder coated
- Slide Bearings: Four 1" hardened
- Lift Cylinders: Two 2x12 1" attachments

3.6 Discharge:

- Crank Adjustable Swivel and Height

3.7 Frame: (Detailed specific framing material specifications in original document)

3.8 Additional Requirements:

- Full spare tire mounted on trailer.
- PAINT: Standard industrial urethane yellow.
- SAFETY: Bolt on chock holders, 2.5 lb. fire extinguisher with mount, hoop style cone holder.
- Trailer lighting: LED, DOT compliant.
- One set of replacement Carlton blades with hardware.
- Training: Operation and Maintenance Manuals, and training of Providence water personal.
- Warranty: 3-year manufacturer's warranty (parts & labor) including on location service at Providence waters facilities.
- Printed operation and maintenance manuals for chipper and trailer.

4. Proposal Requirements

Proposals must include the following information:

- Detailed product specifications, including product information sheets.
- Pricing information, including delivery costs.
- Warranty details.
- Documentation that unit meets or exceeds all outlined specifications.
- Details relating to training offered.

- Documentation regarding vendor experience.
- Delivery timelines.

5. Evaluation Criteria

Proposals will be evaluated based on the following criteria:

- Compliance with specifications.
- Pricing.
- Warranty.
- Vendor experience and qualifications.
- Training and support.
- Delivery timeline.

CARLTON

12" DISK STYLE
WOOD CHIPPER

HEAVY-DUTY

THE
PROFESSIONAL'S
CHOICE



2012

2512

2512 HD



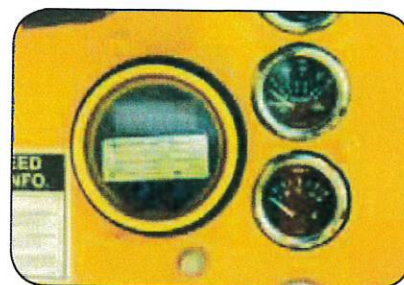
Powerful
Durable
Reliable

12-INCH CHIPPER OPTIONS

Carlton offers a variety of 12-inch chipper models to tackle almost any project. The Carlton 2012 features 20-inch long feed rollers, while the 2512 features 25-inch long feed rollers. The longer rollers on the 2512 give it a wider throat at the rollers, making it feed more aggressively. The 2512 is available as an HD (heavy-duty) model for the most difficult chipping conditions. The HD model comes with a 9000 lb. Dexter Torflex axle and an extreme duty 3- by 6-inch steel frame. No matter what the project, no matter what the conditions, Carlton has the right wood chipper for you.



Dual Lift Cylinders provide crushing power when necessary and allow easy access to the anvil. Mounting these dual lift cylinders low on the sides allows for a full 360° discharge chute rotation.



Digitally Controlled Reversing Autofeed Plus monitors engine rpm and adjusts the feed automatically. This system has the ability to start, stop, and reverse the feed of material into the chipper based on parameters set by the operator.

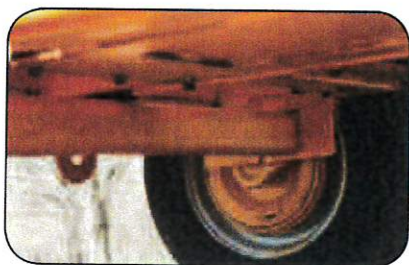
Engine Options include Kubota, Caterpillar, and John Deere from 80 horsepower to 140 horsepower. These arborist engine packages are specifically designed for use on a chipper and include heavy-duty radiator screens, live hydraulic pump hook ups, locking side panels, and easy access to filters and fluids.

Heavy-Duty Infeed Table and Folding Tray.



30" Telescoping Tongue allows the operator to adjust the length to easily fit under the largest chip bodies.

Locking Fuel and Hydraulic Tanks sit down in the frame for maximum capacity and a clean design.

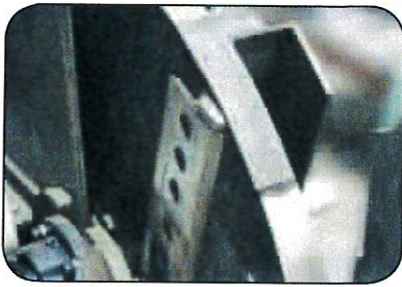


8000 lb. Dexter Torflex Axle with electric brakes makes Carlton 12" Chippers tow great. A 9000 lb. axle is used on the HD models.

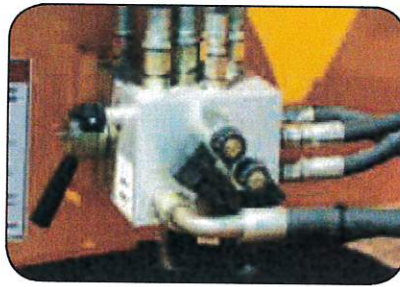


Kevlar Construction Belts carry more horsepower with less stretch, lowering maintenance costs and prolonging belt life. Carlton uses 6 bands providing 50% more strength than competitive models.

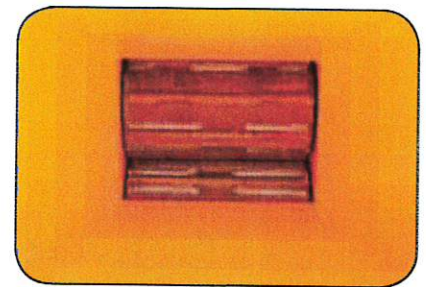




Precision Ground High Speed Balanced Chipping Disk. Carlton's chipper disks are perfectly round (no flat spots like competitive chippers) they are also high speed computer balanced – this combination provides for an extremely smooth chipping action that prolongs bearing and machine life.



Integrated Single Manifold Hydraulic System simplifies the system reducing the number of hoses needed and reduces leak points.



10 1/2" Diameter Feed Rollers aggressively pull in the material to be chipped. These large diameter feed rollers climb over material easily, pulling it into the chipper with no assistance. These rollers are 20" long in the 2012 and a massive 25" long in the 2512.

LED Taillights mounted high on the infeed out of harms way. All Carlton chippers come with heavy duty taillight covers as standard equipment. All the wiring runs inside the frame to give the machine a neater appearance and keep wires clear of damage.

Heavy Duty Planetary Winch with cable and choker is an option on all Carlton Chippers. This planetary winch has two speeds and the strongest pulling power available on a chipper.

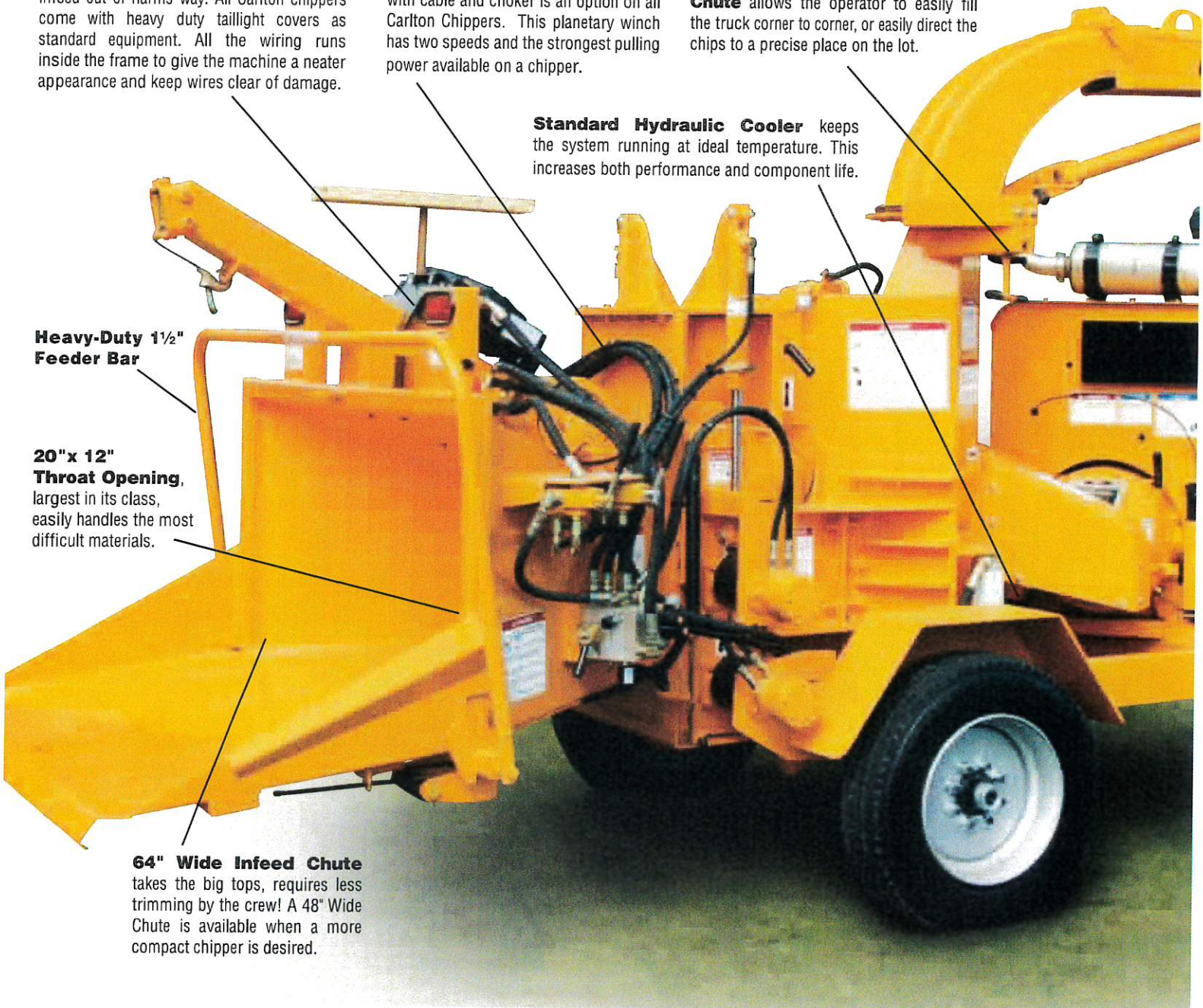
Hand Crank Swivel Discharge Chute allows the operator to easily fill the truck corner to corner, or easily direct the chips to a precise place on the lot.

Standard Hydraulic Cooler keeps the system running at ideal temperature. This increases both performance and component life.

Heavy-Duty 1 1/2" Feeder Bar

20"x 12" Throat Opening, largest in its class, easily handles the most difficult materials.

64" Wide Infeed Chute takes the big tops, requires less trimming by the crew! A 48" Wide Chute is available when a more compact chipper is desired.





32 Cubic Inch Feed Wheel Motors give the Carlton 12" Chippers more infeed pulling power than any other 12" capacity chipper on the market. The patented coupler design makes the infrequent service extremely easy.



Hand Crank Height Adjustable Discharge Chute allows the operator to quickly adjust the discharge perfectly for any truck.



Live Hydraulics run directly off the engine allowing the operator to engage all hydraulic functions without the disk being engaged.

Carlton Quality

DURABLE
DEPENDABLE



The Carlton Model 2012 wood chipper incorporates numerous standard features found only as options on competitive machines. Standard features like live hydraulics, dual lift cylinders, reversing auto feed, Kevlar belts and Dupont Imron paint, put the 2012 in a class by itself. High horsepower diesel engines, a 20-by 12-inch throat opening and a 64-inch wide infeed give the Carlton 2012 massive capacity. Plus Carlton chippers are built to the highest standards providing contractors the **operation and reliability** they need.



CALL TOLL FREE **800-243-9335**

VISIT US ON THE WEB AT

www.stumpcutters.com

GET

AGGRESSIVE

POWERFUL

INFEED

MASSIVE

CHIPPING
CAPACITY



SPECIFICATIONS

General

Weight	6200 Pounds
	6400 Pounds
	7000 Pounds
Length	186 inches
Height	100 inches
Tires	215/75R17.5 Ld Rng H 4805 # @125 PSI
	235/75R17.5 Ld Rng H 6005 # @125 PSI
Axle	Dexter Torflex 8,000 Pound Cap
	Dexter Torflex 9,000 Pound Cap
Brakes	Electric with Breakaway Switch
Hitch	Five Inch Height Adjustable Pintle
Fuel Capacity	40 Gallons
Battery	29HVD 650 CCA
Jack Stand	7000 # Cap Screw Type Swing Up

Engine *

Manufacturer	John Deere
Number of Cylinders	Four
Bore	4.19 Inches (106 mm)
Stroke	5.0 Inches (127 mm)
Displacement	276 Cubic Inches (4.5L)
Maximum RPM	2400 RPM
Horsepower	140HP
Torque	367 Ft Lbs (498 NM)
Cooling Medium	Liquid Water/Antifreeze Mixture
Air Cleaner	Two Stage Dry Type
Oil Filter	Full Flow Spin On
Oil Capacity	15 Quarts
Oil Type	John Deere
Electrical	12 Volt
Gauges	Oil Pres, Water Temp, Amp, Digital Tach
Clutch	Twin Disk 11 1/2" Over Center

Bearings

Disk Bearings	2 7/16 inches Tapered Roller
Feed Roller Bearings	2 inches Tapered Roller
Disk Shaft	3 1/2 inches
Feed Roller Shaft	2 inches

Chipper Disk

Wheel Diameter	40 inches
Wheel Thickness	2 inches
Disk Balance	Precision High Speed Balanced
Wheel Speed	1180 RPM
Number of Knives	4
Knife Dimensions	7 1/4" x 4 1/2" x 1/2"
Anvil	4 1/2" x 12 1/2" x 1/2" AR400
Chip Throwers	Two 3/8" x 4" x 4" x 12" long

Cutting Dimensions

Throat Opening	12 3/4" x 20"
	12 3/4" x 25"
	12 3/4" x 25"

Hydraulic System

Hyd Pump Displacement	.87 in cu/rev (14.4cm cu/rev)
Hyd Pump Drive System	Direct Drive off Engine Mount
Flow	Variable Pressure Compensated
System Relief	2500 PSI
Oil Tank Capacity	13 Gallons
Oil Type	AW32
Valve	Series Type
Hose	16,000 PSI Burst - Exceeds SAE 100R2
Oil Filter	10 Micron Return with Suction Strainer

Drive System

Engine Sheave	6/5V7.1
Jackshaft Sheave	6/5V15
Drive Belt	6/5V1000 Kevlar Construction
Cutter Head Shaft	4 1/4"

Feed System

Feed Motors	32 Cubic Inch Displacement
Flow	Pressure Compensated Adjustable
Hydraulic Drive	Live - Driven off engine
Autofeed	Reversing, Digital, Fully Adjustable
Feed Rate	Adjustable
Feed Rollers	Two 10 1/2" x 20"
	Two 10 1/2" x 25"
	Two 10 1/2" x 25"
Springs	Two 19" Tight Wound Powder Coated
Slide Bearings	Four 16" x 1" x 1" Ryertex
Lift Cylinders	Two 2 x 12 with 1" attachments
Discharge	Crank Adjustable Swivel and Height

Frame

Main Trailer Tongue	4" x 6" with 3/8" wall
Main Trailer Frame	2" x 6" with 1/4" wall
	3" x 6" with 1/4" wall
Telescoping Tongue	3" x 5" with 3/8" wall by 72" long
Engine Channel Mnts	4" Channel with 3/16" web
Infeed Chute	3/16" with 2" x 2" x 1/4" tube frame
Folding Infeed Tray	3/16" with 4" x 1 1/2" x 3/16" bracing
Folding Tray Lock	3/4" Spring Loaded Pin
Discharge Chute	10 gauge
Discharge Lock	3/4" Spring Loaded Pin
Fuel Tank	10 gauge with baffles rubber mtd
Hydraulic Tank	10 gauge with baffles rubber mtd
Battery Box	10 gauge checker plate - lockable
Fenders	3/16" checker plate
Feeder Bar	1 1/2" OD x 1/8" wall - removable
Radiator Guards	2" x 4" with 3/16" wall
Light Brackets	3/16" with hidden wiring
Axle Mounts	1/2" Plate
Hitch Plate	3/4" Plate adjustable 5" Up/Down

MODEL KEY

2012
2512
2512 HD

*Multiple engine options available. Contact Carlton for more information.

CALL TOLL FREE **800-243-9335**

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www.stumpcutters.com

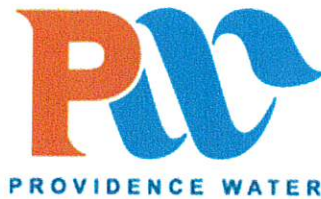


J.P. Carlton Company | 121 John Dodd Road | Spartanburg, SC 29303
864-578-9335 | Fax 864-578-0210

EXCEPTIONAL QUALITY & CUSTOMER SERVICE



Carlton's commitment to quality can be found in every piece of equipment they manufacture. Each Carlton wood chipper is a result of superior design and the highest quality construction. Plus, Carlton's staff of highly trained and experienced professionals stands behind each wood chipper and is ready with answers to your questions. From parts and service to technical support, Carlton is dedicated to providing the best customer service in the industry. Carlton—Quality products and exceptional service.



Bidder's Blank - 2025 Carlton 2012 Woodchipper or Equivalent

Bidder Information:

- * Company Name: _____
- * Address: _____
- * Contact Person: _____
- * Phone Number: _____
- * Email Address: _____
- * Website (if applicable): _____

Proposed Woodchipper Information:

- * Manufacturer: _____
- * Model: _____
- * Year: _____
- * Is this an equivalent model to the 2025 Carlton 2012 Woodchipper?
(Yes/No): _____

* If yes, please attach a detailed specification comparison.

Pricing:

- * Total Price for Woodchipper (including all listed specifications):

\$ _____

Delivery:

* Estimated Delivery Time (in weeks): _____

Trade-In Information:

- * Registration Unit #0048
- * Vin# 7932
- * Model Morbark 290

Trade-In Amount:\$ _____

Warranty:

* Warranty Period (Parts): _____

* Warranty Period (Labor): _____

Manuals:

* Will you provide all required manuals (operation, service, and parts) in electronic format at delivery, at no additional cost?

(Yes/No): _____: _____ Email: _____

Acknowledgement:

* By signing below, the bidder acknowledges that they have read and understand the requirements of this RFP and agree to comply with all terms and conditions.

Signature:

* Authorized Signature: _____

* Printed Name: _____

* Title: _____

* Date: _____