



CITY OF PROVIDENCE, RHODE ISLAND

Department: Parks

RFP Title: SPLASHPAD IMPROVEMENTS AT JOSLIN PARK

Opening Date: 05/05/2025

Addendum #: 1

Issue Date: 04/28/2025

The purpose of this addendum is:

Extend bid due date to 5/19/25



WENDY NILSSON
Superintendent of Parks

BRETT P. SMILEY
Mayor

Addendum # 1

SPLASHPAD IMPROVEMENTS AT JOSLIN PARK

April 28, 2025

Total Pages Including Cover (4 Pages)

Acknowledge Addenda on Bid Form

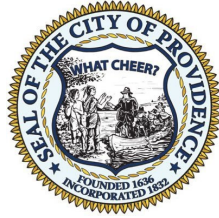
**** BID DUE DATE MONDAY, MAY 19TH, 2025 AT 2:15PM ****

Attachments:

1. Addendum Cover Sheet (1 Page)
2. Pre-Bid Agenda (2 pages)
3. Pre-Bid Sign-In Sheet (1 page)

Questions/Clarifications:

1. Q: When will the P&E Plan be released?
A: The P&E plan is delayed, and should arrive by the end of the week (5/2). Therefore, the bid due date has been extended 2 weeks to 5/19 to allow bidders an appropriate amount of time to review.



WENDY NILSSON
Superintendent of Parks

BRETT P. SMILEY
Mayor

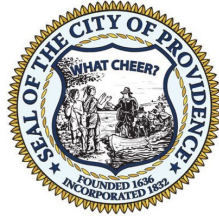
Pre-Bid Meeting – Non-Mandatory

Date: Tuesday, April 22, 10am @ Project Site
Project: Splashpad Improvements at Joslin Park – JOSL22.01
Bid Due: Monday, May 5th, 2025 by 2:15pm

Agenda:

1. Bid Documents, Plans & Specifications – Any Issues?
 - a. Addendum 1 containing revised Planting Plan (L-7), Vortex P&E plans, and any questions/clarifications to be released on 4/25
2. Funding – **CIP**
 - a. ~~Braided Funding – Only Requires One Invoice Copy~~
3. Bid Bond, Performance & Payment Bonds – **Required if over \$50k**
4. MBE/WBE Utilization – 10% MBE/10% WBE – Submit All Paperwork
 - a. Regardless of whether sub-contractors are utilized, the MBE/WBE Waiver Request Form needs to be signed by the MBE/WBE Outreach Director.
 - b. The form needs to be sent to mbe-wbe@providenceri.gov for a signature prior to submitting the bid
 - c. The Parks Department encourages all vendors to seek qualified MBE/WBE Sub-Contractors for utilization on this project
5. Apprenticeship Requirements
 - a. Construction contracts of \$100,000 or more requires that no less than 15% of the total labor hours performed by contractors and subcontractors on any given project are to be completed by apprentices registered in state-registered apprenticeship programs.
 - b. This requirement pertains to all labor hours for a given project, not just those for new hires.
6. “First Source” Requirements
 - a. When hiring new workers for a construction project, employers seek to hire Providence residents when available.
 - b. If the awarded contractor, regardless of tier, is a signatory to a Collective Bargaining Agreement that governs the contractor’s hiring and referral process, the contractor must contact both Building Futures and the local hiring halls to request apprentices or journey workers who are residents of Providence.
7. Retainage
 - a. 5% will be held from Pay Requests until project completion
 - b. Reduction at Substantial Completion (85%) to 2.5%
 - c. Additional 3% held for out of state contractors
8. Insurance Certificate
 - a. Issue after Award
 - b. Shall include: Project Name, City of Providence (and Funder) as ‘Additionally Insured on a primary but non-contributing basis for General Liability Insurance per Written Contract or Agreement’
9. Permits
 - a. Contractor’s responsibility to seek out if permit is needed
 - b. The City Permit Fee will be Waived (contact when submitting)
 - c. State ADA fee is not waived (only applicable if permit is required)

PROVIDENCE PARKS DEPARTMENT
1000 Elmwood Avenue, Providence, RI 02905
Phone: 401-680-7201



WENDY NILSSON
Superintendent of Parks

BRETT P. SMILEY
Mayor

10. Prevailing Wage Requirements
 - a. Wage Decision in RFP (Date of Bid Opening)
 - b. Certified Payrolls to be Submitted with Pay Requisitions
11. Sub-Contractor Utilization Form
 - a. Submitted with Pay Requests
12. Submittals
 - a. Need Written Approval prior to purchase of Materials
 - b. Substitutions must include 'Side by Side Comparison'
13. Schedule of Values / Sequence of Work
 - a. Submitted prior to mobilization
 - b. City expects a Continuous Operation (No Demobilizations)
 - c. Liquidated Damages – Not Included
14. Working Hours
 - a. Monday – Friday 7:00 am – 4:00 pm
 - b. Weekends or Extended Hours – Requires Pre-Approval
15. Job Site Conduct
 - a. Parks are smoke free 'No Smoking'
 - b. No Loud Music
 - c. Equipment and Vehicles – In working Order – No Leaks
16. Pay Requests
 - a. Submit by last Tuesday of the month (Approved original)
 - b. Certified Payrolls need to accompany pay requests or they will not be processed
17. Waiver of Lien or Release
 - a. May be Required with certain funding sources for all suppliers and sub-contractors
18. Site Restrictions
 - a. Access is limited to certain areas
 - b. Deliveries must be coordinated with project manager
 - c. Contractor has control of the site from mobilization and until demobilization
 - d. Owner will be allowed access at all times

Questions regarding this bid package shall be submitted via e-mail to Purchasing at purchasing@providenceri.gov and **contact below**, no later than five (5) working days before the bid opening date.

Parks Department Contact Information

Project Manager

Sam Greenwood, Landscape Architect
sgreenwood@providenceri.gov
Office #401.680.7299 / cell #401.749.6314

PROVIDENCE PARKS DEPARTMENT
1000 Elmwood Avenue, Providence, RI 02905
Phone: 401-680-7201

Sign-In Sheet

Non-Mandatory Pre-Bid Meeting

Tuesday April 22, 2025 at 10:00 AM – Project Site

Project: Splashpad Improvements at Joslin Park

NAME	COMPANY	E-MAIL	PHONE
------	---------	--------	-------

Mike Donatelli, SiteTech corp MDonatelli@SITETECHCORP.COM 401-447-7799

Bill Bryant SITE TECH CORP BILL@SITETECHCORP.COM 401-258-6268