



CITY OF PROVIDENCE, RHODE ISLAND

Department: Housing & Human Services

RFP Title: Treatment and Recovery Supports Infrastructure Enhancements 2.0

Opening Date: 10/20/2025

Addendum #: 1

Issue Date: 10/06/2025

The purpose of this addendum is:

Question and Answer

Q&A Addendum #1

HHS-RFP-PVD25-133-Treatment-and-Recovery-Supports-Infrastructure-Enhancements-Grants-2.0-277-MT-54514

Q1. Are applicants required to be a nonprofit 501(c)(3)?

A1. Eligible applicants include organizations that are either (1) a nonprofit 501(c)(3) in good standing or (2) a certified Recovery House.

Q2. If applying with a fiscal sponsor or as a collaborative team, who must meet the eligibility criteria?

A2. The lead applicant must meet all eligibility requirements.

Q3. What is a Certificate of Good Standing, and why must it be included?

A3. A Certificate of Good Standing is issued by the Secretary of State and confirms that the nonprofit is properly registered, current on required filings and fees, and authorized to conduct business in Rhode Island. All 501(c)(3) applicants must include a copy with their application.

Q4. Who is ineligible for this opportunity?

A4. Ineligible entities include for-profit organizations that are not certified Recovery Houses and current awardees of this program.

Q5. Do nonprofits need to complete page 11, the MBE/WBE Waiver Request form?

A5. The MBE/WBE Waiver Request form applies only to vendors that do not meet the 20% MBE/WBE participation goal when completing the Subcontractor/Supplier section of page 10. Nonprofits are not required to complete the Subcontractor/Supplier section.

Q6. How many quotes are required as supporting documentation?

A6. No specific number is required. Applicants should ensure costs are appropriately estimated and justified.

Q7. Are there restrictions on supporting documentation?

A7. No.

Q8. What activities are allowable within the scope of work?

A8. Allowable activities must (1) fall within one or more of the three eligible categories—facility capacity, organizational capacity, or staffing capacity—and (2) directly strengthen long-term capacity to deliver evidence-based treatment or recovery supports. Examples include facility renovations to expand service space, technology investments to improve care coordination, and workforce training to support evidence-based interventions.

Q9. Under organizational capacity, what type of equipment is allowable?

A9. Equipment that directly supports evidence-based programs and strengthens organizational capacity is allowable. Examples include IT systems, care coordination software, group room furniture, and specialized therapeutic equipment tied to recognized treatment or recovery modalities. Applicants should explain the intended use, link to program outcomes, and sustainability beyond the grant period.

Q10. Are certifications and training fees for staff allowable costs?

A10. Yes.

Q11. What supporting documentation is required for selected evidence-based practices?

A11. No specific documentation is required.

Q12. Does the Facility Capacity category include any kind of acquisition?

A12. Acquisitions were not initially contemplated due to the size of available funding. However, HHS will review proposed acquisitions on a case-by-case basis to determine eligibility and alignment with the RFP objectives.

Q13. Are capital renovations for spaces such as offices, group rooms, studios, or relaxation areas allowable?

A13. Yes. Renovations are allowable if they expand the organization's capacity to deliver existing or new evidence-based practices. Applicants should explain how the renovations will improve access, quality, and sustainability.

Q14. What requirements must bids construction projects meet?

A14. There are no construction-specific requirements for projects under this opportunity, based on the funding source and availability.

Q15. For construction projects, do permits need to be pulled before applying?

A15. No. However, applicants should include permitting and related steps in their timeline.

Q16. Is there a list of disallowed costs?

A16. No. Budgets will be evaluated for alignment with the proposed project.

Q17. Will the City of Providence have ownership of products purchased with grant funds?

A17. No.

Q18. Is there a template for the monthly Key Performance Indicator (KPI) reports?

A18. HHS can provide a template upon request, but applicants may use their own if approved by HHS.

Q19. Is this grant reimbursement-based?

A19. Yes.

Q20. What is the timeline for payment after submitting an invoice?

A20. HHS has thirty (30) days to process payment. No interest or penalties apply for late payment.

Q21. What insurance is required?

A21. Awardees must maintain Commercial General Liability, Workers' Compensation, Automobile Insurance, and Professional Liability coverage.

Q22. If a vendor receives partial funding, how is it determined which parts of the project are funded?

A22. The City reserves the right to determine which project components will be funded.

Q23. How many applicants were there in the previous round of this program?

A23. There were three applicants in the previous round.

Q24. How can I access information about previously awarded projects?

A24. Information is available on the City's Open Meetings portal:

http://providenceri.iqm2.com/Citizens/Detail_LegiFile.aspx?Frame=&MeetingID=15255&MediaPosition=75719.000&ID=48644&CssClass=

Q25. How many applications does the City anticipate receiving?

A25. The City cannot estimate the number of applications.

Q26. Why might the City postpone or cancel this solicitation?

A26. The City reserves the right to postpone or cancel if deemed in its best interest.

Q27. Is this opportunity funded with Opioid Settlement Funds?

A27. Yes.