



CITY OF PROVIDENCE, RHODE ISLAND

Department:

RFP Title: One Providence for Youth 2026

Opening Date: 02/09/2026

Addendum #: 3

Issue Date: 01/29/2026

The purpose of this addendum is:

The Purpose of this addendum is to share slides from the January 28 pre-bid conference and to address questions related to the RFP received via email by January 28, 2026.



MAYOR BRETT P. SMILEY
CITY OF PROVIDENCE

Pre-Bid Conference for One Providence for Youth 2026

January 28, 2026



Outline

- Key Dates for One Providence for Youth 2026
- Overview of One Providence for Youth Program
- Logistics for One Providence for Youth
- Notable Changes to 2026 RFP
- Funding Available in 2026
- Questions?



Key Dates

Wednesday, January 28 (today): Non-mandatory pre-bid conference.

Thursday, January 29: Please submit questions to Adrianna Dextrateur via email at adextrateur@providenceri.gov by 4:30 PM.

Monday, February 9: Bids may be submitted up to 2:15 PM at the Department of the City Clerk, Room 311 at Providence City Hall. *Note: Please include a USB drive with an electronic copy of your proposal with your paper application.*

For questions relating to the bidding process, please email Purchasing at: purchasing@providenceri.gov

For questions relating to the Minority and Women's Business Enterprise Program (MBE/WBE), please email MBE/WBE Outreach Director at: gdiaz@providenceri.gov.



Overview of One Providence for Youth Program

One Providence for Youth is a workforce development program for **youth and emerging adults ages 14 to 24**. Workforce experiences include **a seasonal position, internship, or educational stipend**.

Programs must:

- Integrate youth development principles into work-based experiences and/or educational programming.
- Include meaningful opportunities for youth leadership and reflection on the impact of their work, as well as mentorship from staff and administrators at community organizations.



Logistics for Youth Programs

Programs must:

- **Operate between July 6, 2026 and August 14, 2026** for a maximum of **120 hours per youth**.
- Ensure youth are compensated at the **2026 minimum rate of \$16/hour** and are paid weekly.
- **Providers will be reimbursed in two payments** – a 50 percent Advance Payment and remainder paid in the final program invoice.
- **Staff costs, including all non-youth staff salaries**, should not be more than 20% of and **administrative costs for general operating expenses** should not be more than 30% of the amount budgeted for youth salaries.



Notable Changes to 2026 RFP

For this year's RFP, we revised the two program models:

Work Experience Placements: Developmentally appropriate job placements to prepare youth for future positions in the public, private, or nonprofit sectors and will provide them with real-world work experience. Placements could support youth interested in the trades or in high demand sectors.

College and Career Pathways Education Program: Educational programs that prepare youth for post-secondary opportunities, including future educational attainment and careers. Areas of focus could include trades, high demand sectors, or addressing industry skills gaps.



Logistics for Youth Programs

Both Work Experience Placements and College and Career Pathways Education Programs should:

- Embed basic work readiness
- Teach youth how to prepare resumes and cover letters, and search and interview for jobs
- Have youth prepare and deliver a final presentation on their summer experience, highlighting training, skills acquired, and next steps in their education and/or career
- Provide opportunities for youth to develop soft skills

Funding Available in 2026

As stated in the RFP, a total of \$250,000 is available in funding for One Providence for Youth this summer.

This year, we are seeking to award to:

- 4-5 programs or;
- 1-2 strong proposals that serve more youth and have lower administrative costs.

There is no cap on funding requested, with the understanding that we have \$250,000 for the program.



Questions?



THANK YOU

City of Providence





MAYOR BRETT P. SMILEY
CITY OF PROVIDENCE

Department: Policy

RFP Title: One Providence for Youth 2026

Opening Date: 2/9/2026

Addendum #: 3

Issue Date: 1/29/2026

The Purpose of this addendum is to share slides from the January 28 pre-bid conference and to address questions related to the RFP received via email by January 28, 2026.

We will be extending the question period for this RFP to Wednesday, February 4 at 4:30 PM ET. Please email questions to Adrianna Dextrateur, Director of Operations at Workforce Solutions of Providence/Cranston at adextrateur@providenceri.gov.

Question: Last year we were told by the grant review team that the City did not want to fund work experience placements with employer partners and that is why we were not awarded. Is that still the same thought?

Last year, one provider was funded as a work experience placement with an employer. Over the last couple years, with limited funding, more detailed and structured programs have been funded. Proposals should align with the requirement of the RFP and provide readers with a clear program model and details.

Question: Since only \$250,000 is available, could organizations be partially funded?

Yes, we have partially funded proposals in past summers, including last summer.