



CITY OF PROVIDENCE, RHODE ISLAND

Department: DPW - Engineering Division

**RFP Title: Engineering Design, Consulting and Construction Management for Public Works
Projects (Blanket Contract 2026)**

Opening Date: 02/23/2026

Addendum #: 2

Issue Date: 2/18/2026

The purpose of this addendum is to answer additional questions and revise RFQ documents based on questions.



CITY OF PROVIDENCE
MAYOR BRETT P. SMILEY

**Engineering Design, Consulting and Construction Management for
Public Works Projects (Blanket Contract 2026)**

Addendum No. 2

February 18, 2026

The following changes, revisions and/or supplemental information, as applicable, are hereby issued as ADDENDUM NO. 2 for the Engineering Design, Consulting and Construction Management for Public Works Projects (Blanket Contract 2026).

RESPONSES TO QUESTIONS

- 1. Question: Are original ink signatures required for this submittal, or is an electronic format acceptable?**

Response: Original ink (wet) signatures are not required for the submittal. Electronic formats are acceptable.

- 2. Question: The RFP doesn't clearly ask for staff resumes. Please advise if resumes are required for all proposed staff at this time, and if so, what section should they be in?**

Response: Resumes are not required for all staff as part of the submission. However, an overview of the qualifications for the staff outlined in Sections II.A.6. (p. 2) are required.

- 3. Question: Will this contract be used to provide structural/bridge engineering services?**

Response: Yes, this contract may be used to provide structural/bridge engineering services if the need arises. Refer to Addendum No. 1, Question 2 for example project types.

- 4. Question: If a firm is selected under this solicitation, will there be an opportunity to propose adjustments and/or additions to the terms and conditions of the Agreement Form?**

Response: The Agreement language is provided in the RFQ so that firms are able to see what the expectation is before they submit qualifications. Generally, the City will not adjust the agreement form unless there is an error that is identified that the City's Legal Department deems needs to be corrected.

- 5. Question: How many firms were approved under the previous blanket contract for these services?**

Response: Sixteen (16) firms were approved under the previous blanket contract.

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6. Question: Will the City be selecting more than one firm under this solicitation for both Construction Management and Inspection and Engineering Design and Consulting? If so, how many?

Response: The City anticipates selecting multiple firms under this solicitation for both Construction Management and Engineering. All firms that score higher than the minimum score outlined in Section X of the RFQ will be considered. Until we receive and evaluate submissions, we are unable say how many firms will be selected.

**SPECIFICATIONS
(REQUEST FOR QUALIFICATIONS)**

Section II. (Proposal Submission Requirements and Instructions)

- Revise Section II.A.6.(a) to read *“Construction Management/Inspection – proposed project managers and three inspectors with minimum experience levels as detailed in Section III.”*
- Revise Section II.A.6.(b) to read *“Engineering Design and Consulting - mid/upper-level personnel in responsible charge with minimum experience levels as detailed in Section IV.”*

Section III. (Construction Management and Inspection)

- Revise Section III.J.1.(a) to read *“Prior to being assigned to any project, personnel must be approved by the City, who may require resume submissions and/or interviews prior to approval.....”*
- Revise Section III.K.1.(a) to read *“Prior to being assigned to any project, personnel must be approved by the City, who may require resume submissions and/or interviews prior to approval.....”*

Section V. (Insurance)

- Revise Section V.A.. to read *“During the term of this agreement, the selected qualified firms shall, at a minimum, maintain insurance coverage in the following types and minimum amounts:*
 1. *General Liability Insurance (including bodily injury and property damage)*
 - (a) *Each Occurrence - \$1,000,000.00*
 - (b) *Aggregate - \$2,000,000.00*
 2. *Automobile Liability (Combined Single Limit) - \$1,000,000.00*
 3. *Workers Compensation and Employers’ Liability Insurance - \$500,000.00*
 4. *Professional Liability - \$2,000,000 per claim/aggregate”*
- Revise Section V.C.. to read *“The awarded firms shall be obligated to hold the City harmless from all claims arising under this contract and include the statement in his/her insurance. The City of Providence and the Providence Public Building Authority shall be named as additional*

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insured on Provider's General Liability and Automobile Liability policies, on a primary and non-contributory basis."

SPECIFICATIONS (AGREEMENT FORM)

- Revise Section 6 (Insurance) to read *"Provider shall carry liability insurance relative to the Services, as follows:*
 - *General Liability Insurance - \$1,000,000.00 per occurrence, with at least \$2,000,000.00 aggregate limit including bodily injury and property damage.*
 - *Automobile Liability (Combined Single Limit) - \$1,000,000.00*
 - *Workers Compensation and Employers' Liability Insurance - \$500,000.00*
 - *Professional Liability - \$2,000,000 per claim/aggregate*

Certificates of insurance must be furnished upon request and list the City and Providence Public Building Authority as additional insured on Provider's General Liability and Automobile Liability policies, on a primary and non-contributory basis."

Attachments: Section II.A.6.(a) - RFQ p. 2
Section III.J.1.(a) – RFQ p. 4
Section III.K.1.(a) – RFQ p. 6
Section V – RFQ p. 11
Section 6 – Agreement p. 2

solicitations for presentation to one or more of the approved firms based on the project needs and the qualifications/services the firms offer.

II. PROPOSAL SUBMISSION REQUIREMENTS AND INSTRUCTIONS

- A. To be considered responsive, **brief** proposal submissions must include the following administrative and technical information for DPW review and subsequent selection recommendation(s):
1. Letter of Transmittal: A Letter of Transmittal must accompany each response signed by an owner, officer, or other authorized agent of the firm. Letter shall state the portions of the RFQ that the respondent is submitting for.
 2. Company Introduction: Qualified Respondents must provide evidence of expertise relative to the services requested. Respondents are also required to include a complete description and other relevant information documenting organizational structure, and specific office locations.
 3. Relevant Experience: Respondents are to include a comprehensive listing of similar current and past projects and/or clients served providing services related to this Scope of Work.
 4. Client References: Respondents must provide at a minimum three (3) references detailing client name/address, complete contact information, type of project and description of services provided, and timeframe completed. By listing these references, permission is granted to the City to contact said individuals to verify the satisfactory performance of services provided. Firms shall submit references for Construction Management/Inspection and Engineering Design/Consulting.
 5. Current Workload: Include List of Current projects and Staff assigned to each project.
 6. Staff Qualifications: Respondents are to include an overview of:
 - (a) Construction Management/Inspection – proposed project managers and three inspectors with minimum experience levels as detailed in Section III.
 - (b) Engineering Design and Consulting - mid/upper-level personnel in responsible charge with minimum experience levels as detailed in Section IV.
 7. Cost Proposals: Cost Proposals are not requested as part of the RFQ submission. Cost Proposals will be negotiated separately for each Task Order solicited under this contract.

III. CONSTRUCTION MANAGEMENT AND INSPECTION

- A. Construction Management and Inspection Firm (CMIF) is to provide up to two (2) PM's and up to eight (8) RE's on an as needed basis.
1. The CMIF's work is expected 5-6 days per week, no overtime, straight pay for all hours worked. If the Contractor breaks from their work on assigned projects, the CMIF shall not invoice the City for "down time." Work may occur overnight, or during weekend hours, for which the hourly wage rate shall be applicable; no overtime rate shall be applied.
 2. Work by the CMIF is performed under the direction of the Director of the Public Works Department or his/her designee (City).

11. Responsible for the overall project delivery.
 - G. Coordinate and monitor field/laboratory materials testing and documentation ensuring that the minimum frequency of sampling, testing procedures and documentation is performed in strict conformance with the Rhode Island Department of Transportation procedures, or in accordance with the project's material testing and certification schedule.
 - H. The CMIF shall ensure that qualified personnel are available to inspect construction operations during all hours the Contractor is working. The CMIF will be expected to provide the required number of staff to the City within two (2) weeks of the time requested. All personnel assigned shall be committed to the project for its duration, unless otherwise approved by the City in writing. The City reserves the right to approve or deny proposed personnel. Contractor work hours may be at any time during the day, or any day during the week. Some contracts may be subject to winter shutdown, while other contracts may continue through the winter.
 - I. The CMIF shall be expected to furnish their employees, at no cost to the DPW with all personal engineering supplies and equipment required for them to perform their job. This includes, but is not limited to:
 1. Survey equipment, hand levels, plumb bobs, rain gear, scientific calculators, drafting tools, hard hats, safety vests, Metric/English folding rules, metric/english tape measure and or measuring wheel, yellow flashing lights for vehicles, smart level, camera, laptop computers, paper, writing instruments, etc.
 - J. Construction Project Manager (PM)
 1. Qualifications
 - (a) Prior to being assigned to any project, personnel must be approved by the City, who may require resume submissions and/or interviews prior to approval. It is required that the project manager has experience with construction and reconstruction of asphalt and concrete roads and sidewalks, drainage and sewer improvements, installation of traffic signals and equipment, installation of street lighting, structural repairs to bridges and/or dams, landscaping, streetscaping, construction safety standards and other public works improvements. It is required that the individual possess experience in all areas and are thoroughly familiar with Rhode Island Department of Transportation specifications, procedures and documentation for construction management and inspection and materials testing.
 2. Education and Training
 - (a) It is highly desirable but not mandatory that the PM's have an education such as gained through graduation from a college of recognized standing with specialization in civil engineering.
 - (b) It is highly desirable but not mandatory that the PM's possess a professional engineer's license (PE) to practice in the State of Rhode Island.
 - (c) It is highly desirable but not mandatory that the PM's possess a NETTCP Quality Assurance Technologist Certification
 3. Illustrative Examples of Work Performed
 - (a) Attend a pre-construction conference.

K. Construction Inspection Resident Engineer (RE)

1. Qualifications

- (a) Prior to being assigned to any project, personnel must be approved by the City, who may require resume submissions and/or interviews prior to approval. It is required that project personnel have experience with construction and reconstruction of asphalt and concrete roads and sidewalks, drainage and sewer improvements, installation of traffic signals and equipment, installation of street lighting, landscaping, streetscaping, construction safety standards and other public works improvements. It is not required that any one resident engineer possess experience in all areas, however the CISF should have available qualified personnel to cover all areas.

2. Education and Training

- (a) It is highly desirable but not mandatory that the RE's have an education such as gained through graduation from a college of recognized standing with specialization in civil engineering.
- (b) It is highly desirable but not mandatory that the RE's have an education such as gained through completion of a technical institute curriculum accredited by the Engineer's Council for Professional Development, or completion of two years of study in an accredited college including the successful completion of courses in algebra, geometry, trigonometry and highway and/or structural drafting.
- (c) It is desirable but not mandatory that personnel be certified by the National Institute for Certification in Engineering Technologies (NICET), the New England Transportation Technician Certification Program (NETTCP), or the American Concrete Institute (ACI).

3. Illustrative Examples of Work Performed

- (a) The Resident Engineer shall perform resident field inspections, observations and monitoring of the construction work on a full-time basis and shall perform the following tasks:
- (i) Maintain at the job site, orderly files for correspondences, reports of job conferences, shop drawings and sample submissions with results. Maintain reproductions of original Contract Documents including all addenda, change orders, field orders, and additional drawings issued subsequent to the execution of the Contract, the Engineer's clarifications and interpretations of the Contract Documents.
- (ii) Keep diary or log book, recording hours on the job site, weather conditions, time of events, and data relative to questions, extras or deductions. Maintain a list of principal visitors, daily activities and locations, decisions, and observation in general and specific observations in more detail as in the case of observing materials test procedures, during the contractor's normal working hours. Photos/video shall be taken and logged to supplement the daily diary/log book.
- (iii) Keep a daily manpower, materials and equipment diary or logbook on the contractor, all sub-contractors and utility companies and other indicators of construction progress.

13. ArcGIS
14. Asset Management
15. Historical/cultural evaluations

V. INSURANCE

- A. During the term of this agreement, the selected qualified firms shall, at a minimum, maintain insurance coverage in the following types and minimum amounts:
 1. General Liability Insurance (including bodily injury and property damage)
 - (a) Each Occurrence - \$1,000,000.00
 - (b) Aggregate - \$2,000,000.00
 2. Automobile Liability (Combined Single Limit) - \$1,000,000.00
 3. Workers Compensation and Employers' Liability Insurance - \$500,000.00
 4. Professional Liability - \$2,000,000 per claim/aggregate
- B. Insurance certificates shall be provided within 10 calendar days of acceptance of a proposal for engineering design/consulting services. In the event of cancellation or modification of any of the insurance coverages required by this document, written notification shall be sent to the Director of Public Works or his/her designee. Renewal policies shall be submitted to the Providence Department of Public Works when available.
- C. The awarded firms shall be obligated to hold the City harmless from all claims arising under this contract and include the statement in his/her insurance. The City of Providence and the Providence Public Building Authority shall be named as additional insured on Provider's General Liability and Automobile Liability policies, on a primary and non-contributory basis.

VI. SUBLETTING

- A. Subletting any portion of this contract is not authorized without the written approval of the City.

VII. TERMINATION OF THE CONTRACT

- A. If either the City or selected firm fails to perform any of the obligations imposed by this contract, the aggrieved party shall have the authority to terminate the contract with a 10-day written notice.
- B. In the event of termination by the City due to a breach by the firm, the City may complete the work either itself or by agreement with another contractor, or by a combination thereof. In the event the cost of completing the work exceeds the amount actually paid to the firm hereunder, then the firm shall pay to the City the amount of the excess costs. The City also shall be entitled to any other equitable and legal remedies that are available.
- C. In the event of breach of this Agreement by the City, then the firm's remedy shall be limited to termination of the Agreement and receipt of payment for work performed prior to the termination date. All project files and as-built drawings must be submitted prior to payment.

received by the 15th of each month or earlier. The final payment request must include the final MBE/WBE utilization. The payment milestones will be determined by supplemental task order.

All labor rates used for a specific Task Order shall be fixed at the applicable rates for the calendar year the Task Order was issued. These rates shall remain fixed for the entire duration of the Task Order regardless of the work extending into subsequent calendar years.

Section 4. Termination. The Provider may terminate this Agreement upon written notice to the City in the event the City materially breaches any provision of this Agreement. The City may terminate this Agreement upon written notice to Provider in the event Provider fails or refuses to comply with the written policies or reasonable directive of the City, is guilty of misconduct in connection with Provider's performance under this Agreement, or materially breaches any provision of this Agreement. The termination of this Agreement shall not have an impact on any party's rights arising prior to such termination.

Section 5. Independent Provider Status. The parties hereby acknowledge that Provider is not, and understand that this Agreement shall not render Provider, an employee, partner, agent of, or joint venturer with the City for any purpose. Provider is and will remain an independent contractor in Provider's relationship to the City. The City shall not be responsible for withholding taxes with respect to the Provider's compensation hereunder. Provider shall have no claim against the City under this Agreement or otherwise for vacation pay, sick leave, retirement benefits, social security, worker's compensation, health or disability benefits, unemployment insurance benefits, employee benefits, or any other benefits of any kind. Provider has no right or authority to assume or create any obligation or responsibility, express or implied, on behalf of or in the name of any other person, including without limitation the City.

Section 6. Insurance. Provider shall carry liability insurance relative to the Services, as follows:

- General Liability Insurance - \$1,000,000.00 per occurrence, with at least \$2,000,000.00 aggregate limit including bodily injury and property damage.
- Automobile Liability (Combined Single Limit) - \$1,000,000.00
- Workers Compensation and Employers' Liability Insurance - \$500,000.00
- Professional Liability - \$2,000,000 per claim/aggregate

Certificates of insurance must be furnished upon request and list the City and Providence Public Building Authority as additional insured on Provider's General Liability and Automobile Liability policies, on a primary and non-contributory basis.

Section 7. Liens.

- (a) Provider will not commit or suffer any act or neglect whereby the Project shall at any time during the Term become subject to any attachment, judgment, lien, charge or encumbrance whatsoever, and Provider will defend, indemnify and hold the City harmless from and against all loss, costs and expenses including reasonably attorneys' fees, with respect to same.
- (b) If any mechanic's, laborer's or materialmen's liens shall at any time be filed against the City, Provider, within ten (10) days after notice of the filing, shall cause the same to be discharged of record by payment, bonding or otherwise. If Provider shall fail to cause the same to be discharged, the City may, in addition to any other right or remedy hereunder or otherwise, immediately cause the same to be discharged, either by paying the amount claimed to be due or by bonding or otherwise, and all amounts so paid by the City shall be paid by Provider to the City, on demand.