



CITY OF PROVIDENCE, RHODE ISLAND

Department: Public Property/Purchasing

RFP Title: NO. 2 HEATING OIL, DIESEL, AND GASOLINE – TWO-YEAR CONTRACT WITH TWO ONE-YEAR RENEWAL OPTIONS

Opening Date: 29 Jun 2026

Addendum #: 1

Issuing Date: 29 Jun 2026

The purpose of this addendum is to

- Clarify the insurance requirements
- Respond to questions from prospective bidders
- Provide an updated list of locations to be served

No. 2 Heating Oil, Diesel, and Gasoline

Addendum #1

Insurance Requirements Clarification

The City has received several questions regarding the insurance requirements contained in Section 14 of the solicitation. After a review of the questions received and consideration of industry practices for fuel delivery services, the City issues the following clarifications and revisions.

Q&As

1. Is it possible to get bid results from all vendors?

Answer:

Click [here](#) to access the previous bids for the current contract.

2. I have some questions in regards to Insurance and my insurance requirements . It looks as if this all required it will raise prices , and force many venders from bidding , is it possible to have our insurance agency contact you ? They have questions on why your asking for some of this ? like cyber liability, we don't have access to anything , but deliveries most locations order on own.

Answer:

Yes. The City welcomes questions regarding insurance requirements during the solicitation period. The City's objective is to maintain reasonable risk protection for participating agencies while encouraging broad competition among qualified fuel suppliers.

3. Our client would be delivering the product to various locations, it is not clear, why the Insurance Requirements show, Environmental Liability, Sudden and Accidental Pollution and Cleanup & Remediation . Each is showing a separate requirement of \$5,000,000. These coverages usually pertain to locations that are owned or occupied , this is not the case. Our client would be delivering product to locations owned by the City of Providence, in their own vehicles.

Answer:

The City recognizes that fuel suppliers generally do not own or control the delivery locations. The intent of the insurance requirements is to ensure that contractors maintain coverage for claims arising from their fuel transportation and delivery operations, including spills, releases, overfills, mis-deliveries, contamination events, and related cleanup obligations.

The City further recognizes that fuel suppliers may maintain such coverage through various insurance structures. Accordingly, the City is revising Section 14 to provide additional flexibility.

4. Our client would however have General liability and Commercial Automobile with limits of \$2,000,000, as requested. The commercial auto would provide, Pollution liability , including cleanup and restoration coverage , in the event of a mis-delivery or loss that occurred during the loading or unloading of the vehicle. If then our client provided a \$5 million excess umbrella, that followed the pollution coverage under the auto would this be sufficient.

Answer:

Potentially yes. The City will accept insurance programs that provide coverage for pollution-related claims arising from fuel transportation and delivery operations, regardless of whether such coverage is provided through Commercial Automobile Liability, Pollution Liability, Environmental Liability, Umbrella Liability, or a combination thereof.

5. Please also explain why Cyber Liability , would be necessary, as I am not sure how this would protect the City of Providence .

Answer:

The City has reviewed this requirement and determined that Cyber Liability Insurance is not necessary for this solicitation. Accordingly, the Cyber Liability Insurance requirement is hereby removed from the solicitation.

6. The Workers Compensation issue is not a problem.

Answer: The City acknowledges the comment. No change is made.

SECTION 14 – INSURANCE REQUIREMENTS

DELETE IN ITS ENTIRETY the insurance table contained in Section 14.

REPLACE WITH THE FOLLOWING:

The Contractor shall maintain insurance with companies authorized to do business in the State of Rhode Island and with an A.M. Best rating of A- or better.

Minimum insurance requirements shall be as follows:

Coverage	Minimum Limit
Commercial General Liability	\$2,000,000 per occurrence
Commercial Automobile Liability	\$2,000,000 combined single limit
Workers' Compensation	Statutory Limits
Employers' Liability	\$1,000,000
Umbrella / Excess Liability	\$5,000,000

The Contractor shall maintain insurance coverage for pollution-related claims arising from the transportation, loading, unloading, transfer, or delivery of fuel products. Such coverage may be provided through Commercial Automobile Liability, Pollution Liability, Environmental Liability, Umbrella/Excess Liability, or any combination thereof.

Upon request, the Contractor shall provide documentation demonstrating that pollution-related claims arising from fuel delivery operations are covered under its insurance program.

Insurance certificates shall not be required with the bid submission. The apparent successful bidder shall provide certificates of insurance demonstrating compliance with these requirements prior to contract execution.

Except as modified herein, all other terms and conditions of the solicitation shall remain unchanged.

APPENDIX A — ESTIMATED LOCATIONS AND USAGE DATA

2025 Tank Capacity (Gallons)/Fuel Type/Tank Capacity/Usage (Gallons) – Location-Based Pricing Form

<u>Agency</u>	<u>Tank Location</u>	<u>Tank Capacity</u>	<u>Fuel Type</u>	<u>Estimated Annual Usage</u>	<u>OPIS Index Used</u>	<u>Differential (+/-)</u>	<u>Minimum Delivery Quantity</u>	<u>Emergency Delivery Fee</u>	<u>Small Load Fee</u>
Barrington	84 Upland Way	1,000	Unleaded	16,000					
	100 Federal Rd.	4,000	Unleaded	12,000					
	84 Upland Way	3,000	Winter Diesel	24,000					
	100 Federal Rd.	2,000	Winter Diesel	8,200					
Burrilville	65 Union Ave.	4,000	Unleaded	36,000					
	65 Union Ave.	4,000	Ultra Diesel	15,000					
	Animal Control - 131 Clear River		No. 2 Heating Oil	2,000					
	Annex - Generator		Diesel	52					
	Binns Building – 111 Chapel St		No. 2 Heating Oil	1,500					
	DPW – 200 Clear River	2,000	Gasoline	8,800					
	DPW – 200 Clear River	4,000	Diesel	19,500					
	DPW – 200 Clear River		No. 2 Heating Oil	10,000					
	Jesse Smith Library - 100 Tinkham Ln		No. 2 Heating Oil	7,500					
	Levy Rink - 425 East Ave		Propane	44,000					
	Police - 1477 Victory Highway	6,000	Gasoline	5,000					
	Police - 1477 Victory Highway	6,000	Diesel	5,000					
	Police - 1477 Victory Highway		No. 2 Heating Oil	1,100					
	Police - 1477 Victory Highway		Propane	1,900					
	Rec Center - Lodge Rd		No. 2 Heating Oil	1,700					
	Town Hall Generator		Diesel	30					

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Central Falls	150 Illinois Ave.	3,000	Unleaded	41,000					
	150 Illinois Ave.	3,000	Ultra Diesel	37,800					
	1280 High St.	6,000	No. 2 Heating Oil	18,900					
Charlestown	Town Hall	4,000	Unleaded	28,000					
	Police	2,000	# 1 Premium Diesel	9,000					
Coventry	Public Works	4,000	Unleaded	83,000					
	Public Works	8,000	#1 Premium Diesel	161,011					
Cranston	301 Pontiac Ave.	2,000	Ultra Diesel	26,000					
	301 Pontiac Ave.	1,000	Unleaded	9,000					
	140 Sockanosste	1,820	Ultra Diesel	16,000					
Cumberland	37 Blackstone St. W. Side	10,000	Ultra Diesel	15,000					
	37 Blackstone St. N. Side	6,000	Unleaded	70,000					
E. Greenwich	Bear Swamp Rd.	6,000	Ultra Diesel	35,000					
	Bear Swamp Rd.	4,000	Ultra Diesel	50,000					
E. Providence	60 Commercial Way	20,000	Unleaded	163,000					
	60 Commercial Way	6,000	#1 Premium Diesel	27,000					
	329 Bullucks Pt.	1,000	#1 Premium Diesel	6,500					
	30 N. Broadway	2,000	Winter Diesel	5,800					
	66 Wampanoag Tr.	1,000	#1 Premium Diesel	5,500					
	913 Broadway	2,000	Super Unleaded	3,800					
	913 Broadway	2,000	Winter Diesel	10,000					

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Hopkinton	395 Woodville Rd.		Gasoline Plus Unleaded	3,000					
	395 Woodville Rd.		Ultra Diesel	3,000					
	395 Woodville Rd.		No. 2 Heating Oil	1,000					
	188 Main Street		No. 2 Heating Oil	500					
Jamestown	250 Conanicus Ave.	4,000	Unleaded	20,000					
	1 Freebody Dr.	2,000	Ultra Diesel	15,000					
Lincoln	94 Old River Rd.	4,000	Unleaded	79,000					
	94 Old River Rd.	4,000	#1 Premium Diesel	34,500					
Little Compton	60 Simmons Rd.	500	Ultra Diesel	3,000					
	60 Simmons Rd.	1,500	Unleaded	12,000					
Middletown	Berkley Ave.	6,000	Super Unleaded	48,000					
	Berkley Ave.	6,000	Ultra Diesel	74,000					
Narragansett	260 Westmoreland	10,000	Unleaded	74,000					
	260 Westmoreland	10,000	Ultra Diesel	45,000					
Newport	80 Halsey St.	8,000	Unleaded	93,000					
	80 Halsey St	4,000	Ultra Diesel	62,000					
N. Kingstown	8166 Post Rd.	2,000	Unleaded	72,000 (total both)					
	8166 Post Rd.	6,000	Unleaded						
	615 Callahan Rd.	500	Unleaded	8,000					
North Providence	2 Mafalda St.	7,000	Unleaded	42,000					
	2 Mafalda St.	5,000	# 1 Premium Diesel	28,000					

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N. Smithfield	281 Quaker Hwy.	4,000	Unleaded	47,000					
	281 Quaker Hwy.	4,000	#1 Premium Diesel	34,200					
Pawtucket*	250 Armistice Blvd.	14,000	Plus Unleaded	131,564					
	250 Armistice Blvd.	6,000	Ultra Diesel	66,275					
*123,780 ULSD/Winter Blend Combo									
Portsmouth	DPW Hedley St.	10,000	Unleaded	50,000					
	DPW Hedley St.	6,000	Ultra Diesel	20,000					
Maybe bid separately	Prudence Island	4,000	Unleaded	4,000					
	Prudence Island	4,000	Ultra Diesel	1,500					
Providence	1000 Elmwood Ave. (WPA Building)	900	No. 2 Heating Oil	3,712					
	1000 Elmwood Ave. (Vehicle Storage Building)	250	Ultra-Low Sulfur Diesel (Clear)	2,367					
	373 Reservoir Ave. (Garvin House)	275	No. 2 Heating Oil	1,038					
	5 Branch Ave. & North Main (North Burial Ground Garage)	275	Ultra-Low Sulfur Diesel (Clear)	495					
	5 Branch Ave. & North Main (North Burial Ground Garage)	400	No. 2 Heating Oil	2,960					
	97 Admiral St. (Esek Hopkins House)	275	No. 2 Heating Oil	1,720					
	201 Messer St. (Fire Station)	1,000	No. 2 Heating Oil	3,190					
	274 Reservoir Ave. (Fire Dept Training School)	550	No. 2 Heating Oil	2,740					
	491 Hartford Ave. (Fire Station)	1,000	No. 2 Heating Oil	4,864					
	151 N. Main St. (Fire Station)	1,000	No. 2 Heating Oil	92					

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Providence Water	134 Bath St., Providence, RI 02908 (FAC170)	1,500	#1 Premium Diesel	700					
	60 Ashby St., Johnston, RI 02919 (FAC171)	1,500	#1 Premium Diesel	750					
	430 Scituate Ave., Cranston, RI 02920 (FAC173)	2,000	#1 Premium Diesel	980					
	51 Gainer Dam Access Rd., Scituate, RI 02831 (FAC175)	8,000	#1 Premium Diesel						
	80 Old North Rd, Scituate, RI 02831 (FAC5205)	500	No. 2 Heating Oil						
	57 North Rd., Scituate, RI 02831 (FAC10783)	4,000	#1 Premium Diesel	151					
	57 North Rd., Scituate, RI 02831 (FAC1102)	3,000	Ultra Diesel	1,200 (May 2026)					
	57 North Rd., Scituate, RI 02831 (FAC11004)	3,000	Ultra Diesel	1,000 (May 2026)					
	57 North Rd., Scituate, RI 02831 (FAC176)	4,000	No.2 Heating Oil	8,900					
	51 Gainer Dam Access Rd., Scituate, RI 02831 (FAC177)	4,000	No. 2 Heating Oil	6,999					
	61 North Rd., Scituate, RI 02831 (FAC178)	8,000	No. 2 Heating Oil	69,578					
	125 Dupont Dr., Providence, RI 02907 (FAC3696)	3,000	Ultra Diesel	1,600 (May 2026)					
	125 Dupont Dr., Providence, RI 02907 (FAC3695)	3,000	Ultra Diesel	3,200 (May 2026)					
	125 Dupont Dr., Providence, RI 02907 (FAC3736)	2,500	#1 Premium Diesel						
	753 Central Ave., Johnston, RI 02919 (FAC9140)	546	#1 Premium Diesel	110					
	1 Pinewood Dr., Smithfield, RI 02917 (FAC9141)	450	#1 Premium Diesel	60					

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Smithfield	Spragueville Rd.	10,000	Unleaded	75,000					
	Spragueville Rd.	6,000	#1 Premium Diesel	40,000					
S. Kingstown	Hwy. Garage	10,000	Plus Unleaded	82,000					
	Hwy. Garage	10,000	Ultra Diesel	39,000					
Warren	DPW 21 Birch Sw.	5,000	Unleaded	21,188					
	DPW 21 Birch Sw.	5,000	Ultra Diesel	27,269					
Warwick Police	99 Veterans Mem. Dr.	12,000	Plus Unleaded	150,000					
Warwick Sewer	WWTF-Diesel	4,000	Ultra Diesel	4,000					
	Apponaug PS	500	Ultra Diesel	250					
	Knight St. PS	500	Ultra Diesel	250					
	Cedar Swamp PS	500	Ultra Diesel	250					
	E. Hoxie PS	200	Ultra Diesel	250					
	Lakeshore South PS	250	Ultra Diesel	100					
	WWTF-Gasoline	1,000	Unleaded	5,300					
Warwick DPW & Schools	925 Sandy Ln.	6,000	Plus Unleaded	155,000					
	925 Sandy Ln.	12,000	Winter Diesel	85,000					
	925 Sandy Ln.	12,000	Ultra Diesel	227,000					
Warwick Fire	St. 2/771 Post Rd.	1,000	Ultra Diesel	16,000					
	St. 6/456 W. Shore	1,000	Ultra Diesel	14,000					
	St. 9/314 Common.	1,000	Ultra Diesel	34,000					
	St. 10 225 Potowomut Rd.	1,000	Ultra Diesel	7,000					
Warwick School District	Gorton Administration – Warwick School Dept 69 Draper Ave Apt Schl, Warwick, RI 02889	5,000	No. 2 Heating Oil	30,710.40					
	Greene Administration (RIAA) – Warwick School Dept 51 Draper Ave Warwick, RI 02889	5,000	No. 2 Heating Oil	7,636.80					

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Warwick School District	Veterans Middle School Garage – Warwick School Dept 2401 W Shore Rd Apt Schl Warwick, RI 02889	400	No. 2 Heating Oil	592.90					
	Warwick Early Learning Center (WELC) – Warwick School Dept 325 Miantonomo Dr Warwick, RI 02888	5,000	No. 2 Heating Oil	12,160.97					
	Wyman Elementary School – Warwick School Dept 1 Columbia Ave Warwick, RI 02888	5,000	No. 2 Heating Oil	11,430.80					
West Warwick	DPW Riverpoint	3,500	Plus Unleaded	58,501					
	DPW Riverpoint	3,500	Ultra Diesel	61,501					
Westerly	Landfill 500/Hwy 1000	2,500	#1 Premium Diesel	65,000					
	Hwy. Garage	2,000	Unleaded	24,144					
	Hwy. Garage	4,000	#1 Premium Diesel	20,000					
	School Bus Garage	2,000	Unleaded	55,000					
	School Bus Garage	2,000	Winter Diesel	12,000					
	Police Station	4,000	Unleaded	53,410					
Woonsocket	943 River St. Woonsocket	8,000	Unleaded	100,000					
	943 River St. Woonsocket	4,000	Clear Diesel	60,000					
	169 Main St. Woonsocket	5,000	No. 2 Heating Oil	20,000					
	101 Reservoir Rd. Lincoln, RI	330	No. 2 Heating Oil	2,000					

The locations, tank capacities, fuel types, estimated annual usage quantities, and participating agencies identified in this Appendix are provided solely for bidding, evaluation, and planning purposes. The information represents the best information available at the time of issuance, but is not guaranteed and shall not be construed as a commitment to purchase any specific quantity of fuel.

Actual fuel consumption may vary significantly due to weather conditions, emergency operations, fleet utilization, facility usage, fuel conservation initiatives, equipment replacement, regulatory requirements, budgetary constraints, or other operational factors.

The Lead Agency and participating agencies make no guarantee regarding minimum purchases, maximum purchases, number of participating agencies, number of delivery locations, or contract expenditures.

During the contract term of this contract, municipalities, school districts, housing authorities, fire districts, quasi-public agencies, and other eligible governmental entities may elect to participate in or discontinue participation from the cooperative contract.

Participating agencies may:

- add facilities;
- remove facilities;
- add storage tanks;
- remove storage tanks;
- modify tank capacities;
- modify fuel types;
- change estimated consumption levels; and
- reconfigure operational requirements.

Such changes shall not constitute a material change to the contract and shall not entitle the Contractor to additional compensation, price adjustments, or contract termination rights.

The Contractor shall honor the awarded differential pricing for substantially similar locations, fuel types, and tank categories added during the contract term.

The addition or removal of locations, tanks, participating agencies, or estimated quantities shall not constitute grounds for price adjustment, contract termination, or claims for additional compensation unless mutually agreed to in writing by the parties.

Bidders are responsible for familiarizing themselves with delivery locations and conditions that may affect performance and shall include all associated costs in their submitted differential pricing.

The Differential (+/-) shall represent the bidder's fixed markup or discount applied to the applicable OPIS rack price.

The differential shall include transportation, delivery, overhead, operational costs, standard profit, and all standard fees.

The differential shall not fluctuate during the contract term unless formally amended.

When evaluating bids:

- Bidder must meet all mandatory qualification requirements. Award shall be based on the lowest evaluated differential pricing submitted by a responsive and responsible bidder.

The Lead Agency reserves the right to separately award island, ferry-serviced, or otherwise unique delivery locations when determined to be in the best interest of participating agencies.